

BOARD OF DIRECTORS MEETING AGENDA

UPDATED 2/8/2024

Directors: Josh Chapman (Chair, City of Davis), Dawntè Early (Vice-Chair, City of West Sacramento), Lucas Frerichs (Yolo County), Jesse Loren (City of Winters), Tom Stallard (City of Woodland), Matt Dulcich (UC Davis, ex-officio), Greg Wong (Caltrans, ex-officio)

This Board Meeting will be held in person at the location below. Members of the Board and public who wish to participate remotely may use the zoom link or phone number below.

IN-PERSON INFORMATION

Meeting Date: February 12, 2024

Meeting Time: 6:00 pm

Meeting Place: Woodland City Hall, Council Chambers, 300 First Street, Woodland, CA 95695

ZOOM INFORMATION

Link: https://us06web.zoom.us/j/87969227172?pwd=uZtLwJ9uLFC1Aedi-Y5LrMrgxK-ZYg.B3_28oRDmT0rgxlu

Phone Number: (253)205-0468 Passcode 105086

Webinar ID: 879 6922 7172

All participants will be entered into the webinar as attendees.

The YoloTD Board of Directors encourages public participation in its meetings. Members of the public shall be given an opportunity to address the Board of Directors in person, remotely, and/or in writing. For more information on how to provide public comment, please see the section of this agenda entitled “Public Participation Instructions.”

The Board reserves the right to take action on all agendized items at any time during the meeting, except for timed public hearings. Items considered routine or non-controversial are placed on the Consent Calendar. Any Consent Calendar item can be separately addressed and discussed at the request of any member of the YTD Board.

Estimated Time		Agenda Item	Informational	Action Item
6:00 PM	1.	Determination of Quorum (Voting members: Woodland, Davis, West Sacramento, Winters, Yolo County) (Nonvoting members: Caltrans, UCD)		X
	2.	Approve Agenda for February 12, 2024 meeting		X
6:05 PM	3.	Comments from public regarding matters <u>on the consent calendar</u> , or <u>items NOT on the agenda</u> but within the purview of YCTD. Please note, the Board is prohibited		

		from discussing items not on the agenda.		
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CONSENT CALENDAR

6:15 PM	4a.	Approve Board Minutes for Regular Meeting of January 22, 2024 (<i>Cioffi 5-11</i>)		X
	4b	Approve Board Resolution 2024-02 Authorizing the Executive Director to Execute Agreements with the California Department of Transportation for Funding Awarded by the SACOG Transformative Grant Program for Tolled Advance Planning for the Yolo 80 Managed Lanes Project. (<i>Abbanat 12-14</i>)		X
	4c	Retire Yolo 80 Tolling Advance Planning Ad Hoc Committee (<i>Abbanat 15</i>)		X

REGULAR CALENDAR

6:45 PM	5.	3-Month Status Report on BeeLine Woodland (<i>Romero 16-23</i>)	X	
7:15PM	6.	Administrative Reports (<i>Bernstein 24-26</i>) Discussion regarding subjects not specifically listed is limited to clarifying questions. A. Board Members' Verbal Reports B. Transdev's Verbal Report C. Executive Director's Verbal Report D. Yolo 80 Managed Lanes Project Update E. Long-Range Calendar	X	
7:30 PM	7.	Adjournment		X

Unless changed by the YoloTD board, the next meeting of the Board of Directors will be March 11, 2024 at 6:00 pm in the YoloTD Board Room, 350 Industrial Way, Woodland, CA 95776.

I declare under penalty of perjury that the foregoing agenda was posted on or before Friday, February 9, 2024 at the Yolo County Transportation District Office (350 Industrial Way, Woodland, California). Additionally, copies were FAXED or transmitted electronically to the Woodland, Davis, West Sacramento, and Winters City Halls, as well as to the Clerk of the Board for the County of Yolo.



Heather Cioffi, Clerk to the Board

Public Participation Instructions

Members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Depending on the length of the agenda and number of speakers, the Board Chair reserves the right to limit the time each member of the public is allowed to speak to three minutes or less.

IN PERSON:

Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on a table by the entrance to the meeting room.

ON ZOOM:

If you are joining the meeting via Zoom and wish to make a comment on an item, click the "raise hand" button. If you are joining the webinar by phone only, press *9 to raise your hand. Please wait for the host to announce the comment period has opened and indicate that you wish to make a comment at that time. The Clerk of the Board will notify the Chair, who will call you by name or phone number when it is your turn to comment.

IN ADVANCE OF THE MEETING:

To submit a comment in writing, please email public-comment@yctd.org. In the body of the email, include the agenda item number and title with your comments. Comments submitted via email during the meeting shall be made part of the record of the meeting but will not be read aloud or otherwise distributed during the meeting. To submit a comment by phone in advance of the meeting, please call 530-402-2819 and leave a voicemail. Please note the agenda item number and title with your comments. All comments received by 4:00 PM on Monday, February 12, 2024 will be provided to the YTD Board of Directors in advance.

Americans With Disabilities Act Notice

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Heather Cioffi, Executive Assistant, for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting should telephone or otherwise contact Heather Cioffi as soon as possible and preferably at least 24 hours prior to the meeting. Heather Cioffi may be reached at telephone number (530) 402-2819, via email at hcioffi@yctd.org or at the following address: 350 Industrial Way, Woodland, CA 95776.

VISION, VALUES AND PRIORITIES



Vision Statement

The vision statement tells us what we intend to become or achieve.

Provide seamless, sustainable mobility solutions to help Yolo communities thrive.



Core Values

A core value describes our individual and organizational behaviors and helps us to live out our vision.

- We are transparent, inclusive and accountable to the public, stakeholders and partner agencies
- We are committed to addressing inequities and improving outcomes for our most vulnerable communities
- We prioritize environmental sustainability and climate resilience
- We value efficiency, innovation and responsible stewardship of public funds



District-Wide Priorities

Priorities align our vision and values with our implementation strategies.

1. Provide transit service that is faster, more reliable and convenient.
2. Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County.
3. Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs.

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT**350 Industrial Way, Woodland, CA 95776---- (530) 661-0816**

Topic: Approve Board Minutes for Regular Meeting of January 22, 2024	Agenda Item#: Agenda Type:	4a Action	
		Attachments:	Yes No
Prepared By: H. Cioffi		Meeting Date: February 12, 2024	

RECOMMENDATION:

Approve the Minutes for the Regular Meeting of January 22, 2024

January 22, 2024 BOARD MEETING MINUTES:**YOLO TRANSPORTATION DISTRICT****BOARD OF DIRECTORS MEETING****January 22, 2024****Yolo Transportation District****350 Industrial Way, Woodland, CA 95776**

Chair Chapman called the meeting to order at 6:01 pm and requested a roll call to determine quorum.

The following individuals were in attendance:

Board Member	Jurisdiction	In Attendance	Absent
Tom Stallard (Chair)	City of Woodland	X	
Josh Chapman (Vice-Chair)	City of Davis	X	
Dawntè Early	City of West Sacramento	X	
Jesse Loren	City of Winters	X	
Lucas Frerichs	Yolo County	X	
Matt Dulcich (Ex-Officio)	UC Davis	X	
Greg Wong (Ex-Officio)	Caltrans	X	

YoloTD staff in attendance were Executive Director Autumn Bernstein, Clerk to the Board Heather Cioffi, Acting Planning Director Brian Abbanat, Acting Director of Transit Operations Daisy Romero, and Legal Counsels to YoloTD Kimberly Hood and Kirk Trost.

Chair Chapman asked for public comment on items not on the agenda; Mr. Hirsch provided public comment. Chair Chapman confirmed the Board of Directors received public comment sent via email.

Agenda Items 3a, 3b, 3c — Consent Calendar*

Item 3 is an action item.

Chair Chapman asked if any directors or staff had any changes to the consent calendar. There were no changes.

Chair Chapman asked for a motion to approve the consent calendar; Director Frerichs made the motion, seconded by Director Stallard.

3a.	Approve Agenda for January 22, 2024
3b.	Approve Board Minutes for Regular Meeting of December 11, 2023
3c.	Approve Revised 2024 Board of Directors Meeting Schedule

Roll Call for Agenda Items 3a, 3b, 3c— Consent Calendar

	AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard	X				Motion passed
Early	X				
Chapman	X				
Loren	X				
Frerichs	X				

Agenda Item 4 — Establishment of a Regional Tolling Authority and the Yolo 80 Corridor Improvement Project.

Item 4 is an action item. Recommended Action: 1. Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and 2. Approve a resolution consenting to CARTA's submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

Ms. Bernstein began the presentation by reminding the board of the two recommended actions; Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and Approve a resolution consenting to CARTA's submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

Mr. Abbanat reminded the board that in December of 2023 the board affirmed tolled managed lanes as the board's preferred option. The board also had a chance to review the first draft of the JPA agreement between various entities. Mr. Abbanat referred to the project history in the packet.

Mr. Abbanat gave a brief overview of the project for members of the public that may not be familiar with it. The project is a highway expansion project. The EIR analyzed several different alternatives. Mr. Abbanat reminded the board that the EIR period has closed and the board, in December, agreed that a tolled managed lane was preferred. The purpose of the project is to reduce traffic congestion on the causeway and improve transportation options along the corridor. Caltrans District 3 and YoloTD are collaborating on this project. The federal INFRA grant has \$86 million and \$11 million granted for non-construction work.

The intent of the regional tolling authority is to partner with various agencies in the region. One of the partners is SACOG, whose board represents many priorities and constituents. SACOG raised some issues regarding the JPA, particularly around Caltrans' involvement in the JPA. After many meetings SACOG staff have made a recommendation. The JPA board will be known as Capitol Area Regional Tolling Authority (CARTA) and will

be comprised, initially, of SACOG, YoloTD and Caltrans. As other entities begin projects in their area they will be added to the board. In the first scenario, Caltrans will have 1 voting seat, SACOG will appoint one member and Yolo County will have three members, one member selected by SACOG to represent the county and two members appointed by the YoloTD board. The maximum the CARTA will ever have is 14 members.

SACOG staff member Kathleen Hanley reviewed the advantages and risks to the proper make-up of the CARTA. The staff recommendation was to select option 2A.

After the JPA is formed the next step is for the CARTA board to meet and to accomplish two things; 1. Submit a toll facility application and 2. A concept of operations. Mr. Abbanat reviewed the requirements of the toll facility application that are listed in the staff report. The concept of operations is comprised of three points, also listed in the staff report.

Mr. Abbanat reviewed how the funding received by the tolling lanes. These funds would go to first, paying expenses and after it would then trickle to other discretionary purposes. Staff do not expect much net toll revenue in the first few operational years, but there are measures in place in the JPA that protect everyone's interest in the project.

Mr. Abbanat reminded the board the staff recommendation is to approve the JPA agreement and to approve the resolution consenting to CARTA's submission of a Toll Facility Application to the CTC for Yolo 80 pursuant to AB 194.

Mr. Abbanat concluded his presentation and Chair Chapman asked the board if they had any questions. Questions included:

- If there was a future consolidation in agencies would the voting seats remain Yolo seats? The answer was the successor agency taking over the responsibilities and the agreement would have to specify where the responsibilities would lie within the two combined agencies. The follow-up question was would the JPA need to approve, and the answer was no.

Chair Chapman asked for public comment; Mr. Hirsch provided public comment.

Chair Chapman asked the board to engage in discussion of item 4. Director Stallard made a motion to Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and Approve a resolution consenting to CARTA's submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194, the motion was seconded by Director Frerichs. The board followed this motion with comments and questions which included:

- Many people from Yolo County travel to the Bay Area and do not have a vote in the decision there, and we cannot expect anyone not from Yolo County to have the majority vote in a Yolo tolling project.
- There was a good discussion at SACOG regarding the representation on the CARTA board and that the counties leading the projects will have a supermajority vote requirement for revenue expenditure plans.
- The question was asked, what work was done in preparation by SACOG to get to this point. Kathleen Hanley and Ms. Bernstein responded that a working group was created and met monthly to decide the best way to be inclusive of all of the agencies and areas that would be affected.
- The board expressed their appreciation for the work that occurred to get us to this point.

Chair Chapman asked if there were any further questions or comments from the board; there were none.

Chair Chapman asked the board to vote on the motion made by Director Stallard and seconded by Director Frerichs to approve agenda item 4.

Roll Call for Agenda Item 4— Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and approve a resolution consenting to CARTA’s submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

	AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard	X				Motion passed
Early	X				
Chapman	X				
Loren	X				
Frerichs	X				

Legal Counsel, Kirk Trost, expressed his appreciation for the board working to move the region in this direction. Mr. Trost also expressed his appreciation and admiration for the work Ms. Bernstein put into this project.

Agenda Item 5— Appointments to the Capitol Area Regional Tolling Authority

Item 5 is an action item.

Ms. Bernstein introduced the agenda item to appoint members from the YoloTD board as soon as possible. The JPA will need to meet in February. SACOG has appointed Oscar Villegas and Patrick Kennedy to serve on the board. The staff’s recommendation is to appoint two members and to approve SACOG staff to be the administrators to the JPA board on an interim basis until the board chooses its own staff.

Chair Chapman asked for comments and questions from the board. Comments and questions included:

- We should not restrict our representation to only cities on the corridor.

Chair Chapman asked for public comment, Mr. Hirsch provided public comment.

Chair Chapman asked for a motion and a second for agenda item 5. Director Loren made the motion to approve the staff recommendation to appoint two members from the YoloTD board to join the JPA board of directors and that the representatives be Directors from West Sacramento and Davis.

Chair Chapman asked Ms. Bernstein and Mr. Abbanat to address concerns brought up by public comments regarding VMT mitigation. Ms. Bernstein responded that the mitigation plan in the EIR is for a much larger project. In the final EIR there will be changes regarding the mitigation plan and the final plan will have revised numbers. The JPA agreement itself and state law requires that toll revenue to be used towards VMT mitigation.

Mr. Abbanat noted that there are two funding mechanisms for VMT mitigation. One is upfront one-time funding for capital funding and after the seed funding the toll revenue would kick in.

The board wanted clarification that just because the seats are currently being filled from West Sacramento and

Davis, that does not preclude the Board from appointing other individuals in the future. Executive Director Bernstein agreed.

Chair Chapman asked for the motion to be restated. Director Loren repeated the motion to approve staff recommendation to appoint two members from the YoloTD board to join the JPA board of directors and that the amended requested that the representatives be Director Frerichs and Director Early without a statement of terms. Director Frerichs seconded the motion.

Roll Call for Agenda Item 5— Appointments to the Capitol Area Regional Tolling Authority

	AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard	X				Motion passed
Early	X				
Chapman	X				
Loren	X				
Frerichs	X				

Agenda Item 6— Short Range Transit Plan Request for Proposals

Item 6 is an action item.

Mr. Williams gave a report on the Short-Range Transit Plan. Mr. Williams explained what a Short-Range Transit Plan is and why is it important and required. Mr. Williams also reviewed that the plan is not set in stone, it is a living document and can be changed as data from travel and transit plans change.

YoloTD's SRTP is being pushed up so we can work with Davis, who is also running their SRTP, and use the same information Davis is using. YoloTD's current SRTP is out of date however we will be using it as the framework for the new SRTP. The SRTP will make sure we are in alignment with current trends and can be helpful when applying to grants. This living document will also allow us to gather more communal input and review post COVID transit use.

Staff will also be analyzing cell phone data to track highway use changes to help with any of our transit vehicles that utilize the highway.

Mr. Williams gave a timeline of the SRTP. The timeline was as follows:

- Issue Date: 1/23/2024
- Pre-Proposal Meeting: 2/5/2024
- Deadline for Questions: 2/12/2024
- Submittals Due Date: 3/1/2024
- Contract Award Date: 4/13/2024
- Total Duration: 8 months to one year for SRTP completion from the April 13th deadline.

Chair Chapman asked if the board had any questions. Questions and comments from the board included:

- If an area, such as Winters, does not have a fixed route, how will transit data be pulled from that area? The answer was public input will also be part of the data, including talking to members of the public on what transit needs aren't being met.

- YTD interns were thanked for their hard work on reviewing all the housing planned for the next few years and that information is also being taken into consideration.
- What can the various jurisdictions do to help this process and provide input? YoloTD will reach out to the ambassadors in each jurisdiction to organize the best way to gather information.
- Can the board see a schedule of the planned workshops? Want to make sure the rural areas of Yolo County are also able to provide their comments, they are often left out? The answer was yes, once we have a signed contract with the consultants, the staff will bring the proposal to the board for review.
- What is the budget for this? The answer was it is \$400,000.
- How do we ensure diversity in the group of applicants who respond to the RFP? How are we getting the word out to companies we don't normally work with, so they can apply? The answer was, currently, we are working with our marketing and communications team to announce to the RFP to a repository of different groups we have worked with in the past. We will also make sure that we are meeting the federal requirements regarding Disadvantaged Business Enterprises (DBEs).
- Does the timeline for the SRTP line up with the expiration of the current contract with UC Davis for the Causeway Connection UC Davis? The answer was yes, this will provide some analysis that can help inform the future of the Causeway Connection. All the Causeway Connection partners are meeting regularly to discuss the future of that service.
- The Board wants to make sure there is maximum fairness and that all areas from the largest to the most rural are fairly engaged to participate in gathering data.
- Is the Short-Range Transit Plan financially constrained? Staff responded that there are 3 financial proposals we will have the consultant analyze: 1) status quo funding scenario; 2) expanded funding scenario and 3) deficit or "fiscal cliff" scenario.

Chair Chapman asked for public comment: Mr. Hirsch provided public comment.

Chair Chapman asked if there were any further questions or comments, there were not.

Chair Chapman asked for a motion for agenda item 6. Director Stallard made a motion to approve staff Request for proposals and Director Frerichs seconded the motion.

Roll Call for Agenda Item 6— Short Range Transit Plan Request for Proposals

	AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Stallard	X				Motion passed
Early	X				
Chapman	X				
Loren	X				
Frerichs	X				

Agenda Item 7— Administrative Reports

Item 7 is a non-action item and for informational purposes only.

Chair Chapman asked for reports from the board. Director Wong thanked the staff from Caltrans for their hard work. He also mentioned that a new District 3 interim director has been selected.

Michael Klein, Transdev General Manager, mentioned the number of drivers Transdev has hired is high and Transdev is working on hiring more backup drivers.

Ms. Bernstein gave her Executive Directors update. This update included:

- Ms. Bernstein and Ms. Fadrigio are still working with the consultants on the compensation study and hope to bring it to the board in the next few meetings.
- There was a meeting with Napa Transit and Solano transit on creating a mutual aid agreement.
- YoloTD is recruiting for the open seats on the Citizens Advisory Committee.
- Staff will not be presenting a long-range calendar tonight, but the board can look forward to a presentation on the Woodland Transit Center and the 3-month report of the BeeLine service in the next two months.

Chair Chapman asked if the board had any questions. Questions included:

- Is the staff continuing conversations about transit service to the town of Yolo? The answer was yes, and it will be on the future agenda.
- Was there a previous mutual aid agreement with SacRT? Staff will be looking for any such agreement.

Chair Chapman asked for public comment, Mr. Alan Hirsch provided public comment.

The meeting was adjourned at 7:32 pm.

Respectfully submitted:



Heather Cioffi, Clerk to the Board

The recordings of the YoloTD Board of Directors meeting can be viewed on our website at the following link: [Agenda & Minutes - Yolobus](#)

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT
350 Industrial Way, Woodland, CA 95776 (530) 661-0816

Topic: Approve Board Resolution 2024-02 Authorizing the Executive Director to Execute Agreements with the California Department of Transportation for Funding Awarded by the SACOG Transformative Grant Program for Tolled Advance Planning for the Yolo 80 Managed Lanes Project.	Agenda Item#: Agenda Type:	4b Action
		Attachments: Yes No
Prepared By: B. Abbanat		Meeting Date: February 12, 2024

RECOMMENDATION:

Approve Board Resolution 2024-01 Authorizing the Executive Director to execute agreements with the California Department of Transportation for funding awarded by the SACOG Transformative grant program for tolled advance planning for the Yolo 80 Managed Lanes project.

BACKGROUND:

In January 2023, the YoloTD Board authorized the Executive Director to apply for funding from the Sacramento Area Council of Governments (SACOG) Regional Funding Transformative grant program for tolling advance planning related to the Yolo 80 Managed Lanes project. In June 2023 the project was awarded \$2,000,000.00 by SACOG. As the California Department of Transportation (Caltrans) is responsible for disbursing federal and state funds, an approved Board resolution and Program Supplement Agreement are required for reimbursement of eligible expenses.

This Board action is a formality as the January 2023 resolution did not authorize the Executive Director to execute agreements if awarded funding.

No fiscal impacts are associated with this action.

Attachments:

1. Resolution

YOLO COUNTY TRANSPORTATION DISTRICT

RESOLUTION NO. R 2024-02

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR FUNDING AWARDED BY THE SACOG TRANSFORMATIVE GRANT PROGRAM FOR TOLLED ADVANCE PLANNING FOR THE YOLO 80 MANAGED LANES PROJECT.

WHEREAS, the Yolo Transportation District (YoloTD) has received an Infrastructure For Rebuilding America (INFRA) grant in the amount of \$86 million for construction of the Yolo 80 Managed Lanes Project; and

WHEREAS, significant decisions and activities leading to establishing and implementing tolled managed lanes for the Yolo 80 Managed Lanes project requires unbudgeted resources for the project including establishing a governing body, revising the Caltrans Level 1 Traffic and Revenue Study, completing a Concept of Operations study, potentially conducting a Level 2 Traffic and Revenue Study for bonding revenues against the project (if needed), and securing tolling authority; and

WHEREAS, in January 2023 the YoloTD Board authorized the Executive Director to apply for funding from the Sacramento Area Council of Governments (SACOG) Regional Funding Transformative Program for Tolling Advance Planning efforts; and

WHEREAS, in June 2023 YoloTD Board was awarded \$2,000,000.00 from the SACOG Transformative funding program; and;

WHEREAS, a Program Supplement Agreement with the California Department of Transportation (Caltrans) must be executed for reimbursement of eligible expenses.

NOW, THEREFORE, RESOLVED, ORDERED, AND FOUND by the Board of Directors of the Yolo County Transportation District, County of Yolo, State of California, to authorize the YCTD Executive Director to:

- Execute a Program Supplement Agreement for the \$2,000,000.00 SACOG Transformative funding program award for the Yolo 80 Managed Lanes project.
- Execute any subsequent agreements necessary to comply with receiving this funding.

PASSED AND ADOPTED by the Board of Directors of the Yolo County Transportation District, County of Yolo, State of California, this 9th day of February 12, 2024, by the following vote:

AYES:0

NOES:0

ABSTAIN: 0

ABSENT: 0

Josh Chapman, Chair

Board of Directors

ATTEST:

Heather Cioffi, Clerk

Board of Directors

Approved as to Form:

Kimberly Hood, District Council

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: Retire Yolo 80 Tolling Advance Planning Ad Hoc Committee	Agenda Item#:	4c
	Agenda Type:	Action
		Attachments: Yes No
Prepared By: B. Abbanat		Meeting Date: February 12, 2024

RECOMMENDATION:

Retire Yolo 80 Tolling Advance Planning Ad Hoc Committee.

BACKGROUND:

Project Description

In January 2023 the YoloTD Board established an ad hoc committee to help guide tolling advance planning for the Yolo 80 Managed Lanes project. The committee work was sensitive in nature and required for timely decision-making given time constraints. The specific Tolling Advance Planning Committee (TAPC) charge was to provide:

- Guidance on formation and YoloTD Board representation during interagency discussions of establishing a tolling governing body
- Board insight into findings of existing Level 1 T&R study and assumptions for forthcoming revisions
- Input for and feedback on a potential Level 2 T&R study
- Input for and feedback on a Concept of Operations report
- Input for a tolling authority application

TAPC Board representatives include Directors Frerichs, Early, and Dulcich.

Over the past year, the TAPC met approximately monthly, with the final meeting occurring in January 2024. As the tolling advance planning process for which the TAPC was formed is approaching a close and continued tolling planning activities will fall under the newly-established regional tolling authority's (Capitol Area Regional Tolling Authority or CARTA) purview, the TAPC's work is completed and the committee may be retired.

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: 3-Month Status Report on BeeLine Woodland	Agenda Item#:	5	
	Agenda Type:	Information Only	
Prepared By: D. Romero and K. Barrientos		Attachments:	Yes <input type="radio"/> No <input checked="" type="radio"/>
		Meeting Date: February 12, 2024	

RECOMMENDATION:

Receive an update and provide feedback on the first three months of BeeLine microtransit operations in Woodland, Winters and Knights Landing.

BACKGROUND:

BeeLine is YoloTD's on-demand microtransit service encompassing three zones serving the communities of Knights Landing, Winters, and Woodland. Unlike fixed-route services, BeeLine allows riders to schedule point-to-point on-demand trips as well as connections to various YoloTD services through a smartphone app, phone, or online platform.

The eye-catching vehicles and coordinated marketing push in Fall 2023 introduced Yolo residents to the BeeLine and how it operates. The new *BeeLine by Yolobus* app allows for real-time scheduling and tracking, online payments and an enhanced user experience.

Formerly known as YOUR Ride in Knights Landing and Winters, BeeLine underwent a rebranding and launched app-based booking in September 2023.

- Knights Landing BeeLine service hours are Monday through Friday 8:30 AM-5:30 PM, and Sundays from 8:30 AM-5:30 PM. One vehicle is deployed for this service area.
- Winters BeeLine service hours are from Monday through -Saturday 8:30 AM-4:30 PM. One vehicle is deployed for this service area.

Woodland BeeLine launched on September 18, 2023. BeeLine operates seven days a week in Woodland. We deploy four vehicles in Woodland during peak hours in the morning (8-10 am) and afternoon (3-5 pm), Monday to Friday. During all other hours of operation, two vehicles are available.

Woodland BeeLine hours of operation are:

- Mon-Thu 7am – 7 pm
- Fri 7 am – 11 pm
- Sat 9 am – 11 pm
- Sun 8am – 7pm

Over the last three months, BeeLine ridership has increased across all three service zones, underscoring the community's growing interest in the flexibility and accessibility that BeeLine provides.

DISCUSSION AND ANALYSIS

Ridership Trends:

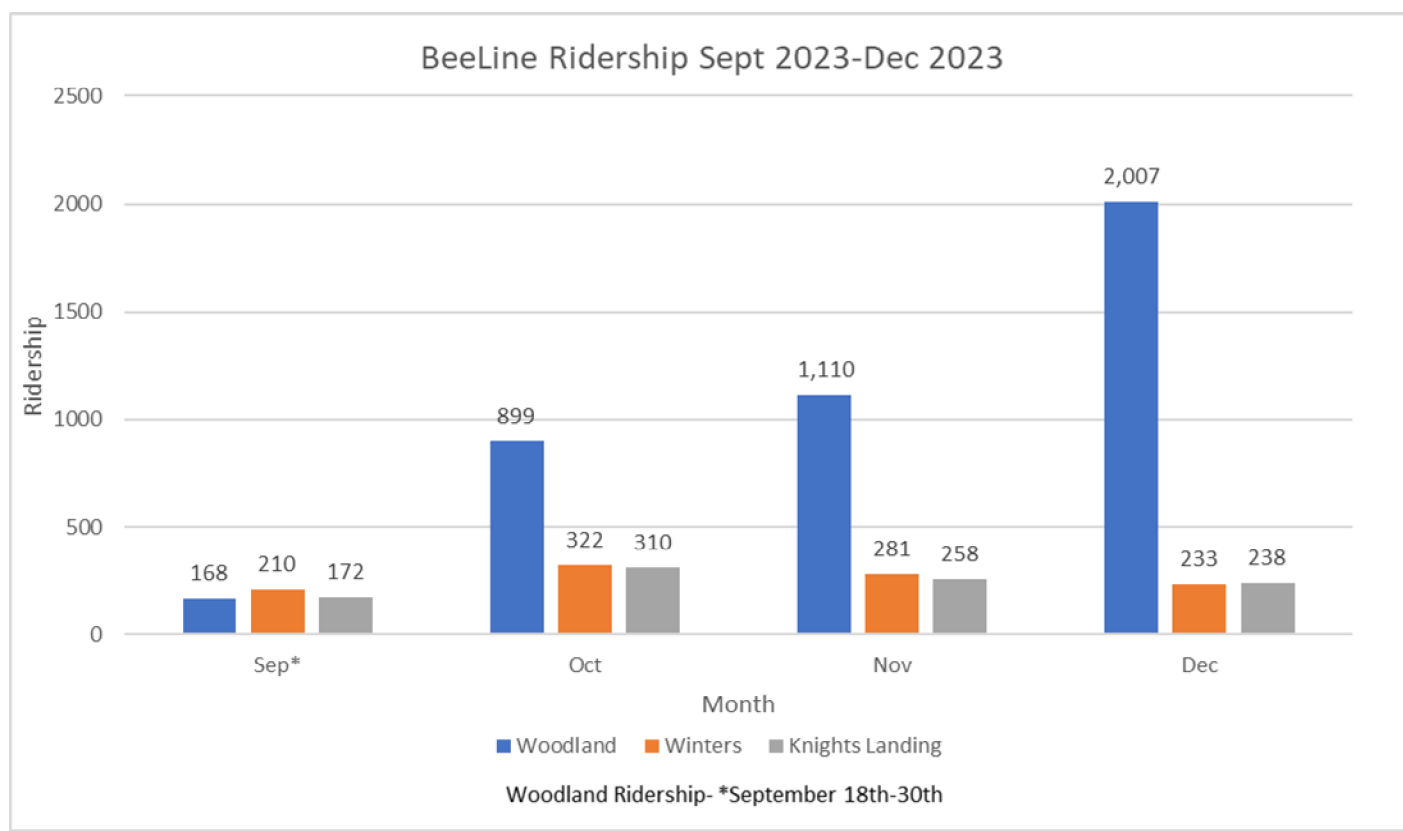
In its first full quarter of operations, Beeline has served a combined 6,208 riders across all three service zones. In the month of December, we saw our highest usage for BeeLine at a combined 2,478 riders.

In December, there were 2,007 BeeLine riders in Woodland, an 81% increase compared to the previous month. Since the service's launch, BeeLine in Woodland has provided service to 4,184 passengers.

In Knights Landing and Winters, the rebranding of YOUR Ride into BeeLine by Yolobus resulted in a notable 65% ridership increase in October. The surge of ridership was likely due to promotional materials, outreach efforts, and media coverage surrounding the launch. In the following months, November and December, ridership experienced a modest 13% decrease which aligns with the seasonal trends of decreased transit usage during the winter. Despite this seasonal decline, ridership in Knights Landing and Winters remains higher than before the launch of the BeeLine app.

Figure 1 illustrates the recent ridership trends in all three service areas.

Figure 1. BeeLine Ridership Sep-Dec 2023



Top Destinations:

To help understand travel patterns and how the service is being used, staff evaluated the top pick up and drop off locations in all three service areas from September – December.

Top Destinations in Woodland:

The top three locations for both pickup (origin) and dropoff (destination) in Woodland are:

- (1) County Fair Mall (Yolobus Transfer Center)
- (2) Veterans at Maxwell (Costco/Gateway Shopping Center), and
- (3) Woodland Community College.

All three locations are also served by our Woodland local routes and the County Fair Mall Transit Center is the transfer point for our intercity bus routes. Additional top destinations for Woodland are in Figure 2. These include major retail destinations (Walmart, Costco), Woodland High school, and several residential neighborhoods located in central Woodland.

Figure. 2 Woodland Top Locations	
Origins	Destinations
1. County Fair Mall (Woodland Transit Center)	1. County Fair Mall (Woodland Transit Center)
2. Veterans at Maxwell (Costco Shopping Center)	2. Veterans at Maxwell (Costco Shopping Center)
3. Woodland Community College	3. Woodland Community College
4. WB W Beamer St at Woodland High	4. EB E Main St at GameStop
5. E. Main at Wal-Mart	5. Matmor at Gum WB
6. EB Gibson Rd at SB East St (Gibson Walmart)	6. E. Main at Wal-Mart
7. Industrial Way SB (Yolobus)	7. WB W Beamer St at Woodland High
8. E. Gibson at County Fair Mall EB (UPS)	8. EB Acacia Way at Cottonwood (Residential)
9. EB E Main St at GameStop	9. Ashley at W. Lincoln WB (Residential)
10. NB College St at Clover St (Residential)	10. EB W Elliot St at California St (Residential)

Top Destinations for Winters Service Area:

The top three locations for pickup (origin) in Winters are:

- (1) El Rio Villa/Yolo Housing (Shams at Co. Rd. 32)
- (2) Downtown Winters (Main St at Rotary Park)
- (3) Lorenzo Market (Grant Ave at Morgan St).

The top three locations for drop off (destinations) in the Winters service area are:

- (1) El Rio Villa/Yolo Housing (Shams at Co. Rd. 32))
- (2) Safeway/Marketplace Shopping Center in Davis (W. Covell at Sycamore)
- (3) Walmart Supercenter in Vacaville (Helen Power at Burton).

Additional top destinations for Winters are in Figure 3. These include University Mall in Davis, Vacaville Walmart and several residential neighborhoods located in central Woodland.

Figure. 3 Winters Top Locations	
Origins	Destinations
1. Shams at Co. Rd. 32 (Yolo Housing) EB	1. Shams at Co. Rd. 32 (Yolo Housing) EB
2. WB E Main St at Rotary Park (Winters Rotary Park)	2. 23156 - SB W. Covell at Sycamore (Davis, Across from Safeway Shopping Center)
3. EB E Grant Ave at Morgan St (Winters Lorenzo Market)	3. 23155 - NB W. Covell at Sycamore (Davis Safeway Shopping Center)
4. 23155 - NB W. Covell at Sycamore (Davis Safeway Shopping Center)	4. Helen Power at Burton (Vacaville Walmart)
5. WB Abbey St at 1st St (Across from Winters City Hall)	5. WB Abbey St at 1st St (Across from Winters City Hall)
6. Anderson at Russell (University Mall) SB	6. Grant at Morgan (Town & Country Market) WB
7. 23156 - SB W. Covell at Sycamore (Across from Safeway Shopping Center)	7. WB E Main St at Rotary Park (Rotary Park)
8. Grant at Morgan (Town & Country Market) WB	8. NB Hemenway St at Rosa Ave (Winters Residential)
9. Abbey at 1st St. (Winters City Hall)	9. EB E Grant Ave at Morgan St (Winters Lorenzo)
10. UC Davis Memorial Union	10. WB Abbey St at City Park (City Park)

Top Destinations for Knights Landing Service Area

The top three locations for pickup (origins) in the Knights Landing service area are:

- (1) Landing Grocery Store (6th St at Locust St)
- (2) Wayside Market (SB Locust St at Rd 116)
- (3) Woodland Community College.

The top three locations for drop-off (destinations) are:

- (1) Landing Grocery Store (WB 6th St at Locust St)
- (2) Wayside Market (SB Locust St at Rd 116)
- (3) Walmart Shopping Center in Woodland (E. Main at Gamestop)

Additional top destinations for Knights Landing are in Figure 4. These include residential areas in both Knights Landing and Woodland.

Figure. 4 Knights Landing Top Locations	
Origins	Destinations
1. WB 6th St at Locust St (Knights Landing Grocery)	1. WB 6th St at Locust St (Knights Landing Grocery)
2. SB Locust St at Rd 116 (Knights Landing Wayside Market)	2. SB Locust St at Rd 116 (Knights Landing Wayside Market)
3. Woodland Community College	3. EB E Main St at GameStop (Woodland)
4. EB 3rd St at Mill St (Knights Landing Residential)	4. E Main & East EB (Woodland)
5. EB E Main St at GameStop (Woodland)	5. Woodland Community College
6. EB W Elliot St at California St (Residential)	6. EB 3rd St at Mill St (Knights Landing Residential)
7. E. Main at Wal-Mart (Woodland)	7. E Main St at Viv Fazio Overpass (Woodland)
8. West at North WB (Woodland Residential)	8. Matmor at E. Main EB (Woodland Grocery Outlet)
9. EB W Beamer St at Ashley Ave (Woodland Residential)	9. West at North EB (Woodland)
10. West at North EB (Woodland Residential)	10. EB W Beamer St at Ashley Ave (Woodland)

Relationship Between Microtransit and Fixed-Route Services

A key consideration for microtransit services is how they interact with fixed-route transit services. In the case of both Knights Landing and Winters, microtransit service **replaced** fixed-route service – transit riders have no other choice. In West Sacramento and now Woodland, microtransit co-exists with fixed-route service. The introduction of microtransit service in Woodland provides a ‘natural experiment’ to help inform when and where each mode of transit performs best.

Currently, YoloBus operates two local bus routes in Woodland, the 211 and 212. Woodland is also served by several intercity routes, the 42A/B (Intercity loop), 215 (Cache Creek) and 45 (Downtown Sacramento Express).

When BeeLine was introduced, the Board adopted policies to encourage passengers to transfer from microtransit to fixed-route – specifically, offering free transfers between BeeLine and fixed route. Also, many of the Beeline pickup and dropoff points in Woodland are also YoloBus stops. This means that riders can use these stops to ride YoloBus and BeeLine or transfer between services.

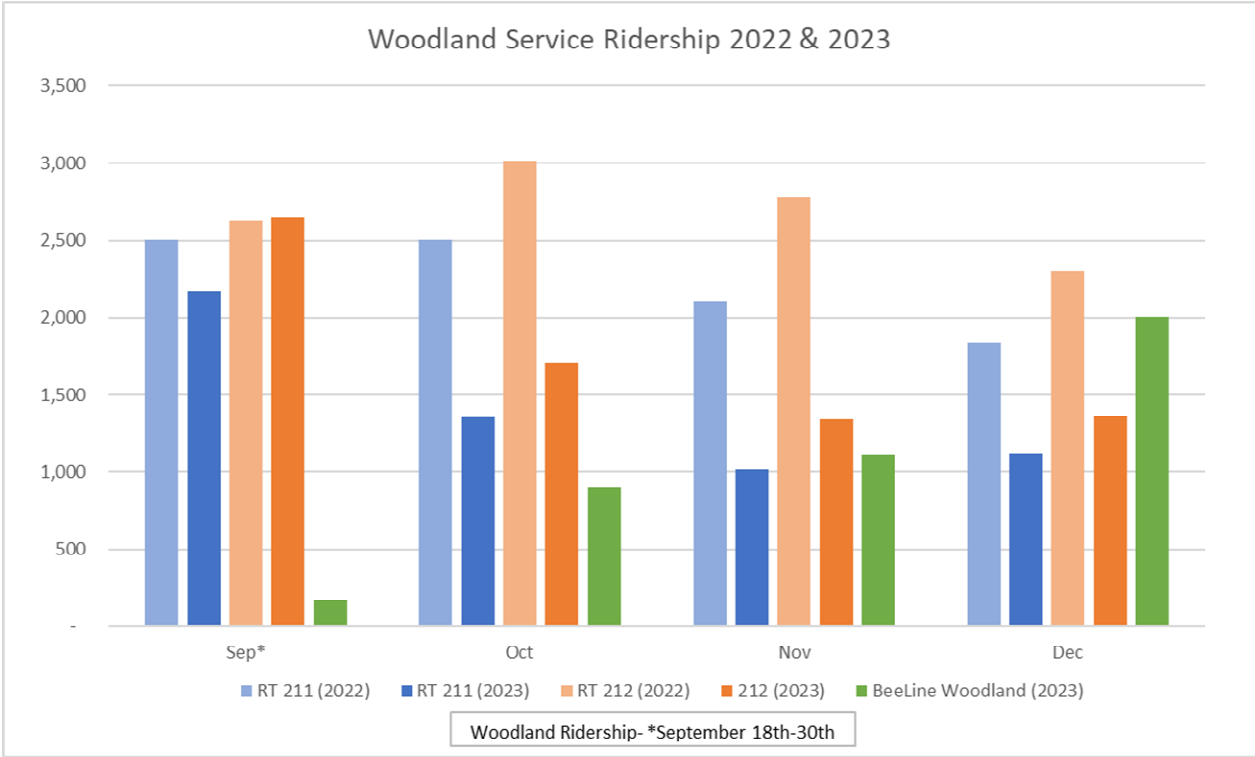
This strategy appears to be working: When looking at our BeeLine rider travel patterns it’s no surprise that our most popular pick and drop off locations are our existing YoloBus stops, particularly our Transit Center at the County Fair Mall. Based on this information, we can deduce that many BeeLine passengers are using the microtransit service to access our intercity routes.

When it comes to our local routes, the data tell a more complicated story. The fixed route service in Woodland has observed a decline in ridership since the introduction of the BeeLine service. Both October and November witnessed an average 30% reduction in ridership on the 211 and 212. However, in December, there was a stabilization, with ridership on the 211 and 212 remaining steady and even showing a slight 5% increase compared to the previous month.

In December, BeeLine ridership surpassed individual ridership on both the Route 211 and 212 ridership, however combined ridership on the 211/212 still exceeds BeeLine ridership. During that month, Route 211 served 1,121 passengers, Route 212 served 1,361 passengers, and BeeLine served 2,007 passengers.

Looking at prior year data for our Woodland local routes can help inform whether Yolobus riders are switching to BeeLine. As Figure 5 illustrates, during the three-month period between October and December, we see a significant decrease in ridership between 2022 and 2023. On Route 212, ridership during this period in 2023 was 45% lower than the same period in 2022. On Route 211, ridership was 46% lower. Three months of data is not sufficient to draw definitive conclusions, but it does suggest that riders are switching from local fixed-route service to the BeeLine. We will continue monitoring this trend over the coming months and use this data to assess the relationship between the two services. The upcoming Short Range Transit Plan provides an opportunity to do a deeper analysis of these trends.

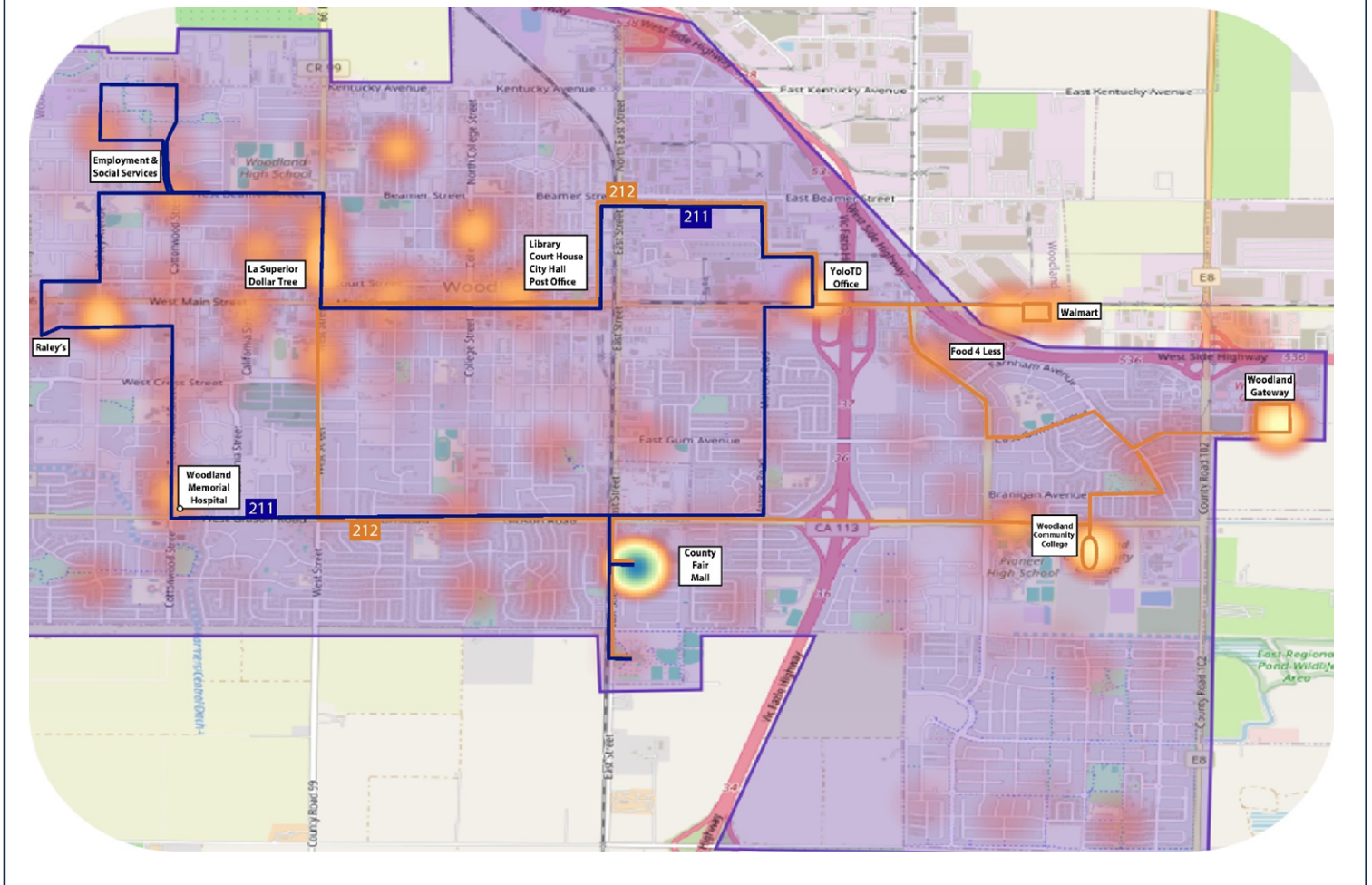
Figure 5. Woodland Service Ridership, Beeline vs Yolobus Fixed Route



Overlapping Destinations for BeeLine and Fixed Route

It is noteworthy that BeeLine riders are accessing many of the same destinations that are served by Yolobus local routes. Figure 6 provides a heatmap of BeeLine pickup and dropoff locations in Woodland, overlaid by our local bus routes. This shows that our top destinations remain near local shopping centers that are already served by Yolobus local routes.

Figure 6. Woodland Service Heatmap with BeeLine top locations vs YoloBus Woodland Routes



Customer Satisfaction, Experience and Testimonials:

In its first 3 months of operation, many of our riders have expressed appreciation for the BeeLine service. Initially, YoloTD staff set a goal to have an average 4.5 star rating for our riders experience. As of December of 2023, we are happy to report that we have achieved an average 4.7 rider rating for all of our services combined. Woodland achieved a 4.7 rating, Winters a 4.3 and Knights Landing a 4.7.

Based on feedback from our riders, we believe the lower rating in Winters is due to the following reasons: long travel times, long wait times, and service area coverage. The YoloTD team is committed to working with RideCo and in fact we have already begun to take steps to minimize our riders' wait times by adjusting the pickup window times to cut back on delayed service. Having just one vehicle in service in Winters is also a factor in long wait times, particularly because the service area is so large and with the recent growth in ridership. If a passenger in Davis requests a ride to Winters, but the vehicle is currently traveling from Winters to Vacaville, the passenger in Davis will have a very long time to wait before they are picked up. Based on this, we're working with RideCo to analyze what impact a second vehicle in the Winters service area would have on wait times. .

Riders note that the smaller vehicle size has fostered a more personal connection between operators and passengers, resulting in commendations for friendly drivers and passengers feeling secure during their journeys.

Here is a selection of comments left by customers on the BeeLine by YoloBus app:

- "A dream come true! I hope this service continues because it is seriously life changing."
- "Arrived within the 10-minute window, and the driver was courteous and professional."
- "Great Service, definitely will use this again."

- "Great Service, always on time for pick up and drop off."
- "Marisa was a great driver and provided excellent service."
- "Drivers are friendly and arrive at the time specifically requested."
- "The driver was amazing, very friendly, and I also felt very safe during the whole drive."
- "The driver was very courteous and efficient."

Challenges:

As with any new service, the launch of the BeeLine service has faced its share of problems. Some of the known issues include:

- Riders having difficulty downloading and using the RideCo app
- Transdev staff (drivers and customer service representatives) using the RideCo app properly
- Late pickups and missed trips due to high demand and/or RideCo application not being properly designed or configured for our rural service areas (especially Winters-Vacaville-Davis).

YoloTD staff are continuously working with our operations team and RideCo to address these issues and ensure that we are doing everything possible to improve the experience for our riders.

NEXT STEPS

When the Board approved the service plan for BeeLine, they requested quarterly progress reports on the new service, with the opportunity to consider operational changes as soon as the second quarterly report. Staff will continue to monitor trends, update the Board and propose operational changes once there is sufficient data to make informed decisions.

We invite the Board's suggestions on any additional data or analyses they would like to see included in subsequent reports.

FISCAL IMPACT:

None. BeeLine operations are included the FY 23-24 Microtransit budget.

BOARD COMMUNICATIONS: YOLO TRANSPORTATION DISTRICT**350 Industrial Way, Woodland, CA 95776---- (530) 661-0816**

Topic: Yolo 80 Managed Lanes Project Update	Agenda Item#:	6d Informational
	Agenda Type:	
Prepared By: B. Abbanat		Attachments: Yes <input type="radio"/> No <input checked="" type="radio"/>
		Meeting Date: February 12, 2024

RECOMMENDATION:

Informational.

BACKGROUND:

Note: This staff report reflects an update on significant Yolo 80 Managed Lanes project activities. Staff reports dating to the project's inception can be found on the YoloTD website:

Yolotd.org → Planning & Projects → Freeways & Roads

Overview of January 2024 YoloTD Board Action

At the January 2024 meeting, the Yolo TD Board voted unanimously to:

1. Approve the Joint Powers Authority (JPA) agreement (Attachment A) with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA).
2. Approve the resolution (Attachment B) consenting to CARTA's submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.
3. Appointed YoloTD Board Chair and Vice-Chair Josh Chapman and Dr. Dawnté Early, respectively, to serve on the Capitol Area Regional Tolling Authority (CARTA) Joint Powers Agency (JPA).

Key Activities since January 2024 Board meeting

The most significant activities occurring since January have focused on preparation for the first CARTA Board meeting and completing the CARTA tolling application to CTC for the Yolo 80 Managed Lanes project.

Recall, at its inception CARTA consists of five Board members, all of whom were either appointed at the January 18th SACOG Board meeting or the January 22nd YoloTD Board meeting, with the exception of Caltrans. The below table describes the CARTA Board's composition:

Board Member	Jurisdiction Represented	CARTA Representation	Appointing Body
Dr. Dawnté Early	City of West Sacramento (District 3)	Yolo County	YoloTD
Josh Chapman	City of Davis (District 5)		
Oscar Villegas	Yolo County (District 1)		
Patrick Kennedy	Sacramento County (District 2)	SACOG At-Large	SACOG
TBD	Caltrans (District 3)	Caltrans	Caltrans

CARTA will be staffed by SACOG in the interim until the CARTA Board determines how the organization should be staffed. SACOG staff have scheduled the first CARTA Board meeting for Thursday, February 15th at 12:00 p.m. YoloTD, SACOG, and Caltrans staff have coordinated on the inaugural meeting agenda, expected to consist of:

Action:

1. Election of Chair/Vice Chair/Secretary
2. Adoption of Bylaws
3. 2024 CARTA Meeting Schedule
4. Yolo 80 Toll Facility Application

Receive and File:

5. Draft Conflict of Interest Code
6. JPA Formation Activities

CARTA Board meeting staff reports can be found at the newly created CARTA website:

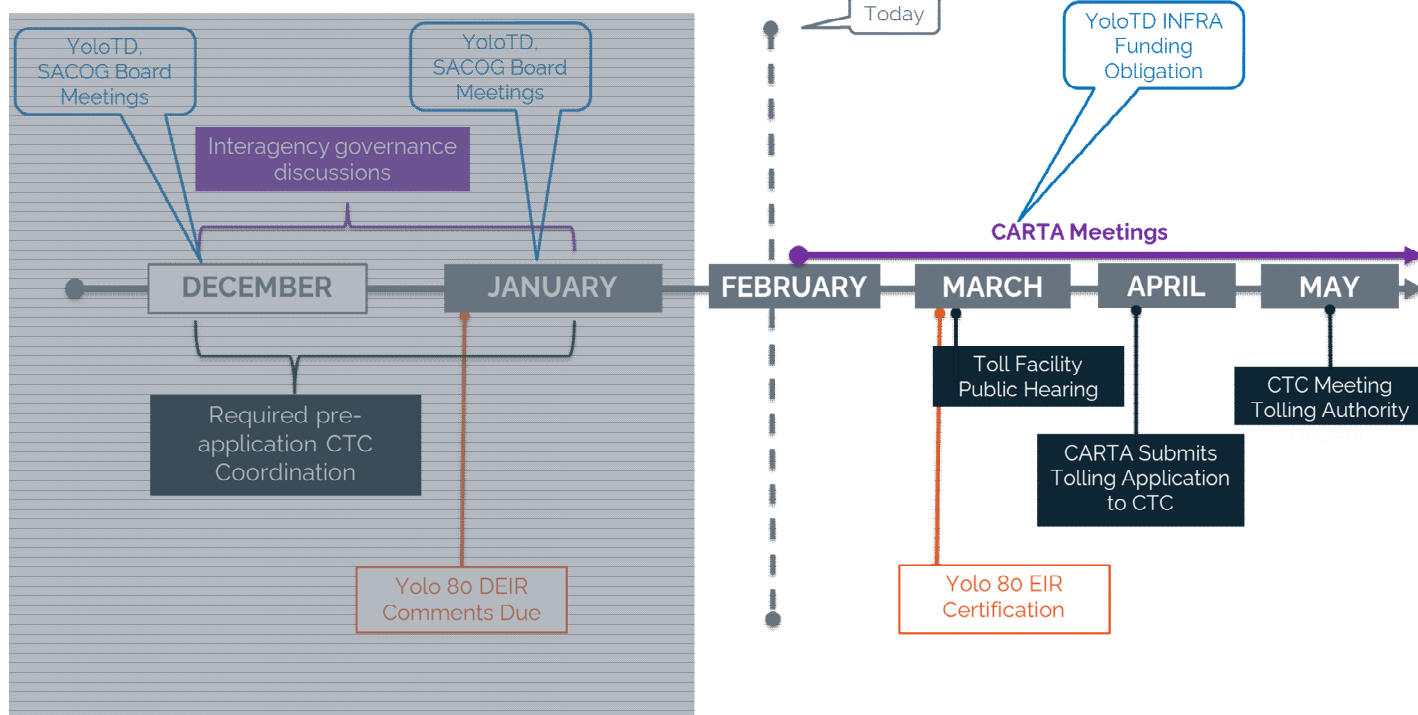
<https://www.captollauthority.org/>

YoloTD, SACOG, Caltrans District 3, and consultants WSP have regularly coordinated on completing the CARTA toll facility application for submittal to the CTC.

Caltrans District 3 expects to certify the Final Draft Environmental Document (FEIR) in early March.

Figure1, below illustrates forthcoming significant milestones to complete the tolling authority process.

Figure 1: Remaining Tolling Authority Process



Upon CTC tolling authority approval in May, CARTA will be responsible for continued tolling preparation including a organization administration, toll ordinance, expenditure plan, equity plan, procurement, and installation.

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT**350 Industrial Way, Woodland, CA 95776---- (530) 661-0816**

Topic: Long-range Calendar	Agenda Item#:	6e Informational
	Agenda Type:	
Prepared By: A. Bernstein		Meeting Date: February 12, 2024

RECOMMENDATION:

The following agenda items are tentatively scheduled for upcoming meetings of the YoloTD Board of Directors.

Long Range Calendar Agenda Items**March**

- Report/Possible Action on Woodland Transit Center Relocation
- Expansion of BeeLine Knights Landing Service Area to town of Yolo
- FY 23-24 2nd Quarter Financial Status Report
- FY 22-23 Financial Report -Audit

April

- Report/Possible Action on Updates to ADA Policy, Rider Information, Application and Service Changes
- Draft Workplan for FY 24-25
- Short Range Transit Plan Consultant Agreement

May

- Preliminary Budget for FY 24-25
- FY 23-24 3rd Quarter Financial Status Report
- Yolo 80 Managed Lanes FHWA Funding Obligation

June

- Approve Workplan and Budget for FY 24-25