

# 2012/13

## Yolo County Transportation District Final Budget



Prepared By:

Kwai Reitz, Finance Officer  
Terry Bassett, Executive Director

Approved:

**June 11, 2012**






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*City of Davis - City of West Sacramento - City of Winters  
City of Woodland - County of Yolo  
Ex Officio: CalTrans District 3 - University of California, Davis*

## MEMORANDUM

DATE: June 14, 2012

TO: Mike McGowan, Chair,  
And Members of the Yolo County Transportation District  
City Managers and County Administrator

FROM: Terry V. Bassett, Executive Director   
Kwai Reitz, Financial Officer

RE: Final YCTD Budget 2012/2013

Enclosed is the Final Yolo County Transportation District (YCTD) budget for the 2012/2013 fiscal year. YCTD is a public transportation operator that provides both fixed route and paratransit services throughout Yolo County, as well as into Sacramento and Solano Counties. YCTD uses a contract with Veolia Transportation, Incorporated to provide these services. YCTD is also the Congestion Management Agency for Yolo County, coordinating and advocating regional, state, and federal funding for a number of road and alternative transportation projects.

The YCTD Board is comprised of appointees from the Winters, West Sacramento, Woodland and Davis City Councils, as well as from the Yolo County Board of Supervisors. The University of California at Davis and CalTrans have ex-officio Board membership.

The **overall YCTD budget is up 6.72%**. **Non-Capital Expenses** (transit operating, congestion management activities, transit planning) **are up only 1.60%** from the prior year, mostly due to escalators in YCTD's contract with Veolia Transportation, its bus contractor. The **capital budget is up 11.60%**, primarily because we are showing a placeholder to replace 15 CNG buses and two paratransit buses, and part of the YCTD facility related expenses will carry over into the new fiscal year.

**This budget assumes:**

- Approximately **1.7** million rides will be provided on local and intercity fixed route and paratransit service.
- **101,670** hours and **2,019,652** miles of fixed route service.
- **16,706** hours of paratransit services, including a set-aside for ADA service funded by Cache Creek Casino Resort.
- 100 hours of community transit service.
- There is a provision for morning trip from Woodland's Spring Lake development and one afternoon return trip (both on a provisional basis).
- A **6.67% increase** in fare revenue from the previous year budget level.
- Maximizing use of federal funding for operations.
- Per YCTD Board Minute Order 11-40:
  - Requiring that employees pick up the entire 8% employee contribution to PERS.
  - One fewer FTE positions. (To accomplish this, functions, duties and job descriptions of the remaining positions are being reviewed and updated).
  - Establishing a step-based salary range and developing a 3-year program to restore equity in salaries.
- Pass-Thru of \$21,000 in County funds for UNITRANS bus service.
- Undertaking various other transit capital projects, including YCTD's facility improvement, finishing the West Sacramento transit center, improvements at other bus stops (including the Woodland transit center), an ongoing bus engine and transmission rebuilding program, and various other items.
- Continued involvement in the Capitol Corridor Joint Powers Authority for continued passenger train service between Auburn and San Jose, via Sacramento and Davis (YCTD has two seats on the CCJPA).
- Transit and Congestion Management planning.
- Being part of a five-party streetcar Memorandum of Understanding, participating in West Sacramento/Sacramento Streetcar Phase 3 work (alternatives analysis and environmental work).

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# Part I: Budget Summary

**Table A** reveals that the 2012/2013 YCTD budget is \$25,326,667, composed of \$11,756,026 for planning and operations and \$13,570,640 for capital. The total budget increased by 6.72 % over the current year's budget. The capital budget increased by \$1,411,001 (11.60%) primarily because the replacement of 15 CNG buses and two paratransit vehicles is included, and some YCTD facility related expenses will carry over into next year.

2012/2013 overall operating and planning expenses, for fixed route are up 1.60%, or \$184,568, compared to the 2011/2012 budget, due to previously agreed changes in annual contract rates.

**Table B** shows non-capital expenses by type, including 65.1% of all such expenses for Purchased Transportation (Veolia contract), followed by 11.4% for fuel, 10.4% for salaries and benefits (including the \$100,000 that the Board approved for Other Post Employment Benefits), 4.5% for services and supplies, 4.7% for insurance, 1.5% for contingencies, and 2.4% for other purposes.

**Table C** lists fixed route operating revenues by source. Fares make up 25.1% of the revenues, followed by 15.1% from West Sacramento, 14.2% from FTA, 12% from Davis, 11.6% from Woodland, 11.0% from the Yocha Dehe Wintun Nation, and the remaining 11.0% coming from a variety of sources.

**Table D** summarizes paratransit operating revenues by source. FTA comprises 24.7% of the revenues, followed by 16.8% from reserves, 15.3% apiece from West Sacramento and Woodland, 11.2% from Davis, 9.2% from the Yocha Dehe Wintun Nation, 4.6% from fares, 1.2% from interest, and 1.9% from the County.

**Table E** is a summary of capital expenses by project category. 62.6% of the total capital budget is for the purchase of up to 15 CNG buses and two Paratransit vehicles, 11.1% for YCTD's facility improvements, 7.7% for vehicle component overhauls/replacements, 15.6% for passenger facilities (including finishing touches to the West Sacramento Transit Center, such as video surveillance system), 2.9% for maintenance/operations equipment.

**Table F** reveals capital revenues by source. FTA and Proposition 1B (state bond act money) make up 88.8% of all capital revenues.

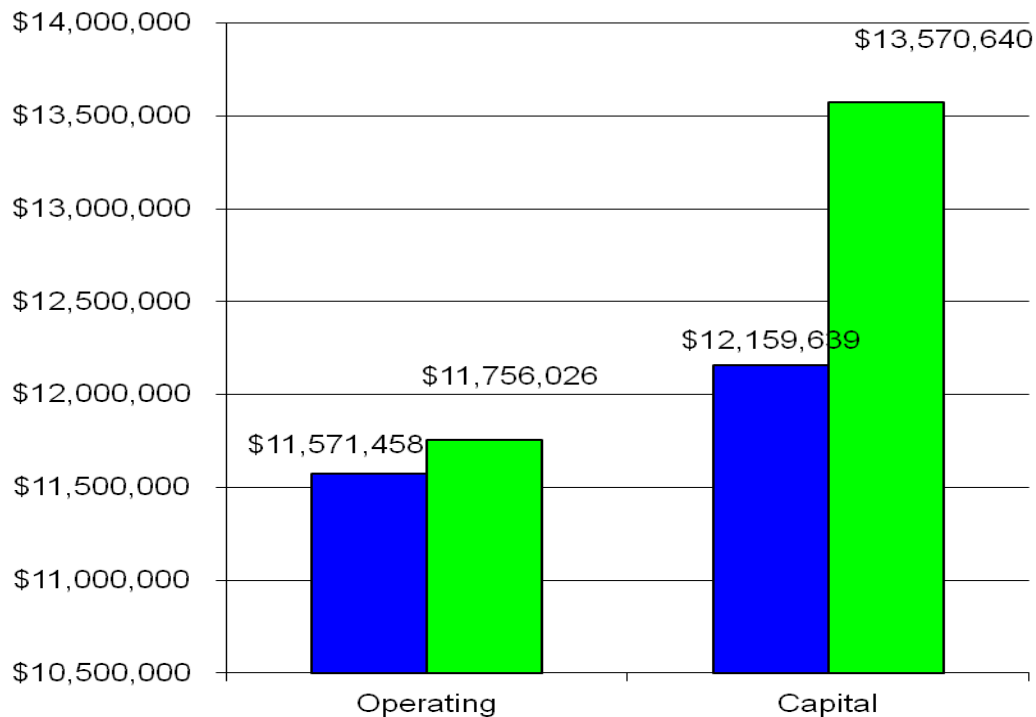
**Table G** breaks down the overall impact of the budget on each jurisdiction's Local Transportation Fund and their share of State Transit Assistance (STA) Funds. This year's infusion of STA for operations prevented service cuts from being more severe than would have otherwise occurred.

# Table A

## Change in Overall Expenses 2011/2012 TO 2012/2013

	<u>Operating/Other</u>	<u>Capital</u>	<u>Total</u>
Fixed Route Transit	\$ 10,376,361	\$ 13,392,640	\$ 23,769,002
Paratransit	\$ 1,279,665	\$ 178,000	\$ 1,457,665
Freeway Service Patrol	\$ -	\$ -	\$ -
Streetcar Planning	\$ 100,000	\$ -	\$ 100,000
<b>Total 2012/13 Budget</b>	<b>\$ 11,756,026</b>	<b>\$ 13,570,640</b>	<b>\$ 25,326,667</b>
<b>Total 2011/2012 Budget</b>	<b>\$ 11,571,458</b>	<b>\$ 12,159,639</b>	<b>\$ 23,731,097</b>
<b>Percent Change</b>	<b>1.60%</b>	<b>11.60%</b>	<b>6.72%</b>

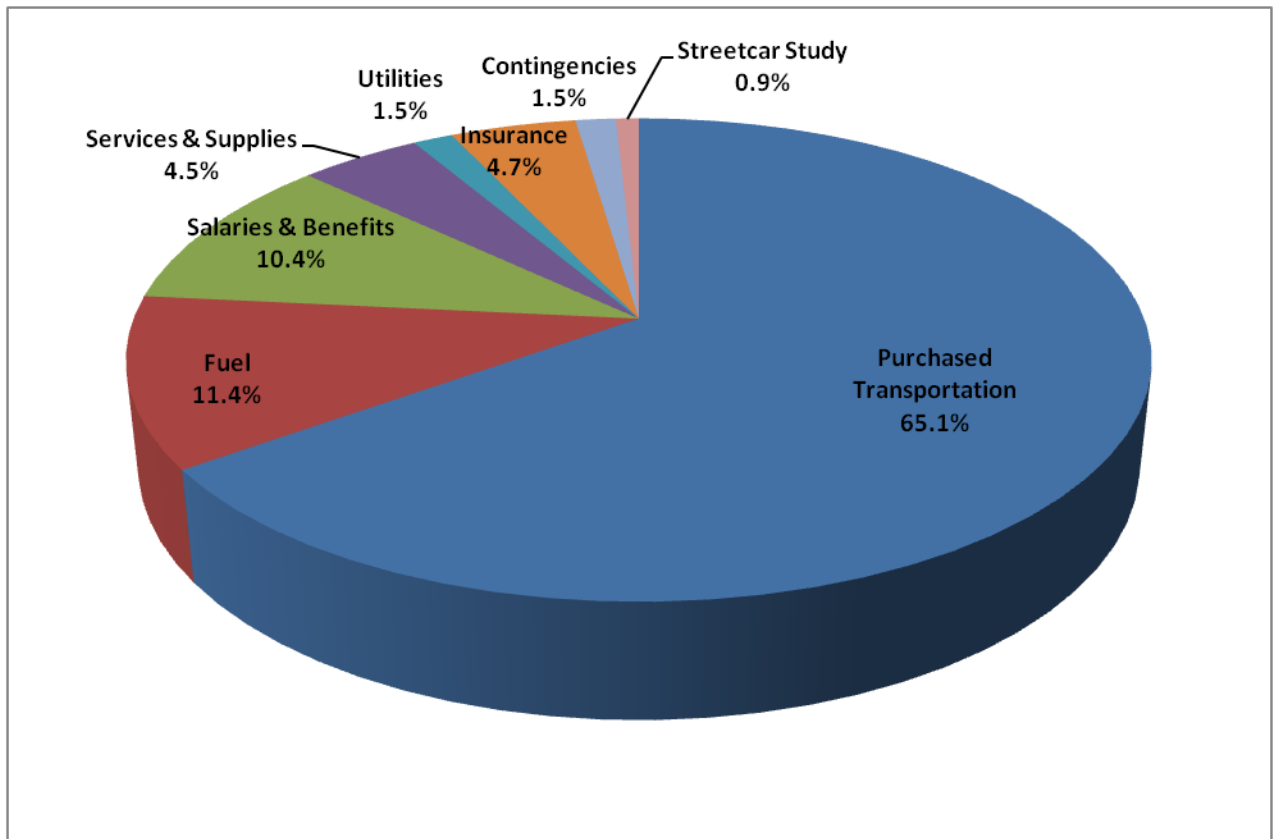
## Change in Expenses



# Table B

## 2012/2013 All Non-Capital Expenses By Type

Purchased Transportation	\$	7,656,438	65.1%
Fuel	\$	1,343,149	11.4%
Salaries & Benefits	\$	1,221,744	10.4%
Services & Supplies	\$	531,966	4.5%
Utilities	\$	175,307	1.5%
Insurance	\$	551,326	4.7%
Contingencies	\$	176,096	1.5%
Streetcar Study	\$	100,000	0.9%
<b>Total Expenses</b>	\$	<b>11,756,026</b>	<b>100.0%</b>

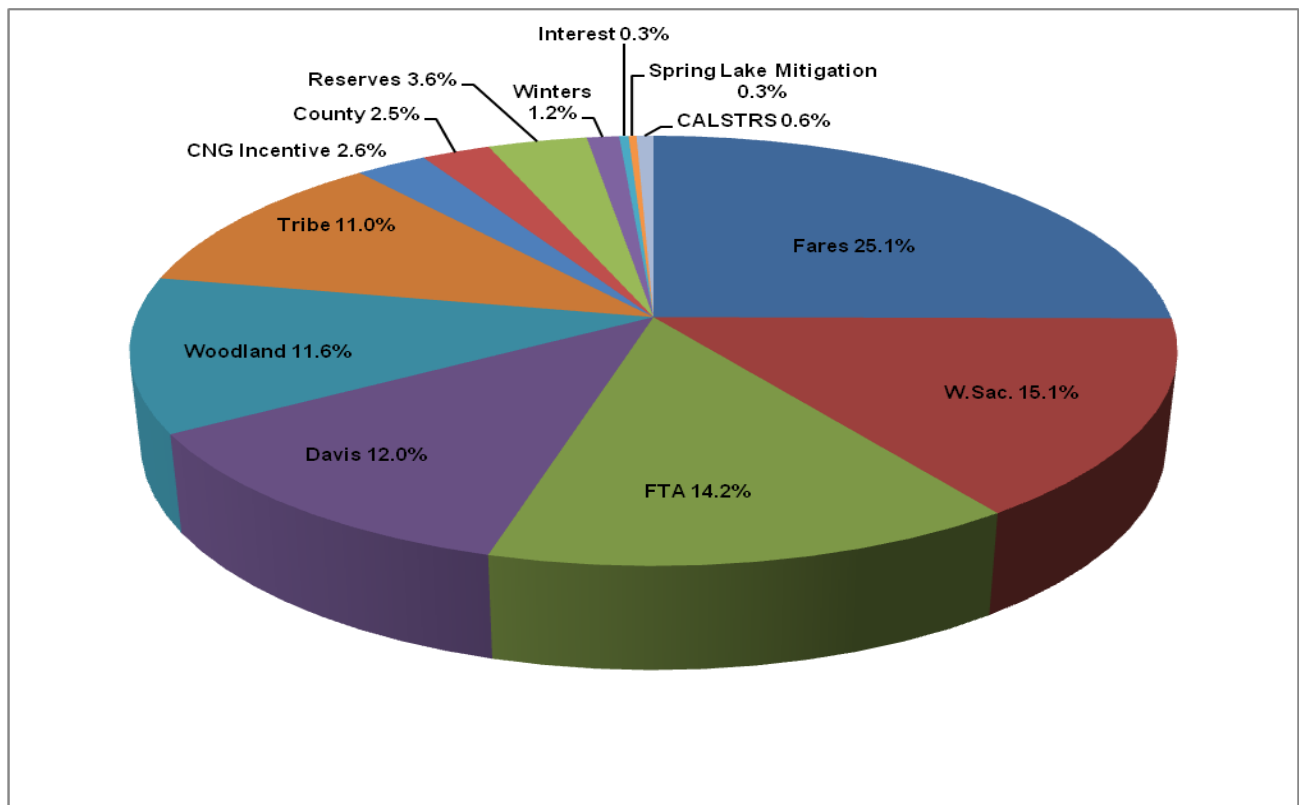




# Table C

## 2012/2013 Fixed Route Operating Revenues By Source

Fares	\$ 2,628,324	25.1%
West Sacramento	\$ 1,578,624	15.1%
FTA	\$ 1,489,252	14.2%
Davis	\$ 1,262,050	12.0%
Woodland	\$ 1,218,722	11.6%
Tribe	\$ 1,147,968	11.0%
CNG Incentive	\$ 269,291	2.6%
County	\$ 258,444	2.5%
Reserves	\$ 373,999	3.6%
Winters	\$ 121,228	1.2%
Interest	\$ 35,000	0.3%
Spring Lake Mitigation	\$ 30,000	0.3%
CALSTRS	\$ 63,459	0.6%
<b>Total Operating Revenues</b>	<b>\$ 10,476,361</b>	<b>100.0%</b>



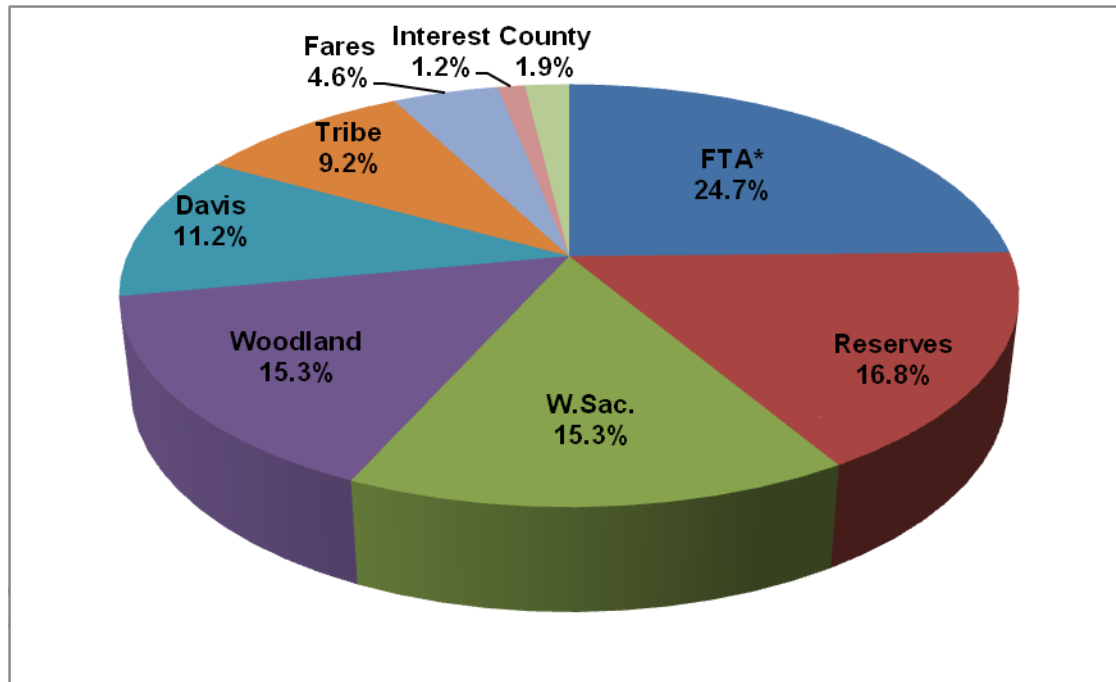
# Table D

## 2012/2013 Paratransit Operating Revenues By Source

FTA*	\$ 316,000	24.7%
Reserves	\$ 214,459	16.8%
West Sacramento	\$ 195,191	15.3%
Woodland	\$ 195,191	15.3%
Davis	\$ 142,992	11.2%
Tribe	\$ 118,096	9.2%
Fares	\$ 58,420	4.6%
Interest	\$ 15,000	1.2%
County	\$ 24,315	1.9%
<b>Total Revenues</b>	<b>\$ 1,279,665</b>	<b>100.0%</b>

\*Sac Urban 5307 \$ 231,000

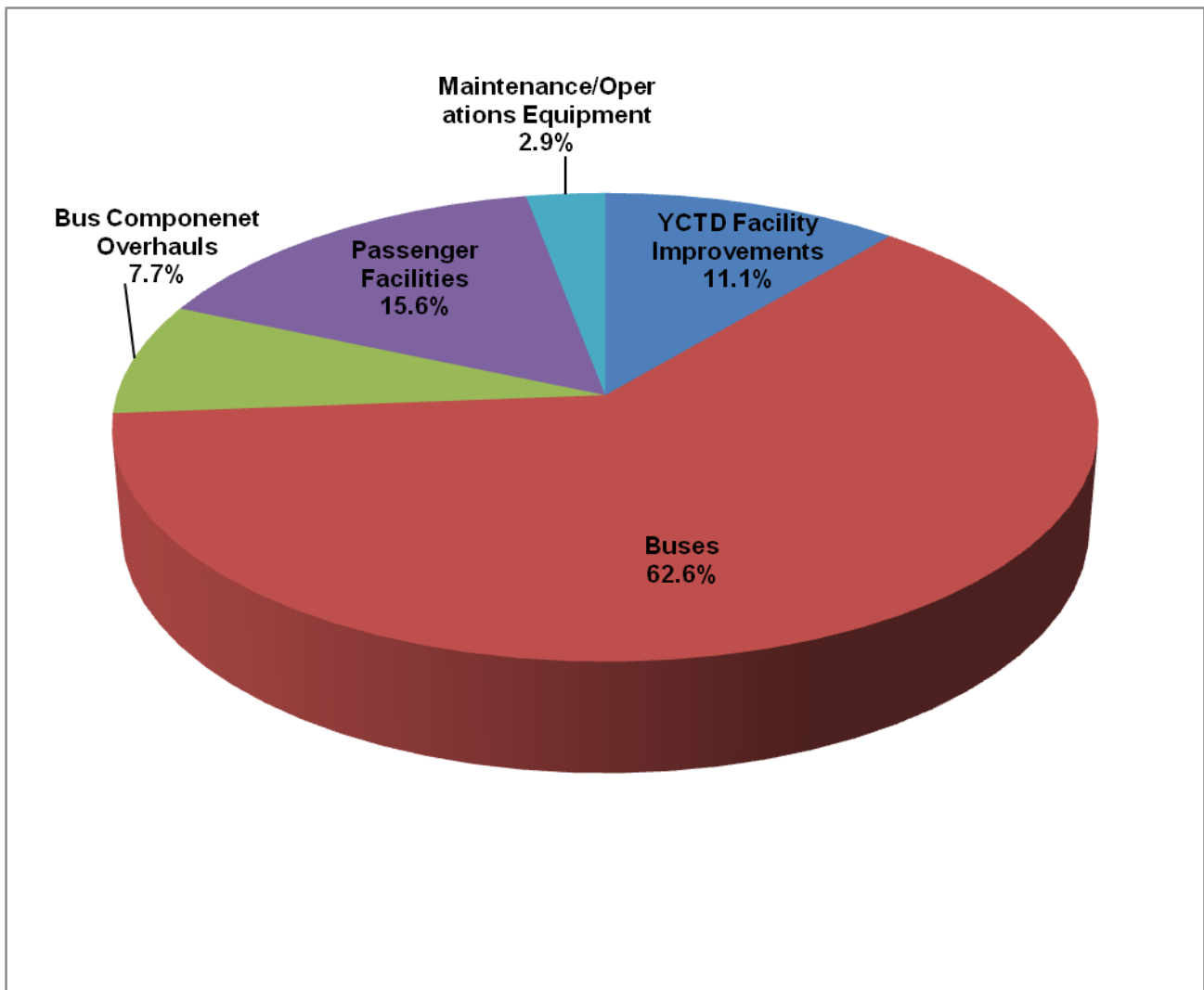
\*New Freedoms \$ 85,000



# Table E

## 2012/2013 Capital Expenses By Project Category

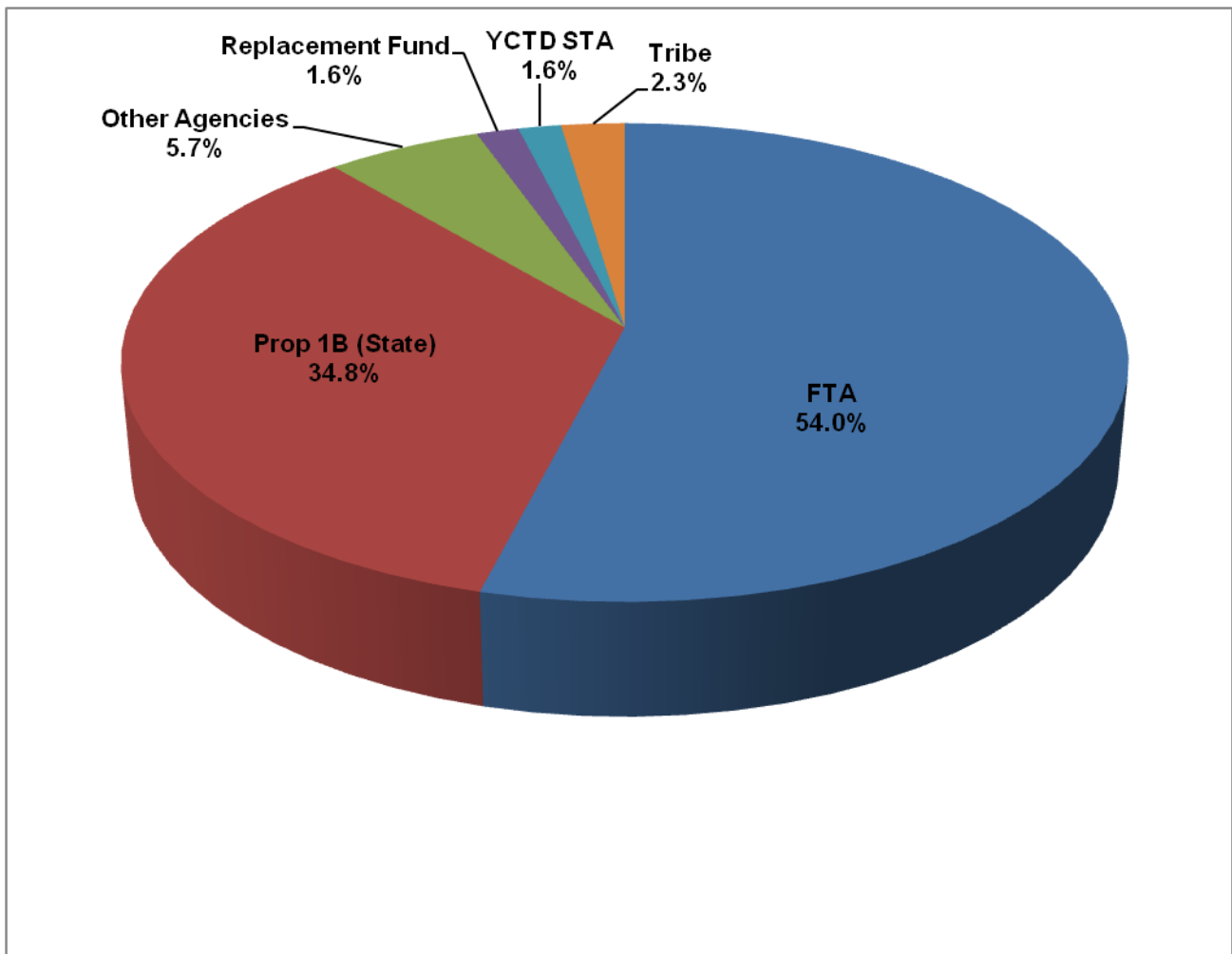
YCTD Facility Improvements	\$	1,512,173	11.1%
Buses	\$	8,498,000	62.6%
Bus Component Overhauls	\$	1,050,000	7.7%
Passenger Facilities	\$	2,110,254	15.6%
Maintenance/Operations Equipment	\$	<u>400,213</u>	<u>2.9%</u>
<b>Total Expenses</b>	\$	13,570,640	100.0%



# Table F

## 2012/2013 Capital Revenues By Source

FTA	\$	7,330,035	54.0%
Prop 1B (State)	\$	4,716,941	34.8%
Other Agencies	\$	778,585	5.7%
Replacement Fund	\$	212,501	1.6%
YCTD STA	\$	214,427	1.6%
Tribe	\$	318,150	2.3%
<b>Total Revenues</b>	\$	<b>13,570,640</b>	<b>100.0%</b>



# Table G

## ESTIMATED 2012/2013 LTF & STA TO YCTD BY JURISDICTION

(Local Transportation Fund & State Transit Assistance Fund)

	Davis			Woodland			West Sacramento		
	Final	Final		Final	Final		Final	Final	
	2011/2012	2012/2013	Change	2011/2012	2012/2013	Change	2011/2012	2012/2013	Change
<b>LTF</b> Estimate by Jurisdiction	\$2,585,123	\$3,001,926	16.1%	\$2,224,939	\$2,529,631	13.7%	\$1,880,520	\$2,239,270	19.1%
<b>STA</b> Estimate by Jurisdiction	<u>\$284,005</u>	<u>\$369,337</u>	-	<u>\$244,406</u>	<u>\$311,254</u>		<u>\$206,598</u>	<u>\$275,455</u>	
	\$2,869,128	\$3,371,263	17.5%	\$2,469,345	\$2,840,885	15.0%	\$2,087,118	\$2,514,725	20.5%
<b>LTF &amp; STA to YCTD</b>									
YCTD Fixed Route	\$1,233,991	\$1,262,050	2.3%	\$1,191,939	\$1,218,722	2.2%	\$1,547,042	\$1,578,624	2.0%
YCTD Capital		\$0		\$0	\$0		\$0	\$0	
YCTD Paratransit Service	<u>\$139,715</u>	<u>\$142,992</u>	<u>2.3%</u>	<u>\$190,718</u>	<u>\$195,191</u>	<u>2.3%</u>	<u>\$190,718</u>	<u>\$195,191</u>	<u>2.3%</u>
<b>Total Required LTF &amp; STA</b>	\$1,373,706	<b>\$1,405,042</b>	2.3%	\$1,382,657	<b>\$1,413,913</b>	2.3%	\$1,737,760	<b>\$1,773,815</b>	2.1%
<b>Amount Not Used By YCTD</b>	\$1,495,422	\$1,966,221	31.5%	\$1,086,688	\$1,426,972	31.3%	\$349,358	\$740,910	112.1%

	Winters			County			Total		
	Final	Final		Final	Final		Final	Final	
	2011/2012	2012/2013	Change	2011/2012	2012/2013	Change	2011/2012	2012/2013	Change
<b>LTF</b> Estimate by Jurisdiction	\$275,852	\$301,387	9.3%	\$915,039	\$1,116,419	22.0%	\$7,881,473	\$9,188,633	16.6%
<b>STA</b> Estimate by Jurisdiction	<u>\$30,282</u>	<u>\$37,116</u>		<u>\$100,560</u>	<u>\$137,341</u>		<u>\$865,851</u>	<u>\$1,130,503</u>	
	\$306,134	\$338,503	10.6%	\$1,015,599	\$1,253,760	23.5%	\$8,747,324	\$10,319,136	18.0%
<b>LTF &amp; STA to YCTD</b>									
YCTD Fixed Route	\$118,071	\$121,228	2.7%	\$251,797	\$258,444	2.6%	\$4,342,840	\$4,439,068	2.2%
YCTD Capital	\$0	\$0		\$0	\$0		\$0	\$0	
YCTD Paratransit Service	<u>\$0</u>	<u>\$0</u>	<u>100.0%</u>	<u>\$23,759</u>	<u>\$24,315</u>	<u>2.3%</u>	<u>\$544,910</u>	<u>\$557,690</u>	<u>2.3%</u>
<b>Total Required LTF &amp; STA</b>	\$118,071	<b>\$121,228</b>	2.7%	\$275,556	<b>\$282,760</b>	2.6%	\$4,887,750	<b>\$4,996,758</b>	2.2%
<b>Amount Not Used By YCTD</b>	\$188,063	\$217,275	15.5%	\$740,043	\$971,000	31.2%	\$859,574	\$5,322,378	37.9%

# Part II: Budget Detail

## Fixed Route Service Narrative

(Approximately 1.7 million rides annually)

In FY 2012/2013, YOLOBUS will provide service along 26 bus routes for a total of 256 bus trips on weekdays, 116 on Saturdays, and 102 on Sundays and Holidays.

Route	Community / Destinations	Total Bus Trips
<b>42A/42B</b>	Intercity: Woodland, Davis, West Sacramento, Sacramento International Airport, Downtown Sacramento	39 loops M-F 33 loops Sat 33 loops Sun
<b>35</b>	Bridgeway Island, Southport, Gateway, West Sacramento Transit Center	15 loops M-F 11 loops Sat 11 loops Sun
<b>39</b>	Southport, Downtown Sacramento Commute	4 AM loops 4 PM loops
<b>40</b>	Northern West Sacramento, Ikea Ct, West Sacramento Transit Center, Downtown Sacramento	17 loops M-F 12 loops Sat 9 loops Sun
<b>41</b>	Ikea Ct, Northern West Sacramento, West Sacramento Transit Center, Downtown Sacramento	14 loops M-F
<b>240</b>	Ikea Ct, Reed Ave, Harbor Blvd, West Sacramento Transit Center, Downtown Sacramento	15 loops M-F 12 loops Sat 10 loops Sun
<b>241</b>	Downtown Sacramento, West Capitol Ave Industrial Blvd Commute	2 AM loops M-F 2 PM loops M-F
<b>340</b>	Downtown Sacramento, CalSTRS, Ziggurat Commute	8 AM trips M-F 7 PM trips M-F
<b>210</b>	Community & Senior Center, West Woodland Loop	12 loops M-F
<b>211</b>	County Fair Mall, West Woodland Loop	14 loops M-F 13 loops SAT 11 loops SUN
<b>212</b>	County Fair Mall, East Woodland Loop	14 loops M-F 12 loops SAT 11 loops SUN
<b>214</b>	Community & Senior Center, East Woodland Loop	12 loops M-F
<b>242</b>	Woodland, UC Davis Commute	1 AM southbound trip M-F 1 PM northbound trip M-F
<b>45</b>	Woodland, Downtown Sacramento Express	5 AM trips M-F 5 PM trips M-F
<b>220 C</b>	Winters, U.C. Davis Commute	1 AM eastbound trip M-F 1 PM westbound trip M-F
<b>220</b>	Davis, Winters, Vacaville	3 eastbound trips M-F

		3 westbound trips M-F 3 eastbound trips Sat 3 westbound trips Sat
<b>215</b>	Woodland, Madison, Esparto, Capay, Cache Creek Casino Resort	17 westbound trips 7 days/wk 17 eastbound trips 7 days/wk
<b>216</b>	Knights Landing, Woodland	1 morning loop 3 days/wk 1 afternoon loop 3 days/wk
<b>217</b>	Dunnigan, Yolo, Woodland	1 morning loop 2 days/wk 1 afternoon loop 2 days/wk
<b>43</b> <b>43R</b>	Davis, Downtown Sacramento Express <b>Reverse Commute:</b> Downtown Sacramento, U.C. Davis Express	5 AM loops M-F 4 PM loops M-F 1 AM loops M-F 1 PM loops M-F
<b>44</b>	South Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F
<b>230</b>	West Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F
<b>231</b>	Downtown Sacramento, Davis Modified Express	1 PM loop M-F
<b>232</b>	Davis, Downtown Sacramento Express	1 AM loop M-F 1 PM loop M-F
	<b>Total</b>	<b>246 trips Weekdays</b> <b>116 trips Sat</b> <b>102 trips Sun</b>

Also, under “Fixed Route” are:

- ✓ Provisional a.m. and p.m. trip from and to Spring Lake development.
- ✓ A \$21,000 County contribution to Unitrans operations
- ✓ Congestion management and transit planning, including a contribution to Phase 3 of the West Sacramento Streetcar project

# Table H-1

## FIXED ROUTE FINAL 2012/2013 BUDGET

### OPERATING EXPENSES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
1101	Regular Employees	\$691,333	\$707,264	\$15,931	2.30%
1102	Extra Help	\$30,176	\$30,176	\$0	0.00%
1103	Overtime	\$0	\$0	\$0	0.00%
1107	Cash out (Mgmt Leave Buy-Back)	\$4,000	\$4,000	\$0	0.00%
	<b>SUBTOTAL LABOR</b>	<b>\$725,509</b>	<b>\$741,440</b>	<b>\$15,931</b>	<b>2.20%</b>
1201	YCTD Contribution to Retirement	\$153,476	\$125,240	(\$28,236)	-18.40%
1203	YCTD Contribution to MEDICARE	\$11,971	\$12,207	\$236	1.97%
1300	YCTD Contribution to Health Ins.	\$184,211	\$207,500	\$23,289	12.64%
1301	YCTD Contribution to OPEB	\$101,000	\$100,000	(\$1,000)	-0.99%
1400	YCTD Contribution to Unemp. Ins.	\$3,185	\$3,185	\$0	0.00%
1500	Worker's Compensation Insurance	\$8,721	\$8,971	\$250	2.87%
1600	Other Fringe Benefits	\$23,200	\$23,200	\$0	0.00%
	<b>SUBTOTAL BENEFITS</b>	<b>\$485,764</b>	<b>\$480,304</b>	<b>(\$5,460)</b>	<b>-1.12%</b>
	<b>SUBTOTAL LABOR &amp; BENEFITS</b>	<b>\$1,211,273</b>	<b>\$1,221,744</b>	<b>\$10,471</b>	<b>0.86%</b>
2170	Housekeeping Expense	\$6,740	\$15,698	\$8,958	132.91%
2271	Maintenance-Equipment	\$14,675	\$25,188	\$10,513	71.64%
2272	Maintenance-Bldgs & Improvement	\$108,000	\$48,600	(\$59,400)	-55.00%
2423	Legal Services	\$65,000	\$65,000	\$0	0.00%
2429	Professional & Spec. Services	\$154,254	\$150,479	(\$3,775)	-2.45%
2548	Training Expense	\$18,765	\$14,765	(\$4,000)	-21.32%
2557	Trustees, Commissioners, Dir.	\$9,200	\$9,200	\$0	0.00%
	<b>SUBTOTAL SERVICES</b>	<b>\$376,634</b>	<b>\$328,930</b>	<b>(\$47,704)</b>	<b>-12.67%</b>
2613	Fuel	\$1,204,937	\$1,198,384	(\$6,553)	-0.54%
2615	Lubricants	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$1,204,937</b>	<b>\$1,198,384</b>	<b>(\$6,553)</b>	<b>-0.54%</b>
2130	Food	\$968	\$968	\$0	0.00%
2390	Office Expense	\$25,000	\$25,000	\$0	0.00%
2391	Postage	\$8,600	\$8,600	\$0	0.00%
2392	Printing	\$84,866	\$84,866	\$0	0.00%
2520	Small Tools & Minor Equipment	\$40,000	\$37,000	(\$3,000)	-7.50%
	<b>SUBTOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$159,434</b>	<b>\$156,434</b>	<b>(\$3,000)</b>	<b>-1.88%</b>
2090	Communications	\$123,678	\$116,507	(\$7,171)	-5.80%
2640	Utilities	\$7,720	\$58,800	\$51,080	661.66%
	<b>SUBTOTAL UTILITIES</b>	<b>\$131,398</b>	<b>\$175,307</b>	<b>\$43,909</b>	<b>33.42%</b>
2202	Insurance-Public Liability	\$413,065	\$432,678	\$19,613	4.75%
2203	Insurance-Other Than Vehicle	\$12,000	\$20,000	\$8,000	66.67%
2209	Insurance-Other	\$40,833	\$40,638	(\$195)	-0.48%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$465,898</b>	<b>\$493,316</b>	<b>\$27,418</b>	<b>5.88%</b>
2428	Purchased Services-Transit	\$6,360,347	\$6,601,921	\$241,574	3.80%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$6,360,347</b>	<b>\$6,601,921</b>	<b>\$241,574</b>	<b>3.80%</b>
2330	Memberships	\$31,657	\$31,657	\$0	0.00%
2460	Publications & Legal Notices	\$3,500	\$1,750	(\$1,750)	-50.00%



# **FIXED ROUTE FINAL 2012/2013 BUDGET**

## **OPERATING EXPENSES: 12/13 VS PREVIOUS YEAR**

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
2465	Advertising	\$33,240	\$33,240	\$0	0.00%
2491	Rents & Leases-Equipment	\$1,000	\$1,000	\$0	0.00%
2492	Rents & Leases-Bldgs & Improvements	\$48,000	\$12,000	(\$36,000)	-75.00%
2553	Library Books & Periodicals	\$685	\$685	\$0	0.00%
2559	Special Dept. Expense-Other	\$1,200	\$6,200	\$5,000	416.67%
2610	Transportation & Travel	\$39,069	\$39,069	\$0	0.00%
3200	Contribution to Non-County Agency	\$20,000	\$21,000	\$1,000	5.00%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$178,351</b>	<b>\$146,602</b>	<b>(\$31,749)</b>	<b>-17.80%</b>
	Contingencies	\$175,802	\$153,723	(\$22,079)	-12.56%
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$10,264,074</b>	<b>\$10,476,361</b>	<b>\$212,287</b>	<b>2.07%</b>

## Table H-2

### FIXED ROUTE FINAL 2012/2013 BUDGET

### OPERATING REVENUES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
1501	LTF--Woodland	\$1,191,939	\$1,218,722	\$26,783	2.25%
1501	LTF--Davis	\$1,233,991	\$1,262,050	\$28,059	2.27%
1501	LTF--West Sacramento	\$1,547,042	\$1,578,624	\$31,582	2.04%
1501	LTF -- Winters	\$118,071	\$121,228	\$3,157	2.67%
1501	LTF -- Yolo County	\$251,797	\$258,444	\$6,647	2.64%
	<b>TOTAL OPERATING LTF</b>	<b>\$4,342,840</b>	<b>\$4,439,068</b>	<b>\$96,228</b>	<b>2.22%</b>
4100	Non-Transportation Revenues (Interest)	\$85,574	\$35,000	(\$50,574)	-59.10%
5133	State Transit Assistance	\$0	\$0	\$0	0.00%
5134	State Operating - Other	\$37,500	\$0	(\$37,500)	-100.00%
5140	State Motor Vehicle in Lieu Tax	\$0	\$0	\$0	0.00%
5673	FTA 5307 (Sec 9)	\$930,000	\$930,000	\$0	0.00%
5676	FTA Section 37 (ATJ)	\$193,100	\$265,000	\$71,900	37.23%
5677	FTA 5311 (Sec 18)	\$294,252	\$294,252	\$0	0.00%
6271	Passenger Fares	\$2,432,833	\$2,595,137	\$162,304	6.67%
6272	Special Transit Fares	\$33,187	\$33,187	\$0	0.00%
6399	Other--Other	\$1,440,790	\$1,510,718	\$69,928	4.85%
7101	Local Operating Assistance	\$460,000	\$373,999	(\$86,001)	-18.70%
	<b>TOTAL OPERATING REVENUES</b>	<b>\$10,250,076</b>	<b>\$10,476,361</b>	<b>\$226,285</b>	<b>2.21%</b>

## Table H-3

### FIXED ROUTE FINAL 2012/2013 BUDGET

#### CAPITAL EXPENSES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
4300	Equipment	\$3,283,000	\$9,370,000	\$6,087,000	185.41%
4200	Facility Improvements	\$8,876,639	\$4,022,640	(\$4,853,999)	-54.68%
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$12,159,639</b>	<b>\$13,392,640</b>	<b>\$1,233,001</b>	<b>10.14%</b>

#### CAPITAL REVENUES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--From Veh. Repl. Fund	\$505,044	\$212,500	(\$292,544)	-57.92%
	<b>TOTAL CAPITAL LTF</b>	<b>\$505,044</b>	<b>\$212,500</b>	<b>-\$292,544</b>	<b>-57.92%</b>
5133	State Transit Assistance	\$109,000	\$214,427	\$105,427	96.72%
	Prop 1B (OSH & PTMISEA)	\$3,200,612	\$4,538,941	\$1,338,329	41.81%
5675	FTA 5307/STP (Sec 9)	\$3,799,582	\$1,461,406	(\$2,338,176)	-61.54%
5674	FTA 5309 (Sec 3)	\$1,713,565	\$5,868,629	\$4,155,064	242.48%
5812	County Gov't Agencies	\$2,621,836	\$778,585	(\$1,843,251)	-70.30%
5830	Non County Gov't Agencies	\$210,000	\$318,150	\$133,150	63.40%
	<b>TOTAL CAPITAL REVENUES</b>	<b>\$12,159,639</b>	<b>\$13,392,640</b>	<b>\$1,233,001</b>	<b>10.14%</b>

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# Table I

## Capital Project Listing

-			-
	<b>Buses</b>		
State of Good			
Repair & PTMISEA	Replace up to 15 CNG transit buses	\$8,320,000	
PTMISEA	Replace 2 Paratransit vehicles	\$178,000	
		<b>SUBTOTAL</b>	\$8,498,000
	<b>Bus Component Overhauls/Replacements</b>		
TRIBE	Engine/Transmission Overhauls	\$50,000	
CA-90-Y854	Capital Related Maintenance Items (overhauls)	\$350,000	
New	Capital Related Maintenance Items (overhauls)	\$650,000	
		<b>SUBTOTAL</b>	\$1,050,000
	<b>Passenger Facilities</b>		
CA-90-Y051	West Sacramento Intermodal Facility Phase 1	\$690,620	
TRIBE	Electronic Information Signs	\$10,000	
TRIBE	Madison Bus Stop Improvements	\$125,000	
CA-90-Y585	Signage for Downtown Sacramento	\$62,500	
STA	City of Woodland Bus Stop Improvements*	\$255,877	
SACOG	Madison Bus Stop Improvements	\$100,000	
STA	City of West Sacramento Bus Stop Improvements	\$224,823	
Air District	Bike Rack installation at Bus Stops	\$8,150	
STA	City of Davis Bus Stop Improvements	\$171,514	
CTAF	Bus Stop Improvements (systemwide)	\$426,770	
TRIBE	City of Woodland Bus Stop Improvements	\$25,000	
STA Davis	Electronic Information sign at MU	\$10,000	
		<b>SUBTOTAL</b>	\$2,110,254
	<b>YCTD Facility Improvements</b>		
PTMISEA	Facility Improvements	\$1,303,173	
CTAF	Emergency Backup Generator	\$85,000	
CTAF	Card Lock system	\$30,000	
03A0080-05	ITS Rehab and additional of equipment	\$94,000	
		<b>SUBTOTAL</b>	\$1,512,173
	<b>Maintenance/Operations Equipment</b>		
CA-04-0179	Shop equipment replacement	\$185,786	
STA	Office Equipment & Service Truck	\$214,427	
		<b>SUBTOTAL</b>	\$400,213
		<b>\$15,175,640</b>	<b>\$13,570,640</b>

\*Including improvements at the County Fair Mall

# Paratransit Service Narrative

**(Approximately 16,330 Rides Annually)**

The preliminary budget assumes some 15,250 revenue hours for local ADA and Senior paratransit rides in West Sacramento, local ADA rides in Woodland, and inter-city ADA rides for Davis, Woodland, and West Sacramento.

The cost for this service will be shared as follows:

- 35% City of Woodland
- 35% City of West Sacramento
- 26% City of Davis
- 4% County of Yolo

To comply with the federal Americans with Disabilities Act, YCTD must supply complementary paratransit (door-to-door) service for ADA eligible riders anywhere most YOLOBUS routes go, with the exception of commute routes and rural routes that provide route deviation. The budget does NOT assume YCTD operates any local ADA service in Davis, as that is considered a responsibility of Davis Community Transit.

Additionally, the budget assumes 1,456 revenue hours (28 hours/week) of added Capay Valley related paratransit service, funded by Cache Creek Casino Resort. The casino will be billed only for paratransit service actually provided.

## Table J-1

### PARATRANSIT FINAL 2012/2013 BUDGET

#### OPERATING EXPENSES : 12/13 VS. PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
2613	Fuel	\$206,612	\$144,765	(\$61,847)	-29.93%
2615	Lubricants	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$206,612</b>	<b>\$144,765</b>	<b>(\$61,847)</b>	<b>-29.93%</b>
2090	Communications	\$2,500	\$0	(\$2,500)	-100.00%
	<b>SUBTOTAL UTILITIES</b>	<b>\$2,500</b>	<b>\$0</b>	<b>(\$2,500)</b>	<b>-100.00%</b>
2202	Insurance-Public Liability	\$58,538	\$58,010	(\$528)	-0.90%
2209	Insurance-Other	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$58,538</b>	<b>\$58,010</b>	<b>(\$528)</b>	<b>-0.90%</b>
2428	Purchased Services-Transit	\$1,031,360	\$1,054,516	\$23,156	2.25%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$1,031,360</b>	<b>\$1,054,516</b>	<b>\$23,156</b>	<b>2.25%</b>
8101	Contingencies	\$22,373	\$22,373	\$0	0.00%
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,321,383</b>	<b>\$1,279,665</b>	<b>(\$41,718)</b>	<b>-3.16%</b>

#### OPERATING REVENUES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
1501	LTF--Davis	\$139,715	\$142,992	\$3,277	2.35%
1501	LTF--West Sacramento	\$190,718	\$195,191	\$4,473	2.35%
1501	LTF -- Woodland	\$190,718	\$195,191	\$4,473	2.35%
1501	LTF -- County	\$23,759	\$24,315	\$556	2.34%
	<b>TOTAL OPERATING LTF</b>	<b>\$544,910</b>	<b>\$557,690</b>	<b>\$12,780</b>	<b>2.35%</b>
4100	Non-Transportation Revenues (Interest)	\$55,000	\$15,000	(\$40,000)	-72.73%
5673	FTA 5307 (Sec 9)	\$220,000	\$231,000	\$11,000	5.00%
5676	New Freedom	\$85,000	\$85,000	\$0	0.00%
6271	Passenger Fares	\$42,828	\$48,420	\$5,592	13.06%
6272	Special Transit Fares	\$10,000	\$10,000	\$0	0.00%
7101	Local Operating Assistance	\$363,644	\$332,555	(\$31,089)	-8.55%
	<b>TOTAL OPERATING REVENUES</b>	<b>\$1,321,382</b>	<b>\$1,279,665</b>	<b>(\$41,717)</b>	<b>-3.16%</b>

## Table J-2

### PARATRANSIT FINAL 2012/2013 BUDGET

#### CAPITAL EXPENSES: 12/13 VS PREVIOUS YEAR

		APPROVED 2011/2012	REQUESTED 2012/2013	CHANGE	PERCENT CHANGE
4300	Equipment	\$0	\$178,000	\$178,000	100.00%
<b>TOTAL CAPITAL EXPENSES</b>		<b>\$0</b>	<b>\$178,000</b>	<b>\$178,000</b>	<b>100.00%</b>

#### CAPITAL REVENUES: 12/13 VS PREVIOUS YEAR

		REVISED 2011/2012	APPROVED 2012/2013	CHANGE	PERCENT CHANGE
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--From Veh. Repl. Fund	\$0	\$0	\$0	0.00%
<b>TOTAL CAPITAL LTF</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
5135	1B (OHS & PTMISEA)	\$0	\$178,000	\$178,000	100.00%
5675	FTA 5307/STP (Sec 9)	\$0	\$0	\$0	0.00%
<b>TOTAL CAPITAL REVENUES</b>		<b>\$0</b>	<b>\$178,000</b>	<b>\$178,000</b>	<b>0.00%</b>
<b>TOTAL CAPITAL REVENUE</b>		<b>\$0</b>	<b>\$178,000</b>	<b>\$178,000</b>	<b>100.00%</b>

# Part III: Budget Factors & Capital Detail

## **Budget Factors**

Noteworthy factors influencing the 2012/2013 budget include:

### **EXPENSE SIDE**

- 1) **Service Changes**—Service hours and miles have been adjusted to reflect:
  - a. Adding one day/week of service to Knights Landing
  - b. There is a \$30,000 set aside for a morning trip from Spring Lake (Woodland) to the County Fair Fashion Mall, along with an afternoon trip back, on weekdays.

The budget includes a set-aside for Yocha Dehe Wintun Nation funded ADA service between Woodland and the Capay Valley. If the service is not requested from the disabled and provided, the Tribe will not be billed.

- 2) **Lease Costs**—The budget includes \$12,000 annual lease expenses associated with the Port of West Sacramento, where buses are parked primarily during the midday.
- 3) **Employee Wage Freeze, Staffing Level Review**—The preliminary budget eliminates the Buyer/Project Coordinator position and reinstates 5% wage steps for all positions on their anniversary dates, except the Executive Director (no increase is proposed). The budget also reflects the the required 8% employee contribution towards PERS retirement premiums.
- 4) **Interns**--In addition to the positions above, the budget includes 2,624 hours/year in assistance from interns (roughly the same as the previous year). This coming year, interns will assist in updating other databases and the automatic vehicle location system, perform web page updates, market YOLOBUS service, perform field checks of operations, undertake numerous special projects, and provide other technical assistance where needed.
- 5) **Fuel**--The budget for fuel includes \$5 per gallon for gasoline and diesel



costs. YCTD owns 14 vehicles that run on these fuels. The budget also assumes that natural gas prices are somewhat consistent with the current year.

- 6) **Contingency Line Item**--The budget includes a contingency line item under both fixed route and paratransit. Its primary function is to cover fuel price hikes. It amounts to about 1.7% of the operating budgets.
- 7) **Congestion Management Planning and Transit Planning**--The budget assumes in-house staff, rather than a consultant, working with YCTD's Technical Advisory Committee, to develop an updated countywide transportation plan and congestion management plan.

### **REVENUE SIDE**

- 1) **Operating Reserves \$587,459** in operating reserves (\$373,000 for fixed route, \$214,459 for paratransit) are used to minimize the draw on FY 2012/2013 Local Transportation Funds.
- 2) **State Transit Assistance (STA) Funds**—The preliminary budget excludes STA funds for operating. While STA funds from Davis, Winters, Yolo County, and West Sacramento are not reflected in the preliminary budget, those jurisdictions are reminded that they are eligible to utilize such funds for either transit capital or operating expenses for at least the next two years. There is a possibility that the amount of available STA funds could drop significantly in the event the State of California Legislature somehow shifts those funds to balance the state budget.
- 3) **Federal Operating Offsets:** The following federal funds (from the Federal Transit Administration) are being used to offset fixed route and paratransit operating costs:
  - Sacramento Urban Area (5307) funds, including:
    - **\$930,000** to offset part of YCTD's maintenance costs associated with the YOLOBUS intercity Route 42 fixed route service.
    - **\$231,000** to offset ADA operating costs.
  - **\$294,252** in rural (5311) federal funds to offset operating costs for Woodland, Winters, and rural unincorporated parts of Yolo County.
  - **\$85,000** in New Freedoms (5316) funds for paratransit services (medically related trips) beyond the ADA service area.
  - **\$265,000** in Job Access/Reverse Commute (JARC--5317) funding for West Sacramento (\$65,000), Cache Creek (\$50,000), plus evenings and weekends for intercity Route 42 service (\$150,000 Davis).
  - **\$269,291** in IRS alternative fuel incentives. This program will dry up unless it is included in other Congressional legislation.

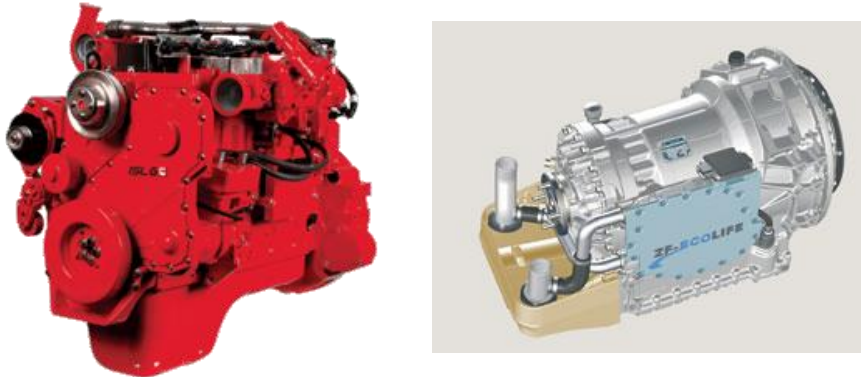
# **Capital Detail**

## **CATEGORY 1: Bus Replacements, Bus Component Overhauls/Replacements**

The capital budget includes **\$8,498,000** towards the purchase of 15 replacement CNG buses (replacing buses that are either over 12 years old or have over 500,000 miles accrued), as well as two replacement paratransit vehicles.



The capital budget also includes **\$1,050,000** towards overhauls of engines, transmissions, other major components. YCTD's contract stipulates that YCTD pay for engine and transmission related overhaul expenses. Funds not spent on rebuilds in 2012/2013 will be carried over to next year.



## **CATEGORY 2: Passenger Facilities (\$2,110,254)**

All passenger amenities in the field are included in this category. Some are carryover projects. New projects will be paid for by Federal Transit Administration (FTA), State Transit Assistance (STA), Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA), and safety and security funds made available through Proposition 1B.

**West Sacramento Transit Center**--This project (\$690,620 remains available) involves final costs associated with a transit center in West Sacramento. A video surveillance system, that would allow remote monitoring of activities at the transit system, will be included.

**Bus Stop Improvements**--This \$1,419,634 project involves various bus stop improvements throughout the system, including installation of more bus shelters and pads, solar powered lighting, improvements at the County Fair Fashion Mall transit center in Woodland and design and construction of a bus turnout in Madison. (Note: The cost to rehabilitate a local road that feeds the bus turnout is not included in the preliminary budget. The County of Yolo may wish to approach SACOG to determine if accumulated State Transit Assistance funds may be used for that road segment, given the need for the road improvement to serve the new bus stop.)



**CATEGORY 3: YCTD Facility Improvements**--The budget reflects \$1,512,173 to finish improvements to the YCTD maintenance/operations facility. These funds will be used for the final steps to construct new offices and a board room, remodel and expand the current building for the contractor, putting a roof over the bus washer, steam cleaning, and water recovery areas, replacing and adding fencing, sealing shop floors, a security surveillance system, vault room

improvements, above ground diesel fueling system, other facility improvements, office furniture and equipment (e.g., tables, chairs, desks, podium, bookshelves, employee lockers, file cabinets, kitchen equipment, and audio/visual equipment, communications equipment), and expanded back-up power.



**\$124,000** of the \$1,512,173 total is for remaining ITS (Intelligent Transportation System) projects associated with 10 real time LED bus location information signs and back up batteries, plus the new card lock system for the diesel fueling system.

**CATEGORY 4: Other Equipment** -The budget includes **\$400,213** for shop and office equipment, and a service truck.

## Part IV: About YCTD

On July 1, 1997, the Yolo County Transportation District (YCTD) was formed, replacing the previously existing Yolo County Transit Authority. The district extends throughout Yolo County, including all of the incorporated and unincorporated territory. Duties of the district include:

- 1) Serve as public transit provider.
- 2) Serve as the consolidated transportation services agency for Yolo County.
- 3) Serve as the congestion management agency for Yolo County.
- 4) Act as a countywide forum for the coordination of transportation system planning, programming, and prioritization of significant projects.
- 5) Promulgate a plan for funding transportation projects within its

- jurisdiction.
- 6) Act as the coordinating agency for all state and federal funding applications where appropriate.

## **Highlights and Accomplishments for 2011/12**

- Oversaw the YCTD facility improvement up to the 90-95% completion level.
- Advocated for federal transportation reauthorization on Cap-to-Cap trip and in other venues.
- Advocated for continuation of funding for Port of West Sacramento Channel-Deepening federal appropriation.
- Continued working with jurisdictions regarding the West Sacramento/Sacramento streetcar project.
- Rehabilitated 14 high floor compressed natural gas buses.
- Continued participation in Universal Fare Card project.
- Expanded service to Knights Landing.
- Instituted full employee contribution to PERS.
- Continued bus shelter improvement program.
- Installed solar powered lighting at County Fair Fashion Mall.

## **Goals for 2012/13**

- Continue advocating reauthorization of SAFETEA-LU, as well as stabilization of state funding for transportation projects.
- Continue advocating for transportation projects supported by YCTD jurisdictions.
- Finalize construction of YCTD's facility.
- Finish West Sacramento Transit Center project.
- If funding is obtained, order up to 15 replacement CNG buses and two replacement paratransit vehicles.
- Complete other bus stop improvements.
- Undertake Phase 3 of the Streetcar study.
- Participate in transit component of Dunnigan Specific Plan.
- Update YCTD Short Range Transit Plan