

# **2014-2015 FINAL BUDGET**

## **Yolo County**

### **Transportation District**



Prepared By:

**Terry Bassett, Executive Director**  
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Adopted:

**June 9, 2014**





City of Davis – City of West Sacramento – City of Winters  
City of Woodland – County of Yolo  
EX Officio – Caltrans District 3 – University of California, Davis

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## MEMORANDUM

DATE: June 18, 2014

TO: Lucas Frerichs, Chair,  
And Members of the Yolo County Transportation District  
City Managers and County Administrator

FROM: Terry V. Bassett, Executive Director

RE: Final YCTD Budget 2014/2015

Enclosed is the Yolo County Transportation District (YCTD) Final budget for the 2014/2015 fiscal year, which was adopted on June 9, 2014. YCTD is the public transportation operator that provides both fixed route and paratransit services throughout Yolo County, as well as into Sacramento and Solano Counties. YCTD uses a contract with Veolia Transportation, Incorporated to provide these services. YCTD is also the Congestion Management Agency for Yolo County, coordinating and advocating regional, state, and federal funding for a number of road and alternative transportation projects.

The YCTD Board is comprised of appointees from the Winters, West Sacramento, Woodland and Davis City Councils, as well as from the Yolo County Board of Supervisors. The University of California at Davis and CalTrans have ex-officio Board membership.

The **overall YCTD budget is up 6.64%. Operating and planning expenses are up 3.20%** from the prior year, mostly due to escalators in YCTD's contract with Veolia Transportation, higher operating costs associated with detours around the Sacramento Entertainment and Sports Center during construction and undertaking work to develop a transportation capital improvement plan. The **capital budget is up 12.15%**, primarily because of the replacement of nine (9) paratransit vehicles and the carryover of several large grant projects.

## This budget assumes:

### 1. Fixed Route Services (Yolobus):

- a. 1.7 million rides on local and intercity fixed route service.
- b. **104,484** revenue hours and **2,086,457** revenue miles.
- c. **100** hours of community transit service.
- d. Pass-Thru of \$22,000 in County funds for UNITRANS bus service.
- e. Added Service:
  - One morning commute hour trip from Woodland's Spring Lake neighborhood to U.C. Davis and one afternoon return trip.
  - **3,000 hours and 75,000 miles** for **extra fixed route service** associated with the airport during school breaks and holidays, as well as downtown Sacramento delays caused by the Sacramento Entertainment and Sports Center demolition and construction activities along L and J Streets. (Normally, we budget 1,000 hours and 25,000 miles for extra service).
- f. A **2.31% increase** in fixed route passenger fares over the 2013/2014 budget.

### 2. Paratransit Service (Yolobus Special):

**18,777** revenue hours of paratransit services, including **728** hours for ADA service funded by Cache Creek Casino Resort. There has also been a shift in the relative allocation percentages of expenses to the Cities of West Sacramento, Woodland, Davis and the County of Yolo to reflect actual resident addresses of 10,264 recent paratransit rides. (Woodland and Davis are up, West Sacramento down and the County is even with before.)

### 3. General:

- a. \$13,425,356 For Transit Operating, Transportation Planning, Streetcar Project and Bike Share contribution.
- b. \$ 9,087,420 For Transit Capital.
- c. Personnel:
  - 10 in-house positions (two of which are in the process of being filled).
  - 6-10 Interns (most are recruited from U.C. Davis) to develop capital improvement plan and undertake transit planning work.
  - 110-115 employees who work for YCTD's transit contractor, Veolia Transportation.
- d. Being part of a five-party streetcar Memorandum of Understanding, participating in the next phase of the West Sacramento/Downton Sacramento Streetcar project (project development work).
- e. Continue involvement in the Capitol Corridor Joint Powers Authority for passenger train service between Auburn and San Jose, via Sacramento and Davis (YCTD has two seats on the CCJPA).
- f. Continue partnerships to initiate Bike Share and Connect Card projects.

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# Part I: Budget Summary

**Table A** reveals that the 2014/2015 YCTD budget is \$22,512,776, composed of \$13,425,356 for planning and operations and \$9,987,420 for capital. The total budget increased 6.64% over the 2013/2014 budget. The capital budget increased by \$984,203 (12.15%) primarily because of additional paratransit vehicle replacement and carryover projects.

2014/2015 overall operating and planning expenses, for fixed route are up 3.20% or \$418,734, compared to the 2013/2014 budget, due mostly to changes in contractor rates, planning activities to develop a transportation capital improvement plan and 3,000 hours for added service to cover extra trips to the airport during holidays and school breaks and for re-routes caused by ongoing street detours during demolition and construction for the downtown Entertainment and Sports Center (ESC).

**Table B** shows non-capital expenses by type, including 63.4% of all such expenses for Purchased Transportation (Veolia contract), followed by 10.9% for fuel, 10.2% for services and supplies, 9.1% for salaries and benefits, 3.8% for insurance, 1.3% for contingencies, and 1.5% for other purposes.

**Table C** lists fixed route operating and planning revenues by source. Fares make up 23.1% of the revenues, followed by 21.2% from FTA, 12.8% from West Sacramento, 11.9% from the Yocha Dehe Wintun Nation, 10.8% from Davis, 8.9% from Woodland, 3.9% from YCTD reserves, 2.9% from the CNG incentive program, 1.3% from the County, 1.0% from Winters and the balance from other sources.

**Table D** summarizes paratransit operating revenues by source. YCTD reserves comprises 22.0% of the revenues, followed by 19.8% from FTA, followed by 18.9% from Woodland, 15.0% from Davis, 11.4% from West Sacramento, 5.5% from fares, 4.1% from the Yocha Dehe Wintun Nation, 3.0% from the County and .3% from interest. Note that there has been a major shift in the allocation of net subsidy, based on an analysis of Paratransit revenue hours by origin over a six-month period (July 1, 2013 through December 31, 2013).

	<u>2013/14 Paratransit Hours</u>	<u>2014/15 Paratransit Hours</u>
Woodland	36%	38.69%
Davis	26%	32.88%
West Sacramento	36%	24.43%
County	4%	4%

**Table E** is a summary of capital expenses by project category. 66.1% of the total capital budget is for the purchase of 9 CNG buses and 9 Paratransit vehicles, 25.7% for bus rehabilitation, 7.5% for passenger facilities, and .7% for maintenance/operations/administrative.

**Table F** reveals capital revenues by source. FTA makes up 36.5% of all capital revenues, followed by 32.7% from Proposition 1B (state bond act money), 12.1% from other agency sources such as state safety and security funds, 11.4% from the vehicle replacement fund,

6.8% from YCTD operator State Transit Assistance (STA) funds and .4% in Gaming Commission revenues tied to bus shelters associated with the casino resort route.

**Table G** breaks down the overall impact of the budget on each jurisdiction's 2014/2015 Local Transportation Fund and their corresponding share of 2014/2015 STA Funds.

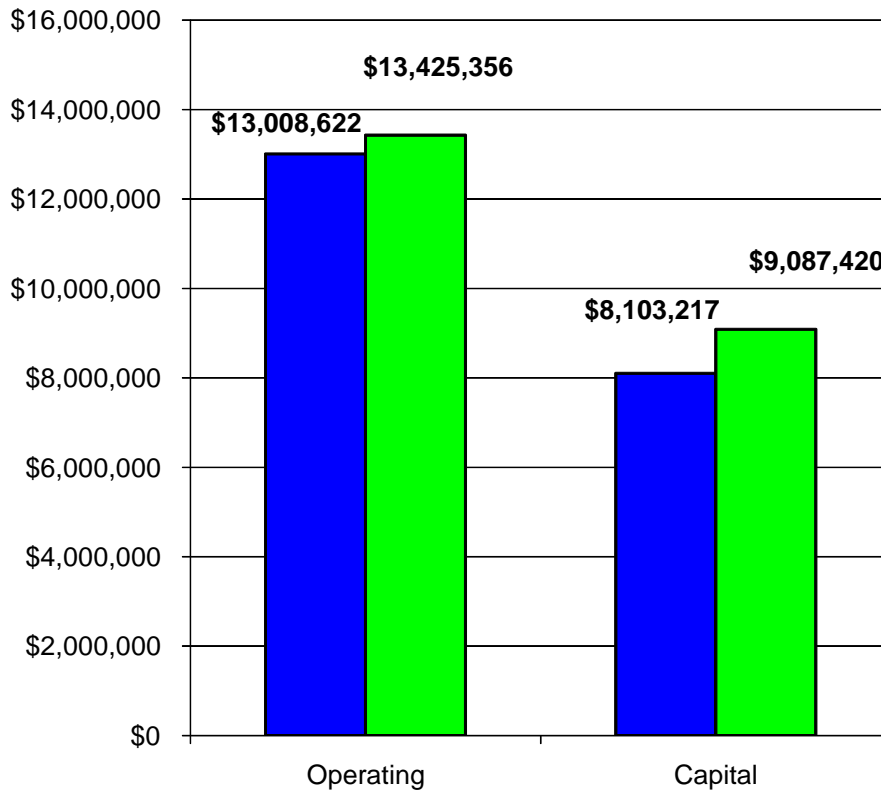


# Table A

## Change in Overall Expenses 2013/2014 TO 2014/2015

	Operating/Other	Capital	Total
Fixed Route Transit	\$ 11,866,027	\$ 7,912,030	\$ 19,778,057
Paratransit	\$ 1,498,079	\$ 1,175,390	\$ 2,673,469
Freeway Service Patrol	\$ -	\$ -	\$ -
Streetcar Planning	\$ 61,250	\$ -	\$ 61,250
<b>Total 2014/2015 Budget</b>	<b>\$ 13,425,356</b>	<b>\$ 9,087,420</b>	<b>\$ 22,512,776</b>
<b>Total 2013/2014 Budget</b>	<b>\$ 13,008,622</b>	<b>\$ 8,103,217</b>	<b>\$ 21,111,839</b>
<b>Change</b>	<b>\$ 416,734</b>	<b>\$ 984,203</b>	<b>\$ 1,400,937</b>
<b>Percent Change</b>	<b>3.20%</b>	<b>12.15%</b>	<b>6.64%</b>

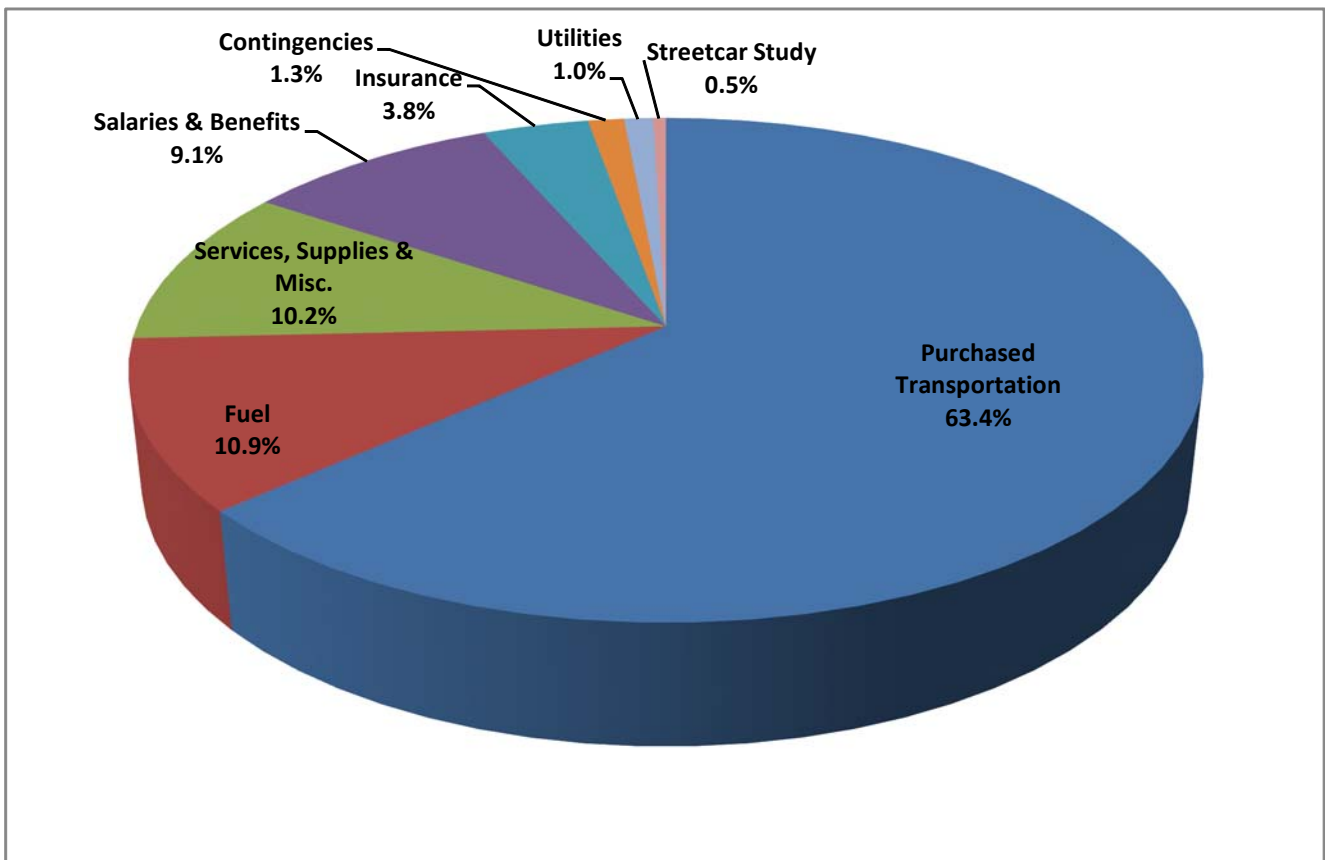
## Change in Expenses



# Table B

## 2014/2015 All Non-Capital Expenses By Type

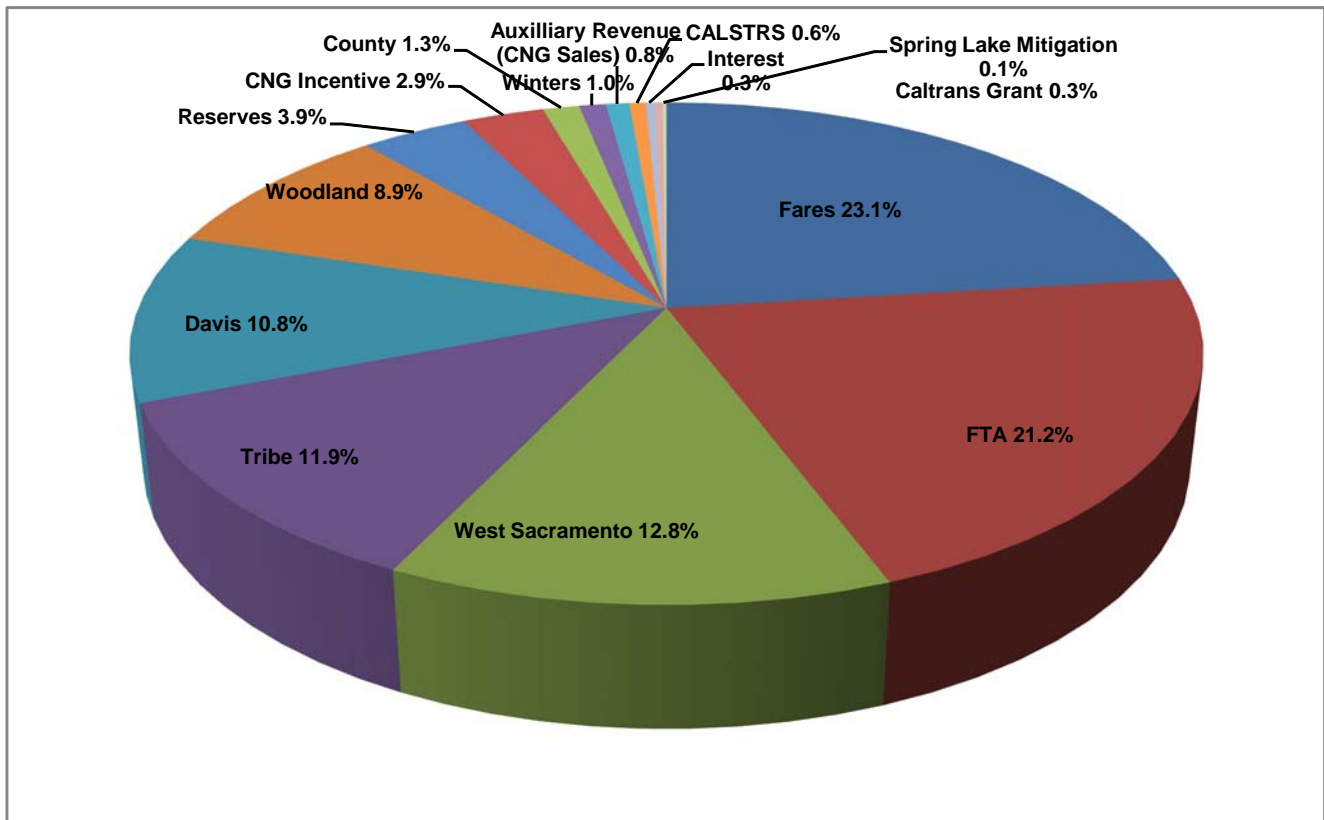
Purchased Transportation	\$	8,505,875	63.4%
Fuel	\$	1,460,738	10.9%
Services, Supplies & Misc.	\$	1,364,423	10.2%
Salaries & Benefits	\$	1,215,620	9.1%
Insurance	\$	506,872	3.8%
Contingencies	\$	172,373	1.3%
Utilities	\$	138,207	1.0%
Streetcar Study	\$	61,250	0.5%
<b>Total Expenses</b>	\$	<b>13,425,358</b>	<b>100.0%</b>



# Table C

## 2014/2015 Fixed Route Operating Revenues By Source

Fares	\$ 2,749,366	23.1%
FTA	\$ 2,533,745	21.2%
West Sacramento	\$ 1,530,595	12.8%
Tribe	\$ 1,418,716	11.9%
Davis	\$ 1,293,665	10.8%
Woodland	\$ 1,062,746	8.9%
Reserves	\$ 459,345	3.9%
CNG Incentive	\$ 350,000	2.9%
County	\$ 155,880	1.3%
Winters	\$ 114,638	1.0%
Auxilliary Revenue (CNG Sales)	\$ 100,000	0.8%
CALSTRS	\$ 71,111	0.6%
Interest	\$ 35,000	0.3%
Caltrans Grant	\$ 35,412	0.3%
Spring Lake Mitigation	\$ 17,058	0.1%
<b>Total Operating Revenues</b>	<b>\$ 11,927,277</b>	<b>100.0%</b>

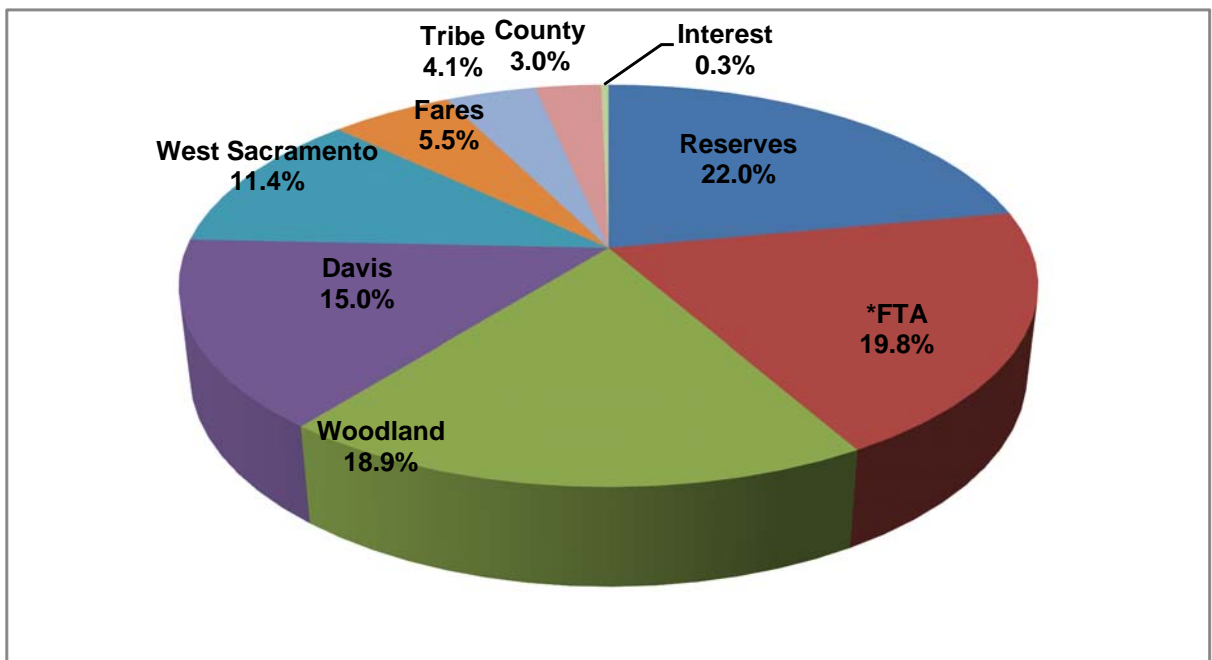


# Table D

## 2014/2015 Paratransit Operating Revenues By Source

Reserves	\$	330,000	22.0%
*FTA	\$	296,000	19.8%
Woodland	\$	282,945	18.9%
Davis	\$	225,029	15.0%
West Sacramento	\$	171,056	11.4%
Fares	\$	82,198	5.5%
Tribe	\$	61,407	4.1%
County	\$	44,443	3.0%
Interest	\$	5,000	0.3%
<b>Total Revenues</b>	\$	<b>1,498,079</b>	<b>100.0%</b>

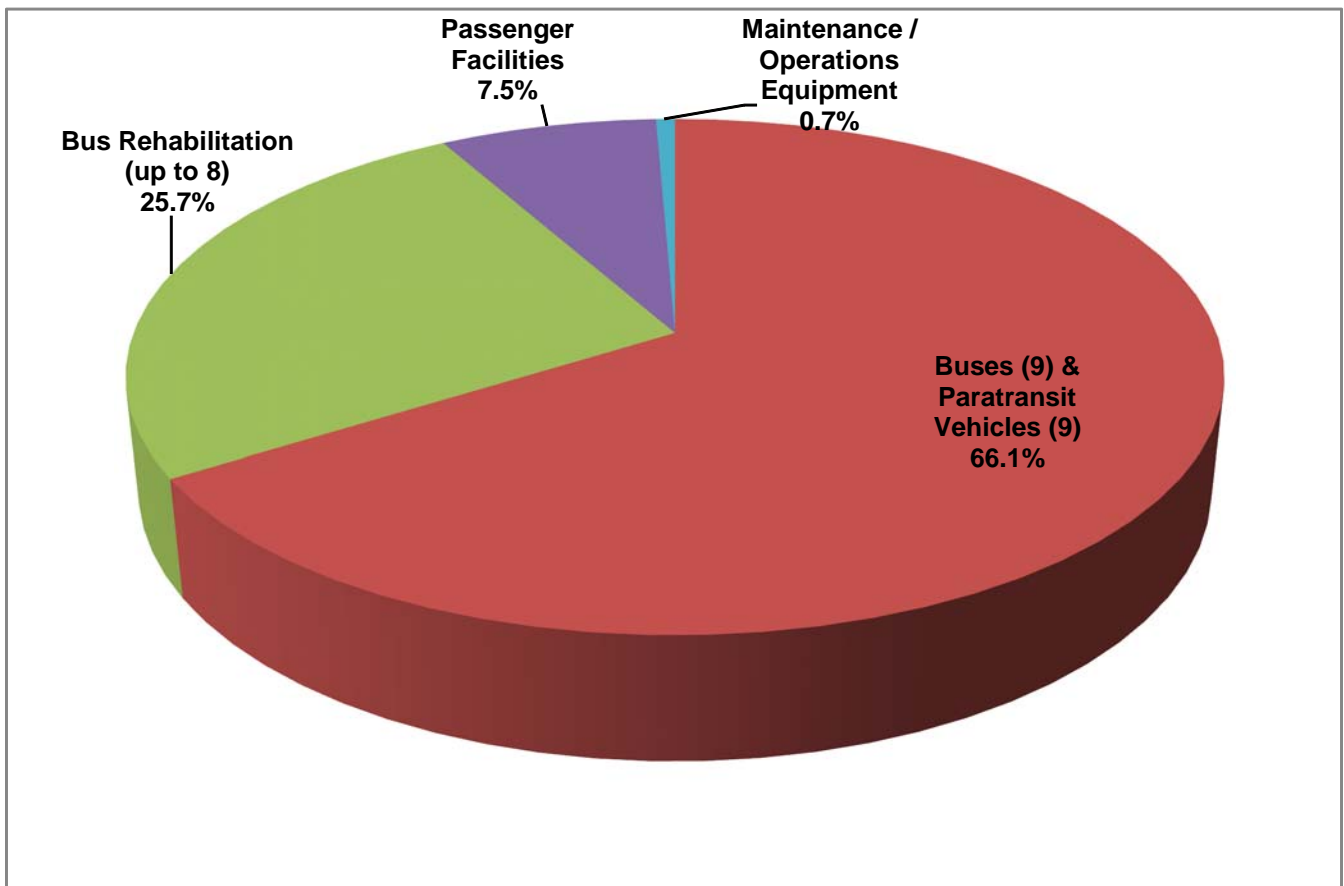
*Sac Urban 5307	\$	231,000
*New Freedoms	\$	65,000



# Table E

## 2014/2015 Capital Expenses By Project Category

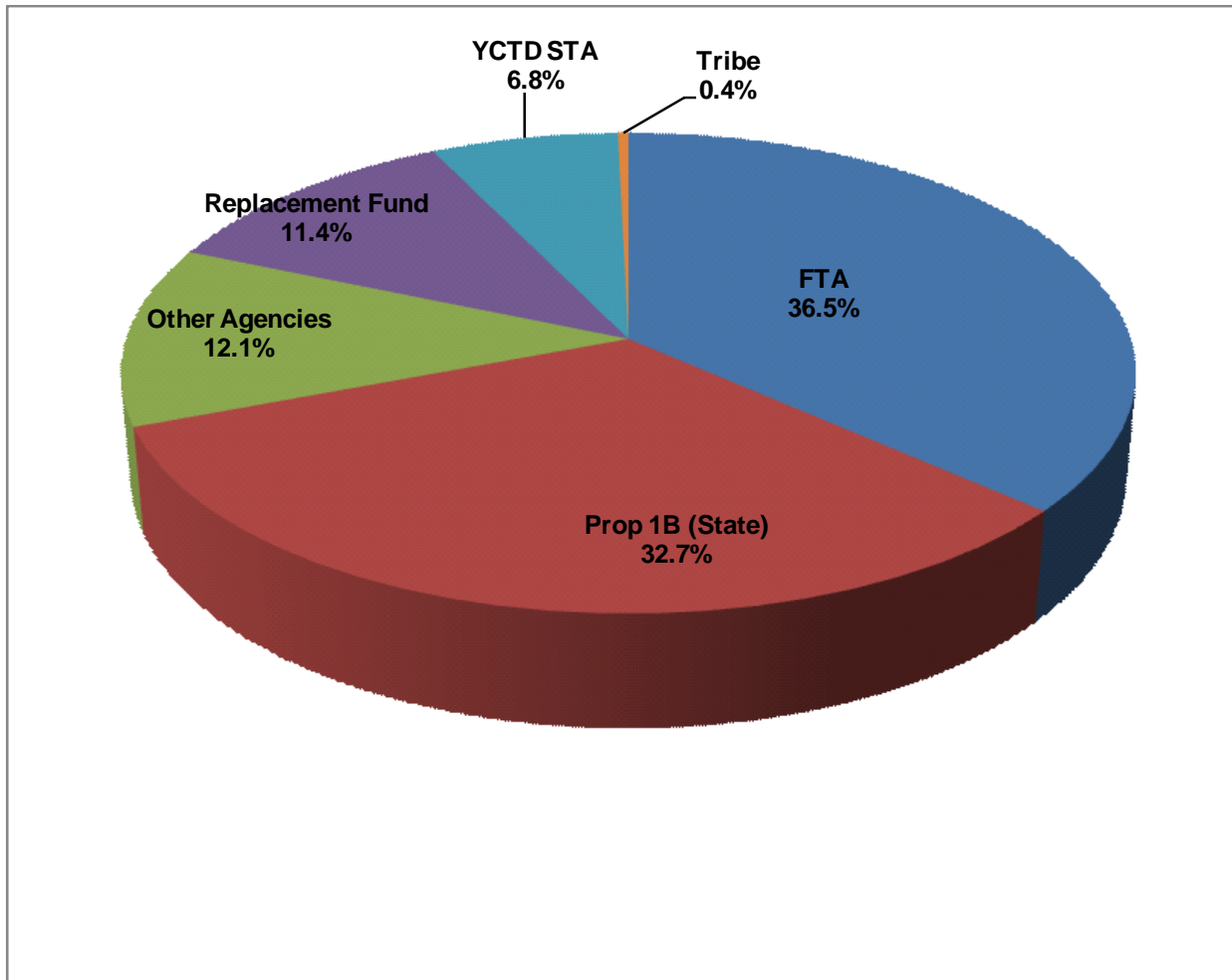
Buses (9) & Paratransit Vehicles (9)	\$	6,008,390	66.1%
Bus Rehabilitation (up to 8)	\$	2,336,000	25.7%
Passenger Facilities	\$	683,481	7.5%
Maintenance / Operations Equipment	\$	59,549	0.7%
<b>Total Expenses</b>	\$	<u>9,087,420</u>	<u>100.0%</u>



# Table F

## 2014/2015 Capital Revenues By Source

FTA	\$	3,319,170	36.5%
Prop 1B (State)	\$	2,970,831	32.7%
Other Agencies	\$	1,103,060	12.1%
Replacement Fund	\$	1,037,359	11.4%
YCTD STA	\$	622,000	6.8%
Tribe	\$	<u>35,000</u>	<u>0.4%</u>
<b>Total Revenues</b>	\$	<b>9,087,420</b>	<b>100.0%</b>



## Table G

### ESTIMATED 2014/2015 LTF & STA TO YCTD BY JURISDICTION

(Local Transportation Fund & State Transit Assistance Fund)

	Davis			Woodland			West Sacramento		
	Final	Preliminary	Change	Final	Preliminary	Change	Final	Preliminary	Change
	2013/2014	2014/2015		2013/2014	2014/2015		2013/2014	2014/2015	
<b>LTF</b> Estimate by Jurisdiction	\$3,161,117	\$3,305,906	4.6%	\$2,704,045	\$2,830,294	4.7%	\$2,395,280	\$2,509,606	4.8%
<b>STA</b> Estimate by Jurisdiction	<u>\$338,370</u>	<u>\$326,600</u>	-3.5%	<u>\$289,444</u>	<u>\$279,613</u>	-3.4%	<u>\$256,394</u>	<u>\$247,932</u>	-3.3%
	\$3,499,487	\$3,632,506	3.8%	\$2,993,489	\$3,109,907	3.9%	\$2,651,674	\$2,757,538	4.0%
<b><u>LTF &amp; STA to YCTD</u></b>									
YCTD Fixed Route	\$1,309,960	\$1,293,665	-1.2%	\$1,218,536	\$1,062,746	-12.8%	\$1,647,593	\$1,530,595	-7.1%
YCTD Capital	\$0	\$0		\$0	\$0		\$0	\$0	
YCTD Paratransit Service	<u>\$156,866</u>	<u>\$225,029</u>	43.5%	<u>\$219,190</u>	<u>\$282,945</u>	29.1%	<u>\$219,190</u>	<u>\$171,056</u>	-22.0%
<b>Total Required LTF &amp; STA</b>	\$1,466,826	<b>\$1,518,694</b>	3.5%	\$1,437,726	<b>\$1,345,691</b>	-6.4%	\$1,866,783	<b>\$1,701,651</b>	-8.8%
<b>Amount Not Used By YCTD</b>	\$2,032,661	\$2,113,812	4.0%	\$1,555,763	\$1,764,216	13.4%	\$784,891	\$1,055,887	34.5%
% to non YCTD	58.1%	58.2%	0.2%	52.0%	56.7%	9.2%	29.6%	38.3%	29.4%

	Winters			County			Total		
	Final	Preliminary	Change	Final	Preliminary	Change	Final	Preliminary	Change
	2013/2014	2014/2015		2013/2014	2014/2015		2013/2014	2014/2015	
<b>LTF</b> Estimate by Jurisdiction	\$332,332	\$346,849	4.4%	\$1,229,615	\$1,252,614	1.9%	\$9,822,389	\$10,245,269	4.3%
<b>STA</b> Estimate by Jurisdiction	<u>\$35,573</u>	<u>\$34,266</u>	-3.7%	<u>\$131,619</u>	<u>\$123,750</u>	-6.0%	<u>\$1,051,400</u>	<u>\$1,012,161</u>	-3.7%
	\$367,905	\$381,115	3.6%	\$1,361,234	\$1,376,364	1.1%	\$10,873,789	\$11,257,430	3.5%
<b><u>LTF &amp; STA to YCTD</u></b>									
YCTD Fixed Route	\$115,675	\$114,638	-0.9%	\$258,066	\$155,880	-39.6%	\$4,549,830	\$4,157,524	-8.6%
YCTD Capital	\$0	\$0		\$282,700	\$0	-100.0%	\$282,700	\$0	-100.0%
YCTD Paratransit Service	<u>\$0</u>	<u>\$0</u>	100.0%	<u>\$31,011</u>	<u>\$44,443</u>	43.3%	<u>\$626,257</u>	<u>\$723,473</u>	15.5%
<b>Total Required LTF &amp; STA</b>	\$115,675	<b>\$114,638</b>	-0.9%	\$571,777	<b>\$200,323</b>	-65.0%	\$5,458,787	<b>\$4,880,997</b>	-10.6%
<b>Amount Not Used By YCTD</b>	\$252,230	\$266,477	5.6%	\$789,457	\$1,176,041	49.0%	\$5,415,002	\$6,376,433	17.8%
% to non YCTD	68.6%	69.9%	2.0%	58.0%	85.4%	47.3%	49.8%	56.6%	13.7%

# Part II: Budget Detail

## Fixed Route Service Narrative

(Approximately 1.7 million rides annually)

In FY 2014/2015, YOLOBUS will provide service along 28 bus routes for a total of 265 bus trips on weekdays, 100 on Saturdays, and 85 on Sundays and Holidays.

Route	Community / Destinations	Total Bus Trips	Cost Allocated to:
<b>42A/42B</b>	Intercity: Woodland, Davis, West Sacramento, Sacramento International Airport, Downtown Sacramento	39 loops M-F + 2 partial trips 33 loops Sat 33 loops Sun	<b>Shared:</b> Davis Woodland West Sacramento
<b>35</b>	Bridgeway Island, Southport, Gateway, West Sacramento Transit Center	15 loops M-F 11 loops Sat 11 loops Sun	West Sacramento
<b>39</b>	Southport, Downtown Sacramento Commute	4 AM loops 4 PM loops	West Sacramento
<b>40</b>	Northern West Sacramento, Ikea Ct, West Sacramento Transit Center, Downtown Sacramento	17 loops M-F 12 loops Sat 9 loops Sun	West Sacramento
<b>41</b>	Ikea Ct, Northern West Sacramento, West Sacramento Transit Center, Downtown Sacramento	14 loops M-F	West Sacramento
<b>240</b>	Ikea Ct, Reed Ave, Harbor Blvd, West Sacramento Transit Center, Downtown Sacramento	15 loops M-F 12 loops Sat 10 loops Sun	West Sacramento
<b>241</b>	Downtown Sacramento, West Capitol Ave Industrial Blvd Commute	2 AM loops M-F 2 PM loops M-F	West Sacramento
<b>340</b>	Downtown Sacramento, CalSTRS, Ziggurat Commute	8 AM trips M-F 7 PM trips M-F	West Sacramento
<b>209</b>	Spring Lake to County Fair Fashion Mall	2 peak trips M-F	Woodland
<b>210</b>	Community & Senior Center, West Woodland Loop	12 loops M-F	Woodland
<b>211</b>	County Fair Mall, West Woodland Loop	14 loops M-F 13 loops SAT 11 loops SUN	Woodland
<b>212</b>	County Fair Mall, East Woodland Loop	14 loops M-F 12 loops SAT 11 loops SUN	Woodland
<b>214</b>	Community & Senior Center, East Woodland Loop	12 loops M-F	Woodland
<b>242</b>	Woodland, UC Davis Commute	1 AM southbound trip M-F 1 PM northbound trip M-F	Woodland
<b>NEW ROUTE</b>	Woodland (Spring Lake), UC Davis Commute	1 AM southbound trip M-F 1 PM northbound trip M-F	Woodland
<b>45</b>	Woodland, Downtown Sacramento Express	5 AM trips M-F 5 PM trips M-F	Woodland



<b>220 C</b> <b>220</b>	Winters, U.C. Davis Commute Davis, Winters, Vacaville	1 AM eastbound trip M-F 1 PM westbound trip M-F 3 eastbound trips M-F 3 westbound trips M-F 3 eastbound trips Sat 3 westbound trips Sat	<b>Shared:</b> Winters County
<b>215</b>	Woodland, Madison, Esparto, Capay, Cache Creek Casino Resort	17 westbound trips 7 days/wk 17 eastbound trips 7 days/wk	<b>Shared:</b> County Tribe
<b>216</b>	Knights Landing, Woodland	1 morning loop 3 days/wk 1 afternoon loop 3 days/wk 1 morning loop, 1st Sat of Mo. 1 afternoon loop, 1 <sup>st</sup> Sat of Mo.	County
<b>217</b>	Dunnigan, Yolo, Woodland	1 morning loop 2 days/wk 1 afternoon loop 2 days/wk	County
<b>43</b> <b>43R</b>	Davis, Downtown Sacramento Express <b>Reverse Commute:</b> Downtown Sacramento, U.C. Davis Express	5 AM loops M-F 4 PM loops M-F 1 AM loops M-F 1 PM loops M-F	Davis
<b>44</b>	South Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>230</b>	West Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>231</b>	Downtown Sacramento, Davis Modified Express	1 PM loop M-F	Davis
<b>232</b>	Davis, Downtown Sacramento Express	1 AM loop M-F 1 PM loop M-F	Davis
	<b>Total</b>	<b>265 trips on Weekdays</b> <b>100 trips on Saturdays</b> <b>85 trips on</b> <b>Sundays/Holidays</b>	

Also, under "Fixed Route" are:

- ✓ 100 hours of community service.
- ✓ 3,000 hours and 75,000 miles for added holiday and school break service and downtown Sacramento service changes related to the Sacramento Entertainment and Sports Center.
- ✓ A \$22,000 County contribution to Unitrans operations plus \$10,000 towards regional bike share program.
- ✓ Transportation Capital Improvement Plan preparation and transit planning, including a contribution to the next phase of the West Sacramento/Downtown Sacramento Streetcar project.

# Table H-1

## FIXED ROUTE FINAL 2014/2015 BUDGET

### OPERATING EXPENSES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
1101	Regular Employees	\$710,396	\$717,171	\$6,775	0.95%
1102	Extra Help	\$45,000	\$86,780	\$41,780	92.84%
1103	Overtime	\$0	\$0	\$0	0.00%
1107	Cash out (Mgmt Leave Buy-Back)	\$4,000	\$4,000	\$0	0.00%
	<b>SUBTOTAL LABOR</b>	<b>\$759,396</b>	<b>\$807,951</b>	<b>\$48,555</b>	<b>6.39%</b>
1201	YCTD Contribution to Retirement	\$125,740	\$141,339	\$15,599	12.41%
1203	YCTD Contribution to MEDICARE	\$12,911	\$15,443	\$2,532	19.61%
1300	YCTD Contribution to Health Ins.	\$167,474	\$166,327	(\$1,147)	-0.68%
1301	YCTD Contribution to OPEB	\$126,399	\$48,633	(\$77,766)	-61.52%
1400	YCTD Contribution to Unemp. Ins.	\$2,695	\$2,940	\$245	9.09%
1500	Worker's Compensation Insurance	\$9,158	\$9,788	\$630	6.88%
1600	Other Fringe Benefits	\$23,200	\$23,200	\$0	0.00%
	<b>SUBTOTAL BENEFITS</b>	<b>\$467,577</b>	<b>\$407,669</b>	<b>(\$59,908)</b>	<b>-12.81%</b>
	<b>SUBTOTAL LABOR &amp; BENEFITS</b>	<b>\$1,226,973</b>	<b>\$1,215,620</b>	<b>(\$11,353)</b>	<b>-0.93%</b>
2170	Housekeeping Expense	\$13,650	\$13,650	\$0	0.00%
2271	Maintenance-Equipment	\$842,613	\$843,314	\$701	0.08%
2272	Maintenance-Bldgs & Improvement	\$57,400	\$57,400	\$0	0.00%
2423	Legal Services	\$49,000	\$25,000	(\$24,000)	-48.98%
2429	Professional & Spec. Services	\$112,613	\$156,821	\$44,208	39.26%
2548	Training Expense	\$18,365	\$18,365	\$0	0.00%
2557	Trustees, Commissioners, Dir.	\$8,000	\$8,000	\$0	0.00%
	<b>SUBTOTAL SERVICES</b>	<b>\$1,101,641</b>	<b>\$1,122,550</b>	<b>\$20,909</b>	<b>1.90%</b>
2613	Fuel	\$1,287,151	\$1,260,325	(\$26,826)	-2.08%
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$1,287,151</b>	<b>\$1,260,325</b>	<b>(\$26,826)</b>	<b>-2.08%</b>

# Table H-1

## FIXED ROUTE FINAL 2014/2015 BUDGET

### OPERATING EXPENSES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
2130	Food	\$968	\$1,096	\$128	13.22%
2390	Office Expense	\$25,000	\$25,000	\$0	0.00%
2391	Postage	\$11,000	\$11,000	\$0	0.00%
2392	Printing	\$80,766	\$80,516	(\$250)	-0.31%
2520	Small Tools & Minor Equipment	\$40,000	\$65,000	\$25,000	62.50%
	<b>SUBTOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$157,734</b>	<b>\$182,612</b>	<b>\$24,878</b>	<b>15.77%</b>
2090	Communications	\$116,507	\$116,507	\$0	0.00%
2640	Utilities	\$21,700	\$21,700	\$0	0.00%
	<b>SUBTOTAL UTILITIES</b>	<b>\$138,207</b>	<b>\$138,207</b>	<b>\$0</b>	<b>0.00%</b>
2202	Insurance-Public Liability	\$432,678	\$397,887	(\$34,791)	-8.04%
2203	Insurance-Other Than Vehicle	\$20,000	\$20,000	\$0	0.00%
2209	Insurance-Physical Damage	\$40,638	\$24,361	(\$16,277)	-40.05%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$493,316</b>	<b>\$442,248</b>	<b>(\$51,068)</b>	<b>-10.35%</b>
2428	Purchased Services-Transit	\$6,915,181	\$7,295,206	\$380,025	5.50%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$6,915,181</b>	<b>\$7,295,206</b>	<b>\$380,025</b>	<b>5.50%</b>
2330	Memberships	\$32,617	\$35,817	\$3,200	9.81%
2460	Publications & Legal Notices	\$1,750	\$2,500	\$750	42.86%
2465	Advertising	\$33,240	\$33,240	\$0	0.00%
2491	Rents & Leases-Equipment	\$1,000	\$1,000	\$0	0.00%
2492	Rents & Leases-Bldgs & Improvements	\$12,000	\$0	(\$12,000)	-100.00%
2553	Library Books & Periodicals	\$685	\$685	\$0	0.00%
2559	Special Dept. Expense-Other	\$4,200	\$11,200	\$7,000	166.67%
2610	Transportation & Travel	\$39,069	\$39,069	\$0	0.00%
3200	Pass Through to Other Agencies	\$21,000	\$22,000	\$1,000	4.76%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$145,561</b>	<b>\$145,512</b>	<b>(\$49)</b>	<b>-0.03%</b>
8101	Contingencies	\$156,178	\$150,000	(\$6,178)	-3.96%
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$11,621,942</b>	<b>\$11,952,280</b>	<b>\$330,338</b>	<b>2.84%</b>

## Table H-2

### FIXED ROUTE FINAL 2014/2015 BUDGET

#### OPERATING REVENUES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
1501	LTF--Woodland	\$1,218,536	\$1,062,746	(\$155,790)	-12.79%
1501	LTF--Davis	\$1,309,960	\$1,293,665	(\$16,295)	-1.24%
1501	LTF--West Sacramento	\$1,647,593	\$1,530,595	(\$116,998)	-7.10%
1501	LTF -- Winters	\$115,675	\$114,638	(\$1,037)	-0.90%
1501	LTF -- Yolo County	\$258,066	\$155,880	(\$102,186)	-39.60%
	<b>TOTAL OPERATING LTF</b>	<b>\$4,549,830</b>	<b>\$4,157,524</b>	<b>(\$392,306)</b>	<b>-8.62%</b>
4100	Non-Transportation Revenues (Interest	\$35,000	\$35,000	\$0	0.00%
5134	State Operating - Other	\$35,000	\$35,412	\$412	100.00%
5673	FTA 5307 (large & small urban)	\$1,876,279	\$2,154,103	\$277,824	14.81%
5676	FTA Section 5316 (ATJ)	\$265,000	\$215,000	(\$50,000)	-18.87%
5677	FTA 5311 (rural)	\$160,789	\$164,644	\$3,855	2.40%
6271	Passenger Fares	\$2,654,924	\$2,716,179	\$61,255	2.31%
6272	Special Transit Fares	\$33,187	\$33,187	\$0	0.00%
6276	Auxiliary Revenue	\$0	\$100,000	\$100,000	
6399	Other--Other	\$350,000	\$350,000	\$0	0.00%
6400	Mitigation Revenue	\$1,327,684	\$1,506,886	\$179,202	13.50%
7101	Local Operating Assistance	\$334,250	\$494,345	\$160,095	47.90%
	<b>TOTAL OPERATING REVENUES</b>	<b>\$11,621,943</b>	<b>\$11,962,279</b>	<b>\$340,336</b>	<b>2.93%</b>

# Table H-3

## FIXED ROUTE FINAL 2014/2015 BUDGET

### CAPITAL EXPENSES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
4300	Equipment	\$6,285,000	\$7,169,000	\$884,000	14.07%
4200	Facility Improvements	\$1,468,217	\$743,030	(\$725,187)	-49.39%
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$7,753,217</b>	<b>\$7,912,030</b>	<b>\$158,813</b>	<b>2.05%</b>

### CAPITAL REVENUES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
1502	LTF--County of Yolo	\$282,700	\$0	(\$282,700)	100.00%
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--From Veh. Repl. Fund	\$854,575	\$975,969	\$121,394	14.21%
	<b>TOTAL CAPITAL LTF</b>	<b>\$1,137,275</b>	<b>\$975,970</b>	<b>\$121,394</b>	<b>-14.18%</b>
5133	State Transit Assistance	\$426,000	\$622,000	\$196,000	46.01%
5135	Prop 1B (OHS & PTMISEA)	\$2,886,831	\$2,792,831	(\$94,000)	-3.26%
5675	FTA 5307/STP (large, small urban, CMAQ)	\$2,324,044	\$3,133,531	\$809,487	34.83%
5674	FTA 5309 (capital)	\$128,029	\$47,639	(\$80,390)	-62.79%
5812	County Gov't Agencies	\$582,888	\$296,909	(\$285,979)	-49.06%
5830	Non County Gov't Agencies	\$268,150	\$43,150	(\$225,000)	-83.91%
	<b>TOTAL CAPITAL REVENUES</b>	<b>\$7,753,217</b>	<b>\$7,912,030</b>	<b>\$158,813</b>	<b>2.05%</b>

# Table I

## Capital Project Listing

<b>Buses</b>			
New Section 5307 & PTMISEA	Replace 9 CNG transit buses	\$4,833,000	
PTMISEA, CMAQ	Replace 9 Paratransit vehicles	\$1,175,390	
		<u>SUBTOTAL</u>	\$6,008,390
<b>Bus Component Overhauls/Replacements</b>			
CA-90-Y854 & CA-90-Y051	Rehab 4-8 CNG Transit Buses	\$2,336,000	
		<u>SUBTOTAL</u>	\$2,336,000
<b>Passenger Facilities</b>			
CA-90-Y051	West Sacramento Intermodal Facility	\$100,000	
TRIBE	Electronic Information Signs	\$10,000	
CA-90-Y585	Signage for Downtown Sacramento	\$62,500	
STA	City of Woodland Bus Stop Improvements*	\$125,000	
STA	City of West Sacramento Bus Stop Improvements	\$100,000	
Air District	Bike Rack installation at Bus Stops	\$8,150	
STA	City of Davis Bus Stop Improvements	\$50,000	
CTAF	Bus Stop Improvements	\$192,831	
TRIBE	City of Woodland Bus Stop Improvements	\$25,000	
STA Davis	Electronic Information sign at MU	\$10,000	
		<u>SUBTOTAL</u>	\$683,481
<b>YCTD Facility Improvements</b>			
		<u>SUBTOTAL</u>	\$0
<b>Maintenance/Operations Equipment</b>			
CA-04-0179	Shop equipment replacement	\$59,549	
		<u>SUBTOTAL</u>	\$59,549
		<u>\$9,087,420</u>	<u>\$9,087,420</u>

\*Including improvements at the County Fair Mall

NEW PROJECTS	\$1,709,390	19%
CARRYOVER PROJECTS	<u>\$7,378,030</u>	81%
	\$9,087,420	
Vehicle Replacement & Rehabilitation	\$8,344,390	91.8%
Facility Improvements	\$683,481	7.5%
Other	<u>\$59,549</u>	0.7%
	\$9,087,420	

\*Including some minor improvements at the County Fair Mall

# Paratransit Service Narrative

(Approximately 24,000 Rides Annually)

The Final budget assumes some **18,049** revenue hours for local ADA and Senior paratransit rides in West Sacramento, local ADA rides in Woodland, and inter-city ADA rides for Davis, Woodland, West Sacramento and unincorporated Yolo County.

The cost for this service will be shared as follows:

- 38.69% City of Woodland
- 24.43% City of West Sacramento
- 32.88% City of Davis
- 4% County of Yolo

To comply with the federal Americans with Disabilities Act, YCTD must supply complementary paratransit (door-to-door) service for ADA eligible riders anywhere most YOLOBUS routes go, with the exception of commute routes and rural routes that provide route deviation. The budget does NOT assume YCTD operates any local ADA service in Davis, as that is considered a responsibility of Davis Community Transit. For the 2014/15 fiscal year, YCTD looked at approximately 10,000 rides from July 1, 2013 to December 31, 2013 and determined allocated expenses based on the percentage of revenue hours accrued for each jurisdiction by address of the resident.

The budget assumes roughly **1,500** revenue hours/month in ADA paratransit service. Of that total, the budget assumes **728** revenue hours (14 hours/week) of added Capay Valley related paratransit service, funded by Cache Creek Casino Resort. The casino will be billed only for paratransit service actually provided. We cut last year's 28 hours/week limit in half, to reflect a more realistic cap.

# Table J-1

## PARATRANSIT FINAL 2014/2015 BUDGET

### OPERATING EXPENSES : 14/15 VS. PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
2613	Fuel	\$148,757	\$200,413	\$51,656	34.73%
2615	Lubricants	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$148,757</b>	<b>\$200,413</b>	<b>\$51,656</b>	<b>34.73%</b>
2090	Communications	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
2202	Insurance-Public Liability	\$58,467	\$64,624	\$6,157	10.53%
2209	Insurance-Other	\$0	\$0	\$0	0.00%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$58,467</b>	<b>\$64,624</b>	<b>\$6,157</b>	<b>10.53%</b>
2428	Purchased Services-Transit	\$1,157,083	\$1,210,668	\$53,585	4.63%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$1,157,083</b>	<b>\$1,210,668</b>	<b>\$53,585</b>	<b>4.63%</b>
8101	Contingencies	\$22,373	\$22,373	\$0	0.00%
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,386,680</b>	<b>\$1,498,079</b>	<b>\$111,399</b>	<b>8.03%</b>

### OPERATING REVENUES: 14/15 VS PREVIOUS YEAR

		APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
1501	LTF--Davis	\$156,866	\$225,029	\$68,163	43.45%
1501	LTF--West Sacramento	\$219,190	\$171,056	(\$48,134)	-21.96%
1501	LTF -- Woodland	\$219,190	\$282,945	\$63,755	29.09%
1501	LTF -- County	\$31,011	\$44,443	\$13,432	43.31%
	<b>TOTAL OPERATING LTF</b>	<b>\$626,257</b>	<b>\$723,473</b>	<b>\$97,216</b>	<b>15.52%</b>
4100	Non-Transportation Revenues (Interest)	\$5,000	\$5,000	\$0	0.00%
5673	FTA 5307 (Sec 9)	\$231,000	\$231,000	\$0	0.00%
5676	New Freedom	\$85,000	\$65,000	(\$20,000)	-23.53%
6271	Passenger Fares	\$51,326	\$52,198	\$872	1.70%
6272	Special Transit Fares	\$20,000	\$30,000	\$10,000	50.00%
6400	Mitigation Revenue	\$118,096	\$61,407	(\$56,689)	-48.00%
7101	Local Operating Assistance	\$250,000	\$330,000	\$80,000	32.00%
	<b>TOTAL OPERATING REVENUES</b>	<b>\$1,386,679</b>	<b>\$1,498,079</b>	<b>\$111,400</b>	<b>8.03%</b>



# Table J-2

## PARATRANSIT FINAL 2014/2015 BUDGET

### CAPITAL EXPENSES: 14/15 VS PREVIOUS YEAR

	APPROVED 2013/2014	APPROVED 2014/215	CHANGE	PERCENT CHANGE
4300 Equipment	\$350,000	\$1,175,390	\$825,390	235.83%
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$350,000</b>	<b>\$1,175,390</b>	<b>\$825,390</b>	<b>235.83%</b>

### CAPITAL REVENUES: 14/15 VS PREVIOUS YEAR

	APPROVED 2013/2014	APPROVED 2014/2015	CHANGE	PERCENT CHANGE
1502 LTF--Woodland	\$0	\$0	\$0	0.00%
1502 LTF--Davis	\$0	\$0	\$0	0.00%
1502 LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502 LTF--From Veh. Repl. Fund	\$34,000	\$61,390	\$27,390	80.56%
<b>TOTAL CAPITAL LTF</b>	<b>\$34,000</b>	<b>\$61,390</b>	<b>\$27,390</b>	<b>80.56%</b>
5830 Non County Gov't Agencies	\$178,000	\$976,000	\$798,000	448.31%
5675 FTA 5307/STP (Sec 9)	\$138,000	\$138,000	\$0	0.00%
<b>TOTAL CAPITAL REVENUES</b>	<b>\$350,000</b>	<b>\$1,175,390</b>	<b>\$825,390</b>	<b>235.83%</b>
<b>TOTAL CAPITAL REVENUE</b>	<b>\$350,000</b>	<b>\$1,175,390</b>	<b>\$825,390</b>	<b>235.83%</b>

# Part III: Operating Budget Factors & Capital Detail

## Operating Budget Factors

Noteworthy factors influencing the 2014/2015 budget include:

### EXPENSE SIDE

- 1) **Service Changes**—The budget assumes more paratransit service to accommodate an increase in paratransit ridership. It also assumes that the split of ridership usage by jurisdiction is changed to match historical actual percentages. The budget also assumes a set aside of 3,000 hours and 75,000 miles to accommodate added service during the holidays and school breaks, as well as changes in service due to the downtown Sacramento Entertainment and Sports Center project.
- 2) **\$687,500** in engine and transmission overhauls/replacements, including associated components, has been shifted from a capital expense to an ongoing preventive maintenance expense. This grant funded project will carry over from year to year until it is fully expended.
- 3) **Lease Costs**—The budget now excludes a \$12,000 annual lease expense associated with the Port of West Sacramento, as the contractor is now operating all buses from the Woodland yard.
- 4) **Employee Salaries and Benefits**—Employee anniversary step increases will be limited to 3%. The budget does not include the required 8% employee contribution towards PERS retirement. The net effect of all of these changes is that the total for salaries and benefits of regular employees will remain virtually the same.
- 5) **Interns**—In addition to the positions above, the budget includes \$93,449 for wages and benefits for interns under Extra Help. This coming year, interns will be assisting in two areas:

**Transit Planning (\$48,449)**: Updating other databases and the automatic vehicle location system, performing web page updates, marketing

YOLOBUS service, performing field checks of operations, undertaking numerous special projects and providing other technical assistance where needed.

**Transportation Capital Improvement Plan (\$45,000):** On June 9, 2014, the YCTD Board directed staff to take the steps necessary to develop a draft Countywide Transportation Capital Improvement Plan, using in-house personnel. At this time, it is assumed that this work will be accomplished with the assistance of interns from U.C. Davis.

- 6) **Fuel**—The budget for fuel includes \$4.50 per gallon for gasoline and diesel costs. YCTD owns 14 vehicles that run on these fuels. The budget also assumes that natural gas prices are somewhat consistent with the current year.
- 7) **Contingency Line Item**—The budget includes a contingency line item under both fixed route and paratransit. Its primary function is to cover fuel price hikes. It amounts to about 1.3% of the operating budgets.
- 8) **Transportation Planners**—The budget assumes full-time in-house professional staff of two planning positions.
- 9) **Streetcar Planning**—For 2013/2014, \$100,000 was set aside to fund YCTD's contribution to the West Sacramento/Downtown Sacramento planning efforts. These revenues were essentially received from the City of West Sacramento in previous years for this purpose. Some \$61,250 of that amount still remains and will be carried over into the 2014/2015 budget.

### **REVENUE SIDE**

- 1) **Operating Reserves and Carry Forward:** \$459,345 in reserves and carry forward funds for fixed route and \$330,000 for paratransit are used to minimize the draw on FY 2014/2015 Local Transportation Funds.
- 2) **State Transit Assistance (STA) Funds**—The Final budget excludes STA funds for operating. While STA funds from Davis, Winters, Yolo County, and West Sacramento are reflected in the Final budget as available, those jurisdictions are reminded that they are eligible to utilize such funds for either transit capital or operating expenses for at least the next year. It is the prerogative of the jurisdictions to decide whether to use STA or LTF to offset operating expenses.
- 3) **Federal Operating Offsets:** The following federal funds (from the Federal Transit Administration) are being used to offset fixed route and paratransit operating costs:

- Sacramento Urban Area (5307) funds, including:
  - **\$900,000** to offset part of YCTD's maintenance costs associated with the YOLOBUS intercity Route 42 fixed route service.
  - **\$231,000** to offset ADA operating costs.
- **\$164,644** in rural (5311) federal funds to offset operating costs for Winters, and rural unincorporated parts of Yolo County.
- **\$574,103** in Woodland area Section 5307 federal funds to offset operating costs for Woodland.
- **\$65,000** in New Freedoms (5317) funds for paratransit services (medically related trips) beyond the ADA service area.
- **\$215,000** in Job Access/Reverse Commute (JARC--5316) funding for West Sacramento (\$65,000), plus evenings and weekends for intercity Route 42 service (\$150,000 Davis).
- **\$350,000** in IRS CNG fuel rebates. (This assumes this revenue source, which had sunset in December 2013, will be extended by the Legislature.)

# **Capital Detail (Total: \$9,087,420)**

## **CATEGORY 1: Bus Replacements, Bus Rehabilitations, Overhauls**

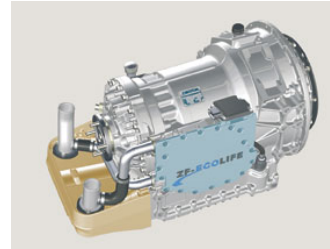
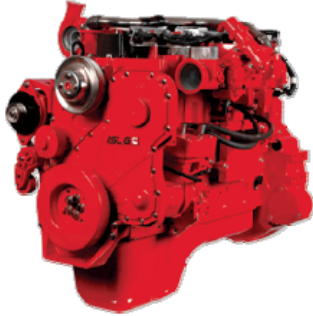
The capital budget includes **\$6,008,390** towards the purchase of nine (9) fully equipped replacement CNG buses (replacing buses that are either over 12 years old or have over 500,000 miles accrued) and four (9) fully equipped replacement paratransit vehicles.



The capital budget also includes **\$2,336,000** towards the rehabilitation of up to 8 CNG buses, much like the bus shown in the picture below. This is being done in order to stretch out the district's dollars and maximize how many buses will have a new drive train and other improvements.



YCTD's contract stipulates that YCTD pay for engine and transmission related overhaul expenses. Ongoing engine and transmission overhauls are reflected as preventive maintenance expenses. Funds not spent on rebuilds in 2014/2015 will be carried over to next year.



**CATEGORY 2: *Passenger Facilities (\$683,481)***

All passenger amenities in the field are included in this category. Some are carryover projects. New projects will be paid for by Federal Transit Administration (FTA), State Transit Assistance (STA), Public Transportation Modernization, Improvement, and Service Enhancement Account (**PTMISEA**), and safety and security funds made available through Proposition 1B.

**Bus Stop Improvements**—This **\$683,481** project involves various bus stop improvements throughout the system, including installation of more bus shelters and pads, solar powered lighting, minor improvements at the County Fair Fashion Mall transit center in Woodland, video surveillance systems at certain locations, such as the West Sacramento Transit Center and real time electronic bus arrival information signs.

**CATEGORY 3: *YCTD Facility Improvements***—This category has no projects included in this budget.

**CATEGORY 4: Other Equipment** -The budget includes **\$59,549** for shop equipment (State of Good Repair grant).

# Part IV: About YCTD

On July 1, 1997, the Yolo County Transportation District (YCTD) was formed, replacing the previously existing Yolo County Transit Authority. The district extends throughout Yolo County, including all of the incorporated and unincorporated territory. Duties of the district include:

- 1) Serve as public transit provider.
- 2) Serve as the consolidated transportation services agency for Yolo County.
- 3) Serve as the congestion management agency for Yolo County.
- 4) Act as a countywide forum for the coordination of transportation system planning, programming, and prioritization of significant projects.
- 5) Promulgate a plan for funding transportation projects within its jurisdiction.
- 6) Act as the coordinating agency for all state and federal funding applications where appropriate.

## **Highlights and Accomplishments for 2013/14**

- Oversaw the completion of the Madison bus stop and road improvement project.



- Addressed Caltrans "Fix 50" Project and obtained commitment for up to \$171,000 in related mitigation funds.



- Continued working with jurisdictions regarding the West Sacramento/Downtown Sacramento streetcar project, including the Project Management Team and Policy Coordinating Committee.



- Continued participation in Universal Fare Card (Called “Connect Card”) project.



- Continued participation in the development of the Sacramento region Bike Share project.





- Participated in some rail relocation working group meetings.



- Provided over 2 million miles of fixed route transit service.
- Operated some 17,000 hours of paratransit service.
- Performed tasks with a reduction in staffing.

## **Goals for 2014/15**

- Increase YCTD's presence in the community.
- Finalize Short Range Transit Plan and begin implementation.
- Prepare a countywide transportation capital improvement plan and finance plan. Implement if conceptually approved.
- Complete capital projects.
- Undertake next phase of the Streetcar study (Project Development).
- Actively participate in regional bike share project.
- Actively participate in Connect Card project.