



Board of Directors Meeting

October 13, 2025



- Agenda Item 1: **Determination of Quorum**
- Agenda Item 2: **Approve Agenda for Oct 13 2025 Meeting**
- Agenda Item 3: **Public Comments**



Agenda Item 4

Consent Calendar

4a	Approve Board Minutes for Regular Meeting of September 8, 2025
4b	Approve On-Call Consulting RFP for Professional Services Including General Transportation Planning, Engineering, Environmental, Translation and Interpretation, Grant Writing and Strategy, GIS/Modeling, and Community Outreach/Engagement

Agenda Item 5

Goals, Process and Timeline for New Transit Operations Contract



Staff Recommendation

Receive informational update and provide feedback on the goals, process and timeline for procuring a new transit operations contract.

Background



All YoloTD transit services are operated under contract

Current contract (with Transdev) began in 2018

Challenges with current contract due to age:

- Labor market
- Changed services and operational needs

One-year extension set to expire July 31, 2026

Process and Timeline

(Tentative, subject to change)

YoloTD Board Approves RFP	November 17
RFP Issued	November 18
Pre-Proposal Conference and Facility Tour	January 7
Questions Due	Jan 17
Agency's Response to Questions	Jan 28
Proposals Due	February 6
Interviews	Week of March 2
Contract Award	April 13
Notice to Proceed	April 18
Contract Start Date	August 1

Roles and Responsibilities

Staff & Consultants	<ul style="list-style-type: none">• Prepare RFP• Manage process• Facilitate evaluation panel• Technical analysis of bids
TAC and CAC	<ul style="list-style-type: none">• Provide input on RFP and process prior to Board approval
Evaluation Panel	<ul style="list-style-type: none">• Review and score proposals• Interview proposers• Make recommendation to BOD
Board of Directors	<ul style="list-style-type: none">• Approve release of RFP (Nov)• Approve selected proposer and award contract (April)• Hear bid protests and make rulings (as needed)

Priorities for New Contract

1. **Service Quality and Reliability**

Ensure that transit services meet required performance standards

- On-time Performance/Reliability
- Cleanliness
- Customer service

2. Cost Effectiveness

- Achieve best value for public funds.
- Control and predict operating costs through a well-defined contract structure.
- Avoid unnecessary redundancies and prioritize efficiency.

3. Accountability & Performance Management

- Define clear, concise performance metrics (KPIs) and penalties/incentives to ensure contractor accountability.

4. Workforce Recruitment & Retention

Maintain a stable and reliable Yolobus workforce.

- Provide competitive compensation and benefits
- Require workforce protections (e.g., "right of first refusal")
- State law requires future contractor to honor existing collective bargaining agreement

5. **Safety and Risk Management**

Prioritize safety for YoloBus passengers, staff and all others who interact with our services.

Transfer appropriate operational risks to the contractor.

6. **Flexibility and Scalability**

Structure the contract to adapt to changing transportation needs and funding conditions, including service reductions or expansions, without penalties.

7. Innovation & Efficiency

Encourage the use of innovative practices and technologies to foster continuous improvement in service delivery, customer experience, and cost-effectiveness.

8. Regulatory Compliance & Reporting

Comply with all federal, state, and local laws, including labor laws, safety standards, and environmental regulations.

Assist YoloTD with meeting reporting requirements by providing mandatory information in a timely manner and appropriate format.

Fiscal Impact

- Significant cost increases are likely in new contract
 - Magnitude is unknown until we test the market
- Given this uncertainty, how do we control costs in a new contract?

Fixed vs Variable Costs

- **Fixed costs** stay constant over term of contract
 - Management fees
 - Preventative maintenance
 - Safety and training programs
- **Variable costs** go up or down based on service levels
 - Miles of service
 - Hours of service

Short Range Transit Plan

Three scenarios under development

- **Status Quo Scenario:** Continue current service levels
- **Increased Service Scenario:** Increase service levels if additional funding becomes available
- **Reduced Service Scenario:** Reduce service levels if operations costs increase and/or funding decreases
 - *Provides a roadmap for managing cost increases*
- **All three scenarios will be presented to the Board and included in Final SRTP**

Budget Workshops

Two more workshops planned

Nov 2025: Cost Allocations
in YoloTD Budget

Early 2026: Options for
Increasing Revenue





Discussion

Agenda Item 6

Informational Update on Automatic Passenger Counters Project

Automatic Passenger Counters

Many transit operators have transitioned to a new technology to collect ridership information, known as Automatic Passenger Counters, or APCs.

APCs are sensors mounted inside each bus that detect passengers **boarding** and **alighting**.



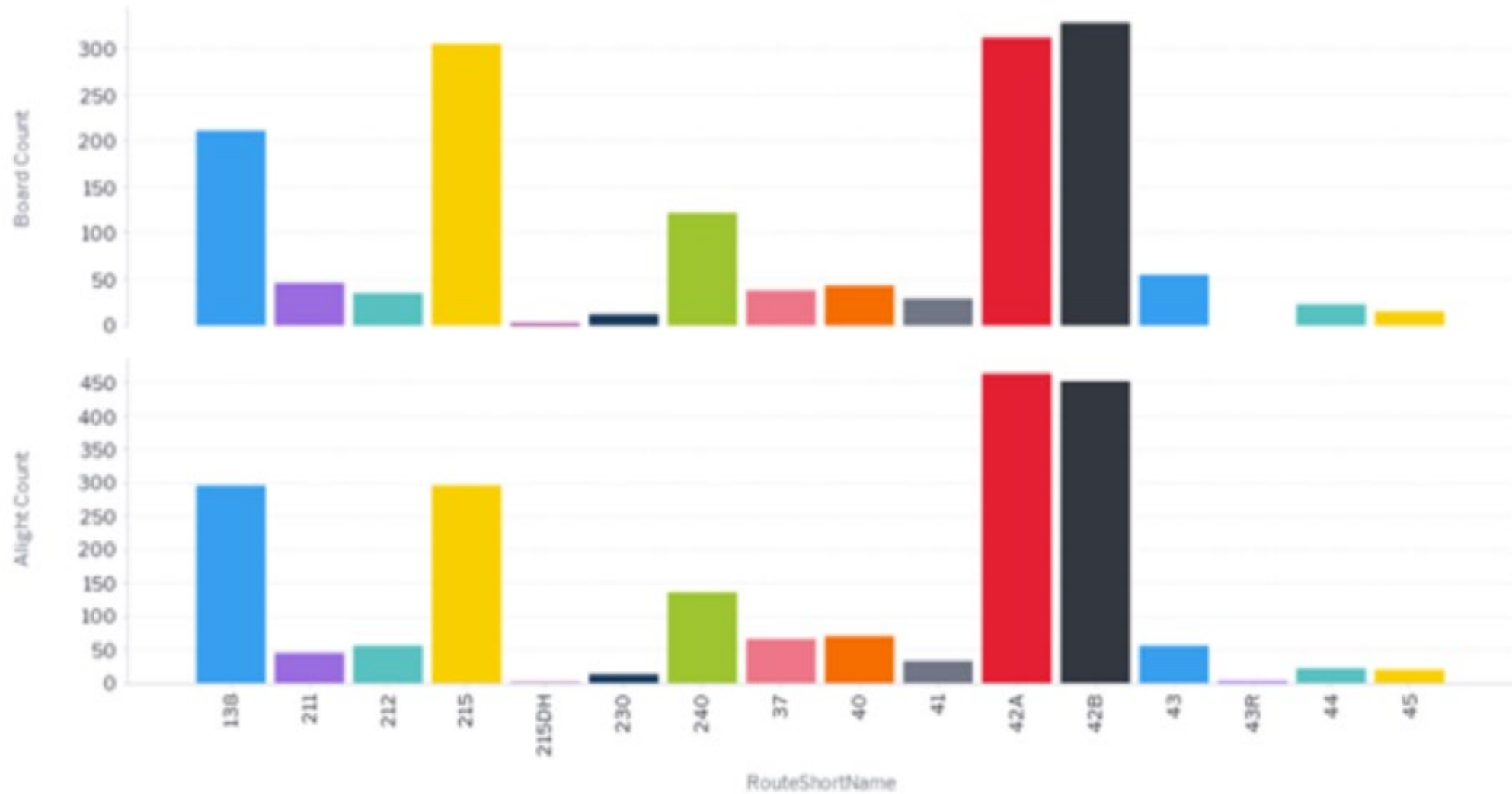
Project Timeline

- Partial Funding (FY 20-21)
- Full Funding (FY 22-23)
- Procurement (June – Nov 2023)
- Installation (Jun 2024 - July 2024)
 - Experienced Delays
- APC Calibration (Sept 2024 – May 2025)
 - Troubleshooting and consultation with the vendor, we recognized there was an issue with calibration
- Power Fluctuations on Route (July 2025 – August 2025)
 - APCs were experiencing power fluctuations during on road testing.

Current Status

- Low Ridership Routes
- Power Fluctuation on Route
- Issues With Aging and Mixed Fleet
- Feedback from Other Transit Operators.
- Other Considerations that have Affected the Project.
 - **Dual Job Responsibilities**
 - **Cellular Router Upgrade Project**
 - **Daily IT Field Technician Duties**
 - **Transdev Staffing Shortages**

Figure 1. All boards and alights for all routes on 9/30/25



Route: 138 Causeway Connection 211 ROUTE 211 212 ROUTE 212 215 ROUTE 215 215DH Quick trips 230 ROUTE 230 240 ROUTE 240 37 ROUTE 37 40 ROUTE 40 41 ROUTE 41 42A ROUTE 42A 42B ROUTE 42B 43 ROUTE 43 43R ROUTE 43-R 44 ROUTE 44 45 ROUTE 45

Figure 2. Most Utilized Stops for Routes 42A and 42B

42B ROUTE 42B Counter-Clockwise			42A ROUTE 42A Clockwise		
StopCode	Board Count	BoardsPerDay	StopCode	Board Count	BoardsPerDay
Count Fair Mall -Depart	77	77	5 th St. & Cantrill/Greystone (WB)	38	38
Anderson at Hanover	24	24	County Fair Mail	36	36
L St. at 5 th St.	21	21	L St. at 5th St.	22	22
Mace at 2 nd St. (SB)	18	18	Terminal B (Airport)	21	21
Russell at California	17	17	Russell at A St.	19	19
Anderson at Russell SB	15	15	W. Capitol at Enterprise	17	17
W. Capitol at Enterprise	14	14	5 th St. & Post Office/Pole Line Rd (WB)	16	16
Covell at Sycamore	13	13	9 th St. at K St.	16	16
UC Davis Memorial Union	12	12	E. Main at Matmor	15	15
J St. at 8 th St.	12	12	Terminal A (Airport)	14	14
W. Capitol at Merkley	11	11	Merkely at W. Capitol	12	12
5 th St. at G St.	8	8	5 th St. 7 Pole Line Rd/D.M.V (WB)	11	11
5 th St & Post Office/Pole Line (EB)	7	7	E. Main at Industrial (EB)	9	9
Terminal B (Airport)	7	7	UC Davis Memorial Union	7	7
5 th St. & Cantrill/Police Station (EB)	6	6	Capitol Mail at front St.	6	6
Russell at A St.	6	6	5 th St. at I St.	5	5
9 th St. at K St.	6	6	J St. at 8 th St.	5	5
W. Capitol at Sycamore	5	5	Anderson at Hanover	4	4
W. Capitol at Westacre	5	5	J St. at 6 th St.	4	4
Capitol Mail at Fron St.	5	5	Cabaldon Pkwy at Sutter Heath Park (WB)	4	4

Figure 3.
Ridership by bus
Oct 04, 2025

Vehicle	Boards	Alights	Difference (Alight- Boards)	%Diff	Load Balance %	Revenue Trip Count	Revenue Boards	Revenue Alights	Non- Revenue Task Boards	Non- Rev Task Alight Count	Non- Revenue Boards (Off- Task)	Non- Revenue Alights (Off- Task)	OnTask Boards	OnTask Alights
1701	227	227	0	0.00%	100.00%	13	225	219			2	8	225	219
1702	234	228	-6	2.60%	102.63%	11	208	223			26	5	208	223
1703	94	92	-2	2.15%	102.17%	9	93	87			1	5	93	87
1704	115	113	-2	1.75%	101.77%	10	112	110			3	3	112	110
1705	134	133	-1	0.75%	100.75%	6	131	132			3	1	131	132
1708	59	42	-17	33.66%	140.48%	8	58	41			1	1	58	41
1801	0	0	0	0.00%	0.00%	4	0	0			0	0	0	0
1805	112	138	26	-20.80%	81.16%	11	109	130			3	8	109	130
1807	181	175	-6	3.37%	103.43%	7	179	173			2	2	179	173
1808	99	95	-4	4.12%	104.21%	4	91	85			8	10	91	85
1902	5	5	0	0.00%	100.00%	2	5	5			0	0	5	5
1903	76	77	1	-1.31%	98.70%	9	72	74			4	3	72	74
1905	57	70	13	-20.47%	81.43%	6	50	64			7	6	50	64
1907	12	106	94	-159.32%	11.32%	6	10	106			2	0	10	106
1908	9	5	-4	57.14%	180.00%	5	0	0			9	5	0	0
5703	4	5	1	-22.22%	80.00%	0					4	5	0	0
729	0	5	5	-200.00%	0.00%	0					0	5	0	0
730	2	2	0	0.00%	100.00%	0					2	2	0	0
731	45	56	11	-21.78%	80.36%	7	43	52			2	4	43	52
743	2	2	0	0.00%	100.00%	0					2	2	0	0
744	8	9	1	-11.76%	88.89%	0					8	9	0	0
745	0	2	2	-200.00%	0.00%	0					0	2	0	0
750	175	183	8	-4.47%	95.63%	5	154	158			21	25	154	158
751	110	43	-67	87.58%	255.81%	6	105	39			5	4	105	39
Total	1,760	1,813	53	-469.01%	97.08%	129	1,645	1,698			115	115	1,645	1,698

Next Steps

- **Continued testing and troubleshooting** to improve APC performance, with the goal of achieving close to 100% load balance.
- **Validate APC data** against our other data sources to get a sense of which buses and routes are achieving reasonably accurate data on a continuous basis.
- **Integration with other data sources:** APC data may not be one-stop solution to our data needs. Integrate with other data sources to get a complete picture of our ridership and performance.



Agenda Item 7

Administrative Reports

- A. Board Member Reports
- B. Executive Director Report
- C. Transdev Report
- D. Long Range Calendar

7d: Long Range Calendar

Nov 2025

- CLOSED SESSION: Annual Performance Review for Executive Director
- Authorize Release of RFP for Transit Operations Contract
- Budget Workshop # 2: Cost Allocation
- FY25-26 Q1 Financial and Internal Controls Update
- MOU with Sacramento Regional Transit for New Mobile Payments App (Masabi)

Dec 2025

- Appoint Chair and Vice-Chair for 2025
- Short Range Transit Plan Update: Hi/Lo Funding Scenarios + Results of Phase 2 Outreach
- Annual Unmet Transit Needs Process: Results of Public Outreach
- Approve Board Meeting Schedule for 2026

Jan 2026

- Appointments to CCJPA and CARTA
- Adoption of Short Range Transit Plan