

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: Approve Board Minutes for Regular Meeting of July 17, 2023	Agenda Item#: Agenda Type:	3b Action
		Attachments: Yes No
Prepared By: H. Cioffi		Meeting Date: September 11, 2023

RECOMMENDATION:

Approve the Minutes for the Regular Meeting of July 17, 2023.

July 17, 2023 BOARD MEETING MINUTES:

**YOLO TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING**

July 17, 2023

Yolo Transportation District

350 Industrial Way, Woodland, CA 95776

Chair Stallard called the meeting to order at 6:00 pm and requested a roll call to determine quorum.

The following individuals were in attendance:

Board Member	Jurisdiction	In Attendance	Absent
Tom Stallard (Chair)	City of Woodland	X	
Josh Chapman (Vice-Chair)	City of Davis		X
Dawntè Early	City of West Sacramento	X	
Jesse Loren	City of Winters	X	
Lucas Frerichs	Yolo County	X	
Matt Dulcich (Ex-Officio)	UC Davis	X	
Greg Wong (Ex-Officio)	Caltrans	X	

YoloTD staff in attendance were Executive Director Autumn Bernstein, Clerk to the Board Heather Cioffi, Brian Abbanat and Kimberly Hood, Legal Counsel to YoloTD.

Chair Stallard called a 10-minute recess. Members of the Board, staff and public walked into the shop area to see the new BeeLine vehicles.

Upon their return, Chair Stallard asked for public comments for items not on the agenda; Mr. Hirsch provided public comments.

Agenda Items 3a, 3b, 3c, 3d, 3e — Consent Calendar*

Item 3 is an action item.

Chair Stallard asked if any directors or staff had any changes to the consent calendar. There were no changes.

Chair Stallard asked for a motion to approve the consent calendar; Director Early made the motion, seconded by Director Loren.

3a.	Approve Agenda for July 17, 2023, meeting
3b.	Approve Minutes for Yolo TD Board of Directors Regular Meeting for June 12, 2023
3c.	Approve Continuation of Yolobus Youth Ride Free Program
3d.	Approve Amendments to the Citizens Advisory Committee By-Laws
3e.	Approve Resolution 2022-12 Authorizing Signature Authority for Brian Abbanat and Daisy Romero

Roll Call for Agenda Items 3a, 3b, 3c, 3d, 3e— Consent Calendar

	AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard	X				Motion passed
Early	X				
Chapman			X		
Loren	X				
Frerichs	X				

Agenda Item 4 — Administrative Reports

Item 4 is a non-action item and for informational purposes only.

Director Loren mentioned she has received a lot of positive feedback from residents in Winters about the micro-transit service.

Michael Klein from Transdev gave a verbal report including:

- There has been great turnout for recruiting.
- Many new drivers are being trained in on the road driving.

The question as to whether Transdev will have the number of drivers needed was asked. Michael responded that Transdev is working hard to meet their driving goals.

Ms. Bernstein gave her verbal executive report. This report included:

- YoloTD staff received many public comments over the last month; all public comments have been provided to the board.
- YoloTD has been offering free bus rides on Spare the Air days.
- Staff conducted interviews for the Director of Finance and Administration/CFO position. The selection has been narrowed down to one preferred candidate and staff are meeting with the candidate tomorrow.
- The Beeline software will soft-launch on July 24th. The rollout will happen August 7th. The official launch date will be mid-September.
- YoloTD is offering transportation for the Knights Landing swim lesson service.

Ms. Bernstein reviewed the long-range calendar focusing on the items coming up in September and October which include:

September

- Yolo 80 Managed Lanes Project: Workshop on Draft Environmental Impact Report
- Knights Landing Microtransit – Possible Expansion of Service Area to town of Yolo
- Report/Possible Action on Salary Survey
- Closed Session: Annual Performance Review for Executive Director

October

- Woodland Transit Center Recommendation
- Scope of Work for Short Range Transit Plan Update
- Update on Yolo Active Transportation Corridors (YATC) Planning Effort
- Preliminary financial status report on close of FY 22-23

Ms. Bernstein reminded the board there is no meeting in August.

Chair Stallard asked if there were any questions from board members; there were no questions or comments.

Agenda Item 5— Yolo 80 Managed Lanes Project Update

Item 5 is a non-action item and for informational purposes only.

Mr. Abbanat gave a presentation on updates on the Yolo 80 Managed Lanes Project.

Mr. Abbanat reported on important milestones that were expected to be reached this summer. However, due to several developments, Caltrans and YoloTD need to regroup and determine potential paths forward.

Mr. Abbanat offered a list of items that are causing the project to pause:

- The Yolo 80 Managed Lanes project was not selected for funding by the TCEP program. Thus, the imperative to release the DED by the end of June no longer applies, allowing, among others, time for further refinement and to fully address YoloTD staff's input on the DED.
- The project's DED is among the first in the region to address emerging California Environmental Quality Act (CEQA) regulations on freeway expansion projects, specifically Vehicle Miles Traveled (VMT) impacts. Caltrans Headquarters and District 3 need additional time to coordinate on the DED prior to its release, contributing to the delay.

Mr. Abbanat stated that due to the challenges the project is facing, staff are exploring the following options:

- TIFIA Loan (requires dedicated revenue source)
- Private Municipal Bonds (also requires revenue source)
- State funding programs due to federal \$86m at-risk
- Project Scope: Caltrans D3 looking at reduced-scope options with existing \$86m funding.
- Shorter segment without tolling
- Defer tolling to Phase 2

Mr. Abbanat stated that if the project scope does change, staff will bring the information to the board before any decision is made.

Mr. Abbanat did note that the funding we currently have cannot be reallocated for non-managed lane projects.

It was noted that the EIR is set to be released in August.

Moving forward, the YoloTD staff will:

- Obligate the \$2m from SACOG for subset of Tolling Advance Planning activities for a Phase 2 project.
- Postpone other activities related to tolling advance planning.

Chair Stallard asked if any members of the public wanted to offer comment: Alan Hirsch provided public comment.

Chair Stallard asked if there were any questions from board members; comments and questions included:

- Hypothetically, had we received the requested money, would we have been able to move forward with the release of the EIR delayed until the end of August? The response was that it is unknown how the delayed release of the EIR would have affected the project.
- When do we need to obligate the \$86 million? The answer was by September 2024.
- How will the SACOG funds be used? The answer was that we are still laying the groundwork for phase one of the project. We hope that we will be able to get funds for phase two.
- Is there an option for a managed lanes project that does include tolling? The response was not at this time, because we would need to secure additional funds in order to construct the project as a tolled facility.
- Why is the EIR being pushed to August? The answer from the Caltrans representative was new requirements are causing hold-up on the release.
- Are there other INFRA projects across the nation experiencing the same hurdles with the inflexibility of the federal government? The answer was yes.
- Do we have an anticipated cost on how much the prices have risen for this project, due to high inflation? The answer was that YoloTD staff are relying on Caltrans to present options on what the organization can afford. Currently, there are no detail from Caltrans on the impact of inflation on project cost estimates.
- Is there an ability to proceed with releasing a bid for construction if there is pending litigation. The answer was, if the EIR is certified, we can move forward with obligating funds, unless a judge issues an injunction against the project.
- Where in the planning process is the I-80 Corridor Management Plan? The answer was the process did conclude and the document was released.
- The comment that the widening of the freeway from the Bay Area through the Yolo and Sacramento areas would potentially be useful, however, we are still strong advocates for alternative transportation options.

Chair Stallard asked if there were any more comments from the public; Mr. Hirsch provided public comments.

Chair Stallard asked if there were any other comments or questions; there were not.

Agenda Item 6— Progress Report on Annual Goals

Item 6 is a non-action item and for informational purposes only.

Ms. Bernstein gave a report on the progress of the annual goals. These goals were approved by the board in November 2022. These goals are the basis for staff workplans.

Ms. Bernstein reminded the board of the goals. The goals include:

1. Chart the Long-Term Trajectory of Yolo Transportation District
2. Advance Equitable and Sustainable Implementation of the Yolo 80 Managed Lanes Project
3. Improve Fixed Route Transit Service
4. Districtwide Service Planning and Policies For Microtransit
5. Strengthen Transit Operations and Internal Coordination

6. Expand Multimodal Planning and Programming
7. Improve Customer Experience for Transit Passengers
8. Strengthen Local Partnerships and Increase Community Engagement
9. Complete Capital Planning and Procurements with Improved Tools
10. Improve Grant Financial Planning and Administration
11. Foster YTD Employee Engagement and Professional Growth

Ms. Bernstein updated the board on the status of the 35 tasks adopted in November as part of the overall annual goals. The status of the tasks are:

- 8 (23%) are Behind Schedule
- 10 (29%) have made Satisfactory Progress
- 11 (31%) have made Significant Progress
- Six (17%) are Complete.

Highlights of progress and challenges of the work included:

- BeeLine by YoloBus is set to launch.
- 30-minute headways on the Route 42
- Secured \$2 million in SACOG funding for tolling advanced planning.
- Expanded outreach and engagement.
- Grew YoloCommute's membership and program offerings.
- Zero-emission fleet plan
- Completed time-sensitive procurements.
- Overcame significant staffing challenges and transitions.
- Uncertainties and delay on environmental review and funding plan for Yolo 80 Managed Lanes project.
- Federal delays on Yolo Active Transportation Corridors (YATC) Project
- Behind schedule on capital improvement plan, fare structure review, and short-range transit plan (SRTP)
- Grant tracking and procurement improvements on backburner pending new Director of Finance

Ms. Bernstein noted the next steps would include a workshop in March 2024 on goals and works plans for the upcoming fiscal year. It was also noted that a workshop for the annual budget would be held in April with the final budget presented in June 2024.

Chair Stallard asked if the board had any questions or comments. Questions and comments included:

- When is the mid-year and end-year report on workplan goals scheduled to be presented? The answer was mid-year goals will be presented in November and end-year update presented in March.
- The board appreciated the staff's diligent work on making progress on the workplan.

Chair Stallard asked if there were any more comments from the public; Mr. Hirsch provided public comments.

The meeting was adjourned at 7:28 pm.

Closed Session

Respectfully submitted:



Heather Cioffi, Clerk to the Board

The recordings of the YoloTD Board of Directors meeting can be viewed on our website at the following link: [Agenda & Minutes - Yolobus](#)