



## CITIZEN ADVISORY COMMITTEE AGENDA

**Members:** Lisa Baker (Winters) ,Olin Woods (Yolo County), Stephen Streeter (Davis), Patrick Guild (West Sacramento), Mollie D’Agostino (Woodland), Andrew Furillo (At Large), Vacant (At Large)

This Citizens Advisory Committee Meeting will be held in person at the location below. Members of the public who wish to participate remotely may use the zoom link or phone number below.

**IN-PERSON INFORMATION**

**Meeting Date:** Tuesday, August 29, 2023  
**Meeting Time:** 6:00 PM  
**Meeting Place:** YoloTD Board Room, 350 Industrial Way, Woodland, CA 95776

**ZOOM INFORMATION**

**Link:** <https://us06web.zoom.us/j/96683509574> (Link updated 8/29/2023)  
**Phone Number:** (669) 900-6833  
**Webinar ID:** 324878

All participants will be entered into the webinar as attendees.

**YoloTD offers teleconference participation in the meeting via Zoom as a courtesy to the public. If no voting members of the YoloTD CAC are attending the meeting via Zoom, and a technical error or outage occurs with the Zoom feed or Zoom is otherwise disrupted for any reason, the YoloTD CAC reserves the right to continue the meeting without remote access.**

Further instructions on how to electronically participate and submit your public comments can be found in the Public Participation Instructions note at the end of this agenda.

To submit a comment in writing, please email to [public-comment@yctd.org](mailto:public-comment@yctd.org) and write “For CAC Public Comment” in the subject line. In the body of the email, include the item number and/or title of the item (if applicable) with your comments. All comments received by 4:00 PM on Tuesday, August 29, 2023, will be provided to the YoloTD Citizens Advisory Committee in advance and comments submitted during the meeting shall made part of the record of the meeting, but will not be read aloud or otherwise distributed during the meeting.

Estimated Time		Agenda Item	Informational	Action Item
6:00 PM	1.	Call to order/roll call		
		Jurisdiction	Member	
		County	Olin Woods	
		Woodland	Mollie D’Agostino	
		West Sacramento	Patrick Guild	
		Winters	Lisa Baker	
		Davis	Stephen Streeter	
		At Large	Andrew Furillo	

		At Large	Vacant		
6:05	3.	Comments from the public regarding matters NOT on the Agenda, but within the purview of YoloTD (Comments will be limited to two (2) minutes per person—please identify yourself and in which community you live before providing your comments)		X	
6:10	4. <b>10)</b>	Approval of Minutes of CAC’s Regular Meeting on June 27, 2023 ( <i>Cioffi</i> ) (pp 6-			<b>X</b>
6:30	5.	ADA Rider Policies, Application and Service Area Update (pp 11-12)		<b>X</b>	
7:00	6.	Citizens Advisory Committee Recruitment (pp 13-17)		<b>X</b>	
6:15	7.	<b>Administrative Reports (Bernstein) (pp 18)</b> Discussion regarding subjects not specifically listed is limited to clarifying questions. A. CAC Members’ Reports B. Executive Director’s Report C. Long-range Calendar		<b>X</b>	
7:20	8.	Adjournment		<b>X</b>	

I declare under penalty of perjury that the foregoing agenda was posted on or before Friday, August 25, 2023, at the Yolo Transportation District Office (350 Industrial Way, Woodland, California). Additionally, copies were FAXED or transmitted electronically to the Woodland, Davis, West Sacramento, and Winters City Halls, as well as to the Clerk of the Board for the County of Yolo.



Heather Cioffi, Clerk to the Board

## **Public Participation Instructions**

Members of the public shall be provided with an opportunity to directly address the committee on items of interest to the public that are within the subject matter jurisdiction of the CAC. Depending on the length of the agenda and number of speakers, the Chair reserves the right to limit the time each member of the public is allowed to speak to three minutes or less.

### **ON ZOOM:**

If you are joining the meeting via Zoom and wish to make a comment on an item, click the "raise hand" button. If you are joining the webinar by phone only, press \*9 to raise your hand. Please wait for the host to announce the comment period has opened and indicate that you wish to make a comment at that time. The Clerk of the Board will notify the Chair, who will call you by name or phone number when it is your turn to comment.

### **IN ADVANCE OF THE MEETING:**

To submit a comment in writing, please email [public-comment@yctd.org](mailto:public-comment@yctd.org). In the body of the email, include the agenda item number and title with your comments. Comments submitted via email during the meeting shall be made part of the record of the meeting but will not be read aloud or otherwise distributed during the meeting. To submit a comment by phone in advance of the meeting, please call 530-402-2819 and leave a voicemail. Please note the agenda item number and title with your comments. All comments received by 4:00 PM on Tuesday, August 29, 2023 will be provided to the CAC in advance.

## **Americans With Disabilities Act Notice**

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Heather Cioffi, Executive Assistant, for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting should telephone or otherwise contact Heather Cioffi as soon as possible and preferably at least 24 hours prior to the meeting. Heather Cioffi may be reached on (530) 402-2819, via email at [hcioffi@yctd.org](mailto:hcioffi@yctd.org) or at the following address: 350 Industrial Way, Woodland, CA 95776.

# VISION, VALUES AND PRIORITIES



## Vision Statement

*The vision statement tells us what we intend to become or achieve.*

Provide seamless, sustainable mobility solutions to help Yolo communities thrive.



## Core Values

*A core value describes our individual and organizational behaviors and helps us to live out our vision.*

- We are transparent, inclusive and accountable to the public, stakeholders and partner agencies
- We are committed to addressing inequities and improving outcomes for our most vulnerable communities
- We prioritize environmental sustainability and climate resilience
- We value efficiency, innovation and responsible stewardship of public funds



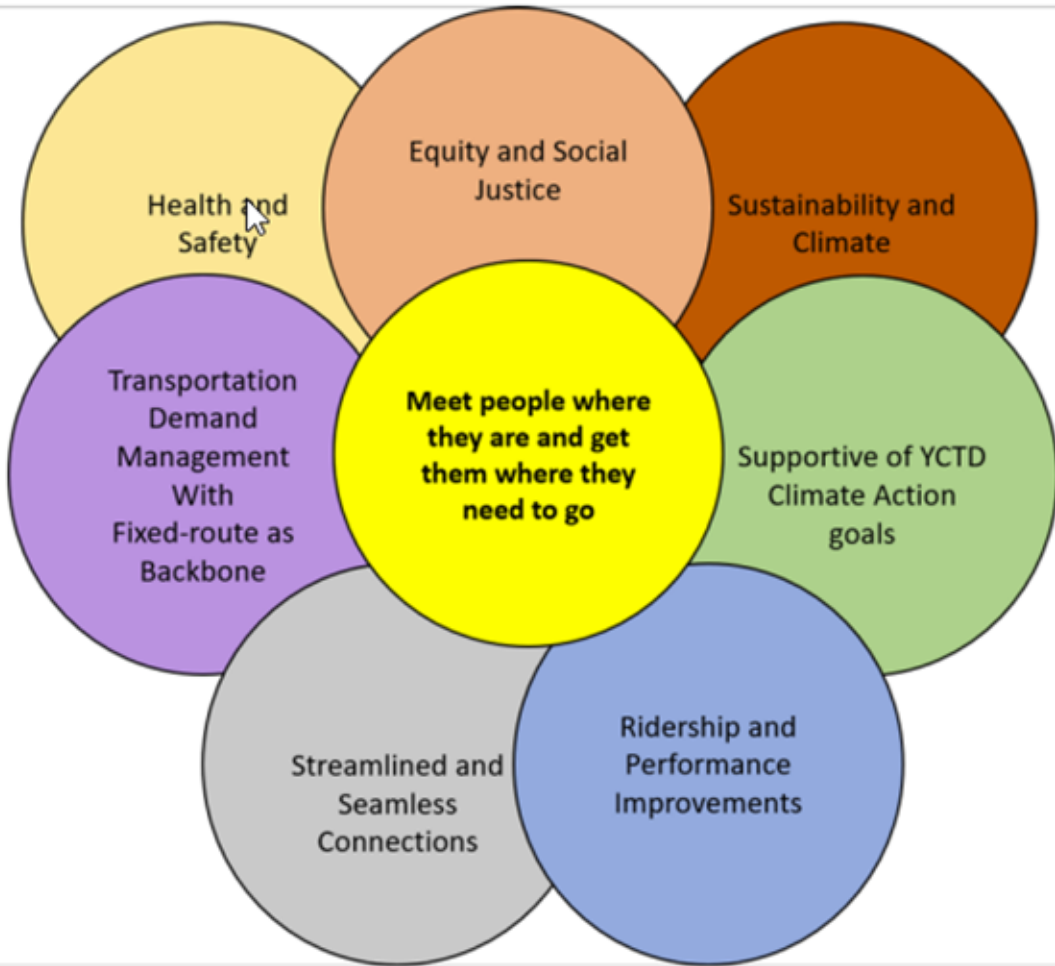
## District-Wide Priorities

*Priorities align our vision and values with our implementation strategies.*

1. Provide transit service that is faster, more reliable and convenient.
2. Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County.
3. Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs.

# YoloTD Citizens Advisory Committee Framework

---



**Citizens Advisory Committee (CAC)  
Yolo County Transportation District**  
350 Industrial Way, Woodland, CA 95776----(530) 661-0816

<b>Topic:</b> Receive Minutes of CAC’s Regular Meeting on June 27, 2023	<b>Agenda Item#:</b>  <b>Agenda Type:</b>	<b>4e</b> <b>Deliberation/Action</b>
		<b>Attachments:</b> Yes <input checked="" type="radio"/> No
<b>Prepared By: H. Cioffi</b>		<b>Meeting Date: June 27, 2023</b>

**RECOMMENDATION:**

Review the meeting minutes for the June 27, 2023 meeting of the Citizens Advisory Committee.

**MEETING MINUTES:**

**Meeting Date: May 27, 2023**

**1. Call to order/Roll Call**

Chair Baker called the meeting to order at 6:00 p.m. The following individuals were in attendance:

Committee Member	Jurisdiction	In Attendance	Absent
Lisa Baker (Chair)	Winters	X	
Olin Woods (Member)	County	X	
Stephen Streeter (Member)	Davis	X	
Patrick Guild (Member)	West Sacramento	X	
Mollie D’Agostino (Member)	Woodland	X	
Andrew Furillo (At-Large)		X	
Vacant (At-Large)			X - Vacant

YoloTD staff in attendance were Autumn Bernstein, Executive Director; Heather Cioffi, Executive Assistant and Clerk to the Board; Courtney Williams Assistant Planner.

**2. Comments from the public regarding matters not on the agenda.**

Chair Baker asked for public comment on items not on the agenda but within purview of YoloTD.

Chair Baker read a public comment from Alan Hirsch regarding the I-80 Corridor.

**3. Approval of Minutes of CAC’s Regular Meeting on March 7, 2023**

*Item 4 is an action item.*

Vice-Chair Streeter suggested that future minutes include a glossary of technical transportation terms to aid in understanding of topics discussed.

Chair Baker asked for approval of the meeting minutes for May 2, 2023, as amended. Vice-Chair Streeter made the motion, seconded by Mr. Furillo, to approve the meeting minutes for May 2, 2023, as amended. *The motion passed unanimously.*

#### 4. Administrative Reports

*Item 5 is a non-action item and for informational purposes only.*

##### CAC Members Report

- Vice-Chair Streeter attended the City of Davis City Council Meeting on May 6, 2023. A presentation on the I-80 Managed Lanes Project was given. 21 people made public comment on the project.
- Mr. Furillo attended the BTSSC meeting. There was discussion of the I-80 Managed Lanes project and the City of Davis' G-Street Parking. The next BTSSC meeting will be July 13 at 6:00 pm at the Davis Senior Center.
- Ms. D'Agostino asked the committee for information on bike share in Davis. Mr. Furillo responded that bike share will be discussed at upcoming BTSSC meetings.

##### Executive Directors Report

Ms. Bernstein provided updates to include the following:

- YoloTD staff presented to both the Davis City Council and the BTSSC about the I-80 Managed Lanes project in the past month.
- CTC staff did not recommend the I-80 Managed Lanes project for \$103 million in funding.
- Ms. Bernstein has been meeting with Caltrans staff to create further plans for the project, as without the CTC funding, the project as currently proposed faces significant challenges.
- The draft EIR for the I-80 Managed Lanes Project has been delayed.
- YoloTD Staff met with the CTC staff and was informed that there were many projects requesting funding and most requested between \$5-20 million, while the I-80 project requested a much larger amount. The funding that was applied for was focused on freight corridors, and the CTC staff recommended that it would be better suited for the Solutions for Congested Corridors Program.
- Someone asked if the project did not receive funding due to the highway widening aspect. Ms. Bernstein responded that other projects focused on highway widening were funded.
- The YoloTD board approved the Woodland service plan, including the alternative the CAC had recommended. Woodland micro transit is expected to launch in September, with the Ride-Co app pre-launching in Knight's Landing and Winters in August.
- Mr. Williams has begun working on revising YoloTD paratransit policies and rider information.
- YoloTD staff has been working on updating the 12-month goals for the District and will be presenting them to the Board at the July meeting.

##### Long-Range Calendar

Ms. Bernstein provided updates to include the following:

- Chair Baker requested an update to the Long-Range Calendar to reflect the current timeframe for the Draft Capitol Improvement Plan, paratransit policies update, and possible fare structure changes.
- Mr. Guild requested that a discussion about recruitment for the CAC also be included on the Long-Range Calendar.

- Committee members asked about the fare structure update and shared that they were strongly in favor of transitioning to open payments and discontinuing use of Connect Card.
- Mr. Guild asked for an update on staffing. Ms. Bernstein reported that YoloTD is currently recruiting a new Director of Finance. There are currently 3 very qualified candidates that are being reviewed.
  - It is planned to hire a Director of Operations and a Director of Planning after the Director of Finance has been hired.
  - Mr. Williams shared that there are currently 58 operators, with 12 in training expected to finish by the end of July. This will bring us to about 70 drivers, with a final goal of 82 drivers.
- Mr. Furillo asked about a timeline for the 42's 30-minute headway expansion. Ms. Bernstein responded that the soonest that the changes could be implemented is January 2024, but due to the necessary planning and pending driver availability it will likely be implemented later.

## 5. Woodland Transit Center Study

*Item 5 is a non-action item and for informational purposes only.*

Mr. Williams provided a report on the Woodland Transit Center Study.

- In 2018 an initial study was conducted by Kimley Horn
- Their study concluded in 2019 but was impacted by the COVID-19 pandemic.
- A new study is currently being conducted, focused on an on-street transit center in Downtown Woodland.

Committee members asked to what extent the 2018 study is being built upon in the new study. Staff responded that the general identification of areas and corridors suitable for bus movement is retained, but because the new study focuses on an on-street transit center instead of an off-street center, there are new factors being studied.

Committee members asked for clarification of the difference between on-street and off-street centers, and the purpose of the 10%. Mr. Williams responded that West Sacramento is an example of an on-street center, where buses pull in and out of traffic and there are rider amenities. The 10% is intended to help match the prior scope of the build.

Committee members asked about criteria for the site location and criteria for design. Mr. Williams responded that logistics of getting buses in and out of the downtown corridor, street width to accommodate 4 buses, at least 200 ft. of curb length, and public travel behavior within the downtown corridor are all criteria for the location. The Woodland city staff will also be providing input on the proposed site.

Committee members commented that using the vacant rail line as a space for a transit center has been discussed. Chair Baker also expressed the importance of accommodating people with disabilities, accommodating first and last mile connections via e-bike, and implementing solar charging stations for phones or other personal electronic devices. Ms. Bernstein responded that the area being considered for the transit center is between East St. and College St..

Mr. Williams responded that several different amenities are being discussed including a large bike shelter. Committee members asked about how much of the public right-of-way can be used for the transit center. Mr. Williams responded that Kimley Horn and Woodland City staff is currently working on determining this number. Ms. Bernstein commented on the option of utilizing land owned by the County in Downtown.



Mr. Furillo asked about facilities for the bus drivers. Mr. Williams responded that driver-only access restrooms are being considered, and once a location is selected, specific amenities can be further determined.

Chair Baker requested an update to the Transit Center timeline to include time for the CAC to comment on the plan.

Vice-Chair Streeter asked if outreach to downtown business owners has been conducted. Mr. Williams responded that outreach has not yet been conducted.

Ms. D'Agostino asked if the travel or rider survey that was conducted collected information about Woodland Transit Center. Mr. Williams responded that those surveys did not collect direct feedback about the transit center, but relevant comments have been considered.

Mr. Guild thanked YoloTD staff for including visual aids in the packet.

## **6. Updating CAC By-Laws to Revise Criteria for CAC Representation and Recruitment**

Ms. Bernstein provided a report on the update of CAC by-laws to revise criteria for CAC representation and recruitment. Updates include:

- In February 2023 the Board Approved the creation of three “At-Large” seats on the CAC to increase representation of the communities YoloTD serves.
- Two major changes were proposed by the board’s Ad hoc committee.
  - The first was changes to the recruitment process to include a more robust advertisement of open CAC positions.
  - The second was the consolidation and clarification of the criteria for CAC recruitment

Chair Baker commented that the CAC has been working on increasing DEI since before the pandemic and thanks the staff, CAC members, and the Board for their work to achieve this.

Mr. Furillo echoed the gratitude for the changes and suggested to alter the phrase “transit dependent.”

Vice-Chair Streeter commented on the intersectionalities that exist within the criteria and the benefits of the increased DEI.

Ms. D'Agostino asked how the CAC and Board would weigh the revised criteria when looking over new committee member applications. Ms. Bernstein responded that the criteria is meant to be used for the CAC as a whole and when considering new candidates, not necessarily as a check list to ensure that all the criteria are met.

Mr. Guild echoed the gratitude for the changes and suggested an odd number of committee members to prevent ties. Mr. Guild also suggested that committee member stipends and transportation to meetings should be heavily advertised when filling the vacancies, as it could be cost prohibitive to attend meetings for people who meet certain criteria.

Chair Baker commented that it can be helpful for committees to survey themselves and see what criteria they meet and do not meet. Chair Baker also asked that the application for new committee members also be made available online to increase equity.

Vice-Chair Streeter asked if it would be possible for a person with disabilities to use Yolobus Special to get to the meetings. Ms. Bernstein responded that it would be.

Chair Baker recommended that the CAC create an ad hoc committee to work with the board to review new applications.

Ms. D'Agostino asked if the CAC could consider alternative locations for meetings that would be more transit accessible. Ms. Bernstein responded that it could be explored.

Mr. Guild recommended rotating the meeting location.

Chair Baker asked for a motion to express the CAC's support of the new bylaws and the committee's wording recommendation. Mr. Furillo made the motion, seconded by Ms. D'Agostino, to express the CAC's support of the new bylaws to the Board, with the recommendation that staff seek alternative wording to the term "transit dependent."

Mr. Woods moved to amend the motion to include a recommendation that the number of positions on the CAC be nine (9).

The committee discussed the importance of having additional seats on the committee.

Ms. D'Agostino asked if the committee had term limits. Ms. Bernstein responded that there are term limits.

Mr. Furillo made the revised motion, seconded by Vice-Chair Streeter, to express the CAC's support of the proposed CAC bylaws to the Board, with the recommendation that staff seek alternative wording to the term "transit dependent," and that the number of seats on the CAC be nine (9). ***The motion passed unanimously.***

## **7. Adjournment**

There being no further business, Chair Baker adjourned the meeting at 7:15 pm.

Respectfully submitted:

*Heather Cioffi*

---

Heather Cioffi, Clerk to the Board

**BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT**  
**350 Industrial Way, Woodland, CA 95776---- (530) 661-0816**

<b>Topic:</b> ADA Rider Policies, Application and Service Area Update	<b>Agenda Item#</b>  <b>Agenda Type:</b>	<b>5</b>  <b>Informational</b>	
		<b>Attachments:</b>	Yes <input type="radio"/> <b>No</b>
<b>Prepared By: Courtney Williams</b>		<b>Meeting Date: August 29th, 2023</b>	

**RECOMMENDATION:**

Provide feedback on proposed updates to ADA Paratransit Rider Policies, Application, and Service Area

**BACKGROUND:**

Yolobus Special is the ADA Paratransit Service Provided by Yolobus servicing Yolo County, with limited trips to Vacaville, and the Greater Sacramento Area. As part of the 2023-2024 board objectives, YoloTD is tasked with updating the Yolobus Special Rider Policies, Application and Service area, to ensure the service is in alignment with the coverage that is currently provided by the fixed route service. For historical context, the Yolobus Special ADA Policies were last updated in 2018, the paratransit application was last updated in 2013, and the rider guide was updated in 2016. Since the completion date of each of these documents YoloTD has undergone numerous changes including service cuts, an expansion of microtransit services, and a transition towards procurement and implementation of electric vehicles. The proposed changes for the existing paratransit system include a rebrand of the existing name, revisions to the rider guide to streamline and provide information more concisely, and updates to the service area to align with our current fixed-route service. No changes are proposed to fares and hours of service.

Over the past three months YoloTD staff have solicited feedback and researched best practices to gain a deeper understanding of how riders engage with our paratransit system and identify changes that can be implemented to improve service experience, while ensuring that Yolobus is maintaining federal compliance requirements. Since the last time the paratransit service and incorporating documents were reviewed, many things have changed. Yolobus has experienced a drastic decrease in fixed-route service caused by COVID-19, as well as a corresponding increase in demand for paratransit service. There have also been significant improvements in the technology tools available on the market, such as on-demand apps, improve the paratransit experience from a rider perspective. Based on the feedback during the review process, YoloTD staff identified five primary revisions that need to be addressed, which include branding changes, updating the application process, updating supplemental rider materials and rider policies, and updating the service area and service times to reflect the current changes to the Yolobus fixed route service.

This update to the CAC is informational and we are requesting feedback on the broad scope of changes being considered. We are not providing draft documents for your review at this time, because we have additional conversations and trainings planned. Once we have draft documents for review, they will be shared with the CAC.

**Yolobus Special Name Change**

The existing name “Yolobus Special” for paratransit service, is an antiquated name that doesn’t align with current best practices around using person-first language, which emphasizes the person before the disability. We are currently proposing to change the name from Yolobus Special to YoloMobile.

**Changes To Rider’s Guide**

The guiding process during the review of the rider guide was to focus on a simplified approach to improve readability and accessibility for the rider. The question, staff asked themselves was, “How much primary information is required to understand and use paratransit service?” Keeping this question in mind, staff focused on a complete overhaul revising the document to provide clarity by reducing the overall page length from 15 to 10, general formatting to include page numbers, titles, and table of contents, and including an update to holiday service schedule to bring it in alignment with the state holiday schedule.

### **Changes to Paratransit Application**

A majority of the feedback received by YoloTD staff expressed concern regarding the difficulty reviewing, and completing the Paratransit application, and the overall paratransit application process. To ensure that YoloTD’s paratransit process is equitable and accessible, we identified several key areas of consideration that can improve the overall process for both the agency and the rider. These key areas include, extending the application review process to 21 working days (Monday-Friday) to provide better clarity to the applicant about when they can expect to hear feedback from staff, digitize the application to allow for electronic submission and reduce the snail mail, and streamline the questionnaire process by internally applying weights to specific questions, and eliminating redundant questions.

### **Changes to Paratransit Rider Policy**

During the review process we spoke with the transit operators to gain more feedback regarding the passenger experience using paratransit service. After reviewing the previous rider policies staff felt that the rider punishments were too punitive compared to the overall experience that both riders and operators have with the service. The changes to rider penalties and suspension of service include allowing riders to up to three no-shows or late cancellations per month, before being suspended from service temporarily. Prior, riders were allowed three no-shows or late cancellations per 60 days. This language also places the paratransit service in alignment with the rider policies for the Beeline service.

### **Changes to Paratransit Service Area and Service Times**

The ADA requires that YoloTD provide paratransit service that mirrors our fixed-route service. As previously stated, YoloTD experienced drastic changes to our fixed route service due to COVID-19, but has not reduced our paratransit service area to correspond with those service cuts. For example, we no longer offer fixed-route service to Vacaville, but we still offer paratransit trips to Vacaville. In lieu of eliminating the paratransit service to mirror fixed route service, YoloTD staff recommend that we keep the existing service to Vacaville and label the service area as designated “Premium Service Area”. Additionally, we recommend that Knights Landing should also be added as a new service area and considered a “Premium Service Area” to mirror coverage provided by the Beeline. We also recommend reducing the service hours in West Sacramento. Currently, riders can book trips that start before 6:00am. New service changes proposed would move up the service time window to 6:00am with service ending at 7:00pm.

**Citizens Advisory Committee (CAC)  
Yolo County Transportation District**  
350 Industrial Way, Woodland, CA 95776----(530) 661-0816

<b>Topic:</b> Citizens Advisory Committee Recruitment	<b>Agenda Item#:</b>  <b>Agenda Type:</b>	<b>6</b>  <b>Informational</b>
		<b>Attachments:</b> <input checked="" type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b>
<b>Prepared By: C. Quan Le</b>		<b>Meeting Date: August 29, 2023</b>

**RECOMMENDATION:**

- Provide input and feedback to staff on recruiting new CAC members as per the new bylaws.
- Review the draft application form and provide recommendations on any changes

**BACKGROUND:**

Our Citizens Advisory Committee (CAC) must be reflective of the communities we serve in accordance with federal recommendations and industry best practices in transportation planning. Following the CAC's recommendation, the YoloTD Board of Directors authorized the addition of two "At Large" seats to the CAC in February 2023. The approval also included stipends to help with potential financial challenges brought on by serving on the committee. The Board also remarked on the lengthy list of requirements for CAC representation and diversity included in the current bylaws.

In order to better advance the objectives of diversity, inclusion, and representation, the Board decided to form an Ad Hoc Committee to revise the list of committee member requirements. On June 8, 2023, the Ad Hoc Committee, which was made up of Directors Jesse Loren (Winters) and Dr. Dawnté Early (West Sacramento), gathered to evaluate the list of requirements and go over any necessary modifications. Staff drafted amendments to the CAC bylaws based on the conclusions of that discussion.

The CAC reviewed and discussed the proposed changes at their June 27, 2023 meeting and offered suggestions which staff incorporated into a draft. The YoloTD Board of Directors received the final draft of the bylaws from YoloTD staff on July 17, 2023 who then approved the amendments and passed the revised bylaws.

The new criteria for CAC representation are as follows:

1. Individuals from minority and Tribal groups
2. Low-income individuals, including those who have experienced homelessness
3. Yolobus riders, particularly those who use transit as their primary mode of transportation, including fixed-route, microtransit and paratransit riders.

4. Persons with disabilities
5. Senior citizens, age 62 or older
6. Balanced gender representation and inclusion of LGBTQ individuals
7. Students enrolled in college, high school, continuing education and/or trade school
8. Parents and caregivers
9. Individuals who live in rural or Tribal communities
10. Advocates for bicycling, walkability, parks and/or trails
11. Individuals who work with or advocate on behalf of transit-dependent and low-income populations

The CAC suggested it would be beneficial to survey the current CAC members on which of these criteria they meet. Staff circulated a survey and received a total of three responses out of the five total members. Here are the results from those:

<b>Question</b>	<b>Result</b>
Individuals from minority groups	0
Individuals from Tribal groups	0
Individuals who live in rural or Tribal communities	1
Low-income individuals	0
Homeless or those who have experienced homelessness	1
Yolobus riders, particularly those who use transit as their primary mode of transportation, including fixed-route, microtransit and paratransit riders.	1
Persons with disabilities	1
Senior citizens, age 62 or older	1
Individuals who identify as a woman	2
Individuals who identify as a man	1
Individuals who identify as non-binary	0
Identifies as a member of the LGBTQIA+ community	1
Students enrolled in college, high school, continuing education and/or trade school	0
Parents, Caregivers, Legal Guardians and Conservators	3
Advocates for bicycling, walkability, parks and/or trails	2
Individuals who work with or advocate on behalf of transit-dependent and low-income populations	0
Other: Work and advocate for transit-dependent populations and nexus to affordable housing and employment	1

Staff would appreciate the CAC's feedback on several key issues:

- To solicit a diverse pool of candidates that meet these criteria, where should we focus our recruitment efforts?
- How should the current CAC members to participate in recruiting and vetting potential candidates for at-large seats?
- What feedback do you have on the application form (see attached)?



COMMITTEE MEMBER APPLICATION  
Citizens Advisory Committee

The Yolo Transportation District (YoloTD) is seeking enthusiastic and engaged members of the community to join its Citizens Advisory Committee (CAC). The CAC is a group of volunteers who provide valuable input and feedback to the YoloTD staff on transportation issues affecting Yolo County and its residents.

As a member of the CAC, you will have the opportunity to:

- Provide feedback on current and proposed transportation projects and plans
- Help identify transportation needs and priorities in Yolo County
- Attend and participate in CAC meetings and workshops
- Collaborate with other CAC members and YoloTD staff to address transportation challenges and opportunities

We are looking for individuals who:

- Live or work in Yolo County
- Are interested in transportation issues and how they impact the community
- Are able to commit to attending regular CAC meetings
- Are able to communicate effectively and respectfully with others
- Are willing to work collaboratively and contribute constructively to discussions and decision-making

**How to Apply:**

**Please complete the application form by [DATE].** Applications may be submitted via email to [hcioffi@yctd.org](mailto:hcioffi@yctd.org) or dropped off at the YoloTD office located at 350 Industrial Way, Woodland CA, 95776, Monday-Friday between 9:00 AM-4:00 PM (please be advised that the office is closed between 12:00-1:00 PM for lunch).

YoloTD values diversity and inclusion and encourages applications from individuals of all backgrounds and identities. If you have any questions about the CAC or the application process, please contact Heather Cioffi at [hcioffi@yctd.org](mailto:hcioffi@yctd.org) or (530) 402-2819.

**Thank you for your interest in serving on the Yolo Transportation District  
Citizens Advisory Committee!**



COMMITTEE MEMBER APPLICATION  
Citizens Advisory Committee

**Today's Date:**

**Full Name:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**Phone Number:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**How long have you lived at your current address and/or Yolo County?**

Click or tap here to enter text.

**Are you a current Yolobus rider (check one)?**  Yes  No

**For which position are you applying? (If a jurisdiction, you must reside within that jurisdiction):**

- City of Woodland
- City of Davis
- City of Winters
- City of West Sacramento
- County of Yolo
- At Large

**Why would you like to serve on this committee?**

Click or tap here to enter text.



**What skills and experience can you bring to this committee?**

Click or tap here to enter text.

**In July 2023, the YoloTD Board of Directors adopted updated bylaws. These included goals to increase the diversity and representation of the committee. Do you meet any of the criteria below which have been identified as targeted areas of interest? (check all that apply):**

- As an individual from a minority group
- As an individual from a Tribal group
- As low-income
- As homeless and/or have experienced homelessness
- YoloBus riders and/or use public transit as their primary mode of transportation (including fixed-route, microtransit, and paratransit)
- As a person with disabilities
- Senior citizen, age 62+
- As a woman
- As a man
- As a non-binary
- As a member of the LGBTQIA+ community
- As a student enrolled in high school, college, continuing education and/or trade school
- As a parent, caregiver, legal guardian, and/or conservator
- As an advocate for bicycling, walkability, parks, and/or trails
- As someone who work with or advocate for on behalf of transit-dependent and low-income populations

**Citizens Advisory Committee (CAC)  
Yolo County Transportation District**  
350 Industrial Way, Woodland, CA 95776----(530) 661-0816

<b>Topic:</b> Long range Calendar	<b>Agenda Item#:</b>  <b>Agenda Type:</b>	<b>7c</b> <b>Informational</b>
		Attachments:      Yes <input checked="" type="radio"/> No
<b>Prepared By: A. Bernstein</b>		<b>Meeting Date: August 29, 2023</b>

**RECOMMENDATION:**

The following agenda items are tentatively scheduled for upcoming meetings of the YoloTD Citizens Advisory Committee and are subject to change.

**LONG RANGE CALENDAR AGENDA ITEMS**

**November 2023**

- Woodland Transit Center Recommendation
- Yolo Active Transportation Corridors (YATC) Update
- Approve meeting schedule for 2024
- CAC Recruitment Update

**January 2024**

- Appoint Chair/Vice Chair for 2024
- Annual workplan for CAC and YoloTD

**March 2024**

- Annual workplan, continued
- 10-year Capital Improvement Plan

**May 2024**

- FY 24/25 Budget