

**Citizens Advisory Committee (CAC)**  
**Yolo County Transportation District**  
350 Industrial Way, Woodland, CA 95776----(530) 661-0816

<b>Topic:</b> Approval of Minutes of CAC’s Regular Meeting on November 7, 2023	<b>Agenda Item#:</b>  <b>Agenda Type:</b>	<b>4b</b> <b>Action</b>
		<b>Attachments:</b> Yes <u>No</u>
<b>Prepared By: H. Cioffi</b>		<b>Meeting Date: January 30, 2024</b>

**RECOMMENDATION:**

Review and approve the meeting minutes for the November 7, 2023, meeting of the Citizens Advisory Committee.

**MEETING MINUTES:**

**Meeting Date: November 7, 2023**

**1. Call to order/Roll Call**

Chair Baker called the meeting to order at 6:00 p.m. The following individuals were in attendance:

Committee Member	Jurisdiction	In Attendance	Absent
Lisa Baker (Chair)	Winters	X	
Olin Woods (Member)	County	X	
Stephen Streeter (Member)	Davis	X	
Patrick Guild (Member)	West Sacramento	X	
Mollie D'Agostino (Member)	Woodland		X
Andrew Furillo (At-Large)		X	
Vacant (At-Large)			X - Vacant
Vacant (At-Large)			X - Vacant
Vacant (At-Large)			X - Vacant

YoloTD staff in attendance were: Autumn Bernstein, Executive Director; Heather Cioffi, Executive Assistant and Clerk to the Board; Brian Abbanat Acting Director of Planning; Daisy Romero Acting Director of Transit Operations.

**2. Comments from the public regarding matters not on the agenda.**

Chair Baker asked for public comment on items not on the agenda but within purview of YoloTD; there were no public comments.

**3. Consent Calendar**

*Item 3 is an action item.*

Chair Baker asked if there were any comments or changes to the meeting minutes from August 29<sup>th</sup>. There were no changes to the consent calendar. Chair baker asked for a motion and a second to approve the January 2024

meeting date and to approve the meeting minutes from August 29, 2023. Committee member Woods made the motion and Committee member Streeter seconded the motion. *The motion passed unanimously to approve the meeting minutes from August 29, 2023 and to approve the January 30, 2024 meeting date.*

#### **4. Downtown Woodland Transit Center Study: Update**

*Item 4 is an informational item.*

Mr. Abbanat provided an update on the Woodland transit center study update. This update included:

- Background on the transit center study
- Current review of the current transit center and review of transit center photos
- Brief review of the agreement with Kimly Horn
- Review of the milestone to date with the study
- Review of alternate 1: College & Court, 2: Court Street between 1<sup>st</sup> and 3<sup>rd</sup> street, and 3: Third Street between Main and Court Street
- The pros and cons of each alternative option

Chair Baker asked if the committee had any questions or comments. Questions and comments included:

- Will the city of Woodland and the county be contributing financially? The answer was this is unknown. YoloTD is hoping the project will not cost too much as there may be a larger, more permanent transit center project down in the future.
- Has the city of Woodland been involved in this process? The answer was yes, YoloTD has been working closely with the city staff of Woodland and YoloTD Board member Tom Stallard. Staff intends to bring the final recommendation to the Woodland city council.
- Have the branding implications of the move been considered? Branding is being considered and our communications team is being consulted regarding branding.
- Where will the drivers take their breaks and use the facilities? This concern is still being reviewed and a solution is being developed. This will be another topic the City of Woodland will need to be consulted about.
- Has there been talks about transit priority when it comes to signal timing? Also, will there be connections to intercity transit transfers? The transit signal priority along with a few other priorities are listed in the staff report in the packet.
- Will Woodland local bus routes go through the new transit center and would the scheduling for the buses changes? The answer was yes, the schedules will change as it will change the routing. Also we cannot have all the buses at the transit center at the same time.
- Will YoloTD let the committee know when the topic is going to the Woodland City council so that any members that want to attend can? Answer: yes.
- Will there be electric vehicle charging? The answer was that it would depend on the city and what YoloTD has available in terms of resources over the long term. Currently, electric vehicle charging is not part of the short term plan.
- Will the 113 be a barrier to pedestrians heading towards the transit center. The answer was no, the new transit center will be located ~1 mile west of 113.

Chair Baker asked if there were any members of the public who had questions or comments. There were no questions or comments.

Committee members asked if YoloTD staff wanted their opinion on a preferred alternative. The answer was yes, if the Committee has a preferred alternative then staff would like to know that.

Mr. Furillo made the motion to support alternative 2 (Court Street between 1<sup>st</sup> and 3<sup>rd</sup>), committee member Agostino seconded. The motion passed unanimously.

## **5. Downtown Sacramento Detours and Impacts: Update**

*Item 5 is a non-action item and for informational purposes only.*

Ms. Romero gave an update on the downtown detours and the impact on ridership.

- There has been a huge increase in events in downtown Sacramento due to the Golden 1 center.
- These detours create confusion and delays for our riders.
- Staff tries to advise riders 48 hours in advance that there will be detours.
- Ms. Romero reviewed the detours map that can be found in the CAC packet.

Chair Baker asked if the committee had any questions. Questions and comments included:

- Can we use the Tower bridge? The answer was no, most of the traffic is being pushed that way and we are trying to avoid the Tower bridge.
- Do drivers always use the same detours? The answer was no. There is a preferred routing, but the detours can occasionally vary depending on the traffic conditions.
- The committee expressed their appreciation for the information and update.
- Is there a route that can be used for both event times and times where there are no events? YoloTD staff said this was something that could be reviewed.
- Has there been engagement with the Sacramento tourism bureau to get a yearly calendar of events to work on detours as early as possible? YoloTD staff no longer has strong contact with the city after the COVID closures, but we can work on finding a new contact.

Chair Baker asked if there were any comments or questions from members of the public; there were no questions or comments from the public.

## **6. Administrative Reports**

### **Executive Directors Report**

Ms. Bernstein provided updates to include the following:

- Yolo 80 Managed lanes- Staff is waiting for Caltrans to release the DEIR. The main hold up was scrutiny around the VMT mitigations. Per our contacts at the Governor's office, the draft should be released in the next week.
- If everything goes as planned, the JPA tolling application will need to go to the CTC by March 2024.
- It is time for the annual unmet needs transit process. SACOG held a 4 county zoom meeting to discuss this process and solicit comments. The comment period for this process is open through the end of 2023.
- CAC recruitment is underway. The CAC chair has approved outreach materials and the locations we plan to post information are supplied in the packet.

Long Range Calendar:

- Jan/Feb-the January 29<sup>th</sup> meeting has been approved. Staff will also present the YATC project, and a Yolo 80 update.
- Mar/Apr- Review the annual goals and any ADA updates.

Chair Baker asked if the committee had any questions or comments. Questions and comments included:

- Can we have a special meeting to get an update from Caltrans directly regarding Yolo 80? Staff said we can work on scheduling that meeting. A doodle poll will be sent out. If there is sufficient interest and the timing can work, we will try to schedule a special meeting of the CAC will be held prior to the December board meeting.

Committee Member Reports included the following:

- Mr. Furillo updated that the Bicycle Transportation and Street Safety Commission (BTSSC) held a meeting in Davis to discuss using their TDA funds to address unmet transit needs. These discussions will continue.

## **7. Adjournment**

There being no further business, Chair Baker adjourned the meeting at 7:24 pm.

Respectfully submitted:

*Heather Cioffi*

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Heather Cioffi, Clerk to the Board