

# BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776----(530) 661-0816

<b>Topic:</b> Service Change for WSP USA Inc., for Yolo 80 Managed Lanes Project	<b>Agenda Item#:</b>  <b>Agenda Type:</b>	<b>4b</b> <b>Action</b>
		<b>Attachments:</b> <input checked="" type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b>
<b>Prepared By: B. Abbanat</b>		<b>Meeting Date: November 13, 2023</b>

## RECOMMENDATION:

Approve resolution authorizing the Executive Director to approve future amendments to the existing professional services agreement with WSP USA Inc, to increase the budget up to \$537,100 to implement the next phase of the Tolling Advance Planning process for the Yolo 80 Managed Lanes project.

## REASON FOR RECOMMENDATION:

In July 2022, the YoloTD Board approved a resolution authorizing staff to procure professional consulting services for up to \$115,000 related to highway tolling for the Yolo 80 Managed Lanes project. Staff selected WSP USA Inc. (WSP) through a competitive bid process, who have provided services since November 2022.

In June 2023, YoloTD was awarded \$2 million in SACOG Regional Funding for the Tolling Advance Planning activities, above. Staff have obligated this funding and received a Notice to Proceed from Caltrans Local Assistance so Tolling Advance Planning activities can be reimbursed by this funding source.

A scope of work accompanied the \$2 million grant award, \$537,100 of which staff proposes the YoloTD Board delegate authorization to the Executive Director to apply to the WSP Agreement in smaller increments over the next 5-7 months. The work intended for WSP falls within the Task 2 scope of their existing agreement: Ongoing Professional Technical Advisory Services for I-80 Managed Lanes Project.

YoloTD-led Tolling Advance Planning is proceeding concurrently with the Yolo 80 Managed Lanes EIR process to meet procedural deadlines for a tolling authority application as described in Agenda Item 4a. Because the EIR process outcome is not known, **YoloTD staff propose incremental amendments to the existing WSP agreement WSP over the next 5-7 months** to ensure:

1. Timely Tolling Advance Planning progress toward CTC tolling application deadlines; and
2. Responsible management of project funds by committing funds to WSP-related project tasks more closely to the timing needed.

This proposed approach ensures that funding is directed towards Tolling Advance Planning activities when they are needed, and not prior, in the event circumstances outside YoloTD's control affect the process timeline in Agenda Item 4a.

The below table itemizes Tolling Advance Planning activities assumed within this authorization request:

Table 1: SACOG Grant Award Scope of Work, Sample WSP Agreement Amendment #1, Full Authorization Amount w/Board Action

Task Summary	SACOG Grant Award		WSP Sample Amendment #1 (+)	WSP Agreement Full Authorization (+)
	Consulting Costs	Staff Costs		
Project Management & Controls	\$44,000	\$200,000	\$10,000	\$22,000
Concept of Operations	\$225,100		\$125,000	\$225,100
Traffic & Revenue Study	\$300,000		\$25,000	\$50,000
Outreach		\$130,000	\$0	\$0
Governance	\$205,000		\$0	\$0
CTC Application	\$240,000		\$120,000	\$240,000
Roadside Toll System Procurement	\$660,000		\$0	\$0
Equity Framework and Program	\$255,000		\$0	\$0
	\$ 1,929,100	\$330,000		
	\$2,259,100		<b>+ \$280,000</b>	<b>+\$537,100</b>
	<b>Existing WSP → Agreement</b>		<b>\$110,000</b>	<b>\$110,000</b>
	<b>WSP Agreement → w/Amendment #1 Service Changes</b>		<b>\$390,000</b>	<b>NA</b>
	<b>Total Agreement Authorization</b>		<b>NA</b>	<b>\$647,100</b>

The Concept of Operations (Conops), Traffic & Revenue (T&R) Study, and CTC application are all requirements for submitting a tolling authority application. Only a small portion of the task budget for revisions to the existing Caltrans T&R is needed in the next 5-7 months, since WSP is playing a coordinating and support role study rather than conducting a new study as originally scoped. Access to the full Conops and CTC application budgets are needed within the next 5-7 months as tolling authority authorization from the CTC is dependent on these work products. However, the Board’s action will authorize the Executive Director to make smaller incremental amendments directing these funds toward WSP’s agreement over the next 5-7 months. A sample resembling an initial agreement amendment is included as Attachment 2.

## **BUDGET IMPACT:**

Attachment 1: Resolution

Attachment 2: Sample WSP Agreement Amendment #1

Attachment 3: Original WSP Agreement

Attachment 4: 2023 SACOG Transformative Grant Scope of Work Summary