

BOARD COMMUNICATION: YOLO TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776--- (530) 661-0816

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| Topic: Approve Board Minutes for Regular Meeting of January 22, 2024 | Agenda Item#: Agenda Type: | <h1>4a</h1> <h2>Action</h2> | |
| | | Attachments: | Yes <input type="radio"/> No <input checked="" type="radio"/> |
| Prepared By: H. Cioffi | | Meeting Date: February 12, 2024 | |

RECOMMENDATION:

Approve the Minutes for the Regular Meeting of January 22, 2024

January 22, 2024 BOARD MEETING MINUTES:

**YOLO TRANSPORTATION DISTRICT
 BOARD OF DIRECTORS MEETING
 January 22, 2024
 Yolo Transportation District
 350 Industrial Way, Woodland, CA 95776**

Chair Chapman called the meeting to order at 6:01 pm and requested a roll call to determine quorum.

The following individuals were in attendance:

| Board Member | Jurisdiction | In Attendance | Absent |
|---------------------------|-------------------------|---------------|--------|
| Tom Stallard (Chair) | City of Woodland | X | |
| Josh Chapman (Vice-Chair) | City of Davis | X | |
| Dawntè Early | City of West Sacramento | X | |
| Jesse Loren | City of Winters | X | |
| Lucas Frerichs | Yolo County | X | |
| Matt Dulcich (Ex-Officio) | UC Davis | X | |
| Greg Wong (Ex-Officio) | Caltrans | X | |

YoloTD staff in attendance were Executive Director Autumn Bernstein, Clerk to the Board Heather Cioffi, Acting Planning Director Brian Abbanat, Acting Director of Transit Operations Daisy Romero, and Legal Counsels to YoloTD Kimberly Hood and Kirk Trost.

Chair Chapman asked for public comment on items not on the agenda; Mr. Hirsch provided public comment. Chair Chapman confirmed the Board of Directors received public comment sent via email.

Agenda Items 3a, 3b, 3c — Consent Calendar*

Item 3 is an action item.

Chair Chapman asked if any directors or staff had any changes to the consent calendar. There were no changes.

Chair Chapman asked for a motion to approve the consent calendar; Director Frerichs made the motion, seconded by Director Stallard.

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| 3a. | Approve Agenda for January 22, 2024 |
| 3b. | Approve Board Minutes for Regular Meeting of December 11, 2023 |
| 3c. | Approve Revised 2024 Board of Directors Meeting Schedule |

Roll Call for Agenda Items 3a, 3b, 3c— Consent Calendar

| | AYES | NOES | ABSENT | ABSTAIN | STATUS OF MOTION |
|----------|------|------|--------|---------|------------------|
| Stallard | X | | | | Motion passed |
| Early | X | | | | |
| Chapman | X | | | | |
| Loren | X | | | | |
| Frerichs | X | | | | |

Agenda Item 4 — Establishment of a Regional Tolling Authority and the Yolo 80 Corridor Improvement Project.

Item 4 is an action item. Recommended Action: 1. Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and 2. Approve a resolution consenting to CARTA’s submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

Ms. Bernstein began the presentation by reminding the board of the two recommended actions; Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and Approve a resolution consenting to CARTA’s submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

Mr. Abbanat reminded the board that in December of 2023 the board affirmed tolled managed lanes as the board’s preferred option. The board also had a chance to review the first draft of the JPA agreement between various entities. Mr. Abbanat referred to the project history in the packet.

Mr. Abbanat gave a brief overview of the project for members of the public that may not be familiar with it. The project is a highway expansion project. The EIR analyzed several different alternatives. Mr. Abbanat reminded the board that the EIR period has closed and the board, in December, agreed that a tolled managed lane was preferred. The purpose of the project is to reduce traffic congestion on the causeway and improve transportation options along the corridor. Caltrans District 3 and YoloTD are collaborating on this project. The federal INFRA grant has \$86 million and \$11 million granted for non-construction work.

The intent of the regional tolling authority is to partner with various agencies in the region. One of the partners is SACOG, whose board represents many priorities and constituents. SACOG raised some issues regarding the JPA, particularly around Caltrans’ involvement in the JPA. After many meetings SACOG staff have made a recommendation. The JPA board will be known as Capitol Area Regional Tolling Authority (CARTA) and will

be comprised, initially, of SACOG, YoloTD and Caltrans. As other entities begin projects in their area they will be added to the board. In the first scenario, Caltrans will have 1 voting seat, SACOG will appoint one member and Yolo County will have three members, one member selected by SACOG to represent the county and two members appointed by the YoloTD board. The maximum the CARTA will ever have is 14 members.

SACOG staff member Kathleen Hanley reviewed the advantages and risks to the proper make-up of the CARTA. The staff recommendation was to select option 2A.

After the JPA is formed the next step is for the CARTA board to meet and to accomplish two things; 1. Submit a toll facility application and 2. A concept of operations. Mr. Abbanat reviewed the requirements of the toll facility application that are listed in the staff report. The concept of operations is comprised of three points, also listed in the staff report.

Mr. Abbanat reviewed how the funding received by the tolling lanes. These funds would go to first, paying expenses and after it would then trickle to other discretionary purposes. Staff do not expect much net toll revenue in the first few operational years, but there are measures in place in the JPA that protect everyone's interest in the project.

Mr. Abbanat reminded the board the staff recommendation is to approve the JPA agreement and to approve the resolution consenting to CARTA's submission of a Toll Facility Application to the CTC for Yolo 80 pursuant to AB 194.

Mr. Abbanat concluded his presentation and Chair Chapman asked the board if they had any questions. Questions included:

- If there was a future consolidation in agencies would the voting seats remain Yolo seats? The answer was the successor agency taking over the responsibilities and the agreement would have to specify where the responsibilities would lie within the two combined agencies. The follow-up question was would the JPA need to approve, and the answer was no.

Chair Chapman asked for public comment; Mr. Hirsch provided public comment.

Chair Chapman asked the board to engage in discussion of item 4. Director Stallard made a motion to Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and Approve a resolution consenting to CARTA's submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194, the motion was seconded by Director Frerichs. The board followed this motion with comments and questions which included:

- Many people from Yolo County travel to the Bay Area and do not have a vote in the decision there, and we cannot expect anyone not from Yolo County to have the majority vote in a Yolo tolling project.
- There was a good discussion at SACOG regarding the representation on the CARTA board and that the counties leading the projects will have a supermajority vote requirement for revenue expenditure plans.
- The question was asked, what work was done in preparation by SACOG to get to this point. Kathleen Hanley and Ms. Bernstein responded that a working group was created and met monthly to decide the best way to be inclusive of all of the agencies and areas that would be affected.
- The board expressed their appreciation for the work that occurred to get us to this point.

Chair Chapman asked if there were any further questions or comments from the board; there were none.

Chair Chapman asked the board to vote on the motion made by Director Stallard and seconded by Director Frerichs to approve agenda item 4.

Roll Call for Agenda Item 4— Approve the Joint Powers Authority (JPA) agreement with the Sacramento Area Council of Governments (SACOG) and the California Department of Transportation (Caltrans) establishing the Capitol Area Regional Tolling Authority (CARTA); and approve a resolution consenting to CARTA’s submission of a Toll Facility Application to the California Transportation Commission (CTC) for Yolo 80 pursuant to Assembly Bill (AB) 194.

| | AYES | NOES | ABSENT | ABSTAIN | STATUS OF MOTION |
|----------|------|------|--------|---------|------------------|
| Stallard | X | | | | Motion passed |
| Early | X | | | | |
| Chapman | X | | | | |
| Loren | X | | | | |
| Frerichs | X | | | | |

Legal Counsel, Kirk Trost, expressed his appreciation for the board working to move the region in this direction. Mr. Trost also expressed his appreciation and admiration for the work Ms. Bernstein put into this project.

Agenda Item 5— Appointments to the Capitol Area Regional Tolling Authority

Item 5 is an action item.

Ms. Bernstein introduced the agenda item to appoint members from the YoloTD board as soon as possible. The JPA will need to meet in February. SACOG has appointed Oscar Villegas and Patrick Kennedy to serve on the board. The staff’s recommendation is to appoint two members and to approve SACOG staff to be the administrators to the JPA board on an interim basis until the board chooses its own staff.

Chair Chapman asked for comments and questions from the board. Comments and questions included:

- We should not restrict our representation to only cities on the corridor.

Chair Chapman asked for public comment, Mr. Hirsch provided public comment.

Chair Chapman asked for a motion and a second for agenda item 5. Director Loren made the motion to approve the staff recommendation to appoint two members from the YoloTD board to join the JPA board of directors and that the representatives be Directors from West Sacramento and Davis.

Chair Chapman asked Ms. Bernstein and Mr. Abbanat to address concerns brought up by public comments regarding VMT mitigation. Ms. Bernstein responded that the mitigation plan in the EIR is for a much larger project. In the final EIR there will be changes regarding the mitigation plan and the final plan will have revised numbers. The JPA agreement itself and state law requires that toll revenue to be used towards VMT mitigation.

Mr. Abbanat noted that there are two funding mechanisms for VMT mitigation. One is upfront one-time funding for capital funding and after the seed funding the toll revenue would kick in.

The board wanted clarification that just because the seats are currently being filled from West Sacramento and

Davis, that does not preclude the Board from appointing other individuals in the future. Executive Director Bernstein agreed.

Chair Chapman asked for the motion to be restated. Director Loren repeated the motion to approve staff recommendation to appoint two members from the YoloTD board to join the JPA board of directors and that the amended requested that the representatives be Director Frerichs and Director Early without a statement of terms. Director Frerichs seconded the motion.

Roll Call for Agenda Item 5— Appointments to the Capitol Area Regional Tolling Authority

| | AYES | NOES | ABSENT | ABSTAIN | STATUS OF MOTION |
|----------|------|------|--------|---------|------------------|
| Stallard | X | | | | Motion passed |
| Early | X | | | | |
| Chapman | X | | | | |
| Loren | X | | | | |
| Frerichs | X | | | | |

Agenda Item 6— Short Range Transit Plan Request for Proposals

Item 6 is an action item.

Mr. Williams gave a report on the Short-Range Transit Plan. Mr. Williams explained what a Short-Range Transit Plan is and why is it important and required. Mr. Williams also reviewed that the plan is not set in stone, it is a living document and can be changed as data from travel and transit plans change.

YoloTD’s SRTP is being pushed up so we can work with Davis, who is also running their SRTP, and use the same information Davis is using. YoloTD;s current SRTP is out of date however we will be using it as the framework for the new SRTP. The SRTP will make sure we are in alignment with current trends and can be helpful when applying to grants. This living document will also allow us to gather more communal input and review post COVID transit use.

Staff will also be analyzing cell phone data to track highway use changes to help with any of our transit vehicles that utilize the highway.

Mr. Williams gave a timeline of the SRTP. The timeline was as follows:

- Issue Date: 1/23/2024
- Pre-Proposal Meeting: 2/5/2024
- Deadline for Questions: 2/12/2024
- Submittals Due Date: 3/1/2024
- Contract Award Date: 4/13/2024
- Total Duration: 8 months to one year for SRTP completion from the April 13th deadline.

Chair Chapman asked if the board had any questions. Questions and comments from the board included:

- If an area, such as Winters, does not have a fixed route, how will transit data be pulled from that area? The answer was public input will also be part of the data, including talking to members of the public on what transit needs aren’t being met.

- YTD interns were thanked for their hard work on reviewing all the housing planned for the next few years and that information is also being taken into consideration.
- What can the various jurisdictions do to help this process and provide input? YoloTD will reach out to the ambassadors in each jurisdiction to organize the best way to gather information.
- Can the board see a schedule of the planned workshops? Want to make sure the rural areas of Yolo County are also able to provide their comments, they are often left out? The answer was yes, once we have a signed contract with the consultants, the staff will bring the proposal to the board for review.
- What is the budget for this? The answer was it is \$400,000.
- How do we ensure diversity in the group of applicants who respond to the RFP? How are we getting the word out to companies we don't normally work with, so they can apply? The answer was, currently, we are working with our marketing and communications team to announce to the RFP to a repository of different groups we have worked with in the past. We will also make sure that we are meeting the federal requirements regarding Disadvantaged Business Enterprises (DBEs).
- Does the timeline for the SRTP line up with the expiration of the current contract with UC Davis for the Causeway Connection UC Davis? The answer was yes, this will provide some analysis that can help inform the future of the Causeway Connection. All the Causeway Connection partners are meeting regularly to discuss the future of that service.
- The Board wants to make sure there is maximum fairness and that all areas from the largest to the most rural are fairly engaged to participate in gathering data.
- Is the Short-Range Transit Plan financially constrained? Staff responded that there are 3 financial proposals we will have the consultant analyze: 1) status quo funding scenario; 2) expanded funding scenario and 3) deficit or "fiscal cliff" scenario.

Chair Chapman asked for public comment: Mr. Hirsch provided public comment.

Chair Chapman asked if there were any further questions or comments, there were not.

Chair Chapman asked for a motion for agenda item 6. Director Stallard made a motion to approve staff Request for proposals and Director Frerichs seconded the motion.

Roll Call for Agenda Item 6— Short Range Transit Plan Request for Proposals

| | AYES | NOES | ABSENT | ABSTAIN | STATUS OF MOTION |
|----------|------|------|--------|---------|------------------|
| Stallard | X | | | | Motion passed |
| Early | X | | | | |
| Chapman | X | | | | |
| Loren | X | | | | |
| Frerichs | X | | | | |

Agenda Item 7— Administrative Reports

Item 7 is a non-action item and for informational purposes only.

Chair Chapman asked for reports from the board. Director Wong thanked the staff from Caltrans for their hard work. He also mentioned that a new District 3 interim director has been selected.

Michael Klein, Transdev General Manager, mentioned the number of drivers Transdev has hired is high and Transdev is working on hiring more backup drivers.

Ms. Bernstein gave her Executive Directors update. This update included:

- Ms. Bernstein and Ms. Fadrigio are still working with the consultants on the compensation study and hope to bring it to the board in the next few meetings.
- There was a meeting with Napa Transit and Solano transit on creating a mutual aid agreement.
- YoloTD is recruiting for the open seats on the Citizens Advisory Committee.
- Staff will not be presenting a long-range calendar tonight, but the board can look forward to a presentation on the Woodland Transit Center and the 3-month report of the BeeLine service in the next two months.

Chair Chapman asked if the board had any questions. Questions included:

- Is the staff continuing conversations about transit service to the town of Yolo? The answer was yes, and it will be on the future agenda.
- Was there a previous mutual aid agreement with SacRT? Staff will be looking for any such agreement.

Chair Chapman asked for public comment, Mr. Alan Hirsch provided public comment.

The meeting was adjourned at 7:32 pm.

Respectfully submitted:

Heather Cioffi

Heather Cioffi, Clerk to the Board

The recordings of the YoloTD Board of Directors meeting can be viewed on our website at the following link: [Agenda & Minutes - Yolobus](#)