

# **2015-2016 FINAL BUDGET Yolo County Transportation District**



**Prepared By:**

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**Adopted: June 8, 2015**

**June 9, 2014**



*City of Davis – City of West Sacramento – City of Winters  
City of Woodland – County of Yolo*

## MEMORANDUM

DATE: July 17, 2015

TO: Christopher Ledesma, Chair,  
And Members of the Yolo County Transportation District

FROM: Terry V. Bassett, Executive Director



RE: FINAL YCTD Budget 2015/2016

Enclosed is the Yolo County Transportation District (YCTD) Final budget for the 2015/2016 fiscal year which was adopted on June 8, 2015. YCTD is the public transportation operator that provides both fixed route and paratransit services throughout Yolo County, as well as into Sacramento and Solano Counties. YCTD uses a contract with Transdev, Incorporated to provide these services. YCTD is also the Congestion Management Agency for Yolo County, coordinating and advocating regional, state, and federal funding for a number of road and alternative transportation projects.

The YCTD Board is comprised of appointees from the Winters, West Sacramento, Woodland and Davis City Councils, as well as from the Yolo County Board of Supervisors. The University of California at Davis and CalTrans have ex-officio Board membership.

The overall YCTD budget is **\$24,995,552**, made up of two components: **\$14,450,393** for operating and planning and **\$10,545,159** for capital projects. Based on this budget, overall expenses will increase by **\$ 1,462,531 (6.21%)** from the previous fiscal year. Operating and planning expenses are up **6.56%** from the prior year. **Nearly one-half** of the increase is for natural gas and compression costs related CNG sales to outside users. (The expense, plus some profit, is covered through outside sales.) **Most of the other one-half increase** in costs relates to contract rate changes with Transdev, our bus contractor, plus additional service hours to keep up with ADA paratransit ridership demand. The capital budget is up **\$572,496 (5.74%)**, for the following purposes:

- Purchase two fully equipped paratransit vehicles **(\$220,000)**
- Acquiring paratransit reservation and ride scheduling software **(\$75,000)**
- Upgrading a diesel fuel containment system **(\$60,000)**
- Acquiring shop equipment and 2 servers **(\$65,000)**
- Upgrade bus washer, water recycling system, if there are sufficient funds available after bus engine and transmission overhauls **(\$330,695)**

**This budget assumes:**

**1. Fixed Route Services (Yolobus):**

- a. **1.7** million rides on local and intercity fixed route service.
- b. **104,893** revenue hours and **2,092,340** revenue miles.
- c. **100** hours of community transit service.
- d. Pass-Thru of \$23,000 in County funds for UNITRANS bus service.
- e. The following added service is included in the above numbers:
  - Full year of two morning commute hour trips from Woodland's Spring Lake neighborhood to U.C. Davis and two afternoon return trips.
  - **3,000 hours and 75,000** miles for **extra fixed route service** associated with the airport during school breaks and holidays, as well as downtown Sacramento delays caused by the Sacramento Entertainment and Sports Center demolition and construction activities along L and J Streets.
- f. Negligible change in fixed route passenger fare revenue over the 2014/2015 budget.

**2. Paratransit Service (Yolobus Special):**

**21,835** revenue hours of paratransit services, including **400** hours for ADA service funded by Cache Creek Casino Resort.

**3. General:**

- a. \$14,009,486 For Transit Operating, Transportation Planning, Streetcar Project, Woodland Transit Study and Bike Share contribution.
- b. An additional \$440,907 for natural gas and compression costs for outside use
- c. \$10,545,159 For Transit Capital.
- d. Personnel:
  - 10 in-house positions (this is the first year when all 10 positions are filled for the entire year.
  - 6-10 Interns (most are recruited from U.C. Davis) to develop capital improvement plan and undertake transit planning work.
  - Approximately 115 employees who work for YCTD's transit contractor, Transdev Transportation.
- e. Continue efforts to develop a countywide transportation capital improvement plan.
- f. Continue involvement in the rail relocation project, which has land use, economic development, transportation and flood control implications for the Cities of Woodland, Davis and Winters, as well as the County of Yolo.
- g. Being part of a five-party streetcar Memorandum of Understanding, participating in the next phase of the West Sacramento/Downton Sacramento Streetcar project (project development work).
- h. Continue involvement in the Capitol Corridor Joint Powers Authority for passenger train service between Auburn and San Jose, via Sacramento and Davis (YCTD has two seats on the CCJPA).
- i. Continue partnerships to initiate Bike Share and Connect Card projects.
- j. Undertaking the Woodland Transit Study, using consultants.

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# Part I: Budget Summary

**Table A** reveals that the 2015/2016 YCTD budget is \$24,995,552, composed of \$14,450,393 for planning and operations and \$10,545,159 for capital. The total budget increased 6.21% over the 2014/2015 budget. The capital budget increased by \$572,496 (5.74%) because of the purchase of two additional paratransit vehicles, as well as other items described in this budget.

2015/2016 overall operating and planning expenses, for fixed route are up 6.56% or \$890,035, compared to the 2014/2015 budget, due to previously agreed to contract rate changes with Transdev, increases in paratransit revenue hours and accounting for \$440,907 in costs associated with the distribution of CNG to outside users. It is estimated that Waste Management will make up about 83.6% of the outside usage.

**Table B** shows non-capital expenses by type, including 61.5% of all such expenses for Purchased Transportation (Transdev contract), followed by 10.2% for services and supplies, 10.0% for YCTD used fuel, 8.6% for salaries and benefits, 3.7% for insurance, 3.0% for fuel costs associated with outside users, 1.2% for contingencies, and 2.2% for other purposes.

**Table C** lists fixed route operating and planning revenues by source. Fares make up 21.7% of the revenues, followed by 19.7% from FTA, 13.5% from West Sacramento, 11.5% from the Yocha Dehe Wintun Nation, 11.2% from Davis, 8.9% from Woodland, 4.1% from outside CNG sales, 3.8% from YCTD reserves, 2.3% from a one-time insurance rebate, 1.2% from the County, 1.0% from Winters and the balance from other sources.

**Table D** summarizes paratransit operating revenues by source. FTA comprises 22.9% of the revenues, followed by 20.1% from YCTD reserves, 18.9% from Woodland, 15.8% from Davis, 11.9% from West Sacramento, 5.5% from fares, 2.9% from the County, 1.7% from the Yocha Dehe Wintun Nation, and .3% from interest. The following cost distribution will be used, which is identical to the methodology used for 2014/15:

	<u>Paratransit Cost Distribution</u>
Woodland	38.69%
Davis	32.88%
West Sacramento	24.43%
County	4.00%

**Table E** is a summary of capital expenses by project category. Some 59.7% of the total capital budget is for the purchase of 9 CNG buses and 9 Paratransit vehicles, 22.2% for bus rehabilitation, 4.8% for a flip seat retrofit project, 7.2% for passenger facilities and bus stop improvements, 3.7% for YCTD facility improvements, bus overhauls, CNG re-tanking and .6% for maintenance/operations/administrative.

**Table F** reveals capital revenues by source. FTA makes up 40.8% of all capital revenues, followed by 36.6% from Proposition 1B (state bond act money), 11.5% from YCTD operator State Transit Assistance (STA) funds and 1.4% in Tribe and Gaming Commission revenues tied to bus shelters and a replacement paratransit vehicle associated with the casino resort route.

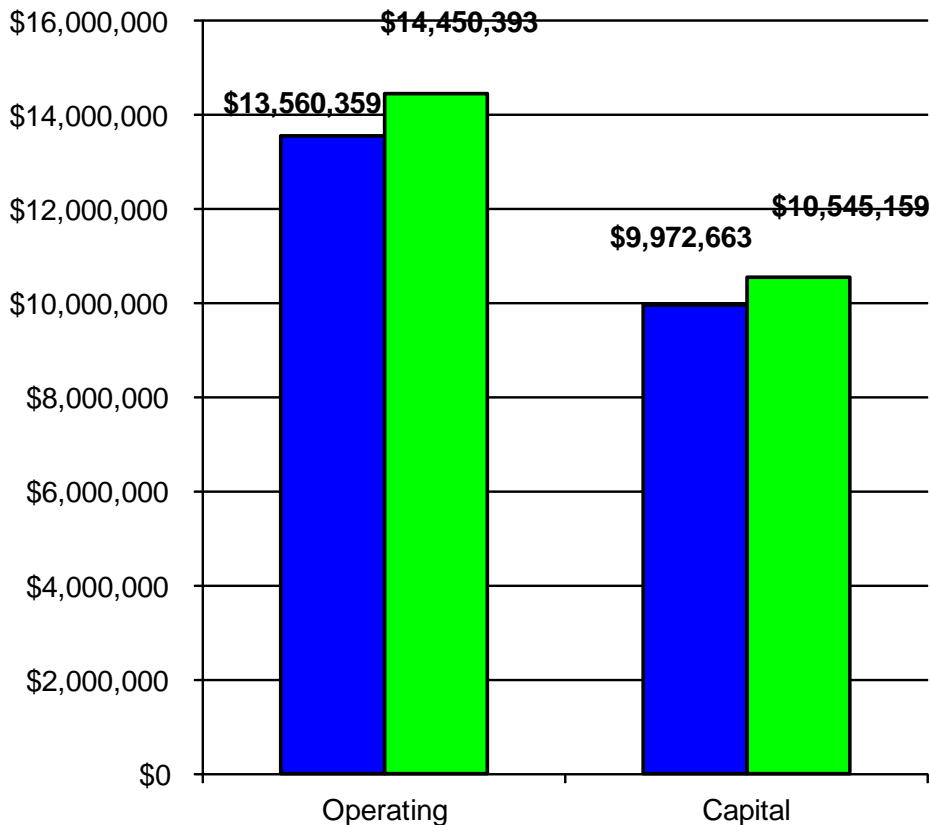
**Table G** breaks down the overall impact of the budget on each jurisdiction's 2015/2016 Local Transportation Fund and their corresponding share of 2015/2016 STA Funds.

# Table A

## Change in Overall Expenses 2014/2015 TO 2015/2016

	Operating/Other	Capital	Total
Fixed Route Transit	\$ 12,182,583	\$ 9,074,769	\$ 21,257,352
Paratransit	\$ 1,664,403	\$ 1,470,390	\$ 3,134,793
Streetcar Planning	\$ 62,500	\$ -	\$ 62,500
Woodland Transit Study	\$ 100,000	\$ -	\$ 100,000
Outside CNG Use Expenses	\$ 440,907	\$ -	\$ 440,907
<b>Total 2014/2015 Budget</b>	<b>\$ 14,450,393</b>	<b>\$ 10,545,159</b>	<b>\$ 24,995,552</b>
<b>Total 2014/2015 Budget</b>	<b>\$ 13,560,359</b>	<b>\$ 9,972,663</b>	<b>\$ 23,533,022</b>
<b>Change</b>	<b>\$ 890,035</b>	<b>\$ 572,496</b>	<b>\$ 1,462,531</b>
<b>Percent Change</b>	<b>6.56%</b>	<b>5.74%</b>	<b>6.21%</b>

## Change in Expenses

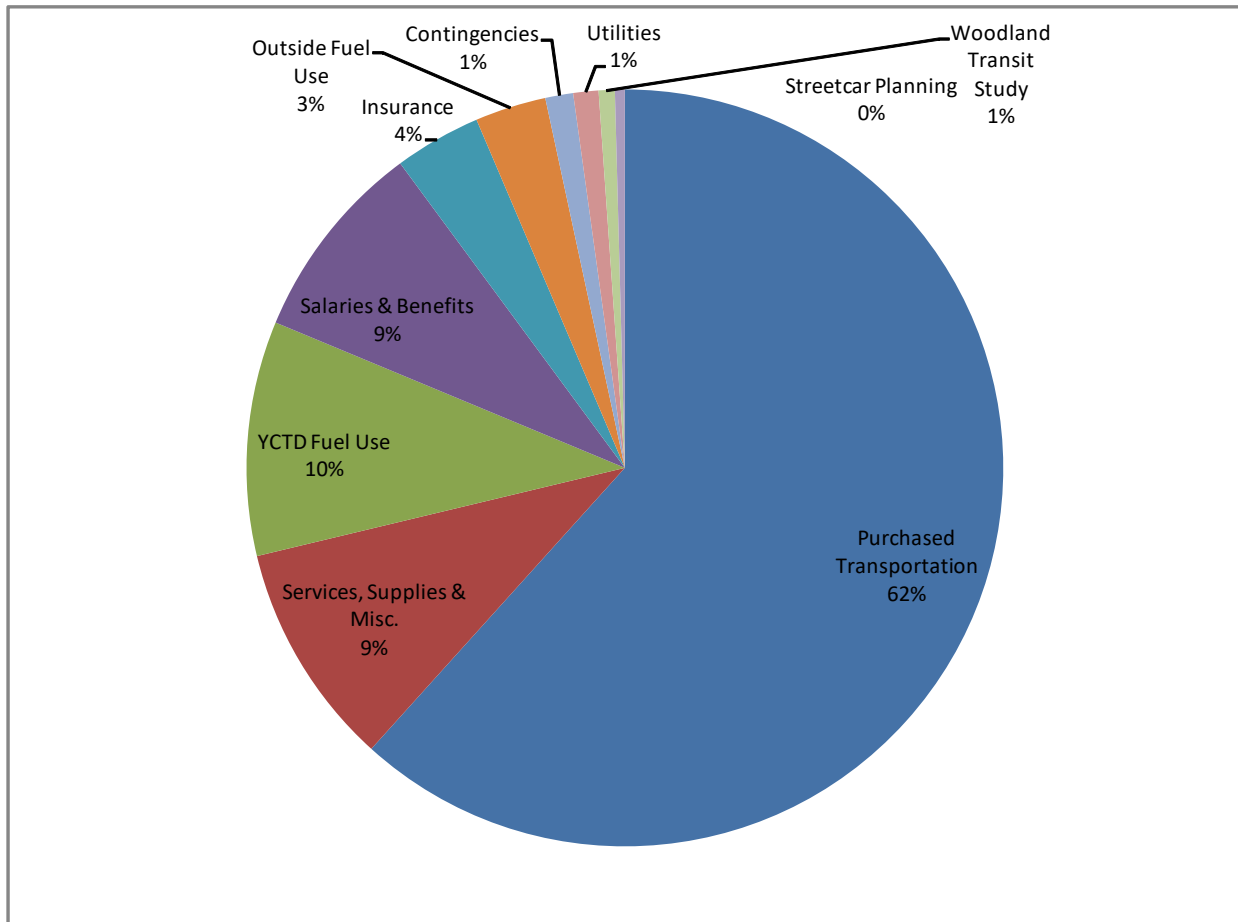




# Table B

## 2015/2016 All Non-Capital Expenses By Type

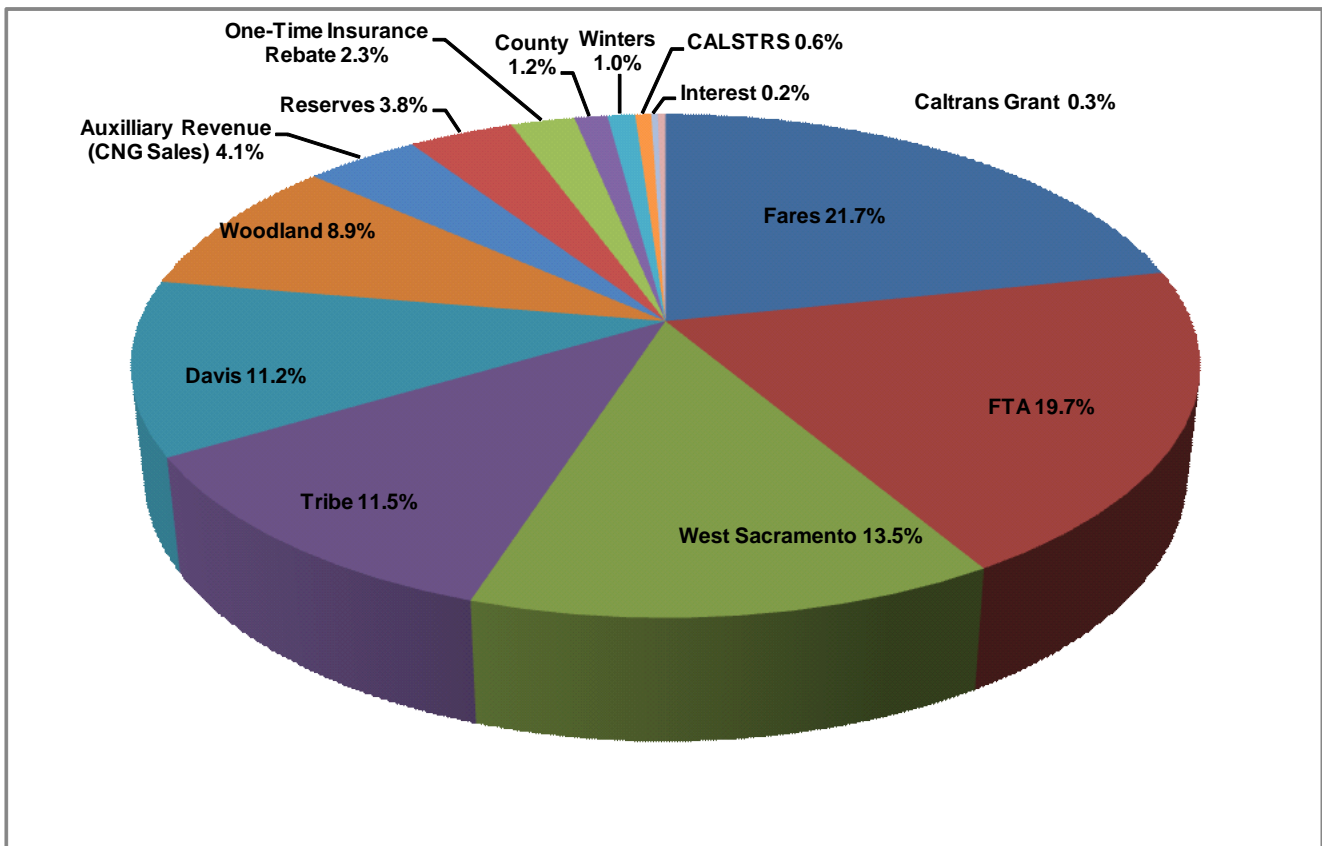
Purchased Transportation	\$	8,951,879	61.9%
Services, Supplies & Misc.	\$	1,388,619	9.6%
YCTD Fuel Use	\$	1,454,103	10.1%
Salaries & Benefits	\$	1,248,738	8.6%
Insurance	\$	537,729	3.7%
Outside Fuel Use	\$	440,907	3.1%
Contingencies	\$	172,373	1.2%
Utilities	\$	156,046	1.1%
Woodland Transit Study	\$	100,000	0.7%
Streetcar Planning	\$	61,250	0.4%
<b>Total Expenses</b>	\$	<b>14,450,393</b>	<b>100.0%</b>



# Table C

## 2015/2016 Fixed Route Operating Revenues By Source

Fares	\$	2,774,342	21.7%
FTA	\$	2,523,540	19.7%
West Sacramento	\$	1,731,906	13.5%
Tribe	\$	1,473,465	11.5%
Davis	\$	1,426,221	11.2%
Woodland	\$	1,136,648	8.9%
Auxilliary Revenue (CNG Sales)	\$	525,275	4.1%
Reserves	\$	484,345	3.8%
One-Time Insurance Rebate	\$	292,450	2.3%
County	\$	152,265	1.2%
Winters	\$	127,049	1.0%
CALSTRS	\$	73,072	0.6%
Interest	\$	30,000	0.2%
Caltrans Grant	\$	35,412	0.3%
<b>Total Operating Revenues</b>	<b>\$</b>	<b>12,785,990</b>	<b>100.0%</b>



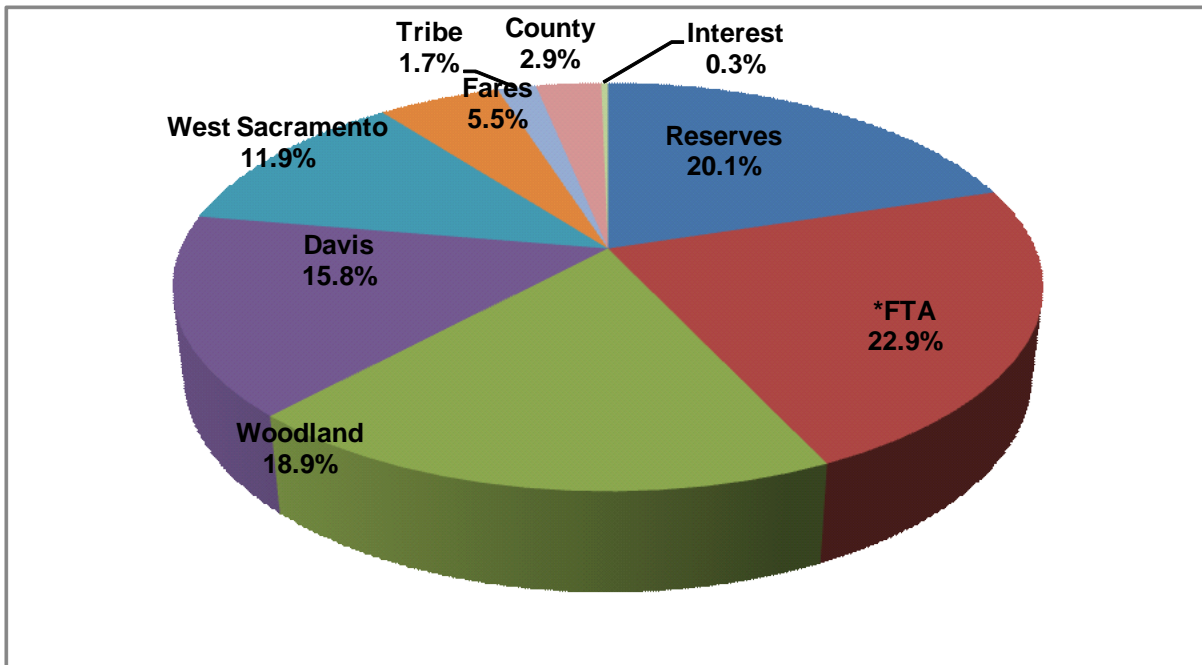
# Table D

## 2015/2016 Paratransit Operating Revenues By Source

Reserves	\$	335,000	20.1%
*FTA	\$	381,000	22.9%
Woodland	\$	314,556	18.9%
Davis	\$	262,320	15.8%
West Sacramento	\$	198,620	11.9%
Fares	\$	90,788	5.5%
Tribe	\$	28,724	1.7%
County	\$	48,396	2.9%
Interest	\$	5,000	0.3%
<b>Total Revenues</b>	\$	<b>1,664,403</b>	<b>100.0%</b>

\*Sac Urban 5307 \$ 231,000

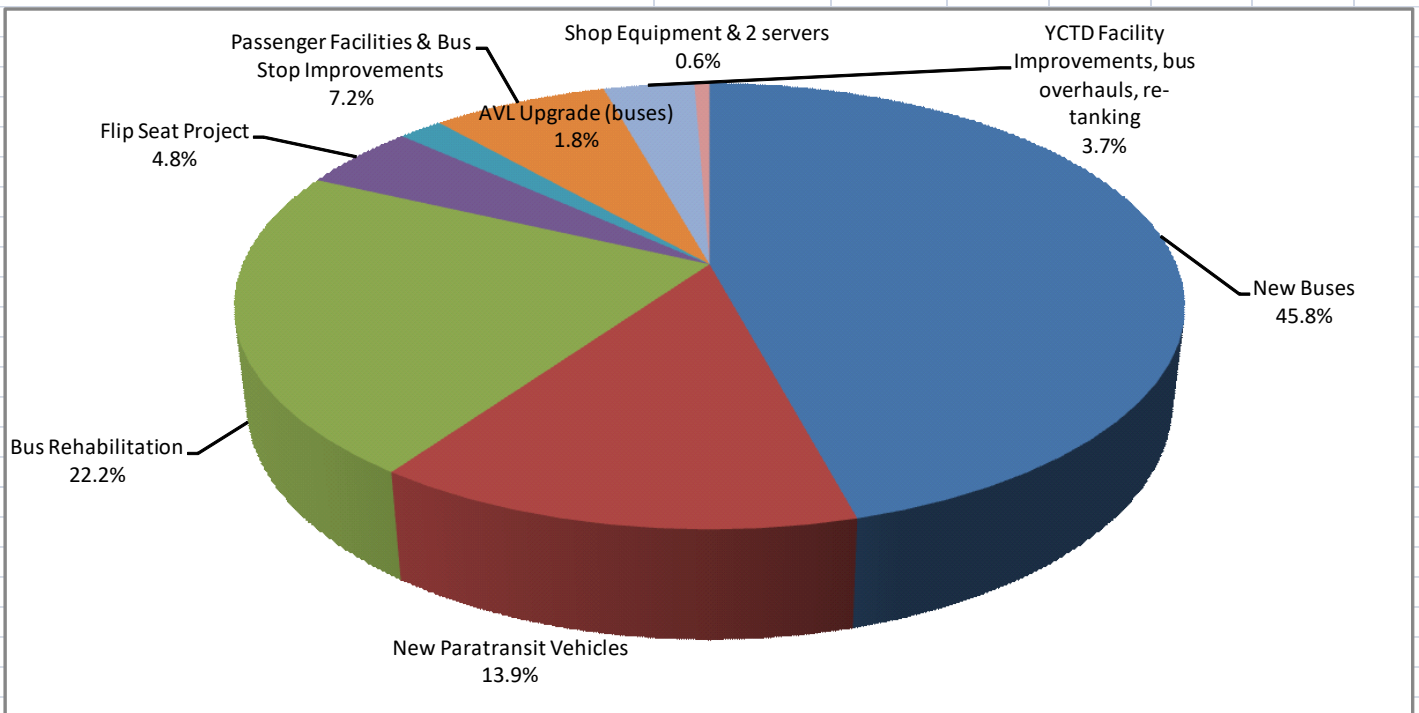
\*Sac Urban 5310 \$ 150,000



# Table E

## 2015/2016 Capital Expenses By Project Category

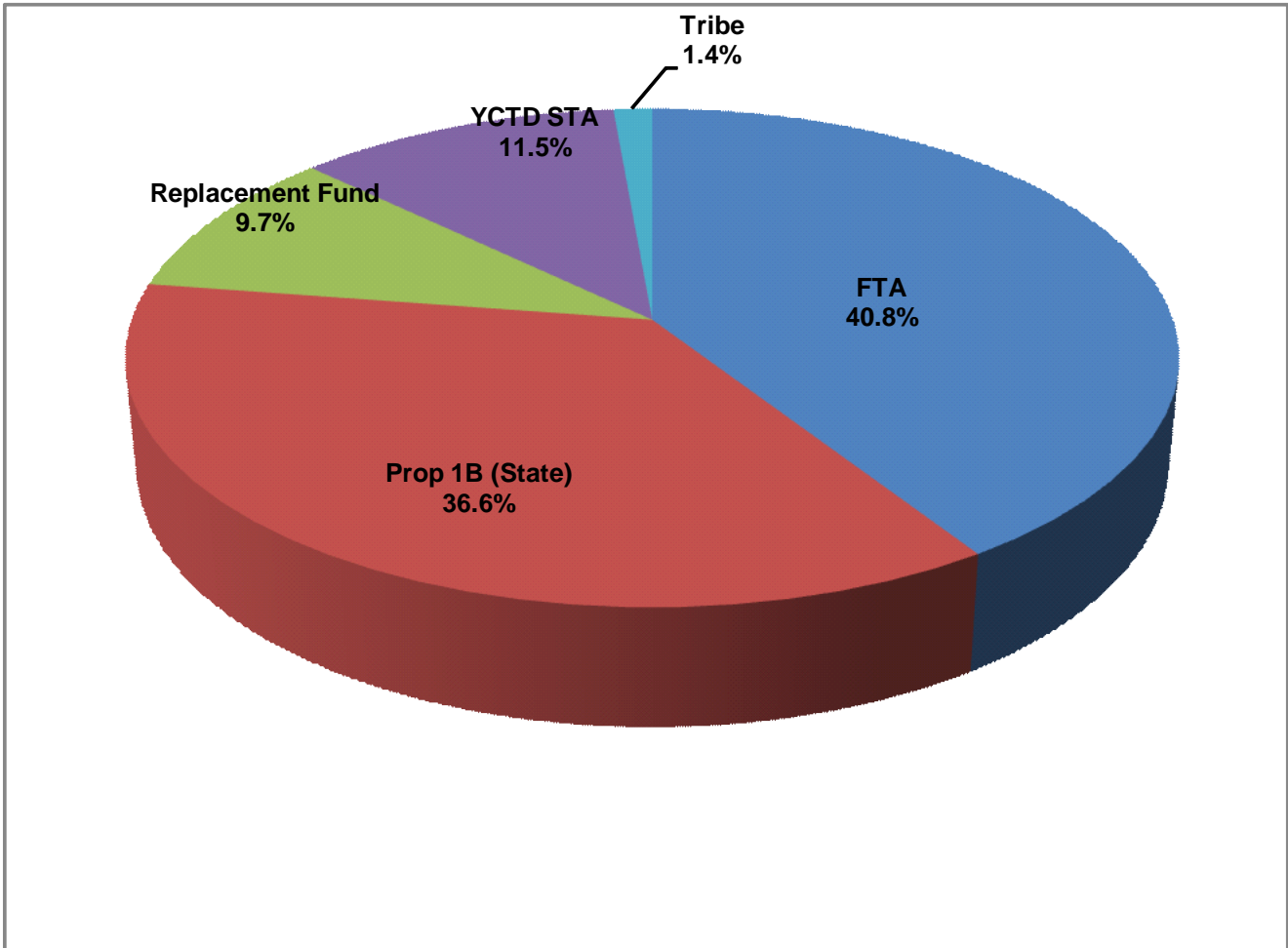
<b>New Buses</b>	\$4,833,000	45.8%
<b>New Paratransit Vehicles</b>	\$1,470,390	13.9%
<b>Bus Rehabilitation</b>	\$2,336,000	22.2%
<b>Flip Seat Project</b>	\$502,614	4.8%
<b>AVL Upgrade (buses)</b>	\$190,554	1.8%
<b>Passenger Facilities &amp; Bus Stop Improvements</b>	\$756,906	7.2%
<b>YCTD Facility Improvements, bus overhauls, re-tanking</b>	\$390,695	3.7%
<b>Shop Equipment &amp; 2 servers</b>	\$65,000	0.6%
	<b>\$10,545,159</b>	<b>100.0%</b>



# Table F

## 2015/2016 Capital Revenues By Source

FTA	\$	4,304,881	40.8%
Prop 1B (State)	\$	3,856,074	36.6%
Replacement Fund	\$	1,024,859	9.7%
YCTD STA	\$	1,214,345	11.5%
Tribe	\$	<u>145,000</u>	<u>1.4%</u>
<b>Total Revenues</b>	\$	<b>10,545,159</b>	<b>100.0%</b>



## Table G

### ESTIMATED 2015/2016 LTF & STA TO YCTD BY JURISDICTION

(Local Transportation Fund & State Transit Assistance Fund)

	Davis				Woodland				West Sacramento			
	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change
<b>LTF</b> Estimate by Jurisdiction	\$3,161,117	\$3,305,906	\$3,039,004	-8.1%	\$2,704,045	\$2,830,294	\$2,608,931	-7.8%	\$2,395,280	\$2,509,606	\$2,317,733	-7.6%
<b>STA</b> Estimate by Jurisdiction	\$338,370	\$326,600	\$337,102	3.2%	\$289,444	\$279,613	\$289,396	3.5%	\$256,394	\$247,932	\$257,095	3.7%
<b>LTF &amp; STA to YCTD</b>	\$3,499,487	\$3,632,506	\$3,376,106	-7.1%	\$2,993,489	\$3,109,907	\$2,898,327	-6.8%	\$2,651,674	\$2,757,538	\$2,574,828	-6.6%
YCTD Fixed Route	\$1,309,960	\$1,293,665	\$1,426,221	10.2%	\$1,218,536	\$1,062,746	\$1,136,648	7.0%	\$1,647,593	\$1,530,595	\$1,731,906	13.2%
YCTD Capital	\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	
YCTD Paratransit Service	\$156,866	\$225,029	\$262,320	16.6%	\$219,190	\$282,945	\$314,556	11.2%	\$219,190	\$171,056	\$198,620	16.1%
<b>Total Required LTF &amp; STA</b>	\$1,466,826	\$1,518,694	\$1,688,540	11.2%	\$1,437,726	\$1,345,691	\$1,451,204	7.8%	\$1,866,783	\$1,701,651	\$1,930,526	13.5%
<b>Amount Not Used By YCTD</b>	\$2,032,661	\$2,113,812	\$1,687,566	-20.2%	\$1,555,763	\$1,764,216	\$1,447,123	-18.0%	\$784,891	\$1,055,887	\$644,302	-39.0%
% to non YCTD	58.1%	58.2%	50.0%	-14.1%	52.0%	56.7%	49.9%	-12.0%	29.6%	38.3%	25.0%	-34.7%

	Winters				County				Total			
	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change	Final 2013/2014	Final 2014/2015	Preliminary 2015/2016	Change
<b>LTF</b> Estimate by Jurisdiction	\$332,332	\$346,849	\$318,189	-8.3%	\$1,229,615	\$1,252,614	\$1,125,538	-10.1%	\$9,822,389	\$10,245,269	\$9,409,395	-8.2%
<b>STA</b> Estimate by Jurisdiction	\$35,573	\$34,266	\$35,295	3.0%	\$131,619	\$123,750	\$124,851	0.9%	\$1,051,400	\$1,012,161	\$1,043,739	3.1%
<b>LTF &amp; STA to YCTD</b>	\$367,905	\$381,115	\$353,484	-7.3%	\$1,361,234	\$1,376,364	\$1,250,389	-9.2%	\$10,873,789	\$11,257,430	\$10,453,134	-7.1%
YCTD Fixed Route	\$115,675	\$114,638	\$127,049	10.8%	\$258,066	\$155,880	\$152,265	-2.3%	\$4,549,830	\$4,157,524	\$4,574,089	10.0%
YCTD Capital	\$0	\$0	\$0		\$282,700	\$0	\$0		\$282,700	\$0	\$0	
YCTD Paratransit Service	\$0	\$0	\$0		\$31,011	\$44,443	\$48,396	8.9%	\$626,257	\$723,473	\$823,891	
<b>Total Required LTF &amp; STA</b>	\$115,675	\$114,638	\$127,049	10.8%	\$571,777	\$200,323	\$200,661	0.2%	\$5,458,787	\$4,880,997	\$5,397,980	10.6%
<b>Amount Not Used By YCTD</b>	\$252,230	\$266,477	\$226,435	-15.0%	\$789,457	\$1,176,041	\$1,049,728	-10.7%	\$5,415,002	\$6,376,433	\$5,055,154	-20.7%
% to non YCTD	68.6%	69.9%	64.1%	-8.4%	58.0%	85.4%	84.0%	-1.7%	49.8%	56.6%	48.4%	-14.6%

# Part II: Budget Detail

## Fixed Route Service Narrative

(Approximately 1.7 million rides annually)

In FY 2015/2016, YOLOBUS will provide service along 26 bus routes for a total of 264 bus trips on weekdays, 133 on Saturdays, and 119 on Sundays and Holidays.

Route	Community / Destinations	Total Bus Trips	Cost Allocated to:
<b>42A/42B</b>	Intercity: Woodland, Davis, West Sacramento, Sacramento International Airport, Downtown Sacramento	39 loops M-F 33 loops Sat 33 loops Sun	<b>Shared:</b> Davis Woodland West Sacramento
<b>35</b>	Bridgeway Island, Southport, Gateway, West Sacramento Transit Center	15 loops M-F 11 loops Sat 11 loops Sun	West Sacramento
<b>39</b>	Southport, Downtown Sacramento Commute	4 AM loops 4 PM loops	West Sacramento
<b>40</b>	Northern West Sacramento, Ikea Ct, West Sacramento Transit Center, Downtown Sacramento	17 loops M-F 12 loops Sat 9 loops Sun	West Sacramento
<b>41</b>	Ikea Ct, Northern West Sacramento, West Sacramento Transit Center, Downtown Sacramento	14 loops M-F	West Sacramento
<b>240</b>	Ikea Ct, Reed Ave, Harbor Blvd, West Sacramento Transit Center, Downtown Sacramento	15 loops M-F 12 loops Sat 10 loops Sun	West Sacramento
<b>241</b>	Downtown Sacramento, West Capitol Ave Industrial Blvd Commute	2 AM loops M-F 2 PM loops M-F	West Sacramento
<b>340</b>	Downtown Sacramento, CalSTRS, Ziggurat Commute	8 AM trips M-F 7 PM trips M-F	West Sacramento
<b>243</b>	Spring Lake to County Fair Fashion Mall, to U.C. Davis Campus	2 AM trips M-F 2 PM trips M-F	Woodland
<b>210</b>	Community & Senior Center, West Woodland Loop	12 loops M-F	Woodland
<b>211</b>	County Fair Mall, West Woodland Loop	14 loops M-F 13 loops SAT 11 loops SUN	Woodland
<b>212</b>	County Fair Mall, East Woodland Loop	14 loops M-F 12 loops SAT 11 loops SUN	Woodland
<b>214</b>	Community & Senior Center, East Woodland Loop	12 loops M-F	Woodland
<b>242</b>	Woodland, UC Davis Commute	1 AM southbound trip M-F 1 PM northbound trip M-F	Woodland
<b>45</b>	Woodland, Downtown Sacramento Express	5 AM trips M-F 5 PM trips M-F	Woodland
<b>220 C</b>	Winters, U.C. Davis Commute	1 AM eastbound trip M-F	<b>Shared:</b>

<b>220</b>	Davis, Winters, Vacaville	1 PM westbound trip M-F 3 eastbound trips M-F 3 westbound trips M-F 3 eastbound trips Sat 3 westbound trips Sat	Winters (85%) County (15%)
<b>215</b>	Woodland, Madison, Esparto, Capay, Cache Creek Casino Resort	17 westbound trips 7 days/wk 17 eastbound trips 7 days/wk	<b>Shared:</b> County Tribe
<b>216</b>	Knights Landing, Woodland	1 morning loop 3 days/wk 1 afternoon loop 3 days/wk 1 morning loop, 1st Sat of Mo. 1 afternoon loop, 1st Sat of Mo.	County
<b>217</b>	Dunnigan, Yolo, Woodland	1 morning loop 2 days/wk 1 afternoon loop 2 days/wk	County
<b>43</b>	Davis, Downtown Sacramento Express	5 AM loops M-F 4 PM loops M-F	Davis
<b>43R</b>	<b>Reverse Commute:</b> Downtown Sacramento, U.C. Davis Express	1 AM loops M-F 1 PM loops M-F	
<b>44</b>	South Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>230</b>	West Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>231</b>	Downtown Sacramento, Davis Modified Express	1 PM loop M-F	Davis
<b>232</b>	Davis, Downtown Sacramento Express	1 AM loop M-F 1 PM loop M-F	Davis
	<b>Total</b>	<b>264 Weekday Bus Trips</b> <b>133 Saturday Bus Trips</b> <b>119 Sun/Hol Bus Trips</b>	

Also, under "Fixed Route" are:

- ✓ 100 hours of community service.
- ✓ 3,000 hours and 75,000 miles for added holiday and school break service and downtown Sacramento service changes related to the Sacramento Entertainment and Sports Center.
- ✓ A \$23,000 County contribution to Unitrans operations plus \$10,000 towards regional bike share program.
- ✓ Transportation Capital Improvement Plan preparation and transit planning, including a contribution to the next phase of the West Sacramento/Downtown Sacramento Streetcar project.
- ✓ West Sacramento Streetcar Project (funded by West Sacramento)
- ✓ Woodland Transit Study Project (funded by Woodland and FTA)
- ✓ \$440,907 in third party CNG expenses (recovered through billings to users)



# Table H-1

## FIXED ROUTE PRELIMINARY 2015/2016 BUDGET

### OPERATING EXPENSES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<b>APPROVED 2014/2015</b>	<b>REQUESTED 2015/2016</b>	<b>CHANGE</b>	<b>PERCENT CHANGE</b>
1101	Regular Employees	\$717,171	\$759,804	\$42,633	5.94%
1102	Extra Help	\$86,780	\$65,000	(\$21,780)	-25.10%
1103	Overtime	\$0	\$0	\$0	0.00%
1107	Cash out (Mgmt Leave Buy-Back)	\$4,000	\$4,000	\$0	0.00%
	<b>SUBTOTAL LABOR</b>	<b>\$807,951</b>	<b>\$828,804</b>	<b>\$20,853</b>	<b>2.58%</b>
1201	YCTD Contribution to Retirement	\$141,339	\$125,825	(\$15,514)	-10.98%
1203	YCTD Contribution to MEDICARE	\$15,443	\$11,960	(\$3,483)	-22.55%
1300	YCTD Contribution to Health Ins.	\$166,327	\$185,131	\$18,804	11.31%
1301	YCTD Contribution to OPEB	\$48,633	\$50,007	\$1,374	2.83%
1400	YCTD Contribution to Unemp. Ins.	\$2,940	\$4,655	\$1,715	58.33%
1500	Worker's Compensation Insurance	\$9,788	\$10,256	\$468	4.78%
1600	Other Fringe Benefits	\$23,200	\$32,100	\$8,900	38.36%
	<b>SUBTOTAL BENEFITS</b>	<b>\$407,669</b>	<b>\$419,934</b>	<b>\$12,265</b>	<b>3.01%</b>
	<b>SUBTOTAL LABOR &amp; BENEFITS</b>	<b>\$1,215,620</b>	<b>\$1,248,738</b>	<b>\$33,118</b>	<b>2.72%</b>
2170	Housekeeping Expense	\$13,650	\$13,650	\$0	0.00%
2271	Maintenance-Equipment	\$843,314	\$758,121	(\$85,193)	-10.10%
2272	Maintenance-Bldgs & Improvement	\$57,400	\$68,600	\$11,200	19.51%
2423	Legal Services	\$25,000	\$25,000	\$0	0.00%
2429	Professional & Spec. Services	\$256,821	\$254,083	(\$2,738)	-1.07%
2548	Training Expense	\$18,365	\$25,855	\$7,490	40.78%
2557	Trustees, Commissioners, Dir.	\$8,000	\$8,000	\$0	0.00%
	<b>SUBTOTAL SERVICES</b>	<b>\$1,222,550</b>	<b>\$1,153,309</b>	<b>(\$69,241)</b>	<b>-5.66%</b>
2613	Fuel YCTD	\$1,260,325	\$1,257,345	(\$2,980)	-0.24%
2613	Fuel Outside Use	\$0	\$440,907	\$440,907	
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$1,260,325</b>	<b>\$1,698,252</b>	<b>\$437,927</b>	<b>34.75%</b>

# Table H-1

## FIXED ROUTE PRELIMINARY 2015/2016 BUDGET

### OPERATING EXPENSES VS. PREVIOUS YEAR

Account	Description	APPROVED	REQUESTED	CHANGE	PERCENT
		2014/2015	2015/2016		CHANGE
2130	Food	\$1,096	\$1,096	\$0	0.00%
2390	Office Expense	\$25,000	\$25,000	\$0	0.00%
2391	Postage	\$11,000	\$11,000	\$0	0.00%
2392	Printing	\$80,516	\$65,966	(\$14,550)	-18.07%
2520	Small Tools & Minor Equipment	\$65,000	\$65,422	\$422	0.65%
	<b>SUBTOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$182,612</b>	<b>\$168,484</b>	<b>(\$14,128)</b>	<b>-7.74%</b>
2090	Communications	\$116,507	\$134,996	\$18,489	15.87%
2640	Utilities	\$21,700	\$21,050	(\$650)	-3.00%
	<b>SUBTOTAL UTILITIES</b>	<b>\$138,207</b>	<b>\$156,046</b>	<b>\$17,839</b>	<b>12.91%</b>
2202	Insurance-Public Liability	\$397,887	\$421,293	\$23,406	5.88%
2203	Insurance-Other Than Vehicle	\$20,000	\$20,000	\$0	0.00%
2209	Insurance-Physical Damage	\$24,361	\$23,101	(\$1,260)	-5.17%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$442,248</b>	<b>\$464,394</b>	<b>\$22,146</b>	<b>5.01%</b>
2428	Purchased Services-Transit	\$7,295,206	\$7,579,941	\$284,735	3.90%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$7,295,206</b>	<b>\$7,579,941</b>	<b>\$284,735</b>	<b>3.90%</b>
2330	Memberships	\$35,817	\$35,817	(\$0)	0.00%
2460	Publications & Legal Notices	\$2,500	\$2,500	\$0	0.00%
2465	Advertising	\$33,240	\$33,240	(\$0)	0.00%
2491	Rents & Leases-Equipment	\$1,000	\$1,000	\$0	0.00%
2492	Rents & Leases-Bldgs & Improvements	\$0	\$0	\$0	0.00%
2553	Library Books & Periodicals	\$685	\$685	\$0	0.00%
2559	Special Dept. Expense-Other	\$11,200	\$11,200	\$0	0.00%
2610	Transportation & Travel	\$39,069	\$49,384	\$10,315	26.40%
3200	Pass Through to Other Agencies	\$32,000	\$33,000	\$1,000	3.13%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$155,512</b>	<b>\$166,826</b>	<b>\$11,314</b>	<b>7.28%</b>
8101	Contingencies	\$150,000	\$150,000	\$0	0.00%
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$12,062,280</b>	<b>\$12,785,990</b>	<b>\$723,710</b>	<b>6.00%</b>

# Table H-2

## FIXED ROUTE PRELIMINARY 2015/2016 BUDGET

### OPERATING REVENUES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<u>APPROVED 2014/2015</u>	<u>REQUESTED 2015/2016</u>	<u>CHANGE</u>	<u>PERCENT CHANGE</u>
1501	LTF--Woodland	\$1,082,746	\$1,136,648	\$53,902	4.98%
1501	LTF--Davis	\$1,293,665	\$1,426,221	\$132,556	10.25%
1501	LTF--West Sacramento	\$1,530,595	\$1,731,906	\$201,311	13.15%
1501	LTF -- Winters	\$114,638	\$127,049	\$12,411	10.83%
1501	LTF -- Yolo County	\$155,880	\$152,265	(\$3,615)	-2.32%
	<b>TOTAL OPERATING LTF</b>	<b>\$4,177,524</b>	<b>\$4,574,089</b>	<b>\$396,565</b>	<b>9.49%</b>
4100	Non-Transportation Revenues (Interest)	\$35,000	\$30,000	(\$5,000)	-14.29%
5133	State Transit Assistance	\$0	\$0	\$0	
5134	State Operating - Other	\$35,412	\$35,412	\$0	0.00%
5140	State Motor Vehicle in Lieu Tax	\$0	\$0	\$0	0.00%
5673	FTA 5307	\$2,234,103	\$2,385,641	\$151,538	6.78%
5676	FTA Section 37 (ATJ)	\$215,000	\$0	(\$215,000)	-100.00%
5677	FTA 5311	\$164,644	\$137,899	(\$26,745)	-16.24%
6271	Passenger Fares	\$2,716,179	\$2,741,342	\$25,163	0.93%
6272	Special Transit Fares	\$33,187	\$33,000	(\$187)	-0.56%
6276	Auxiliary Revenue	\$100,000	\$525,275	\$425,275	N/A
6399	Other--Other	\$350,000	\$292,450	(\$57,550)	-16.44%
6400	Mitigation Revenue	\$1,506,886	\$1,546,537	\$39,651	2.63%
7101	Local Operating Assistance	\$494,345	\$484,345	(\$10,000)	-2.02%
	<b>TOTAL OPERATING REVENUES</b>	<b>\$12,062,279</b>	<b>\$12,785,990</b>	<b>\$723,711</b>	<b>6.00%</b>

# Table H-3

## FIXED ROUTE PRELIMINARY 2015/2016 BUDGET CAPITAL EXPENSES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<u>APPROVED</u> <u>2014/2015</u>	<u>REQUESTED</u> <u>2015/2016</u>	<u>CHANGE</u>	<u>PERCENT</u> <u>CHANGE</u>
4300	Equipment	\$8,054,243	\$7,927,168	(\$127,075)	-1.58%
4200	Facility Improvements	\$743,030	\$1,147,601	\$404,571	54.45%
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$8,797,273</b>	<b>\$9,074,769</b>	<b>\$277,496</b>	<b>3.15%</b>

## CAPITAL REVENUES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<u>APPROVED</u> <u>2014/2015</u>	<u>REQUESTED</u> <u>2015/2016</u>	<u>CHANGE</u>	<u>PERCENT</u> <u>CHANGE</u>
1502	LTF--County of Yolo	\$0	\$0	\$0	100.00%
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--From Veh. Repl. Fund	\$975,970	\$963,469	(\$12,501)	-1.28%
	<b>TOTAL CAPITAL LTF</b>	<b>\$975,970</b>	<b>\$963,470</b>	<b>-\$12,501</b>	<b>-1.28%</b>
5133	State Transit Assistance	\$622,000	\$1,173,363	\$551,363	88.64%
5135	Prop 1B (OHS & PTMISEA)	\$3,678,074	\$3,678,074	\$0	0.00%
5675	FTA 5307/STP (large, small urban, CMAQ)	\$3,133,531	\$3,224,863	\$91,332	2.91%
5674	FTA 5309 (capital)	\$47,639	\$0	(\$47,639)	-100.00%
5812	County Gov't Agencies	\$296,909	\$0	(\$296,909)	-100.00%
5830	Non County Gov't Agencies	\$43,150	\$35,000	(\$8,150)	-18.89%
	<b>TOTAL CAPITAL REVENUES</b>	<b>\$8,797,273</b>	<b>\$9,074,770</b>	<b>\$277,497</b>	<b>3.15%</b>

# Table I

## Proposed Capital Projects

<b><u>Fixed Route</u></b>			
<b>Buses</b>			
CMAQ, Wd 5307, 1B, VRF, STA	Replace 9 CNG transit buses	\$4,833,000	
		SUBTOTAL	\$4,833,000
<b>Bus Component Overhauls/Replacements</b>			
CA-90-Y854 & CA-90-Y051	Rehab 4-8 CNG Transit Buses	\$2,336,000	
PTMISEA	Flip Seat Project	\$502,614	
CTAF	Rangers, Bus Surveillance Upgrades	\$190,554	
		SUBTOTAL	\$3,029,168
<b>Passenger Facilities</b>			
TRIBE, STA	Electronic Information Signs	\$20,000	
Transit Center Project	West Sac Transit Center Video Surveillance	\$100,000	
Local STA, Tribe, CTAF, Air District	Bus Stop Improvements Shelters, Pads, Lighting Safety and Security Improvements	\$636,906	
YCTD Operator STA	Bus Washer, Water Recycler Replacement, Overhauls, Engine/Transmission Replacements, Other	\$330,695	
		SUBTOTAL	\$1,087,601
<b>YCTD Facility Improvements</b>			
YCTD Operator STA	Diesel Fuel Spill Prevention System	\$60,000	
		SUBTOTAL	\$60,000
<b>Maintenance/Operations Equipment</b>			
YCTD Operator STA	Server Upgrade	\$15,000	
YCTD Operator STA	Shop Equipment	\$50,000	
		SUBTOTAL	\$65,000
<b>TOTAL FIXED ROUTE CAPITAL</b>			<b>\$9,074,769</b>
<b><u>Paratransit</u></b>			
CMAQ, 1B, VRF, STA, SAC 5307	Replace 9 Paratransit vehicles (includes 9 rangers)	\$1,175,390	
Tribe	Replace 10th Paratransit vehicle (including 1 ranger)	\$110,000	
5339	One expansion paratransit vehicle (including 1 ranger)	\$110,000	
5339	Paratransit Scheduling Software	\$75,000	
<b>TOTAL PARATRANSIT CAPITAL</b>			<b>\$1,470,390</b>
		<b>\$10,545,159</b>	<b>\$10,545,159</b>
<b>NEW PROJECTS</b>		<b>\$750,695</b>	<b>6.3%</b>
<b>CARRYOVER PROJECTS</b>		<b>\$9,794,464</b>	<b>93.7%</b>
		<b>\$10,545,159</b>	

# Paratransit Service Narrative

(Approximately 28,000 Rides Annually)

The budget assumes some 21,835 revenue hours for local ADA and Senior paratransit rides in West Sacramento, local ADA rides in Woodland, and inter-city ADA rides for Davis, Woodland, West Sacramento and unincorporated Yolo County.

The cost for this service will be shared as follows (same split as 2014/15):

- 38.69% City of Woodland
- 24.43% City of West Sacramento
- 32.88% City of Davis
- 4.00% County of Yolo

To comply with the federal Americans with Disabilities Act, YCTD must supply complementary paratransit (door-to-door) service for ADA eligible riders anywhere most YOLOBUS routes go, with the exception of commute routes and rural routes that provide route deviation. The budget does NOT assume YCTD operates any local ADA service in Davis, as that is considered a responsibility of Davis Community Transit.

The budget assumes 1,786.3 revenue hours/month in ADA paratransit service, plus 33.3 revenue hours per month for Capay Valley related paratransit service, funded by Cache Creek Casino Resort. The casino will be billed only for paratransit service actually provided.

# Table J-1

## PARATRANSIT PRELIMINARY 2015/2016 BUDGET

### OPERATING EXPENSES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<u>APPROVED 2014/2015</u>	<u>REQUESTED 2015/2016</u>	<u>CHANGE</u>	<u>PERCENT CHANGE</u>
2613	Fuel	\$200,413	\$196,757	(\$3,656)	-1.82%
2202	Insurance-Public Liability	\$64,624	\$73,335	\$8,711	13.48%
2428	Purchased Transportation	\$1,210,668	\$1,371,938	\$161,270	13.32%
8101	Contingencies	\$22,373	\$22,373	\$0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$1,498,079</b>	<b>\$1,664,403</b>	<b>\$166,325</b>	<b>11.10%</b>

### OPERATING REVENUES VS. PREVIOUS YEAR

<u>Account</u>	<u>Description</u>	<u>APPROVED 2014/2015</u>	<u>REQUESTED 2015/2016</u>	<u>CHANGE</u>	<u>PERCENT CHANGE</u>
1501	LTF--Davis	\$225,029	\$262,320	\$37,290	16.57%
1501	LTF--West Sacramento	\$171,056	\$198,620	\$27,564	16.11%
1501	LTF -- Woodland	\$282,945	\$314,556	\$31,611	11.17%
1501	LTF -- County	\$44,443	\$48,396	\$3,953	8.89%
<b>TOTAL OPERATING LTF</b>		<b>\$723,473</b>	<b>\$823,891</b>	<b>\$100,418</b>	<b>13.88%</b>
4100	Non-Transportation Revenues (Interest)	\$5,000	\$5,000	\$0	0.00%
5673	FTA 5307	\$231,000	\$231,000	\$0	0.00%
5676	FTA 5310 (used to be New Freedom)	\$65,000	\$150,000	\$85,000	130.77%
6271	Passenger Fares	\$52,198	\$59,788	\$7,590	14.54%
6272	Special Transit Fares	\$30,000	\$31,000	\$1,000	3.33%
6400	Mitigation Revenue	\$61,407	\$28,724	(\$32,683)	-53.22%
7101	Local Operating Assistance	\$330,000	\$335,000	\$5,000	1.52%
<b>OTHER OPERATING REVENUE</b>		<b>\$774,605</b>	<b>\$840,512</b>	<b>\$65,907</b>	<b>8.51%</b>
<b>TOTAL OPERATING REVENUE</b>		<b>\$1,498,079</b>	<b>\$1,664,403</b>	<b>\$166,325</b>	<b>11.10%</b>

# Table J-2

## PARATRANSIT PRELIMINARY 2015/2016 BUDGET

### CAPITAL EXPENSES VS. PREVIOUS YEAR

Account	Description	APPROVED	REQUESTED	PERCENT	
		2014/2015	2015/2016	CHANGE	CHANGE
4300	Equipment	\$1,175,390	\$1,470,390	\$295,000	25.10%
<b>TOTAL CAPITAL EXPENSES</b>		<b>\$1,175,390</b>	<b>\$1,470,390</b>	<b>\$295,000</b>	<b>25.10%</b>

### CAPITAL REVENUES VS. PREVIOUS YEAR

Account	Description	APPROVED	REQUESTED	PERCENT	
		2014/2015	2015/2016	CHANGE	CHANGE
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--From Veh. Repl. Fund	\$61,390	\$61,390	\$0	0.00%
<b>TOTAL CAPITAL LTF</b>		<b>\$61,390</b>	<b>\$61,390</b>	<b>\$0</b>	<b>0.00%</b>
5133	State Transit Assistance	\$0	\$40,982	\$40,982	N/A
5135	Proposition 1B	\$0	\$178,000	\$178,000	N/A
5675	FTA 5307, 5339, STP, CMAQ	\$138,000	\$1,080,018	\$942,018	682.62%
5830	Non County Gov't Agencies	\$976,000	\$110,000	(\$866,000)	-88.73%
<b>TOTAL CAPITAL REVENUE</b>		<b>\$1,175,390</b>	<b>\$1,470,390</b>	<b>\$295,000</b>	<b>25.10%</b>



# Part III: Operating Budget Factors & Capital Detail

## Operating Budget Factors

Noteworthy factors influencing the 2015/2016 budget include:

### EXPENSE SIDE

- 1) **Service Changes:** The budget assumes more paratransit service to accommodate an increase of about 8% in paratransit ridership. (In the 2014/15 year through March, paratransit ridership was up 16.1%. The budget also assumes that the split of ridership usage by jurisdiction will stay at the same percentages established for 2014/15. The budget also assumes a set aside of 3,000 hours and 75,000 miles to accommodate added service during the holidays and school breaks, as well as changes in service due to the downtown Sacramento Entertainment and Sports Center project. While the budget does not include service to West Sacramento's Bridge District, it is our intention to amend that into the budget once the details of the service and costs can be determined.
- 2) The budget includes \$687,500 in engine and transmission overhauls/replacements, including associated components, and re-tanking some CNG buses. This grant funded project will carry over from year to year until it is fully expended.
- 3) **Employee Salaries and Benefits:** Employee step increases will be limited to 3% on employee anniversary dates. This applies to all positions, except the Executive Director, for which no adjustment next year is assumed. This year's budget under salaries changes by more than the 3% amount because of changes in two Deputy Director positions, the related adopted salary ranges and the hiring step for those employees. For retirement contribution purposes, the budget reflects eight (8) of the 10 YCTD employees as "Classic" PERS members and two (2) employees who fall under the Public Employee Pension Reform Act, or PEPRA.
- 4) **Interns:** In addition to the positions above, the budget includes \$69,006 for wages and benefits for interns under Extra Help. This coming year, interns will be assisting in two areas:

**Transit Planning (\$49,006):** Updating other databases and the automatic

vehicle location system, performing web page updates, marketing YOLOBUS service, performing field checks of operations, undertaking numerous special projects and providing other technical assistance where needed.

**Transportation Capital Improvement Plan (\$30,000):** On June 9, 2014, the YCTD Board directed staff to take the steps necessary to develop a draft Countywide Transportation Capital Improvement Plan, using in-house personnel. At this time, it is assumed that this work will be accomplished with the assistance of interns from U.C. Davis.

- 5) **Fuel:** The budget for fuel assumes \$4.25 per gallon for gasoline and diesel costs. YCTD owns 14 vehicles that run on these fuels. Most of YCTD’s fuel budget is for CNG (compressed natural gas). As the following chart depicts, outside users are assumed to account for 23.3% of all YCTD fuel costs:

Fixed Route CNG	\$984,931	50.00%
Fixed Route Diesel	\$268,164	14.15%
Paratransit & Admin Diesel & Gasoline	\$201,007	10.61%
Outside CNG Users	<u>\$440,907</u>	23.27%
Total Fuel Costs	\$1,895,009	

- 6) **Contingency Line Item:** The budget includes a contingency line item under both fixed route and paratransit. Its primary function is to cover fuel price hikes. It amounts to about 1.2% of the operating budgets.
- 7) **Transportation Planners:** The budget assumes full-time in-house professional staff of two planning positions.
- 8) **Streetcar Planning:** In previous years, \$100,000 was set aside to fund YCTD’s contribution to the West Sacramento/Downtown Sacramento Streetcar planning efforts. These revenues were essentially received from the City of West Sacramento in previous years for this purpose. Some \$61,250 of that amount still remains and will be carried over into the 2015/2016 budget.
- 9) **Woodland Transit Study:** On behalf of YCTD and the City of Woodland, we are undertaking a transit study, looking at the short, mid and long term public transportation needs that relate to the City of Woodland. That \$100,000 project was amended into the 14/15 budget and will carry over into next year’s budget, as well.
- 10) **Training & Travel:** An increase in training and travel is needed to reflect:
- FTA Triennial Review areas for improvement, including training for

administering Disadvantaged Business Enterprise program and procurement

- Transportation planning and social media training
- Training for Information Technology Specialists (ITS)
- Streetcar related conferences (funded by the City of West Sacramento)
- More participation in APTA, CTA and CALACT sessions and training opportunities

## **REVENUE SIDE**

- 1) **Operating Reserves and Carry Forward:** \$403,095 in reserves and carry forward funds for fixed route and \$335,000 for paratransit are used to minimize the draw on FY 2015/2016 Local Transportation Funds. Additionally, \$61,250 in revenues previously paid by the City of West Sacramento will be carried over into the 2015/2016 budget in connection with the streetcar project, as will \$20,000 for the Woodland transit study being billed in FY 2014/15.
- 2) **State Transit Assistance (STA) Funds:** The budget excludes STA funds for operating. While STA funds from Davis, Winters, Yolo County, and West Sacramento are reflected in the budget as available, those jurisdictions are reminded that they may become ineligible to utilize such funds for operating expenses in 2015/16 if YCTD operating costs per revenue hour rise faster than the CPI. Having said this, there appears to be a legislative fix in the works that will extend the eligible use of such funds for operating through 2015/16 without imposing any sort of penalty. Jurisdictions are forewarned that programming such STA funds for operating purposes will be at their own risk. (Note that staff recently did a calculation of operating cost changes per hour and we appear to be under the cpi rate, based on the most recent 2013/14 audit.)
- 3) **Federal Operating Offsets:** The following federal funds (from the Federal Transit Administration) are being used to offset fixed route and paratransit operating costs:
  - Sacramento Urban Area (5307) funds, including:
    - **\$900,000** to offset part of YCTD's maintenance costs associated with the YOLOBUS intercity Route 42 fixed route service. We are using the same number as last year; however, it may need to be adjusted at some later point.
    - **\$231,000** to offset ADA operating costs.
  - **\$137,899** in rural (5311) federal funds to offset operating costs for Winters, and rural unincorporated parts of Yolo County. This represents a 16.2% decline in projected rural transit Section 5311 funds.
  - **\$605,641** in Woodland area Section 5307 federal funds to offset

operating costs for Woodland. That applies to all local routes plus route 243 between Springlake and U.C. Davis.

- **\$150,000** in Sacramento urban Section 5310 funds for paratransit services (medically related trips) beyond the ADA service area.
- **Loss of \$65,000** in Job Access/Reverse Commute (JARC--5316) funding associated with the Sacramento urban area. We traditionally credited the City of West Sacramento with such funds, which are no longer available.
- **Loss of \$350,000** in IRS CNG fuel rebates. Despite efforts to extend this tax rebate, which we credit back to our jurisdictions, Congress has not shown any inclination to reinstate it. We must therefore remove it from our budget.
- **\$292,450** in one-time insurance rebates will be credited against Yolo bus operating costs, helping to make up for some of the losses described above.

# **Capital Detail (Total: \$10,545,159)**

## **CATEGORY 1: Bus Replacements, Bus Rehabilitations, Overhauls**

The capital budget includes **\$6,303,390** towards the purchase of nine (9) fully equipped replacement CNG buses (replacing buses that are either over 12 years old or have over 500,000 miles accrued), ten (10) fully equipped replacement paratransit vehicles, plus one expansion paratransit vehicle.



The capital budget also includes **\$2,336,000** towards the rehabilitation of up to 8 CNG buses, much like the bus shown in the picture below. This is being done in order to stretch out the district's dollars and maximize how many buses will have a new drive train and other improvements. Based on recently determined costs, it appears that YCTD will be in the position to rehabilitate 7 buses, instead of 8.



Additionally, **\$502,614** is in the budget for retrofitting 35 buses with two new wheelchair securement devices each and making certain seat changes to address a safety issue.

Last, **\$190,554** in Safety and Security funds are budgeted for upgrading YCTD's Automatic Vehicle Location (AVL) system on all of the buses. In the case of the paratransit vehicles, the expenditure for the "Ranger" AVL device for 11 paratransit vehicles will be absorbed out of the paratransit vehicle line item.

**CATEGORY 2: *Passenger Facilities (\$756,906)***

All passenger amenities in the field are included in this category. Some are carryover projects. New projects will be paid for by Federal Transit Administration (FTA), State Transit Assistance (STA), Public Transportation Modernization, Improvement, and Service Enhancement Account (**PTMISEA**), and safety and security funds made available through Proposition 1B.

This **\$756,906** project involves various bus stop improvements throughout the system, including installation of more bus shelters and pads, solar powered lighting, minor improvements at the County Fair Fashion Mall transit center in Woodland, video surveillance systems at certain locations, such as the West Sacramento Transit Center and real time electronic bus arrival information signs.

**CATEGORY 3: *YCTD Facility Improvements (\$390,695)***—It is intended that these funds be used to upgrade the YCTD bus washer, water recycling system and diesel spill protection area. We would also recommend reserving the option of using these funds for further engine and transmission overhauls in the event that more funds are needed for this purpose.

**CATEGORY 4: Other Equipment** -The budget includes **\$59,549** for shop equipment (State of Good Repair grant).

# Part IV: About YCTD

On July 1, 1997, the Yolo County Transportation District (YCTD) was formed, replacing the previously existing Yolo County Transit Authority. The district extends throughout Yolo County, including all of the incorporated and unincorporated territory. Duties of the district include:

- 1) Serve as public transit provider.
- 2) Serve as the consolidated transportation services agency for Yolo County.
- 3) Serve as the congestion management agency for Yolo County.
- 4) Act as a countywide forum for the coordination of transportation system planning, programming, and prioritization of significant projects.
- 5) Promulgate a plan for funding transportation projects within its jurisdiction.
- 6) Act as the coordinating agency for all state and federal funding applications where appropriate.