

BOARD COMMUNICATION: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: Approve YCTD Board Minutes for Regular Meeting of March 13, 2023	Agenda Item#: Agenda Type:	3b Action
		Attachments: Yes No
Prepared By: H. Cioffi		Meeting Date: April 10, 2023

RECOMMENDATION:

Approve the Minutes for the Regular Meeting of March 13, 2023.

March 13, 2023 BOARD MEETING MINUTES:

**YOLO TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING
March 13, 2023
Yolo County Transportation District
350 Industrial Way, Woodland, CA 95776**

Vice-Chair Chapman called the meeting to order at 7:01 pm and requested roll call to determine quorum.

The following individuals were in attendance:

Board Member	Jurisdiction	In Attendance	Absent
Tom Stallard (Chair)	City of Woodland		X
Josh Chapman (Primary)	Davis	X	
Dawntè Early (Primary)	West Sacramento		X
Jesse Loren (Primary)	City of Winters	X	
Lucas Frerichs	Yolo County	X	
Matt Dulcich (Ex-Officio)	UC Davis	X	
Alex Padilla (Ex-Officio)	Caltrans	X	

YCTD staff in attendance were Executive Director Autumn Bernstein, Clerk to the Board Heather Cioffi, Courtney Williams, Erik Reitz, Daniel Gomez

Additional attendee(s) included: Kimberly Hood

Vice-Chair Chapman asked for public comments for items not on the agenda; Alan Hirsch and Lisa Whitaker provided public comments.

Agenda Items 3a, 3b, 3c, 3d — Consent Calendar*

Item 3 is an action item.

Vice-Chair Chapman asked if any directors or staff would like to remove anything off the consent calendar; there were no changes to the consent calendar agenda items.

Vice-Chair Chapman asked for a motion to approved items on the consent calendar; Director Frerichs made the motion, seconded by Director Loren to approve the following items on the Consent Calendar:

3a.	Approve Agenda for March 13, 2023 meeting
3b.	Approve YCTD Board Minutes for Regular Meeting of February 13, 2023
3c.	Resolution Authorization to Submit a Caltrans Sustainable Communities Transportation Planning Grant Program and Execute Agreement

Roll Call for Agenda Items 3a, 3b, 3c, 3d,— Consent Calendar

AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard		X		Motion passed
Early		X		
Chapman	X			
Loren	X			
Frerichs	X			

Agenda Item 4 — Administrative reports

Item 4 is a non-action item and for informational purposes only.

Vice-Chair asked if there were any reports from board members; there were not.

Vice-Chair asked for the report from Transdev; a report was given, including the intention to hold a job fair for new drivers to apply.

Ms. Bernstein gave her oral report. This report included:

- Introducing staff members that haven't been seen in person
- Reminding the board that staff will be hosting a private tour for the Yolo 80 project

Ms. Bernstein reviewed the long range calendar focusing on the items coming up for April 2023 which includes

- Reviewing the public comments from Knights Landing.
- The Woodland Service Plan.
- Yolo 80 managed lanes update.
- Update on goals.

Vice-Chair Chapman asked for public comments for items not on the agenda; Alan Hirsch provided public comment.

Agenda Item 5 — Status report on Route 42 service changes, including impacts to South Davis

Item 5 is a non-action item and for informational purposes only.

Erik Reitz provided an update on the service route changes for route 42. Erik provided a historical overview of the changes that were made to the 42. This update included:

- Comments from riders in Davis.
- Reviewing improvements to the route with the Citizens Advisory Committee.

Mr. Reitz asked the board members for ideas for improvements on the service changes. Director Frerichs asked for a historical knowledge of how the changes were decided. Mr. Reitz responded that the changes came about from surveying the riders over a 6-month period. Mr. Reitz reviewed the information he had but also noted the plan as put in place before he came on board with YoloTD.

A robust discussion was had on the frequency of the route and the distance riders must walk to bus stops.

Vice-Chair Chapman asked for public comments for items not on the agenda; Anthony Palmere and Lisa Whitaker provided public comments.

Vice-Chair Chapman asked if there were any more comments from the board on this item; there were not.

Agenda Item 6— Rebranding microtransit service from YOURride to BeeLine

Item 6 is an action item.

Christopher Quan Le provided an update on the change from YOURride to BeeLine and the new microtransit brand identity.

Mr. Le provided a historical update on the rebranding process for the microtransit.

Mr. Le reviewed the changes to the new BeeLine concept.

Vice-Chair Chapman asked of the board had any questions. Matt Dulcich, ex-officio, asked how staff planned to connect the brand of BeeLine to YoloBus. Mr. Le reviewed the plans for marketing to ensure the connection.

Ms. Loren stated she enjoyed the new brand and the connection to the bees within the Yolo area.

Vice-Chair asked for public comment; Lisa Whitaker provided public comment.

Vice-Chair Chapman asked for board comment. Director Frerichs asked which cities made of the committee that worked on this project. Mr. Le answered that Woodland, Winters and West Sacramento were represented on the committee. Director Frerichs asked if the Citizens Advisory Committee provided input; the response was they did not.

Vice-Chair Chapman asked for a motion to approved item 5; Director Frerichs made the motion, seconded by Director Loren to approve the rebranding of the microtransit service:

Roll Call for Rebranding microtransit service from YOURride to BeeLine

AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard		X		Motion passed
Early		X		

Chapman	X		
Loren	X		
Frerichs	X		

Agenda Item 7 — Changes to Board meeting time and/or location

Item 7 is an action item.

Ms. Bernstein gave a report on the survey that was sent to the board regarding the proposed changes to the board meeting location and time. Comments from the board members included:

- The board should continue to hold the board meetings at the YCTD office.
- Moving the meeting to 4 pm would potentially limit the public’s ability to attend.
- 6 pm would be a more convenient time.
- The need for the website to be made more user-friendly when looking for board meeting materials and meeting times.
- The need to make sure the zoom link is working properly for members of the public that wish to participate remotely.

Vice-Chair Chapman asked for public comment; Alan Hirsch and Lisa Whitaker provided public comment.

Vice-Chair Chapman asked for comments from the board members. Comments included:

Vice-Chair Chapman asked for a motion to change the meeting time from 7pm to 6 pm; Director Loren made the motion, seconded by Vice-Chair Chapman to change the meeting time. The meeting location will remain at the YCTD office.:

Roll Call for Changes to Board meeting time and/or location

AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard		X		Motion passed
Early		X		
Chapman	X			
Loren	X			
Frerichs	X			

Agenda Item 8 — Draft Zero Emission Bus Rollout Plan

Item 8 is a non-action item and for informational purposes only.

Mr. Williams provided a report on YCTD’s Zero Emission Bus rollout plan. The presentation included:

- Background - In December 2018, the California Air Resources Board (CARB) established the Innovative Clean Transit Regulation (ICT). Requires all public transit agencies to convert their bus fleet to zero emissions by 2040.
- A look at our current fleet of buses
- A review of our proposed purchase schedule stating that we will have purchased our replacement fleet by 2036, 4 years before the deadline.
- A look at our roll out timeline and tasks:
 - Task #1 discuss draft ZEB Rollout Plan elements with CAC and Board

- Task #2 complete ZEB Rollout Plan
- Task #3 present completed ZEB Rollout Plan to CAC and Board
- Task #4 Window to apply recommendations from Board and CAC and re-present
- Task #5 Send Board approved ZEB Rollout Plan to CARB for final approval

Mr. Williams reviewed questions from the Citizens Advisory committee which included the question what constitutes zero emissions technology? Mr. Williams responded that either fuel cell or battery electric buses qualify.

Vice-Chair Chapman asked for public comment; there were none.

Agenda Item 9 — FY 2021/22 Year End Close and Audit Findings and Third Quarter Financial
Item 9 is a non-action item and for informational purposes only.

Mr. Levenson provided an overview of the audit for the year ending in '22. The auditors commended staff for a clean and uncomplicated audit. There was one error found on a spreadsheet and YCTD is working on correcting this error.

Vice-Chair Chapman asked for public comment; Alan Hirsch provided public comment.

Agenda Item 10 — Adjournment

There being no further regular business, Vice-Chair Chapman took roll call to adjourn the meeting. The meeting was adjourned at 8:45 pm.

Roll Call for Changes to Board meeting time and/or location

AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard		X		Motion passed
Early		X		
Chapman	X			
Loren	X			
Frerichs	X			

Respectfully submitted:



Heather Cioffi, Clerk to the Board

The recordings of the YCTD Board of Directors meeting can be viewed on our website at the following link: [Agenda & Minutes - Yolobus](#)