

BOARD OF DIRECTORS MEETING AGENDA

Directors: Dawntè Early (Chair, City of West Sacramento)

Jesse Loren (Vice-Chair, City of Winters)

Lucas Frerichs (Yolo County) Josh Chapman (City of Davis) Mayra Vega (City of Woodland)

Kelly Fong Rivas (UC Davis, ex-officio)

Sukhi Johal (Caltrans, ex-officio)

This Board Meeting will be held in person at the location below. Members of the public who wish to participate remotely may use the zoom link or phone number below.

IN-PERSON INFORMATION

Meeting Date: December 8, 2025

Meeting Time: CLOSED SESSION 5:15 PM

REGULAR SESSION 6:00 PM

Meeting Place: Yolo Transportation District Board Room

350 Industrial Way Woodland CA 95776

ZOOM INFORMATION

Link: https://us06web.zoom.us/j/87969227172?pwd=hIaEqV4cjgNVfdOT80mRulUABybc3v.1

Meeting ID: 879 6922 7172

Passcode: 105086

All participants will be entered into the webinar as attendees.

YoloTD offers teleconference participation in the meeting via Zoom as a courtesy to the public. If no voting members of the YoloTD Board are attending the meeting via Zoom, and a technical error or outage occurs with the Zoom feed or Zoom is otherwise disrupted for any reason, the YoloTD Board reserves the right to continue the meeting without remote access.

The YoloTD Board of Directors encourages public participation in its meetings. Members of the public shall be given an opportunity to address the Board of Directors in person, remotely, and/or in writing. For more information on how to provide public comment, please see the section of this agenda entitled "Public Participation Instructions."

The Board reserves the right to take action on all agendized items at any time during the meeting, except for timed public hearings. Items considered routine or non-controversial are placed on the Consent Calendar. Any Consent Calendar item can be separately addressed and discussed at the request of any member of the YoloTD Board.

Estimated Time		Agenda Item	Information	Action Item
5:15 PM	1.	Determination of Quorum		X
		(Voting members: Woodland, Davis, West Sacramento, Winters, Yolo County) (Nonvoting members: Caltrans, UCD)		
5:15 PM	2.	Closed Session Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Position Title: Executive Director	X	
6:00 PM	3.	Approve Agenda December 8, 2025 Meeting		X
	4.	Report Back from Closed Session (K.Hood)	X	
6:10 PM	5.	Comments from public regarding matters on the consent calendar, or items NOT on the agenda but within the purview of YoloTD. Please note, the Board is prohibited from discussing items not on the agenda.	X	

CONSENT CALENDAR

6:12 PM	6a.	Approve Board Minutes for Regular Meeting of November 17, 2025 (<i>J. Marte, pp 6-9</i>)		X
	6b.	7-2-7		X
	6с.	Approve Sublicensing Agreement with Sacramento Regional Transit for Transit Connect/Masabi Fare Payment App (<i>D.Romero</i> , <i>pp 12-17</i>)		X
	6d.	Approve Increase to Hourly Wages for Student Interns to Comply with California Labor Code (D.Romero/ C.Fadrigo, pp 18-20)	X	
	6e.			X
	6f.	Approve Schedule of Holiday Closures for 2026 (<i>J.Marte</i> , <i>pp 102-103</i>)		X

REGULAR CALENDAR

6:15 PM	7.	Approve Short Range Transit Plan (SRTP) Network Map and Four		X
		Financial Scenarios		
		(L.Torney, pp 104-118)		
6:45PM	8.	Briefing on MOU Governing Allocation of Federal Transit Funds in the		
		Sacramento Urbanized Area		
		(A. Bernstein, pp 119-186)		

7:15 PM	9.	Appoint Chair and Vice-Chair for 2026 (<i>J.Marte, pp 187-188</i>)		X
7:20 PM	10.	Administrative Reports (A. Bernstein, p 189) Discussion regarding subjects not specifically listed is limited to clarifying questions. A. Board Members' Verbal Reports B. Executive Director's Verbal Report C. Transdev Report D. Long Range Calendar	X	
7:30 PM	11.	Adjournment		X

Unless changed by the YoloTD Board, the next meeting of the Board of Directors will be Monday January 12, 2026, at 6:00 pm at Yolo Transportation District, 350 Industrial Way, Woodland CA 95776.

I declare under penalty of perjury that the foregoing agenda was posted on or before Friday, December 5, 2025, at the Yolo County Transportation District Office (350 Industrial Way, Woodland, California). Additionally, copies were transmitted electronically to the Woodland, Davis, West Sacramento, and Winters City Halls, as well as to the Clerk of the Board for the County of Yolo.

J.Marte	
Janeene Marte, Clerk of the Board	

Public Participation Instructions

Members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Depending on the length of the agenda and number of speakers, the Board Chair reserves the right to limit the time each member of the public is allowed to speak to three minutes or less.

IN PERSON:

Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on a table by the entrance to the meeting room.

ON ZOOM:

If you are joining the meeting via Zoom and wish to make a comment on an item, click the "raise hand" button. If you are joining the webinar by phone only, press *9 to raise your hand. Please wait for the host to announce the comment period has opened and indicate that you wish to make a comment at that time. The Clerk of the Board will notify the Chair, who will call you by name or phone number when it is your turn to comment.

IN ADVANCE OF THE MEETING:

To submit a comment in writing, please email public-comment@yctd.org. In the body of the email, include the agenda item number and title with your comments. Comments submitted via email during the meeting shall be made part of the record of the meeting but will not be read aloud or otherwise distributed during the meeting. To submit a comment by phone in advance of the meeting, please call 530-402-2819 and leave a voicemail. Please note the agenda item number and title with your comments. All comments received by 4:00 PM on Monday, December 8, 2025, will be provided to the YoloTD Board of Directors in advance.

Americans With Disabilities Act Notice

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the office for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting should telephone or otherwise contact Yolo Transportation District as soon as possible and preferably at least 24 hours prior to the meeting. We may be reached at telephone number (530) 402-2819, via email at custserv@yctd.org or at the following address: 350 Industrial Way, Woodland, CA 95776.



VISION, VALUES AND PRIORITIES



Vision Statement

The vision statement tells us what we intend to become or achieve.

Provide seamless, sustainable mobility solutions to help Yolo communities thrive.



Core Values

A core value describes our individual and organizational behaviors and helps us to live out our vision.

- We are transparent, inclusive and accountable to the public, stakeholders and partner agencies
- We are committed to addressing inequities and improving outcomes for our most vulnerable communities
- We prioritize environmental sustainability and climate resilience
- We value efficiency, innovation and responsible stewardship of public funds



District-Wide Priorities

Priorities align our vision and values with our implementation strategies.

- Provide transit service that is faster, more reliable and convenient.
- Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County.
- 3. Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs.



STAFF REPORT

TOPIC

ITEM NUMBER

Approve Meeting Minutes for Regular Meeting of November 17, 2025

6a

Action
Dec 8, 2025
Board of Directors

PREPARED BY:

J.Marte

ATTACHMENTS:

A. Meeting Minutes November 17, 2025

STAFF RECOMMENDATION(S)

Approve Meeting Minutes for Regular Meeting of November 17, 2025

BACKGROUND

The Yolo Transportation District (YoloTD) Board of Directors holds regular meetings in compliance with the Brown Act and public records laws. Those meetings are recorded in minutes, which are to be retained, in perpetuity, in the YoloTD archives.

The purpose of this item is to approve minutes of the Board of Directors meeting for the historical preservation and posterity of the YoloTD Board of Directors actions for future generations to understand the valuable work considered and accomplished by YoloTD.

FISCAL IMPACT

None



BOARD OF DIRECTORS MEETING MINUTES

November 17, 2025, at 6:00 p.m. Yolo Transportation District Board Room 350 Industrial Way, Woodland, CA

1. Roll Call - Determination of Quorum

Chair Early called the meeting to order at 6:03 p.m.

Directors Present:

Dawnte Early, Chair, City of West Sacramento Jesse Loren, Vice-Chair, City of Winters Mayra Vega, City of Woodland Josh Chapman, City of Davis Kelly Fong Rivas, UC Davis, ex-officio Manpreet Ark, Caltrans, ex-officio

Directors Absent:

Lucas Frerichs, County of Yolo

Staff Present:

Autumn Bernstein, Executive Director Brian Abbanat, Director of Planning Lola Torney, Senior Transportation Planner Kimberly Hood, Legal Counsel

2. Closed Session

3. Approval of Agenda

Motion: Director Vega made a motion to approve the Agenda. Motion was seconded by Vice-Chair Loren. The motion was approved by a vote of 4 Yes/0 No.

4. Report Back from Closed Session

Kimberly Hood, Legal Counsel reported no reportable actions taken

5. General Public Comments

Chair Early called for general public comment

Alan Hirsch provided general public comment

6. Consent Calendar

- 6a. Approve Board Minutes for the Meeting of October 13, 2025
- 6b. FY 2026-26 Financial and Internal Controls Update for July-September 2025(Q1)

Motion: Director Chapman made a motion to approve the Consent Calendar. Motion was seconded by Vice-Chair Loren. The motion was approved by a vote of 4 yes/0 No.

Regular Calendar

7. Short-Range Transit Plan: Woodland Transfer Point, Summary of Phase 2 Outreach and Process/ Timeline Update

Senior Planner Torney provided an overview of the Short-Range Transit Plan, including the purpose of the plan, the project scope, and public engagement efforts conducted to date.

Director of Planning Abbanat then presented an update on the Woodland Transfer Point, outlining the purpose and goals of the proposed relocation and how the plan aligns with the Short-Range Transit Plan.

Executive Director Bernstein and Senior Transportation Planner Torney responded to inquiries from the Board regarding costs and project timelines.

Chair Early called for public comment

Alan Hirsch provided comments on the presentation

Michael Barnbaum provided comments on the presentation

Seeing no comments, Chair Early closed public comments

Motion: Director Vega made a motion to approve Item 7. Motion was seconded by Director Chapman. The motion was approved by a vote of 4 yes/0 No.

8. Authorize Staff to Release RFP for Transit Operations Contract

Executive Director Bernstein provided background on the District's current transit operations contract with Transdev, noting that the agreement is set to expire in July 2026. She then presented an overview of the draft Request for Proposals (RFP) for the upcoming procurement.

Executive Director Bernstein responded to inquiries from the Board regarding evaluation criteria and the proposed evaluation panel.

Chair Early called for public comment

Alan Hirsch provided comments on the presentation

Michael Barnbaum provided comments on the presentation

Seeing no comments, Chair Early closed public comments

Motion: Vice-Chair Loren made a motion to approve Item 8. Motion was seconded by Director Chapman. The motion was approved by a vote of 4 yes/0 No.

9. Administrative Reports

A. Board Members' Verbal Reports

Vice-Chair Loren noted she attended the Impact Transportation Conference

B. Executive Director's Verbal Report

Executive Director Bernstein reported that she attended the California Transit Association Conference as well as the Focus on the Future Conference. She noted that staff are in the process of scheduling interviews for the Citizens Advisory Committee. She stated that the CARTA–VMT mitigation program was discussed at the most recent CARTA Board meeting and that action on the item was deferred. She also reported that discussions with SACOG regarding a potential loan with CARTA are ongoing.

C. Transdev Report

General Manager Julie Holmes reported that Transdev currently has 77 operators, with 11 additional operators in training.

D. Long Range Calendar

Executive Director Bernstein outlined the Long-Range Calendar

Chair Early called for public comment.

Seeing no further comments, Chair Early closed public comments.

9. Adjournment

Chair Early adjourned the meeting at 8:06 p.m.

Respectfully Submitted,

<u>J.Marte</u>

Janeene Marte, Clerk of the Board



STAFF REPORT

TOPIC ITEM NUMBER

Approve 2026 Board of Directors Meeting Schedule

6b
Action
Dec 8 2025

Board of Directors

PREPARED BY: J.Marte ATTACHMENTS: None

STAFF RECOMMENDATION(S)

Approve the following meeting dates for the Yolo Transportation District Board of Directors for the 2026 calendar year.

BACKGROUND

YoloTD Board of Directors meetings are normally held on the second Monday of the month. If the second Monday falls on a holiday, then the meeting is shifted to the third Monday of the month. The Board takes a summer recess for the month of August.

January 12	April 13	July 13	November 9
February 9	May 18*	September 14	December 14
March 9	June 8	October 12	

^{*} Note: the May meeting has been shifted to the 3rd Monday of the month to provide additional time for CAC/TAC review of the proposed annual budget for FY 2026/27.

All YoloTD board meetings will be at 6:00pm at the Yolo Transportation District office located at 350 Industrial Way in Woodland, unless otherwise noted. Members of the public may attend and participate in meetings remotely.

FISCAL IMPACT

None



STAFF REPORT

TOPIC ITEM NUMBER

Approve Sublicensing Agreement with Sacramento Regional Transit for Transit Connect (Masabi) Fare Payment App.

6c

Information December 8, 2025

Board of Directors

PREPARED BY:

Daisy Romero

ATTACHMENTS:

Attachment A. SUBLICENSE AGREEMENT FOR USE OF ACCOUNT-

BASED TRANSIT PAYMENT PLATFORM.

STAFF RECOMMENDATION(S)

Approve the Sublicensing Agreement with Sacramento Regional Transit for Transit Connect/Masabi Fare Payment App.

BACKGROUND

As part the transition to contactless fare payment readers, transit operators in the Sacramento region are migrating to a new app-based payment platform called **Transit Connect**. This will replace YoloTD's current mobile ticketing app, Zippass.

On April 28, 2025, the SacRT Board approved a Contract for Account-Based Transit Payment Platform (Platform) with Masabi, LLC (Masabi) that will allow SacRT and other regional transit agencies, to move forward with a long-term contactless fare payment system.

YoloTD and other small transit agencies including El Dorado Transit, Placer County Transit, Roseville Transit, South County Transit/Link (SCT) and Yuba-Sutter Transit will provide mobile ticketing options to our customers using the Transit Connect App which is operated by Masabi.

This Sublicense is valid for Mobile Ticketing with visual validation only and will terminate upon the Account Based Ticketing Go Live Date. This sublicense agreement will be temporary and will be replaced with a longer-term agreement in mid-2026.

Transit Connect:

Masabi's "Transit Connect" fare payment platform provides passengers with the ability to purchase tickets or passes directly from their smartphone. Users will need to simply show their activated ticket to a bus operator or fare inspector, just like with the current ZipPass app.

The Transit Connect App will replace Zippass, which YoloTD and SacRT currently use for their mobile ticketing. Currently, YoloTD is under contract with Zippass until June of 2026. Having a period of overlap when both are operational will allow users to fully exhaust any stored funds or passes on Zippass while they transition to the new app.

Implementation:

YoloTD plans to roll out the Transit connect App on phases throughout the 2026 calendar year.

The first phase or **Phase 1** will introduce the new consolidated mobile fare payment application for SacRT and Yolobus passengers. During this phase, YoloTD passengers will download the Transit Connect App and be able to enjoy the features provided within the base mobile ticketing application, including but not limited to, fare payment and trip planning. Tickets and passes will be validated visually during this implementation phase, similar to YoloTD current mobile app, ZipPass. However, additional features included in the new mobile application will greatly increase the reach of the application to include riders receiving third-party subsidies that were unable to easily integrate into ZipPass.

Passengers will also be able to add fare to the mobile application through a third-party retail network to be established by Masabi, creating additional options for passengers to convert cash to mobile fares.

Phase 2 of the project will integrate the new mobile application with the Kuba hardware (Tap2Ride system) which will be installed on YoloTD's buses, Beeline and Paratransit fleet. Mobile application users will electronically validate their tickets and passes directly on the Kuba hardware. Electronic validation will provide both YoloTD and its passengers with even more benefits, including faster boarding times with little-to-no operator interaction, improved data location, and reduction in potential fraud. Phase 2 of the project (for YoloTD) has not been scheduled but staff anticipates that it will roll out in mid-2026. SacRT reported to their board in April 2025 that it expects all its Transit partners to have a fully operating system by October of 2026.

FISCAL IMPACT

SacRT will remit funds received from Masabi LLC for sales of YoloTD's media through YoloTD's storefront, after Masabi's deduction of all applicable transaction fees, within 30 days after SacRT receipt of those funds from Masabi LLC.

There is no cost for Phase one of this Sublicensing Agreement with Sacramento Regional Transit for Transit Connect/Masabi Fare Payment App because it is being covered by a Transit and Intercity Rail Capital Program (TIRCP) grant.

SUBLICENSE AGREEMENT FOR USE OF ACCOUNT-BASED TRANSIT PAYMENT PLATFORM

THIS SUBLICENSE AGREEMENT for Use of Account-Based Transit Payment Platform (hereinafter "Sublicense") is entered into on _______, 2025 (the "Effective Date") by and between SACRAMENTO REGIONAL TRANSIT DISTRICT, a public corporation (hereinafter "Licensor") and YOLO COUNTY TRANSPORTATION DISTRICT, a special district of the state of California (hereinafter "Licensee").

RECITALS

WHEREAS, Licensor provides bus and rail public transportation for the benefit of persons in Sacramento County; and

WHEREAS, Licensee provides public transportation service for the benefit of persons in Yolo County; and

WHEREAS, on June 6, 2025, Licensor entered into a Contract for Account-Based Transit Payment Platform with Masabi LLC ("Masabi Contract"); and

WHEREAS, under the terms of the Masabi Contract, Licensor desires to enter into a Sublicense with Licensee to permit Licensee to use the Account-Based Transit Payment Platform ("Platform") for mobile ticketing with visual fare validation (Phase 1) as a "Transit Partner" for vending its fare media through its own dedicated storefront; and

WHEREAS, the parties desire to establish the terms and conditions of the Sublicense, including provisions for transfer of fare revenue generated through the Platform.

NOW, THEREFORE, the Parties agree as follows:

- 1. GRANT OF SUBLICENSE. Licensor hereby grants to Licensee a Sublicense to access and use the Platform as a Transit Partner as provided under the Masabi Contract, attached as Exhibit 1 and incorporated into this Licensee Agreement by this reference, subject to Licensee's compliance with all terms and conditions of the Masabi Contract. SacRT will remain primarily responsible to Masabi for matters related to the Contract. Any official Contract notice that Licensee desires to send to Masabi must be routed through SacRT.
- 2. LICENSOR'S RIGHT TO TERMINATE. Licensor reserves the right to terminate the Sublicense, suspend use, or seek damages from Licensee in the event of material non-compliance with the terms of the Masabi Contract (Exhibit 1).
- 3. LICENSEE'S STOREFRONT. Licensee will be solely responsible for adding/deleting products from its storefront and setting prices within the Platform, and Licensor will have no responsibility or liability for any of the products sold by Licensee through its storefront. Licensee is responsible for coordination with Masabi as necessary to establish and maintain its storefront.
- **4. IN-APP END USER TERMS.** Licensee is responsible for developing and implementing its own In-App End User Terms for accessing its storefront as set out in the Masabi Contract.
- **5. PAYMENT.** Licensor will remit funds received from Masabi LLC for sales of Licensee's media through Licensee's storefront, after Masabi's deduction of all applicable transaction fees, within 30 days after Licensor's receipt of those funds from Masabi LLC.
- **6. MOBILE TICKETING.** This Sublicense is valid for Mobile Ticketing with visual validation only and will terminate upon the Account Based Ticketing Go Live date, unless the parties have executed an amendment to extend this Sublicense to include the Account-Based Ticketing program sublicense.
- 7. NOTICES. All notices and other communications under this Sublicense must be in writing and are deemed to have been duly given (i) on the date of delivery, if delivered personally to the party to whom

notice is given, or if made by email directed to the party to whom notice is to be given at the email address listed below, or (ii) at the earlier of actual receipt or the second business day following deposit in the United States mail, postage prepaid. Notices and other communications must be directed to the parties at the addresses shown below. A party may change its person designated to receive notice, its email address, or its address from time to time by giving notice to the other party in accordance with the procedures set forth in this Article.

To Licensor: Sacramento Regional Transit District

Attn: Casey Courtright, Director, Office Management & Budget

PO Box 2110

Sacramento, CA 95812-2110 Phone: (916) 556-0160 Email: ccourtright@sacrt.com

To Licensee: Yolo County Transportation District

> Attn: Daisy Romero 300 Industrial Way Woodland, CA 95776 Phone: (530) 661-0816 Email: dromero@yctd.org

- 8. GOVERNING LAW. This Sublicense is governed by and construed in accordance with the laws of the State of California.
- 9. AUTHORITY. By signing below, each signatory to this Sublicense warrants and represents that they have the authority to bind the entity for which they have signed.
- 10. AMBIGUITIES. Licensor and Licensee have carefully reviewed this Sublicense and have agreed to each term of this Sublicense. No ambiguity is presumed to be construed against either party.
- 11. SURVIVORSHIP. The indemnity obligation of the parties will survive the expiration or earlier termination of this Sublicense.
- 12. MODIFICATION. No waiver, alteration, modification, or termination of this Sublicense will be valid unless made in writing and signed by the authorized parties hereof.
- 13. NONWAIVER. The waiver of any breach or default of one party by the other party will not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Sublicense.
- 14. INTEGRATION. This Sublicense embodies the entire agreement of the parties and no other understanding whether verbal, written, or otherwise exists between Licensor and Licensee.

IN WITNESS WHEREOF, the parties have executed this Sublicense as of the date first written above.

YOLO COUNTY TRANSPORTATION DISTRICT

SACRAMENTO REGIONAL TRANSIT DISTRICT

By:	By:	
AUTUMN BERNSTEIN	HENRY LI	
Executive Director	General Manager/CEO	
	Approved as to Legal Form:	
	2	

	Ву:
KIMBERLY HOOD	MELISSA NOBLE
	YoloTD Legal Counsel

Senior Attorney

https://sacrt01.sharepoint.com/sites/teamsGeneralCounsel/Contracts/2025-2026 Fiscal Year/K25Q4/Yolo County Transportation District Sublicense for Use of Account-Based Transit Payment Platform.docx





STAFF REPORT

TOPIC

ITEM NUMBER

Approve Increase to Hourly Wages for Student Interns to Comply with California Labor Code

6d

Information
Dec 8, 2025
Board of Directors

PREPARED BY:

Daisy Romero/Chas Fadrigo

ATTACHMENTS:

STAFF RECOMMENDATION(S)

Approve the attached revisions to the Student Intern Hourly Wages Schedule for Transportation Interns (Extra Help) to comply with the increase in California's minimum wage effective January 1, 2026.

BACKGROUND

In 2025, the Board approved an amendment to the Student Intern Hourly Wages Schedule in compliance with California Labor Code § 1182.12, increasing the minimum hourly wage from \$16.00 to \$16.50. Effective January 1, 2026, California's minimum wage will increase to \$16.90 per hour, pursuant to the same statute.

At YoloTD, student interns with no prior work experience and less than 30 semester units of college make minimum wage. As students gain work experience and additional semester units, their hourly wage increases. If approved by the Board, the minimum hourly wage for student interns for 2026 will be \$16.90 and the maximum hourly wage will be \$21.40.

FISCAL IMPACT

The District has six (6) staff interns. The estimated fiscal impact for the remaining seven months of FY 2025-26 is approximately \$1,400.



Student Intern Hourly Wages Schedule

Proposed Effective Date January 1, 2026

First-Year Student (Less than equivalent of 30-semester units completed)	Hourly Rate
No relevant work experience	\$16.90
At least equivalent of 15-semester units completed or 500 hours of	\$17.15
appropriate experience	
For every year of relevant comparable experience (up to 3 years or \$0.75)	\$0.25

Second-Year Student (Equivalent of 30-semester units completed)		
No relevant work experience	\$17.40	
At least equivalent of 45-semester units completed or 500 hours of	\$17.65	
appropriate experience		
For every year of relevant comparable experience (up to 3 years or \$0.75)	\$0.25	

Third-Year Student (Equivalent of 60-semester units completed)	
No relevant work experience	\$17.90
At least equivalent of 75-semester units completed or 500 hours of	\$18.15
appropriate experience	
For every year of relevant comparable experience (up to 3 years or \$0.75)	\$0.25

Fourth-Year Student (Equivalent of 90-semester units completed)	
No relevant work experience	\$18.90
At least equivalent of 105-semester units completed or 500 hours of	\$19.40
appropriate experience	
For every year of relevant comparable experience (up to 3 years or \$0.75)	\$0.25

Graduate Student (B.A. or B.S. Degree Completed)

No relevant work experience	\$20.90
At least equivalent of 9-semester units completed or 500 hours of	\$21.40
appropriate experience	
For every year of relevant comparable experience (up to 3 years or \$0.75)	\$0.25



STAFF REPORT

TOPIC

ITEM NUMBER

Adopt Resolution 2025-11 to Approve Updated Title VI Program

6e

Action
Dec 8, 2025
Board of Directors

PREPARED BY:

Courtney Williams

ATTACHMENTS:

A. Title VI Program Update Attachment A

B. Board Resolution Attachment B

STAFF RECOMMENDATION(S)

Adopt Resolution 2025-11 to approve an updated Title VI Program consistent with federal law and guidance from the Federal Transit Administration.

BACKGROUND

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. YoloTD receives significant federal financial assistance from the Federal Transit Administration (FTA). The FTA Office of Civil Rights monitors FTA recipients' Title VI programs and ensures their compliance with Title VI requirements.

All public transit agencies are required to review and update their Title VI Programs and plans every three years. The prior YoloTD Title VI Program was adopted in 2023 and expires December 31, 2025. The attached updated Title VI Program was developed and updated by staff to comply with all federal Title VI policy requirements, and its adoption will help ensure YoloTD remains in compliance with and eligible for federal funding.

Discussion

The FTA's current guidance to federal aid recipients was issued in the form of a circular on October 1, 2012. The circular guides transit agencies and other aid recipients on how to comply with Title VI of the Civil Rights Act of 1964, which ensures that public services, including transportation, are provided in a nondiscriminatory manner.

The 2025 YoloTD Title VI Program (included as Attachment A) includes updates to the following elements developed and/or implemented as part of the prior program:

- Title VI Notice to the Public (including onboard vehicles, website, etc.).
- Public Participation Plan:
 - Including information about outreach methods intended to engage minority and Limited-English proficient populations (LEP), and
 - o A summary of outreach efforts made within the prior three years.
- Language Assistance Plan for providing language assistance to persons of limited-English proficiency (LEP) based on Title VI guidance.
- Demographic information on non-elected committees and councils (such as the Citizens Advisory Committee and Technical Advisory Committee).
- Updated Fleet List
- Updated Racial and Language Breakdowns of Service Area Population by geographic area
- Staff and Stakeholder Survey Results on LEP Populations

The program updates and confirms performance standards and monitoring protocols for the Yolobus fixed-route, Beeline, Yolobus Special programs, and guidance in the event YoloTD modifies existing services and/or plans new transit facilities.

The YoloTD 2025 Title VI Program is being presented to the Board for adoption to remain up to date with Title VI program policies, which is a requirement to continue to apply for and receive federal funding.

Staff recommends that the Board pass the attached resolution adopting the 2025 Title VI Program as updated, with the understanding that the FTA has not completed its review and may have minor (i.e., non-substantive) revisions to the Program in upcoming weeks.

FISCAL IMPACT

Failure to approve Title VI Program updates based on the three-year schedule could lead to future federal funding impacts. YoloTD is currently in good standing and is not expecting any penalties for non-compliance.

December 2025



2025 Title VI Program

Revised 12/1/25

Program Begin Date: 12/8/25
Program End Date: 12/31/28

Adopted by the Yolo County Transportation District Board: 12/8/25

Prepared by

Yolo County Transportation District 350 Industrial Way Woodland, CA 95776 530-402-2826

The Yolo County Transportation District (YoloTD) is a California special transit district formed between the Cities of Davis, West Sacramento, Woodland, Winters and the County of Yolo. YoloTD oversees public transit services to residents and visitors of Yolo County (Yolobus fixed routes, BeeLine Microtransit and Yolobus Special Paratransit). Public transit services are provided to District member jurisdictions, as well as neighboring communities of Sacramento and Vacaville. Sacramento borders Yolo County and is a large metropolitan area that produces and receives trips into, out of, and through YoloTD's primary service area.

This document was prepared by YoloTD staff and has been approved by the YoloTD Board to comply with Title VI of the Civil Rights Act of 1964, including recent provisions detailed in U.S. Department of Transportation's FTA Circular 4702.1B, "Title VI Requirement and Guidelines for Federal Transit Administration Recipients."



Yolo County Transportation District
December 2025

This page intentionally blank.

TABLE OF CONTENTS

1.	Title VI Notice to the Public and Locations Where Displayed	1-1
2.	Title VI Complaint and Investigation Procedures and Form	2-1
3.	List of Transit-Related Title VI Investigations, Complaints, and Lawsuits	3-1
4.	Public Participation Plan	4-1
	a. Summary of Outreach Efforts	4-4
5.	Language Assistance Plan	5-1
	a. Four Factor Analysis	5-2
6.	Membership of Non-Elected Committees and Councils	6-1
7.	Subrecipient Monitoring and Schedule of Subrecipient Title VI Program	
	Submissions	7-1
8.	Title VI Equity Analysis	8-1
9.	Board Adoption of YoloTD Title VI Program	9-1
	Appendix	
	Fixed-Route Transit Provider Title VI Requirements	A-1
	2. Survey Instruments	A-2



Yolo County Transportation District
December 2025

This page intentionally blank.

Table of Exhibits

Exhibit 1.1 YoloTD Title VI Notice(s) to the Public	1-1
Exhibit 1.2 List of Locations Where Title VI Notice Is Posted	1-5
Exhibit 2.1 Title VI Complaint Forms	2-5
Exhibit 3.1 Title VI Investigations, Lawsuits and Complaints Summary Table	3-1
Exhibit 5.1 YoloTD Fleet List	5-3
Exhibit 5.2 YoloTD Service Area Census Tracts	5-6
Exhibit 5.3 Racial Breakdown of Total Population of Service Area	5-7
Exhibit 5.4 Languages Spoken at Home	5-7
Exhibit 5.5 Languages Spoken at Home (Detailed)	
Exhibit 5.6 Total Population by Census Tract	5-9
Exhibit 5.7 Hispanic/Latino Population by Census Tract	5-10
Exhibit 5.8 Spanish LEP Population by Census Tract	5-11
Exhibit 5.9 Chinese LEP Population by Census Tract	5-12
Exhibit 5.10 Russian, Polish, and Other Slavic Languages LEP Population by Census Tract	5-13
Exhibit 5.11 Other Asian and Pacific Island LEP Population by Census Tract	5-14
Exhibit 5.12 Other Indo-European LEP by Census Tract	
Exhibit 5.13 Implementation Plan	5-24
Exhibit 6.1 Non-Elected Committee Membership Table	
Exhibit 7.1 YoloTD Board Adopting Resolution	7-1
Appendix	
Exhibit A.1.1 YoloTD Fixed-route Vehicle Headway Standards	A-2
Exhibit A.1.2 YoloTD Service Area Map	A-4
Exhibit A.2.1 2025 YoloTD Staff Survey	A-8
Exhibit A.2.2, 2025 Stakeholder Survey	A-14

1. Title VI Notice and Locations

Exhibit 1.1 YoloTD Title VI Notice(s) to the Public

Yolo County Transportation District Title VI Notice to the Public

As a recipient of federal funds, Yolo County Transportation District (YoloTD) has certified and provided assurances that it will fully comply with Title VI of the Civil Rights Act of 1964. YoloTD is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services, on the basis of race, color, or national origin.

No person or group of persons shall be discriminated against with regard to the routing, scheduling, or quality of transportation service that YoloTD furnishes on the basis of race, color, or national origin. Frequency of service, age and quality of vehicles assigned to routes, quality of stations serving different routes, and location of routes may not be determined on the basis of race, color, or national origin, in full compliance with Title VI.

- Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI while using YoloTD services may file a complaint with YoloTD. All complaints will be fairly and objectively investigated.
- To file a complaint, you may contact the YoloTD Title VI Program Administrator, at (530) 402-2864; or by email: dromero@yctd.org; or visit the YoloTD administrative offices at 350 Industrial Way, Woodland, CA 95776.
- For more information about YoloTD's Title VI Program and complaint procedure, contact (530) 661-0816; or visit the YoloTD website at: http://www.yolobus.com
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Title VI Program Coordinator, FTA Office of Civil Rights, East Building, 5th Floor – TCR, 1200 New Jersey Ave., S.E., Washington, D.C. 20590.
- If information is needed in another language, contact (530) 661-0816.
- Si se necesita información en otro idioma, llame al (530) 661-0816.



Yolo County Transportation District Título VI Aviso al Público

Como beneficiario de fondos federales, Yolo County Transportation District (YoloTD) ha certificado y asegurado que va a cumplir en su totalidad con lo estipulado en el Título VI de la Ley de Derechos Civiles de 1964. YoloTD se compromete a garantizar que ninguna persona sea excluida de participar en, o le sean negados los beneficios de sus servicios, en base a raza, color, o nacionalidad de origen.

Ninguna persona o grupo de personas, deberá ser objeto de discriminación en lo que respecta a las rutas, horarios, o la calidad del servicio de transporte que YoloTD proporciona en base a raza, color, o nacionalidad de origen. La frecuencia del servicio, la edad y la calidad de los vehículos asignados a las rutas, la calidad de las estaciones de servicio de las diferentes rutas, y la ubicación de las rutas no puede determinarse en base a raza, color, o nacionalidad de origen, de plena conformidad con el Título VI.

- Cualquier persona que crea que él o ella ha sido agraviada por cualquier práctica discriminatoria ilegal según lo estipulado en el Título VI, durante el uso de los servicios de YoloTD puede presentar una queja ante YoloTD. Todas las quejas serán investigadas de manera justa y objetiva.
- Para presentar una queja, puede ponerse en contacto con el Administrador del Programa del Título VI de YoloTD, al teléfono (530) 402-2864; o por correo electrónico: dromero@yctd.org; o visíta la oficina principal de YoloTD ubicada en 350 Industrial Way, Woodland, CA 95776.
- Para obtener más información sobre el Programa del Título VI de YoloTD y el procedimiento para presentar una queja, comuníquese por teléfono al (530) 661-0816; o visita el sitio web de YoloTD en: http://www.yolobus.com
- Un denunciante puede presentar una queja directamente a la Administración Federal de Tránsito mediante la presentación de una queja ante el Coordinador del Programa del Título VI, FTA Oficina de Derechos Civiles, East Building, 5th floor-TCR, 1200 New Jersey Ave., S.E., Washington, DC 20590.
- Si se necesita información en otro idioma, llame al (530) 661-0816.



优洛县交通区 第六条之公众通知

作为联邦资金的接受者,优洛县交通区 (YoloTD) 已经证明并保证其将充分遵守 《1964 年民权法》第六条的规定。YoloTD 致力于确保没有任何人因为种族、肤色 或国籍而无法参与或不能享受其服务福利。

任何人或群体都不会基于种族、肤色或国籍在 YoloTD 所提供的路线规划、调度或交通服务质量中受到歧视。在充分遵守第六条规定的情况下、服务频率、分配至各条路线的车辆之服务年数和质量、为不同路线服务之站点质量以及路线地点均非基于种族、肤色或国籍决定。

- 如果任何人认为其在使用 YoloTD 服务的过程中基于第六条规定遭到了任何非 法歧视行为之侵害,则可向 YoloTD 提交投诉。所有投诉应得到公平客观的调查。
- 若要提交投诉,您可以联系 YoloTD 第六条计划管理员:电话 (530) 402-2864;
 或发送电子邮件至: dromero@yctd.org;或访问 YCTD 行政办公室,地址为350 Industrial Way, Woodland, CA 95776。
- ➤ 若要获取更多关于 YoloTD 第六条计划和投诉程序之信息,请致电: (530) 661-0816;或访问 YoloTD 网站: http://www.yolobus.com。
- ➤ 投诉人可通过向第六条计划协调员提交投诉来直接向联邦运输管理局提交投诉,地址为:FTA 民权办公室,East Building, 5th Floor TCR, 1200 New Jersey Ave., S.E., Washington, D.C. 20590。
- > 如果需要另一种语言的信息,请致电: (530) 661-0816。



Управление общественного транспорта округа Йоло Уведомление для общественности касательно Раздела VI

Управление общественного транспорта округа Йоло (YoloTD) получает средства из федерального бюджета и поэтому действует в соответствии с положениями Раздела VI Закона о гражданских правах 1964 года. YoloTD обязуется следить за тем, чтобы ни один человек не мог быть исключен из участия в его программах или лишен благ, обеспечиваемых его услугами, на основании расы, цвета кожи или национальности.

Ни один человек или группа людей не будут подвергаться дискриминации в отношении маршрутов, расписания или качества услуг общественного транспорта, предоставляемых YoloTD, на основании расы, цвета кожи или национальности. Частота предоставления услуг, срок эксплуатации и качество транспортных средств, закрепленных за маршрутами, качество станций, обслуживающих различные маршруты, и расположение маршрутов не могут определяться на основании расы, цвета кожи или национальности, что полностью соответствует положениям Раздела VI.

- Любой человек, который считает, что при пользовании услугами YoloTD его права были ущемлены вследствие проявления незаконной дискриминации в соответствии с Разделом VI, вправе подать претензию в YoloTD. Все претензии будут рассмотрены справедливо и беспристрастно.
- Для того чтобы подать претензию, вы можете связаться с администратором программы YoloTD по соблюдению Раздела VI по телефону (530) 402-2864 или по электронной почте: dromero@yctd.org, а также лично подать претензию в административном помещении YoloTD по адресу 350 Industrial Way, Woodland, CA 95776.
- Дополнительную информацию о программе YoloTD по соблюдению Раздела VI и порядке подачи претензии можно получить по телефону (530) 661-0816 или на сайте YoloTD по адресу http://www.yolobus.com
- Заявитель вправе подать претензию непосредственно в Федеральное управление общественного транспорта (FTA) через координатора программы по соблюдению Раздела VI по адресу FTA Office of Civil Rights, East Building, 5th Floor TCR, 1200 New Jersey Ave., S.E., Washington, D.C. 20590.
- Если вам нужна информация на другом языке, позвоните по номеру (530) 661-0816.



December 2025

Title VI List of Locations Where Title VI Notice Is Posted

The YoloTD Title VI Notice to the Public is currently posted at the following locations:

Exhibit 1.2 Locations Where Title VI Notice Is Posted

Location Name	Address	City/Community
YoloTD Main Offices	350 Industrial Way	Woodland, CA
County Fair Mall Transit Center	1264 E. Gibson Rd.	Woodland, CA
West Sacramento Transit Center	1100 Block West Capital Ave.	West Sacramento, CA
City of Davis City Hall	23 Russell Blvd.	Davis, CA
City of West Sacramento City Hall	1110 West Capitol Ave.	West Sacramento, CA
City of Winters City Hall	318 1st St.	Winters, CA
City of Woodland City Hall	300 1st St.	Woodland, CA
Yolo County Public Administration Office	625 Court St.	Woodland, CA
YoloTD Revenue Vehicles		
YoloTD and Yolobus Websites	yolotd.org; yolobus.com	

The YoloTD Title VI Notice to the Public, Complaint Procedure/Form, and program information are also provided on the Yolobus website at www.yolobus.com. The documents have been translated into Spanish, Russian, and Chinese (Mandarin).



Yolo County Transportation District
December 2025

This page intentionally blank

2. Title VI Complaint and Investigation Procedures and Form

Title VI Complaint and Investigation Procedures

Any person who believes that he or she, individually or as a member of any specific class of persons, has been subjected to discrimination on the grounds of race, color, or national origin with regard to any Yolo County Transportation District (YoloTD) transit service, program, or facility, may file a written complaint with YoloTD.

A complaint must be filed within 180 days after the date of the alleged discrimination, unless the time for filing is extended by YoloTD.

All complaints alleging discrimination should be submitted in writing directly to the YoloTD Title VI Program Administrator at the address listed below. The YoloTD Title VI Program Administrator or his/her designee shall be responsible for overseeing investigations and responses to complaints of discrimination.

Yolo County Transportation District
Attn: YoloTD Title VI Program Administrator/ Daisy Romero
Director of Transit Operations
350 Industrial Way
Woodland, CA 95776

All complaints should be completed and submitted on the YoloTD Title VI Complaint Form available online at www.yolobus.com, by phone request at (530) 402-2864, or in person at the YoloTD offices located at 350 Industrial Way, Woodland, CA 95776. Additional accessible formats of the form are also available.

At a minimum, all complaints filed must provide the following information:

- 1. Complainant's Name,
- 2. Complainant's Address,
- 3. Complainant's Phone Number,
- 4. Complainant's Email (if available),
- 5. Detailed description of complaint/incident,
- 6. Date of complaint/incident,
- 7. Time of complaint/incident,
- 8. Location of complaint/incident,
- 9. Route Number (if applicable),
- 10. Name(s) and contact information of witnesses (if applicable),
- 11. Any other information relevant to the complaint, and

12. Signature (with date) of person submitting complaint.

Complaints received with incomplete information may result in delayed investigations and responses. All complaints MUST be signed.

Within 10 business days of receiving the complaint, the YoloTD Title VI Program Administrator (YoloTD Director of Transit Operations) will review to determine if YoloTD has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by YoloTD.

If the complaint submitted is within YoloTD's jurisdiction and is complete, a case will be opened and a case/reference number and investigator will be assigned.

If necessary, an investigation will be conducted and completed within 30 days of the receipt of the formal complaint (30-Day Rule).

• If a time extension to the 30-Day Rule is required, the complainant will be notified in writing of the reason for the extension.

If additional information is required to resolve the case, YoloTD may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the Title VI Program Administrator investigator. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, YoloTD may administratively close the case.

A case may also be closed administratively if the complainant no longer wishes to pursue his/her case.

Following the investigation, the Title VI Program Administrator will issue one of two letters to the complainant:

- 1. Closure Letter; or
- 2. Letter of Finding (LOF).

A Closure Letter summarizes the complaint allegations and will state that there was no Title VI violation and that the case will be closed.

A Letter of Finding will summarize the complaint allegations and the investigation regarding the alleged incident. The LOF will also explain whether any disciplinary action, additional training of a staff member, or other action will occur.

If the complainant is unsatisfied with the decision, he/she has 30 days from the date of YoloTD's Closure Letter or the LOF to appeal to the YoloTD Executive Director or their designee. The complainant is entitled to review the denial, to present additional information and arguments, and to separation of functions (i.e., a decision by a person not involved with the initial decision to deny eligibility). The complainant is entitled to receive written notification of the decision of the appeal and the reasons for it.

The complainant may also file a complaint directly with the Federal Transit Administration by submitting the complaint in writing to the following address:

Title VI Program Coordinator FTA Office of Civil Rights East Building, 5th Floor – TCR 1200 New Jersey Ave., S.E. Washington, D.C. 20590.



Yolo County Transportation District
December 2025

This page intentionally blank.

Exhibit 2.1 Title VI Complaint Forms

	Yolo County Transportation District (YCTD)
nı.	Title VI Complaint Form Page 1 of 2
Pie	ease print clearly or type responses Section 1
1.	Name
2.	Address
3.	Phone Number: ()
4.	Email
5.	Do you require information in an accessible format?
	[] Large Print [] Audio (Audio tape/disc) [] TDD [] Braille [] Other specify:
6	Section 2 Are you filing this complaint on your own behalf? [] Yes* [] No
0.	*If you answered Yes please skip to Section 3.
7.	What is the name of the person for whom you are filing this complaint? Name:
8.	What is your relationship with this person?
	Relationship: Please explain why you have filed for a third party:
	[] I HAVE obtained permission to file this complaint on behalf of the person named in Question 7a. [] I HAVE NOT obtained permission to file this complaint on behalf of the person named in Question 7a.
	Section 3
11.	. I believe the discrimination I experienced was based on (check all which apply)
	[] Race [] Color [] National Origin
12.	. Date of alleged discrimination (mm/dd/yyyy)
13.	Please explain as clearly as possible what occurred and why you believe you were discriminated against. Describ all persons who were involved and provide contact inforamtion of the person(s) if available/known. Please also provide the names and contact information of any witnesses involved. If additional space is needed, please use the back of this form or attach pages as necessary.

	Yolo County Transportation District (YCTD) Title VI Complaint Form Page 2 of 2
	Section 4
	u previously filed a Title VI complaint with YCTD? [] Yes [] No
15. Have yo	u filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?
[] Yes	[] No* *If No, please skip to Section 5.
15.a	If Yes, Please indicate where you have filed this complaint:
	[] Federal Agency specify:
	[] State Agency specify:
	[] Local Agency specify:
	[] Federal Court specify:
	[] State Court: specify:
15b.	Please provide contact information for the agency and/or court where this complaint was filed.
150.	Name:
	Title:
	Agency: Address:
	7.10.07.05.05
	Phone Number: ()
	Email:
lease indic	Section 5 ate who you are filing this complaint against:
	[] City of West Sacramento [] City of Winters [] Other agency and/or person
[] City	
ou may at	ach any written materials or other information which you believe is relevant to your complaint.
Signature a	nd date are required below to complete the form.
Signature _	Date/

Yolo County Transportation District (YCTD)					
Formulario para Presentar Queja conforme al Título VI Página 1 de 2					
avor escribir sus respuestas en letra imprenta clara o a máquina Sección					
Nombre					
Dirección					
Número de teléfono ()					
Correo Electrónico					
¿Necesita usted información en un formato accesible ?					
[] Impresión Grande [] Audio (Cinta / Disco de Audio) [] TDD [] Braille [] Otro especifique:					
Sección 2					
¿Está usted presentando esta queja a nombre propio? [] Si* [] No *Si su respuesta es SI, por favor salte a la Sección 3.					
¿Cómo se llama la persona para quien usted está presentando esta queja? Nombre:					
¿Cuál es su relación con esta persona?					
Parentesco /relación: Sírvase explicar por qué usted está presentado la queja a nombre de un tercero:					
[] YO HE obtenido permiso para presentar esta queja a nombre de la persona nombrada en la pregunta 7					
[] YO NO HE obtenido permiso para presentar esta queja a nombre de la persona nombrada en la pregunta 7.					
Sección 3					
Creo que la discriminación que he experimentado se basó en (señale todas las que apliquen)					
[] Raza [] Color [] Nacionalidad de origen					
Fecha de la presunta discriminación (dd / mm / aaaa) / /					
Por favor explique lo más claramente posible lo que ocurrió y por qué cree usted que fue discriminado. Describa todas las personas que estuvieron involucradas y proporcione información de contacto de la persona(s) si la conoce/está disponible. Sírvase también proporcionar los nombres y la información de contacto de cualquier testigo(s) que estuviese presente. Si necesita más espacio, por favor utilice el reverso de este formulario o adjunte las páginas que sean necesarias.					

4. JHa nre	sentando usted anterior	mente una queja conforme al Título VI ante YCTD?	[]5[[] No
		mente esta queja ante otra agencia Federal, Estatal o		
Estatal?		nente esta queja ante otra agencia rederai, Estatai o	iocai, o ante aiguna	Corte rederal o
[] Sí	[] No*	*Si la respuesta es No, por favor salte a la Sección	5.	
15a.	Si la respuesta es Si,	por favor indique cuándo presentó esa queja:		
	[] Agencia Federal	Especifique:		
	[] Agencia Estatal	Especifique:		
	[] Agencia Local	Especifique:		
	[] Corte Federal	Especifique:		
	[] Corte Estatal:	Especifique:		
15b.	Nombre:	al información de contacto para la agencia y/o corte o		
	Cargo:			
	Agencia:			
	Dirección:			
	Número de teléfono	()		
	Correo electrónico:			
		Sección 5		
irvase indi	car contra quién está ust	ed presentando esta queja:		
		1.5	Otra agencia y/o pe	ersona
[] Ciud	ad de Davis [] Ciuda	d de Woodland [] Condado de Yolo esp	ecifique:	
Puede adiu	ntar cualquier material e	escrito o cualquier otra información que usted consid	dere relevante para	su queia.
acae aaja			, ,-	
se requiere	la firma v fecha a contir	nuación para completar el formulario.		
	, , , , , , , , , , , , , , , , , , , ,			
		Fecha	//	
irma				
irma			guiente dirección:	
	ntregue este formulario	completo personalmente o envíelo por correo a la sig		
or favor, e				
or favor, e	Transportation District			
or favor, e folo County	r Transportation District			

	优洛县交通区 (YCTD) 第六条投诉表第1页/共2页
请	清楚打印或键入回复
	第1部分
1.	姓名
2.	地址
3.	电话号码: ()
4.	电子邮箱
5.	您是否需要采用可获取格式之信息?
	[]大号字体 []音频(音频磁带/光盘) []TDD []盲文
	[]其他
	<i>请指明:</i>
6.	您是否代表您自己填写此投诉表? [] 是* [] 否
	*如果您回答是,请跳至第3部分。
7.	您为谁填写这份投诉表?
0	姓名: 您与此人是什么关系?
8.	窓与此人定什么关系? 美系:
9.	请说明您为第三方填写此表的原因:
	[] 我已经获得许可代表问题 7a 中指明之人员提交此投诉表。 [] 我尚未获得许可代表问题 7a 中指明之人员提交此投诉表。
	第3部分
11.	. 我认为我所遭受的歧视是基于 <i>(勾选适用的所有项)</i>
	[] 种族 [] 肤色 [] 国籍
12.	. 所指控的歧视日期(年/月/日)/
13	,请尽可能清楚地说明曾发生的情况以及您为何认为您受到了歧视。描述涉及的所有人员并提供此类人员 联系信息(如有/如您知晓)。另请提供所涉及的任何证人的姓名和联系信息。如果需要更多空间,请你 用此表格的背面或根据需要另附一页。

			t洛县交通区 (Y ≹投诉表第 2 页	
		35/\z	第4部分	(/ X 2 ×
	是否向 YCTD 提交过多			[]是 []否
15. 您是否	曾向任何其他联邦、	州或当地机构	的或任何联邦或州法	法院提交此投诉表?
[] 是			的答案为否,请跳	
15.a	如果是,请指明			
	[] 联邦机构	请指明:		
	[] 州机构	请指明:		
	[] 当地机构	请指明:	:	
	[] 联邦法院	请指明:	:	
	[] 州法院:	请指明:		
***		7. C = 44. 17. 14.	In (-b)+p+ + EV-	i Jihraha
15b.	请提供您提交此? 姓名:	反诉衣的机构	和/或法院之联系/	\lambda *
	职务:			
	机构:			
	地址:			
	电话号码: ()		
	电子邮箱:			
注	ナルがてまめれて	100	第5部分	
	!交此投诉表的投诉X[] 西萨克拉门托		[] 温特斯市	[] 其他机构和/或人员
I I YCII	L MIN SOUTH 110		[] 优洛县	请指明:
[] 戴维	斯市 [] 林地	包	()	7771-77
[] 戴维	斯市 [] 林北 [] 林北 [] [] [] [] [] [] [] [] [] [] [] [] []			7938-13
[] 戴维 您可附上您		岭的任何书面 。	材料或其他信息。	77755-73
[] 戴维 您可附上您	认为与您的投诉有约	岭的任何书面 。	材料或其他信息。	779 255-73
[] 戴维 您可附上您	认为与您的投诉有约	岭的任何书面 。	材料或其他信息。	日期//
(E) 戴维 您可附上您 为完成此表 3 音音 音 音 音 音 音 音 音 音 音 音 音 音 音 音 音 音 音	以为与您的投诉有名 · 您需要在下方签名 · 您需要在下方签名 过邮寄将填写完毕的 区第六条协调员 al Way	⋛的任何书面 3 并注明日期	材料或其他信息。	

	Управление общественного трансп		-
D	Бланк претензии касательно наруше	ния Раздела VI. Стр. 1 і	13 2
впиши	ите ответы разборчиво печатными буквами или напечатайте Раздел 1		
1. Им	ия и фамилия		
2. Ал			
_	омер телефона: ()		
	ектронная почта		
	м необходима информация в формате для людей с нарушениями слуха/эр	ения <i>г</i> [] Текстофон	[] Illouda Fondos
	Крупный шрифт [] Аудиозапись (аудиопленка или диск) Другое	Птекстофон	[] Шрифт Брайля
	эжите:		
	Pasgen 2	/18-8 /1W	
	н подаете эту претензию от своего имени? Сли вы ответили Даг, сразу переходите к разделу 3.	[]Да" []Не	T .
	к зовут человека, от имени которого вы подаете эту претензию?		
	ия и фамилия:		
	каких отношениях вы находитесь с этим человеком?		
	ношение: эксните, почему вы подаете претензию от имени третьего лица:		
J. 110	mentic, to temp out trigger to the certains of mineral type seets mage.		
10.0-			
	одтвердите, что вы получили разрешение ущемленного в правах лица на то		
	МНЕ ПРЕДОСТАВИЛИ разрешение подать эту претензию от имени лица, ук		
O	МНЕ НЕ ПРЕДОСТАВИЛИ разрешение подать эту претензию от имени лица	, указанного в ответе на вопр	oc 7a.
	Раздел 3		
	1 magain		
11 g c	считаю, что в отношении меня была проявлена лисуриминация на основан	ии Готивтьте все, что поин	sewwo)
	считаю, что в отношении меня была проявлена дискриминация на основан Расы [1] Цвета кожи [1] Национально		енимо)
U	Расы [] Цвета кожи [] Национально		пенимо)
[] 12. Да	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.лмг.гггг)	сти	
[] 12. Да 13. Об	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. гггг) бъясните насколько возможно четко, что произошло и почему вы считаете,	что вы подверглись дискрими	инации. Опишите всех, кто причастен
[] 12. Да 13. Об кэ	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.лмг.гггг)	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. гггг) бъясните насколько возможно четко, что произошло и почему вы считаете, этому случаю, и укажите контактную информацию этих людей, если она изв	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г.г	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. 2222) бъясните насколько возможно четко, что произошло и почему вы считаете, этому случаю, и укажите контактную информацию этих людей, если она изв идетелей этого случая. Если вам необходимо больше места, воспользуйте:	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых
[] 12. Да 13. Об кэ сви	Расы [] Цвета кожи [] Национально та происхождения предполагаемого случая дискриминации (дд.мм. 2222) бъясните насколько возможно четко, что произошло и почему вы считаете, этому случаю, и укажите контактную информацию этих людей, если она изв идетелей этого случая. Если вам необходимо больше места, воспользуйте:	что вы подверглись дискрим: вестна. Также укажите имена	инации. Опишите всех, кто причастен и контактную информацию любых

(4. Вы уже подавали в YCTO претензии касательно нарушения Раздела VI? []Да []Нет 15. Вы подали претензию в отношении данного случая в любое другое учреждение федерального уровня, уровня штата или местного уровня, или в любой федерального учреждение учреждение учреждение к разделу 5. 15.а Если Да, укажите, куда вы подали эту претензию: [] Федеральное учреждение укажите: [] Местное учреждение укажите: [] Федеральный суд учреждение [] Федеральный суд учреждение [] Суд штата укажите: [] Суд штата укажите: Должность: Учреждение: Адрес: Номер телефона: { 3-лектронная почта: Раздел 5 Укажите, на кого вы подаете претензию: [] YCTD [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо [] Администрация го[] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо [] Администрация го[] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо [] Администрация го [] Администрация города Вест-Сакраменто [] Администрация округа Йоло укажите: Вы можете прилонить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, миеет к ней отношение.		вланк прет	ензии касат	ельно нарушения Раздела \ Раздел 4	л. стр. 2 из	2
в любой федеральный суд или суд штата? [] Да	14. Вы уже	подавали в YCTD претензии касатель	но нарушения		[]Да	[] Нет
Да			случая в любое	е другое учреждение федерального	уровня, уровн	я штата или местного уровня, или
Если Да, укажите, куда вы подали эту претензию: [] Федеральное учреждение укажите: [] Учреждение штата укажите: [] Местное учреждение укажите: [] Федеральный суд укажите: [] Федеральный суд укажите: [] Суд штата укажите: [] Суд штата укажите: 15b. Укажите контактную информацию управления и (или) суда, куда была подана эта претензия. Имя и фамилия: Должность: Учреждение: Адрес: Номер телефона: {			*Если Нег	m, coasy neperonute v pasneny 5.		
Туреждение штата						
Тементие учреждение		[] Федеральное учреждение	укажите:			
Температьный суд унажите:		[] Учреждение штата	укажите:			
Тодината		[] Местное учреждение	укажите:			
15b. Укажите контактную информацию управления и (или) суда, куда была подана эта претензия. Имя и фамилия: Должность: Учреждение: Адрес: Номер телефона: () Электронная почта: Раздол 5 Укажите, на кого вы подаете претензию: [] YCTD [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо (ражите): [] Администрация го [] Администрация Вудленда [] Администрация округа Йоло (укажите): Вы можете приложить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Нобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись Дата		[] Федеральный суд	укажите:			
Имя и фамилия: Должность: Учреждение: Адрес: Номер телефона: () Электронная почта: Раздел 5 Укажите, на кого вы подаете претенвию: [] УСТО [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Администрация го[] Администрация вудленда [] Администрация округа Йоло укажите: Вы можете приложить к своей претенвии любые письменные материалы или другую информацию, которая, как вы считаете, меет к ней отношение. Нобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись		[] Суд штата	укажите:			
Должность: Учреждение: Адрес: Номер телефона: { } Электронная почта: Раздел 5 Укажите, на кого вы подаете претенвию: [] УСТО [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Администрация го[] Администрация Вудленда [] Администрация округа Йоло укажите: Вы можете приложить к своей претенвии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Вы можете приложить к своей претенвии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Вобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись	15b.	Укажите контактную информацик	о управления и	(или) суда, куда была подана эта пр	ретензия.	
Учреждение: Адрес: Номер телефона: {						
Адрес: Номер телефона: { Номе						
Номер телефона: { Электронная почта: Раздел 5						
Электронная почта: (Кажите, на кого вы подаете претензию: [] YCTD [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо укажите: [] Администрация го [] Администрация Вудленда [] Администрация округа Йоло укажите: Вы можете приложить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Нтобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись						
Раздел 5 (Кажите, на кого вы подаете претензию: [] YCTD [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Администрация города Уинтерс [] Администрация города Уинтерс [] Администрация округа Йоло укажите: Вы можете приложить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Втобы завершить заполнение бланка, необходимо поставить подпись и дату ниже. Подпись Подлись Дата Подайте заполненный бланк лично или отправьте почтой по адресу: Folo County Transportation District Title VI Coordinator 350 Industrial Way						
Гадминистрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо [] Администрация города Уинтерс [] Другое учреждение и (или) лицо укажите: Вы можете приложить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Втобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись Подлись Подлись Дата Подайте заполненный бланк лично или отправьте почтой по адресу: folo County Transportation District Title VI Coordinator 350 Industrial Way		электронная почта:		Page 5		
[] YCTD [] Администрация города Вест-Сакраменто [] Администрация города Уинтерс [] Другое учреждение и (или) лицо укажите: Вы можете приложить к своей претензии любые письменные материалы или другую информацию, которая, как вы считаете, мнеет к ней отношение. Втобы завершить заполнение бланка, необходимо поставить подлись и дату ниже. Подлись	Укажите, на	кого вы подаете претенвию:				
Подайте заполненный бланк лично или отправьте почтой по адресу: folo County Transportation District Title VI Coordinator 350 Industrial Way	[] Адмі	инистрация го [] Администрация Вуд приложить к своей претензии любь	одленда 1		,	-
Подайте заполненный бланк лично или отправьте почтой по адресу: folo County Transportation District Title VI Coordinator 350 Industrial Way	[] Адмі Вы можете имеет к ней	инистрация го [] Администрация Вуд приложить к своей претензии любь ѝ отношение.	уленда ые письменные	: материалы или другую информас	,	-
folo County Transportation District Title VI Coordinator 850 Industrial Way	[] Адмі Вы можете имеет к неї Чтобы заве	инистрация го [] Администрация Вуд приложить к своей претензии любь ѝ отношение.	уленда ые письменные	: материалы или другую информас	цию, которая, г	-
350 Industrial Way	[] Адмі Вы можете имеет к ней	инистрация го [] Администрация Вуд приложить к своей претензии любь ѝ отношение.	уленда ые письменные	: материалы или другую информас	цию, которая, г	-
· ·	() Адми Вы можете имеет к ней Чтобы заве	инистрация го [] Администрация Вуд приложить к своей претензии любь й отношение. пршить заполнение бланка, необходи	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	Вы можете имеет к ней Чтобы заве Подпись _ Подайте за Yolo County	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. принть заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	Вы можете имеет к ней чтобы заве Подпись _ Подлись _ 100 County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	Вы можете имеет к ней чтобы заве Подпись _ Подлись _ 100 County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адми Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адми Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-
	() Адмі Вы можете имеет к неі Чтобы заве Подпись _ Подайте за Yolo County 350 Industri	инистрация го [] Администрация Вуд прилонить к своей претензии любь й отношение. пршить заполнение бланка, необходи полненный бланк лично или отправы Transportation District Title VI Coordin al Way	имо поставить те почтой по ад	: материалы или другую информац подлись и дату ниже.	цию, которая, г	-

3. Summary of Complaints, Investigations, and Legal Actions

Per FTA Circular 4702.1B, "all recipients are required to prepare and maintain a list of any of the following that allege discrimination on the basis of race, color, or national origin":

- Active investigations conducted by FTA and entities other than FTA,
- Lawsuits, and
- Complaints naming the recipient (i.e., Yolo County Transportation District (YoloTD), Yolobus, and/or member jurisdictions).

To date, neither YoloTD, its member jurisdictions, nor the Yolobus program, has been subject to any Title VI investigations, Title VI complaints, or Title VI lawsuits.

YoloTD staff will track all concerns and/or complaints received and will conduct an appropriate investigation based on the information received from the complainant (see Section 2 for further detail on investigation procedures). The following matrix will be utilized by YoloTD staff to internally track and report any and all future incidents.

Exhibit 3.1 Title VI Investigations, Lawsuits and Complaints Summary Table

			•	
Case / Reference Number	Date MM/DD/YYYY (Month/Day/Year)	Summary (Include basis of complaint: race, color, or national origin)	Current Status	Action(s) Taken
		Active Investigations		
XXX				
XXX				
	•	Lawsuits		
xxx				
xxx				
		Complaints		
XXX				
xxx				



Yolo County Transportation District
December 2025

This page intentionally blank.

4. Public Participation Plan

The Yolo County Transportation District (YoloTD) has developed this Public Participation plan as part of its Title VI Program. YoloTD is committed to ensuring it provides equal and equitable access to its services throughout Yolo County, its communities, and neighboring Sacramento and Vacaville in the safest and most cost-effective manner possible. Through a combination of input and insight from community stakeholders, and YoloTD and Yolobus staff, YoloTD has enhanced its methodologies of reaching the public within its service area and will be able to further refine its strategies in the future.

Approach to Public Participation

The public participation process should be considered at the earliest stages of any YoloTD project or service enhancement which may impact the surrounding communities, existing riders, and potential riders. As transit-related services and projects vary in scope and goals, the public participation process should be tailored to most effectively assist each. The following process outlines tools and strategies to ensure that public input is invited and all foreseeable impacts to the service area communities are considered.

YoloTD has developed prioritized categories of projects which guided the development of minimum public participation requirements. During the initial planning phase of each transit-related project or major service revision, YoloTD staff will identify into which level the project falls and develop a tailored participation plan accordingly. At any time during a project's development and/or implementation process, the project may be reclassified to a higher level if YoloTD staff deems appropriate. The levels of public participation are presented below.

Baseline – Routine service, route, schedule, and system enhancements and revisions. Also includes short-term projects (less than one year in duration) where potential impacts to YoloTD and its customers should be considered during planning phases.

Examples include minor revisions to fixed-route schedules and route alignments or stop closures due to construction and/or events. Also includes updates to service branding and fare media and collateral.

Moderate – Projects involving a year or longer of development and/or implementation where impacts to existing and future riders must be considered.

Examples include development and implementation of new/expanded services, development of Short Range Transit Plans, Bus Stop Infrastructure Plans, Marketing Plans, and facility/storage construction projects, etc. Any project within this level to be conducted by a third-party (i.e., consultant or contractor) will include public participation requirements and criteria as part of the RFP or RFQ process.

High – Projects involving multiple years of development and/or implementation where impacts to existing and future riders must be considered.

Examples include Comprehensive Operational Analyses, development and construction of transit center/facilities, transit system redesign (complete overhaul of existing system and operations), transition of administration of services, etc. Any project within this level to be conducted by a third-party (i.e., consultant or contractor) will include public participation requirements and criteria as part of the RFP or RFQ process.

Outreach Requirements and Activities

The following activities are intended to serve as guidelines for each level of outreach to ensure existing and future riders of YoloTD services are provided with equal access and opportunity to participate in transit and transportation planning.

Baseline Level – Minimum Outreach

- Notice for public events may include car cards (bulkhead notices), posters, email alerts, media releases to local papers, social media posts, including paid social media posts as funding allows.
 - o Any notice for a public event will be posted at least one week prior to said event.
- Notices may be posted at the YoloTD Main Office headquarters, onboard service vehicles, at bus stops/shelters as deemed appropriate, and at key community centers with whom YoloTD has a relationship.
- Whenever possible, information regarding public participation opportunities will also be posted on the YoloTD website and social media at least two weeks prior to a public event.
- Comments will be accepted at public outreach events, both in-person and via remote participation (eg zoom), and by email, mail, and phone to ensure that all populations have the opportunity to participate.

Moderate Level – Minimum Outreach

- All applicable Baseline Level elements are included within Moderate Level projects.
- Unique notices/fliers will be developed and posted a minimum of ten calendar days in advance for the following outreach activities (as deemed appropriate for each project):
 - o Focus group participation,
 - Stakeholder discussions,
 - o Community surveying efforts, and
 - Customer survey efforts.
- Where more than one workshop or meeting open to the public is planned, the workshops shall
 be scheduled throughout multiple day-parts (i.e., mornings, afternoons, and evenings) as funding
 and resources allow to maximize opportunity for participation.
- Public participation events shall be held in central locations within walking distance of fixedroutes stops whenever feasible. Remote participation options (eg Zoom) will be available.

December 2025

 Materials may be developed specifically for public participation including FAQ sheets, presentation slides, newsletters, and media releases.

High Level – Minimum Outreach

- All applicable Moderate Level elements are included within High Level projects.
- YoloTD shall conduct expanded outreach to community stakeholders and its member partners.
- YoloTD shall involve its established transit-oriented committees (Technical Advisory Committee and Citizen's Advisory Committees) to guide the development and implementation of the project and public participation.
- YoloTD shall expand regional entity participation, including but not limited to Sacramento Area Council of Governments (SACOG), Unitrans, and the Transit Coordinating Committee (TCC), by seeking comments and participation in project meetings and relevant planning activities.

Currently, Spanish, Russian, Chinese (Mandarin), Other Indo-European, and Other Asian and Pacific Island are the only quantifiable "Safe Harbor" languages within YoloTD's service area which identify residents as limited in English proficiency. As Spanish LEP persons account for nearly 54 percent of all LEP persons in Yolo County, efforts will be made to ensure Spanish-language notices are available to potential customers throughout the service area. Safe Harbor documents will be translated and available in all YoloTD will continue assessing the language needs of citizens in its service area through its Language Assistance Plan. Should another population with limited English proficiency reach or surpass population levels as defined by the FTA Title VI Circular (currently five percent of the total service area population or 1,000 persons, whichever is less), YoloTD will reassess this element of its Title VI program and the strategies presented below.

Outreach Methods for Engaging Minority and Limited English Proficient Populations

Baseline Level – Minimum Minority Outreach

- Notices will be translated into Spanish, or LEP-specific notices will be developed and posted alongside English notices.
- Spanish-language notices will be posted on all revenue vehicles and at bus shelters that have been identified as key destinations of Limited English Populations (LEP), if such information exists.
- Event information on the YoloTD website will be posted in English and Spanish.
- YoloTD will distribute event information to community groups and agencies that work with LEP populations, if such contacts exist.
- As identified in its Language Assistance Plan, YoloTD has developed procedures for the use of interpretation/translation services by phone to provide language assistance for customers and callers that are non- or Limited-English speaking.
- Spanish interpretation or translation at any public meetings or workshop will be provided by YoloTD staff as available.

December 2025

• When it is deemed appropriate or necessary, YoloTD will ensure non-English-language interpretation in additional languages is made available.

Moderate Level - Minimum Minority Outreach

- All applicable Baseline Level elements are included within Moderate Level projects.
- YoloTD will continue cultivating relationships with community agencies that serve LEP populations.
- Public outreach events may include attending existing community meetings and gatherings, such
 as school meetings, farmers markets, faith-based events, and other community activities, in order
 to invite participation from LEP populations who are not likely to attend YoloTD-hosted public
 events.

High Level – Minimum Minority Outreach

- All applicable Moderate Level elements are included within High Level projects.
- Translated notices will be sent to Spanish-language magazine, newspapers, and/or radio stations as they are identified.
- YoloTD will ensure that non-English-language interpretation will be available at any public meeting or workshop associated with a High Level project as deemed appropriate and necessary.

4a. Summary of Completed Outreach Efforts

There are currently two primary modes of outreach conducted by YoloTD with respect to the Yolobus program, recurring and as needed. Recurring outreach efforts focus on the sustaining and developing long-term relationships built with local organizations and communities, while ad hoc outreach focuses on supporting and achieving near-term goals such as improving ridership, advising of route modifications/detours, and promoting enhancements to service provision (such as the recent introduction of free youth fares). In addition, extensive additional marketing and promotion has been developed and implemented in recent months with respect to the introduction of a pilot rural microtransit project.

Recurring Outreach Efforts

- Service information presentations Presented to multilingual audiences throughout the service area, with primary focuses on providing information on how to access and utilize available services.
- Senior centers Regular visits to local senior centers to deliver supplies of service brochures and large-format posters/notices.
- Hospitality-centered outreach YoloTD has worked with local vendors throughout its service area to supply local hotels and hospitality businesses with service information and brochures as requested.
- Educational institutions YoloTD works closely with regional partner Unitrans, Los Rios Community College, and Yuba Community College. These partnerships include regular site/field visits and delivery of service brochures, promotional campaign notices, and promotional materials. Further, YoloTD

works with local elementary, secondary, and post-secondary education centers to distribute and promote service information.

- o Local elementary/middle schools
- o Local high schools
- o Local Community Colleges (Los Rios Community College, Yuba Community College)
- o Local Universities (UC Davis, Sacramento State)
- Unmet needs hearings Annual hearings are facilitated by SACOG to identify unmet transit needs within the region. Any identified unmet transit needs deemed reasonable to meet within their service area are prioritized for implementation by YoloTD.
- Media releases Release regularly to local newspapers and media contacts. Releases are made more frequently if in conjunction with an event or promotional campaign.
- Social Media YoloTD maintains social media accounts to promote services, advise of service changes, and receive feedback from customers. Social media sites we use include Facebook, Twitter, and Instagram.
- Real time information: We use our own Yolobus Alert system to inform subscribers via text message
 or email about outreach/engagement opportunities as well as real-time bus information such as
 service disruptions.
- Community event participation YoloTD participation ranges from direct involvement in the event and distribution of promotional items and materials to assistance in promoting and coordinating events.
- Info-post maintenance/updates YoloTD routinely inspects and assesses for repair/improvement, information available at bus stops. Notices regarding service disruptions and detours are also posted in advance to notify customers of upcoming changes.

Completed As-Needed Outreach Efforts

- System Changes Occur as necessary after obtaining insight from YoloTD staff, local stakeholders, and professional consultation.
 - o Alignment Changes YoloTD has not recently updated route alignments, though when such modifications occur, the District distributes media release(s) informing residents throughout the service area. YoloTD is currently in the process of finishing a new Short Range Transit Plan that will result in several significant route realignments. These proposed realignments are the result of significant public outreach efforts including surveys made available in English, Spanish, and Russian. Service brochures are revised and distributed throughout the service area and posted to the YoloTD website in the event of realignments.
 - o Schedule Changes YoloTD has made various schedule adjustments throughout the past three years, including service restorations for express routes and local West Sacramento routes that had reduced service from the COVID-19 pandemic. During such adjustments, schedules are revised, updated, and distributed to local and regional partner organizations. A promotional

campaign was developed and implemented which included a media release, onboard notices, notices posted at the YoloTD main office, and updating bus stop info-posts and kiosk displays.

- o New Services YoloTD launched the Yolobus Urban-Rural (YOUR) Ride microtransit service in Knights Landing in August 2019. The service was expanded to Winters in 2020. In 2023, the program was expanded to Woodland and relaunched as BeeLine. Extensive promotion of the service was conducted including various media campaigns, social media integration, and other promotional activities. All service information is available in English/Spanish (the predominant LEP language in the BeeLine eligibility zones) and bilingual assistance is available through Yolobus customer service representatives.
- Bus Stop Improvements YoloTD regularly inspects and maintains existing bus stop amenities. This maintenance is done in conjunction with member jurisdictions and their respective public works and planning departments. Installation of new or expansion bus stops and amenities is done following a local review with the member jurisdiction where the new stop is to be located, to ensure installation is feasible and practical. A comprehensive bus stop assessment was completed in 2023 and is updated regularly. Future bus stop improvements will also consider the location of LEP and minority populations to ensure compliance with Title VI.
- Surveys YoloTD conducts regular and annual customer surveys to ensure the needs of not only
 existing customers, but potential customers are being reviewed and addressed. Survey data collected
 varies and includes information on customer fares, fare media, trip planning, and origin/destination
 information. In addition, YoloTD completes monthly, and annual National Transit Database (NTD)
 reports, and is currently completing a triennial NTD sample collection to ensure accuracy in data being
 reported.
- Travel Training Working with its operations contractor (currently Transdev) YoloTD has provided travel training services throughout its service area. These efforts include tailored service information to the target audience (i.e., seniors) and may also include demonstrations of service vehicles and/or equipment. Translation of travel training information is provided as requested/necessary. Spanish translation is conducted primarily by YoloTD staff, Russian and Chinese (Mandarin) by volunteers from the travel training partner organization. YoloTD also works closely with the Davis Community Transit program to coordinate training sessions and maximize value of available resources.

5. Language Assistance Plan (LAP)

This Language Assistance Plan was developed concurrent with the Yolo County Transportation District (YoloTD) Title VI Program Update to ensure YoloTD services are accessible to Limited English Proficient (LEP) individuals. Title VI of the 1964 Civil Right Act is one of two federal mandates that guarantee the provision of meaningful access to federally-funded services for LEP individuals:

- Title VI of the 1964 Civil Right Act prohibits federally funded agencies from discriminating against individuals based on race, color, and national origin and includes meaningful access to LEP customers.
- President's Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000), instructs federal agencies to improve access to services by mandating that any federally conducted or assisted programs of activities (e.g. recipients of federal funding) must provide meaningful access to LEP customers.

The YoloTD Title VI Program Update was prepared in November 2025 in accordance with FTA Circular 4702.1B, Title VI Requirements and Guidelines for Federal Transit Administration Recipients, October 1, 2012.

The YoloTD Title VI Program Administrator is:

Daisy Romero
Director of Transit Operations
Yolo County Transportation District
350 Industrial Way
Woodland, CA 95776

Email: dromero@YoloTD.org

Phone: (530) 402-2864

Additional information regarding the YoloTD Title VI Program is available at www.yolobus.com.

Limited English Proficiency (LEP) Populations

LEP populations are defined in FTA's Circular 4702.1B as "persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English." For the purposes of this program, LEP populations are defined as individuals who speak a language other than English and speak English less than "very well" as reported in table C16001 of the American Community Survey (ACS). Estimating the number and proportion of LEP individuals that may be encountered by YoloTD will help identify the populations covered by the USDOT's Safe Harbor Provision. This provision stipulates that if an LEP group speaking a given non-English language constitutes five percent or 1,000 persons, whichever is less, of the total population of persons likely to be encountered by transit services, then the service provider must make vital written materials available to speakers of that language.

YoloTD Service Area and Services

The Yolo County Transportation District serves Yolo County (including unincorporated communities), the Cities of Davis, West Sacramento, Winters, and Woodland, as well as the neighboring Cities of Sacramento in Sacramento County, and Vacaville in Solano County. Further, YoloTD is currently the only public transit operator which provides regular fixed-route service to and from Sacramento International Airport. Located in northern California, the majority of the service area is home to agricultural/rural geographies. As the service area approaches City cores and Sacramento, population densities increase and take on a more urban look and feel. The YoloTD service area is accessible via Interstate 5 which connects it to Sacramento and communities further north and south. Interstate 80 connects the Cities of Sacramento, West Sacramento, and Davis, as well as communities further east and west. Interstate 505 connects I-5 to I-80 in western Yolo County. State Route 16 connects Woodland to county communities further west, including Capay, Esparto, Madison, and the Yocha Dehe Wintun Nation. State Route 113 provides connections between Woodland and Davis.

YoloTD is administered by a five-member Board, comprised of the five member jurisdictions:

- County of Yolo
- City of Davis
- City of West Sacramento
- City of Winters
- City of Woodland

The Board also includes two Ex-Officio members (University of California Davis, and Caltrans).

YoloTD operates Yolobus services which include 17 traditional fixed-routes and complementary paratransit services (Yolobus Special). Fixed route service is provided nearly 18 hours a day, seven days a week, 365 days a year and consists of a mix of intercity, local, and express routes. After the recent launch of YoloTD's expanded Microtransit service BeeLine in September 2023, the demand response service now serves local trips in Woodland and Winters as well as trips to and from Woodland for the rural towns of Yolo and Knights Landing. YoloTD provides over 600,000 trips annually across more than 100,000 revenue hours, constantly working towards improving service efficiency and effectiveness. YoloTD is headquartered at its Woodland office located at 350 Industrial Way, Woodland, CA 95776.

Exhibit 5.1 YoloTD Fleet List

Vehicle Count	Veh. No.	Make	Model	Year	Fuel	Size	Status	Location
1	729	Orion	VII	2008	CNG	40'	00S	WDLD
2	730	Orion	VII	2008	CNG	40'	Active	WDLD
3	731	Orion	VII	2008	CNG	40'	Active	WDLD
4	732	Orion	VII	2008	CNG	40'	00S	WDLD
5	734	Orion	VII	2008	CNG	40'	00S	WDLD
6	735	Orion	VII	2008	CNG	40'	00S	WDLD
7	736	Orion	VII	2008	CNG	40'	Active	WDLD
8	739 741	Orion	VII	2008 2008	CNG	40'	Active	VDLD
9 10	741	Orion	VII VII	2008	CNG	40°	Active Active	VDLD
11	743 744	Orion	VII	2008	CNG CNG	40'		VDLD
12	745	Orion Orion	VII	2008	CNG	40'	Active Active	WDLD WDLD
13	746	Orion	VII	2008	CNG	40'	Active	WOLD
14	748	Orion	VII	2008	CNG	40'	Active	WDLD
15	750	Orion	VII	2008	CNG	40'	Active	WOLD
16	751	Orion	VII	2008	CNG	40'	Active	WOLD
17	5701	MCI	V"	2010	Diesel	45'	Active	WDLD
18	5702	MCI		2010	Diesel	45'	Active	WOLD
19	5703	MCI		2010	Diesel	45'	008	WOLD
20	5705	MCI		2010	Diesel	45'	Active	WOLD
21	5706	MCI		2010	Diesel	45'	Active	WOLD
22	1701	Gillig	G27D102N4	2017	CNG	40'	Active	WOLD
23	1702	Gillig	G27D102N4	2017	CNG	40'	Active	WOLD
24	1703	Gillig	G27D102N4	2017	CNG	40'	Active	WOLD
25	1704	Gillia	G27D102N4	2017	CNG	40'	Active	WDLD
26	1705	Gillig	G27D102N4	2017	CNG	40'	Active	WDLD
27	1706	Gillia	G27D102N4	2017	CNG	40'	Active	WDLD
28	1707	Gillig	G27D102N4	2017	CNG	40'	Active	WDLD
29	1708	Gillig	G27D102N4	2017	CNG	40'	Active	WDLD
30	1709	Gilliq	G27D102N4	2017	CNG	40'	Active	VDLD
31	1801	Gilliq	G27D102N5	2018	CNG	40'	Active	VDLD
32	1802	Gillig	G27D102N6	2018	CNG	40'	Active	VDLD
33	1803	Gilliq	G27D102N7	2018	CNG	40'	008	WOLD
34	1804	Gillia	G27D102N8	2018	CNG	40'	008	VDLD
35	1805	Gillia	G27D102N9	2018	CNG	40'	Active	WDLD
36	1806	Gillig	G27D102N10	2018	CNG	40'	Active	WDLD
37	1807	Gillig	G27D102N11	2018	CNG	40'	Active	WDLD
38	1808	Gillig	G27D102N12	2018	CNG	40'	Active	WDLD
39	1901	Gillig	G27D102N13	2019	CNG	40'	Active	WDLD
40	1902	Gillig	G27D102N14	2019	CNG	40'	008	WDLD
41	1903	Gillig	G27D102N15	2019	CNG	40'	Active	WDLD
42	1904	Gillig	G27D102N16	2019	CNG	40'	Active	WDLD
43	1905	Gillig	G27D102N17	2019	CNG	40'	Active	WDLD
44	1906	Gillig	G27D102N18	2019	CNG	40'	Active	WDLD
45	1907	Gillig	G27D102N19	2019	CNG	40'	Active	WDLD
46	1908	Gillig	G27D102N20	2019	CNG	40'	Active	WOLD
47	1916	Proterra		2019	BE	40'	00S	WDLD
48	1917	Proterra		2019	BE	40'	00S	WDLD
49	1918	Proterra		2019	BE	40'	00S	WDLD
50	1919	Proterra		2019	BE	40'	00S	WDLD
51	1920	Proterra		2019	BE	40'	00S	WDLD
52	1921	Proterra		2019	BE	40'	00S	WDLD
53	2501	Gillig		2025	CNG	40'	00S	WDLD
54	2502	Gillig		2025	CNG	40'	008	WDLD
55	2503	Gillig		2025		40'	008	VDLD
	2505	anny		2025	CNG	70	003	WOLD

Exhibit 5.1 YoloTD Fleet List (continued)

December 2025

	Yeh. No.	Make	Model	Year	Fuel
56	1621	El Dorado	Aero	2016	Diesel
57	1622	El Dorado	Aero	2016	Diesel
58	1623	El Dorado	Aero	2016	Diesel
59	1624	El Dorado	Aero	2016	Diesel
60	1625	El Dorado	Aero	2016	Diesel
61	1626	El Dorado	Aero	2016	Diesel
62	1627	El Dorado	Aero	2016	Diesel
63	1628	El Dorado	Aero	2016	Diesel
64	1629	El Dorado	Aero	2016	Diesel
65	1630	Glaval		2020	Diesel
66	1631	Glaval		2020	Diesel
67	1632	Glaval		2020	Diesel
68	1633	Ford	Transit	2023	Gas
69	1634	Ford	Transit	2023	Gas
70	1635	Ford	Transit	2023	Gas
71	1636	Ford	Transit	2023	Gas
72	1637	Dodge	ProMaster	2023	Gas
73	1638	Dodge	ProMaster	2023	Gas
74	1639	Dodge	ProMaster	2023	Gas
75	1640	Dodge	ProMaster	2023	Gas

Language Assistance Goals

One of the overarching goals of YoloTD's Title VI Program is to provide meaningful access for LEP customers to YoloTD services, information, and materials by developing a Language Assistance Plan and by regular evaluation of the developed methods and strategies.

Service Area Demographics

The service area demographic analysis describes Title VI-protected populations residing within YoloTD's service area, including their approximate size and geographic distribution. Title VI-protected populations within the YoloTD service area include racial minorities and LEP persons. Specific groups considered include:

- 1. Latino Residents
- 2. LEP Populations
 - Chinese
 - Russian
 - Spanish
 - Other Indo-European
 - Other Asian and Pacific Island

The American Community Survey (ACS) provides information at various levels on multiple topics. For the purposes of this Title VI program, our assessment utilized the population estimates provided in Yolo County and applicable census tracts (i.e., those tracts with YoloTD service) located within the Cities of Sacramento and Vacaville. A listing of applicable Census Tracts is presented in Exhibit 5.2. Data from ACS 2023 5-year estimates was used as it is the most recent available 5-year estimate data at the census tract level for the metrics being assessed. For population and Race/Ethnicty data displayed in Exhibits 5.3, 5.6,

and 5.7, data from table DP05 was acquired via data.census.gov. For data on LEP populations displayed in Exhibits 5.4, 5.5, 5.8, 5.9, 5.10, and 5.11, data from tables C16001 was acquired via data.census.gov. It should be noted in Exhibit 5.3 that the Hispanic/Latino population is exclusive from the other races. LEP population data totals represent the population over the age of 5, while race/ethnicity population data totals represent all residents.

Exhibit 5.2 YoloTD Service Area Census Tracts

Service Area Census Tracts							
Yolo County (All)		Yolo County (All) Sacramento County (City of Sacramento)					
101.01	106.08	3	2529.04				
101.02	107.01	4	2529.11				
102.01	107.03	5	2529.12				
102.03	107.04	6	2531.05				
102.04	108	7					
103.02	109.01	8					
103.1	109.02	11.01					
103.12	110.01	12					
104.01	110.02	13					
104.02	111.01	14					
105.01	111.02	15					
105.05	111.03	17					
105.08	112.03	18					
105.09	112.04	19					
105.1	112.05	20					
105.11	112.06	21					
105.12	113	22					
105.13	114	23					
106.02	115	26					
106.05		27					
106.06		53.01					
106.07		71.01					

Exhibit 5.3 shows a breakdown of race and ethnicity in the YoloTD service area. Every geographic area in the service area has a plurality of white residents except for Woodland, where Hispanic/Latino residents make up the largest ethnic group. Hispanic/Latino residents are the largest non-white ethnic group in every geographic area of the service area except Davis, making up close to 30% of the overall service area. Davis has the largest Asian population in the service area, with almost a quarter of residents in the city identifying this way. The portions of Sacramento and Solano County served by YoloTD have the highest Black or African American populations within the service area, with 6.4 and 6.6 percent of residents in these areas identifying as Black or African American.

Exhibit 5.3 Racial Breakdown of Total Population of Service Area

Race or Ethnicity Hispanic or Latino	Davis		West Sacramento		Winters		Woodland		Yolo County Unincorporated		Sacramento County Service Area		Solano County Service Area		Percent of Full Service Area	Full Service Area
	10,180	15.2%	18,507	34.0%	3,557	47.7%	30,466	49.7%	9,637	34.7%	14,849	20.8%	6,459	22.4%	29.4%	93,657
White	33,991	50.9%	22,396	41.1%	3,628	48.7%	21,339	34.8%	12,367	44.5%	39,811	55.6%	14,615	50.7%	46.6%	148,150
Black or African American	1,574	2.4%	2,070	3.8%	34	0.5%	1,064	1.7%	622	2.2%	4,554	6.4%	1,917	6.6%	3.7%	11,835
American Indian/Alaskan Native	209	0,3%	245	0.4%	0	0.0%	314	0.5%	124	0.4%	143	0.2%	54	0.2%	0.3%	1,089
Asian	15,964	23.9%	6,867	12.6%	28	0.4%	4,866	7.9%	3,843	13.8%	6,539	9.1%	3,741	13.0%	13.2%	41,849
Native Hawaiian/Pacific Islander	268	0.4%	202	0.4%	11	0.1%	361	0.6%	0	0.0%	901	1.3%	89	0.3%	0.6%	1,832
Some Other Race	408	0.6%	506	0.9%	9	0.1%	178	0.3%	87	0.3%	645	0.9%	135	0.5%	0.6%	1,968
Two or More Races	4,207	6.3%	3,703	6.8%	186	2.5%	2,668	4.4%	1,096	3.9%	4,098	5.7%	1,833	5.4%	5.6%	17,791
Total Population	66,801		54,496		7,453		61,256		27,776		71,540		28,843		100	318,165

Source: American Community Survey 2023 (5-Year Estimate)

As the American Community Survey data in Exhibit 5.4 presents, over 69 percent of YoloTD service area residents speak only English at home, a 4% increase from 2021. The limited English population within the YoloTD service area comprises 10.6 percent of the total population, which has remained relatively consistent through the past decade. With respect to those indicating speaking English "less than very well," 17,387 spoke Spanish, representing the largest LEP population in the service area by far at 54 percent of the total LEP population and 5.7 precent of the total population in the service area. The other LEP populations with populations above 1000 individuals or 5 percent of YoloTD's service area are Chinese (Incl. Mandarin, Cantonese), followed by Other Indo-European languages, Russian, and Other Asian/Pacific Island languages. "Other Indo-European" and "Other Asian/Pacific Island" are aggregate language categories that include several languages and cannot be disaggregated at the county or census tract level for data collected after 2015.

December 2025

Exhibit 5.4 Languages Spoken at Home

	Total Service Area					
	Population	Percent of total				
Total Service Area	303,373					
Total Speaking Only English	209,532	69.1%				
Total Speak Language Other Than English	93,841	30.9%				
Total Speak English Less Than "Very Well"	32,088	10.6%				

Speak English Less Than "Very Well" - Detail	Population	Percent of total
Spanish	17,387	5.7%
Russian/Slavic	2,176	0.7%
Chinese (Incl. Mandarin, Cantonese)	4,971	1.6%
Other Asian/Pacific Islander	1,803	0.6%
Other Indo-European	2,966	1.0%

Source: American Community Survey 2023 (5-Year Estimate)

Exhibit 5.5 shows a detailed geographic breakdown of the LEP populations in YoloTD's service area that meet the Safe Harbor provision threshold. All portions of the service area besides the city of Davis have the Spanish speaking LEP population as the highest share of their LEP residents. West Sacramento, Woodland, Winters, and unincorporated Yolo County have the highest share of Spanish speaking LEP individuals, at 8.7 percent, 14.1 Percent, 12.1 percent, and 8.1 percent respectively. West Sacramento has the vast majority of Russian/Slavic language speaking LEP individuals, with 1,794 of the 2,176 in the service area residing in the city. The city of Davis and the portion of Sacramento County served by YoloTD have the majority of Chinese speaking LEP individuals, with the two jurisdictions combined housing 3,768 of the service area's total Chinese LEP population of 4971. LEP individuals speaking other Indo-European languages are fairly evenly distributed in the service area, with the largest share in West Sacramento. LEP individuals speaking other Asian and Pacific Island languages are also fairly evenly distributed, with the highest number in the portion of Sacramento County served by YoloTD.

Yolo County Transportation District

December 2025

Exhibit 5.5 Languages Spoken at Home (Detailed)

Language Population Spanish LEP	Davis		West Sacramento		Winters		Woodland		Yolo County Unincorporated		Sacramento County Service Area		Solano County Service Area		Percent of Full Service Area	Total LEP in Service Area
	895	1.4%	4,421	8.7%	978	14.1%	6,979	12.1%	2,130	8.1%	1,428	2.1%	556	2.0%	5.7%	17,387
Russian/Slavic LEP	68	0.1%	1,794	3.5%	0	0.0%	0	0.0%	6	0.0%	308	0.4%	0	0.0%	0.7%	2,176
Other Indo-European LEP	586	0.9%	1,063	2.1%	0	0.0%	789	1.4%	47	0.2%	297	0.4%	184	0.7%	1.0%	2,966
Chinese (Incl. Mandarin, Cantonese) LEP	2,613	4.0%	289	0.6%	9	0.1%	231	0.4%	516	2.0%	1,155	1.7%	158	0.6%	1,6%	4,971
Other Asian and Pacific Islander LEP	429	0.7%	425	0.8%	4	0.1%	195	0.3%	254	1.0%	443	0.6%	53	0.2%	0.6%	1,803
Combined LEP Population	4,591	7.1%	7,992	15.6%	991	14.2%	8,194	14.2%	2,953	11.2%	3,631	5.3%	951	3.5%	9.7%	29,303
Total Population Age 5 or Older	64,998		51,077		6,955		57,614		26,357		69,072		27,300			303,373

Demographics by Census Tract

This section takes a closer look at the overall demographic characteristics discussed in the previous section, using tract-level American Community Survey data to show the geographic distribution of various populations. Larger versions of each map are available in the Appendix.

Total Population

The bulk of the approximately 318,000 people in the YoloTD service area are located within urban incorporated areas. The combined population of the four incorporated cities in Yolo County of Davis, Woodland, West Sacramento, and Winters as well as the portions of Sacramento and Vacaville served by YoloTD accounts for more than 90 percent of the total population served.

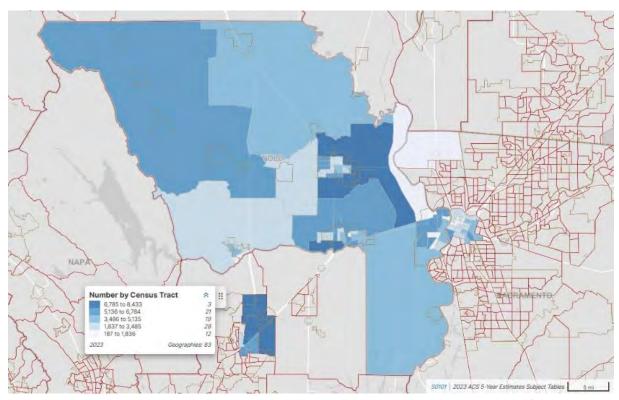


Exhibit 5.6 Total Population by Census Tract

The 2023 American Community Survey reveals that persons identified as White (not Hispanic) make up the largest group at 46.6 percent, a slight decrease from 48.3 percent in 2021.29.4% of individuals in the service area identified as Hispanic/Latino, and 13.2 percent identified as Asian. 5.6 percent of individuals identified as two or more races. All other Census race categories were below 5 percent.

The exhibit below illustrates the population of Hispanic/Latino residents in each census tract within the YoloTD service area. The Hispanic/Latino population in the YoloTD service area is concentrated in Woodland, Winters, West Sacramento, and Northern Yolo County, with relatively less dense population of Hispanic persons in the Davis area. This may be attributable to the continued relatively higher cost of housing and living in Davis when compared to other regions in YoloTD's service area. YoloTD will continue to monitor the availability of services as it relates to the location of Hispanic/Latino populations to avoid under-serving those areas.

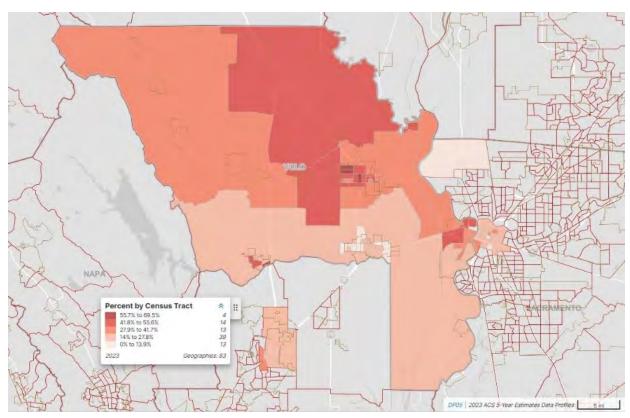


Exhibit 5.7 Hispanic/Latino Population by Census Tract

Spanish

Exhibit 5.8 presents the distribution of people who identify as Spanish speakers who speak English less than very well in the YoloTD service area. There are over 53,000 Spanish speakers in the service area, of which more than 17,000 speak English less than "very well." This group represents by far the largest LEP population in the service area, representing more than half of all LEP service area residents. Spanish speaking LEP populations in the service area generally align with areas of high Hispanic/Latino populations. One exception is census tract 112.07 representing the unincorporated area just west of Woodland, which has a high proportion of Hispanic/Latino residents but a low number of Spanish speaking LEP individuals. This is likely the result of the low overall population in the tract.

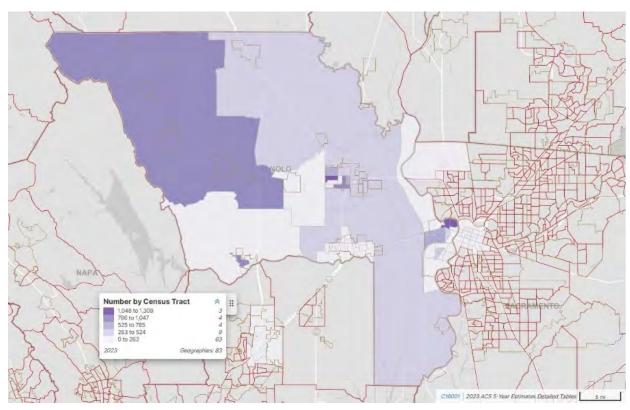


Exhibit 5.8 Spanish LEP Population by Census Tract

Source: American Community Survey 2023 (5-Year Estimate)

Chinese (Incl. Mandarin, Cantonese)

Exhibit 5.9 presents the Chinese speaking LEP population by Census tract. The majority of this population is in the Davis area and is served by both Yolobus and Unitrans. 2613 Chinese LEP residents live inside the city of Davis, with several hundred more in the immediate surrounding area. Almost 10 percent of the service area's Chinese LEP population lives in census tract 105.01, which covers the campus of UC Davis. According to 2024 fall enrollment data, more than 3600 undergraduates at UC Davis are from China, which represents the highest number of any UC.

Exhibit 5.9 Chinese LEP Population by Census Tract

The City of West Sacramento is home to the highest concentration of Russian-speaking LEP persons by far, with almost the entire Russian speaking LEP population in the service area residing in the city. West Sacramento is served by Yolobus as well as the city's Via microtransit service. Within West Sacramento, the highest number of Russian speaking LEP residents live in the long and narrow census tract 101.02, the very southernmost area of which houses most of its population.

Number by Census Tract

#45 to 954

330 to 451

230 to 451

230 to 451

241

242 to 228

247

243 to 228

247

243 to 228

247

247

247

248 to 248

Exhibit 5.10 Russian, Polish, and other Slavic LEP Population by Census Tract

The aggregate of "Other Asian and Pacific Island" languages represents a diverse set of languages not included as separate categories in the census data. LEP populations speaking these languages are primarily distributed across Sacramento, West Sacramento, and Davis, with smaller populations in Woodland, and northern Yolo County.

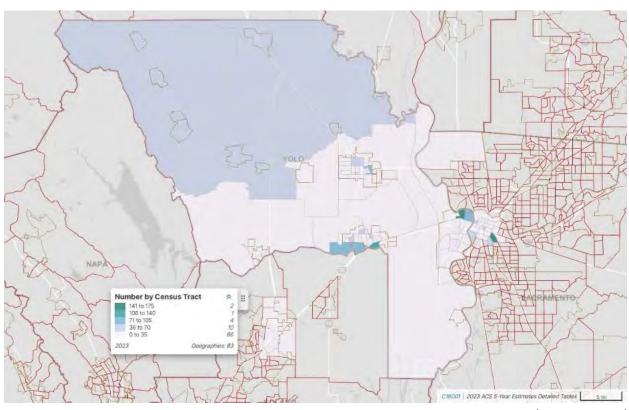


Exhibit 5.11 Other Asian and Pacific Island LEP by Census Tract

Similarly to other Asian and Pacific Island languages, "Other Indo-European Languages" represents a diverse list of languages including Hindi, Urdu, Farsi, Punjabi and more. LEP populations speaking these languages are primarily distributed across Woodland, West Sacramento, and Vacaville.

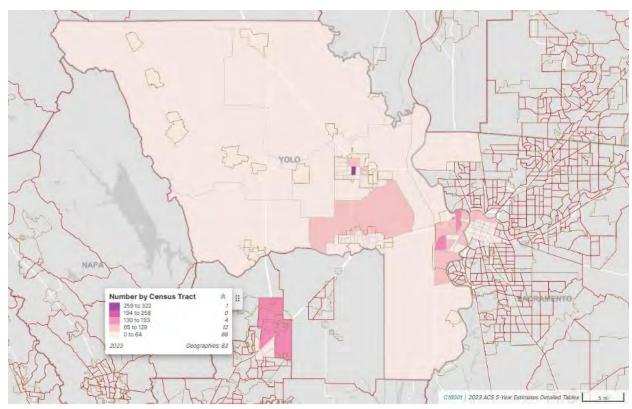


Exhibit 5.12 Other Indo-European LEP by Census Tract

Language Service Provision

Interpretation Services

- 1. YoloTD utilizes live phone interpretation/translation services through a contracted service (Propio) for simultaneous interpretation for callers and for customers in service centers with whom staff cannot communicate.
- 2. When a customer calls YoloTD directly and a staff member cannot communicate with them, staff will connect with live phone interpretation/translation services to translate. This step will be followed for customers at the YoloTD Main Office.
- 3. Simultaneous interpretation at public events will be determined on a case-by-case basis by examining several factors, such as:
 - The type and size of event,
 - The availability of an YoloTD staff member to interpret, or
 - The availability of a staff member of a host organization to interpret.

For small outreach events, such as Baseline Level activities, proactive outreach, or smaller transit awareness events, bilingual staff members will assist with translation where appropriate and feasible. For Moderate and High Level public outreach events, where it is appropriate and necessary to do so, YoloTD will arrange for an interpreter through a local or regional service.

Translation of Vital Documents

Based on the results of the Four Factor Analysis, the following vital documents have been, or will be, translated into Chinese (Mandarin), Russian, and Spanish, the identified LEP languages within the YoloTD service area.

Vital Documents - Near-term

- 1. Title VI Program
 - Title VI Notice to the Public
 - Complaint Form
 - Complaint Procedures
- 2. YoloTD Rider Information
 - Dial-A-Ride Service Brochure
- 3. ADA Application
- 4. Yolobus ADA Paratransit Policies: ADA Certification Process

Vital Documents - Mid-term

- 1. Signage advertising the YoloTD language assistance program, particularly live phone interpretation/translation service number
- 2. Information available on the YoloTD website

YoloTD Website (www.yolobus.com)

- All translated vital documents will be posted and/or made available for download on the YoloTD website.
- 2. The YoloTD and Yolobus websites have a translator widget that can translate any text on the websites into over 100 languages instantaneously.
- 3. The Title VI notice of rights, complaint form, and procedures are available on the YoloTD website in English, Spanish, Russian, and Mandarin
- 4. In the future, YoloTD shall translate written documents on a case-by-case basis, after assessing all elements presented in the Four Factor Analysis. If deemed a vital document under the Safe Harbor Provision, it will be translated into all applicable languages.

Monitoring, Evaluating, and Updating the Language Assistance Plan (LAP)

A thorough review of this Language Assistance Plan (LAP) will be undertaken every three years concurrent with updating and submitting the YoloTD Title VI Program. At that time, the LEP population will be reassessed, to ensure all significant LEP languages are included in YoloTD language assistance efforts. The following recurring reporting and evaluation measures will be used to update the LAP.

YoloTD will regularly assess the effectiveness of how it communicates with LEP individuals by:

- Including questions about language assistance and information needs on any community surveys;
- Conversations with stakeholders, organizations, and entities which work with LEPs; and
- As-needed outreach with LEP groups.

YoloTD will monitor its language assistance efforts, including:

- Recording and reporting on customer service interactions with LEP individuals,
- Reviewing live phone interpretation/translation service reports,
- Incorporating discussion of Title VI into regular contractor operations meetings, and
- Updating the Language Assistance Plan based on feedback received.

Staff Training

The YoloTD Title VI Program Administrator has developed and/or updated training guidelines for YoloTD staff with training being conducted through 2025 or until all pertinent staff has completed the training. This training will be incorporated into existing operations contractor training and will include the following:

How to respond to LEP callers,

- How to respond to correspondence from LEPs,
- How to respond to LEPs in person,
- How to document LEP needs, and
- How to respond to civil rights complaints.

5a. Four-Factor Analysis

The U. S. Department of Transportation (USDOT) requires transit funding recipients to take reasonable steps to ensure meaningful access to programs by Limited English Proficient (LEP) persons. As a recipient, Yolo County Transportation District must perform a Four Factor Analysis to assess language needs and determine what steps it will take to ensure LEP persons can effectively access and utilize YoloTD services. The four factors analyzed are described below.

Factor 1: The number or proportion of Limited English Proficiency (LEP) persons eligible to be served or likely to be encountered by YoloTD services.

Estimating the number or proportion of LEP individuals that may be encountered by YoloTD will help identify the populations covered by the USDOT's Safe Harbor Provision. This provision stipulates that if an LEP group speaking a given non-English language constitutes five percent or 1,000 persons, whichever is less, of the total population of persons likely to be encountered by transit services, then the service provider must make the following materials and services available to speakers of that language:

- Documents critical for accessing recipient's services or benefits
- Letters requiring response from customer
- Informing customers of free language assistance
- Complaint forms
- Notification of rights

As discussed in the Service Area Demographics section, the largest LEP populations in the YoloTD service area are Spanish, Chinese (Mandarin), Russian, "Other Asian/Pacific Island" and "Other Indo-European" speakers. As of the 2023 ACS, Limited-English populations within the YoloTD service area included 17,387 Spanish speakers, 4,971 Chinese (incl. Mandarin, Cantonese), 2,176 Russian or other Slavic, 2,966 "Other Indo-European" speakers, and 1,803 "Other Asian/Pacific Island" speakers, comprising 9.6 percent of the total service area population. As each language has over 1,000 persons identifying as speaking English less than very well, YoloTD is required to provide the materials listed above translated into the languages. It should be noted that "Other Indo-European" and "Other Asian/Pacific Island are aggregate categories, and no single language is available to provide written translations. Currently available census data does not allow for the disaggregation of these categories at the county or census tract level for the YoloTD service area. This makes it impossible to determine if there is a single language in these categories that

exceeds the Safe Harbor threshold of 1000 individuals, and if so, what language. These populations will be monitored, and the availability of live phone interpretation/translation services will help YoloTD facilitate access to services for these populations.

While the YoloTD service area encompasses numerous diverse and unique languages, many fall well below the minimum Safe Harbor Provision threshold of five percent of the total population or 1,000 persons (whichever is less) of speakers reporting speaking English "less than very well." Therefore, YoloTD is not obligated to provide them with translated written materials or translation services at this time. It remains important for YoloTD to remain aware of increases in these populations. Should the population of LEP persons rise above 1,000, YoloTD will need to provide translation services and written documents translated into those languages.

Factor 2: The frequency with which LEP persons come into contact with YoloTD's transit services.

In order to estimate how often LEP populations come into contact with YoloTD services, we relied on staff and driver and survey data. As drivers and customer service representatives are typically on the "front lines" and most frequently come into contact with transit patrons, their observations and insights provide an informative picture of how many LEP persons use YoloTD.

Findings from the 26 completed staff and driver surveys generally corroborate the findings described in the Service Area Demographics section, indicating Spanish speakers to be the largest LEP population, followed by Chinese (Mandarin), and Russian speakers. Specific response highlights include:

- 60% of staff who work customer service at least once a week encounter at least 5 individuals who
 either do not speak English or do not speak English very well in a typical week, with 30%
 encountering more than 15.
- Customer service staff and drivers reported Spanish as the most commonly encountered language
 across most served locations, with the most in Woodland. Two outliers are Davis and Vacaville,
 where drivers and customer service representatives reported fewer interactions with Spanish
 speaking LEP populations. They encounter speakers of Other Indo-European languages primarily
 coming from Woodland and Downtown Sacramento, Russian and Other Slavic speakers from
 West Sacramento, Downtown Sacramento and Woodland, and they encounter Chinese speakers
 in Woodland, Davis, and downtown Sacramento.
- 77.8% of drivers reported encountering at least 5 individuals who either do not speak English or do not speak English very well in a typical week, with 33.3% encountering more than 15.
- The highest number of drivers reported LEP individuals take the 42A/B, followed by BeeLine microtransit in all three zones and the 215. West Sacramento local routes are ranked next, and all other routes had either 1 or no responses.
- Spanish was by far the most encountered language by respondents, with 92% reporting encountering it in, followed by Russian and Chinese at 35% each and Other Indo-European at 23%.

- 80% of respondents reported having either occasional or frequent problems communicating with individuals who do not speak English or do not speak English very well?
- 50% of respondents reported having at least moderate proficiency with Spanish
- Understanding routes and schedules was the most common challenge identified by respondents for LEP populations, with 52% choosing this option.
- Translated schedules were the most common suggestion for additional services that would help LEP riders.

A copy of the YoloTD staff survey instrument is presented in the Appendix.

Factor 3: The nature and importance of YoloTD's transit services to affected LEP populations.

To better understand YoloTD's role among LEP populations, we contacted 23 local stakeholders comprised of social service agencies, senior centers, libraries, and a local Native American organization (Yocha Dehe Wintun Nation). These stakeholders act as representatives for, or come into frequent contact with, LEP populations. The stakeholder survey instrument is provided in the Appendix. YoloTD will continue to contact and gather data from stakeholders as an ongoing process and to continue monitoring the success of Title VI related efforts. Together, these stakeholders provided important insight into the YoloTD service area's key LEP groups, including Spanish, Chinese (Mandarin), and Russian speakers. As representatives who serve as leaders for these communities, they are attuned to the needs and potential language barriers members of these communities may face when using YoloTD.

All responding stakeholders reported having clients or members who were Spanish speakers. Other common languages cited were Chinese (Inc. Mandarin, Cantonese) and Russian or Other Slavic. 80% of respondents reported that their clients use Yolobus services. Responding organizations also indicated that their clients who use Yolobus use it daily or weekly and describe Yolobus's services as "extremely important" to these populations. Descriptions of the importance of Yolobus service provided by respondents are included below:

- "Our clients use Yolobus to access our food distributions throughout Yolo County, so the services are very important."
- "Many of our clients cannot access services without the Yolobus service."
- "Client said she can use this transportation to get to work go to appointments."

Overall, our stakeholder survey responses indicate that while there may be multiple non-English languages commonly spoken in the YoloTD service area, Spanish speakers are most likely to depend on YoloTD and face language-related barriers to using the District's public transit services. Therefore, in terms of outreach, it is important YoloTD continue its efforts to address language-related barriers faced by the Spanish-speaking population, such as ensuring key written materials such as rider information are translated, and that bilingual staff members are available as needed.

Factor 4: The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.

As the section covering demographics demonstrates, the Spanish-speaking LEP population is sufficiently large that YoloTD must take measures to minimize language barriers faced by these groups. To address these barriers and fulfill the LEP requirements required under the Safe Harbor Provision, YoloTD provides staff, written materials, and online and phone services in Spanish. YoloTD has adopted and is implementing a Marketing Plan which will assist in ensuring accessibility to transit services to LEP customers. A marketing consultant has also been retained and is assisting YoloTD in implementation.

Spanish-Speaking Staff

According to the responding staff survey, there are at least 13 employees across all departments/positions (50% of respondents) who speak Spanish. In addition, some staff are have language capabilities in Tagalog and German. As part of their customer service responsibilities, each of these employees utilizes their language skills to assist LEP persons whenever possible.

Cost: No additional cost anticipated.

Written Materials Translated into Safe Harbor Provision Languages

Supplementing the District's bilingual personnel are translations of all essential rider information and service notice documents. Such documents include all notices related to service changes or updates, as well onboard notices in Safe Harbor Languages informing riders of their rights under Title VI. In addition, all Safe Harbor Provision materials have been or will be translated into Spanish, Chinese (Mandarin), and Russian.

Cost: No additional cost anticipated. Future translation costs for written documents estimated at an average of \$0.15 per word.

Phone Services

As a part of this program and in partnership with its contract operator Transdev, YoloTD has established the use of a live phone interpretation/translation service which will be available to all transit customers (Propio). The phone interpretation/translation service allows for real-time language assistance to customers at the YoloTD main office or those who call into the YoloTD main phone number. Initial contact is made with a YoloTD staffer who then determines if language assistance is required. The YoloTD employee dials into the phone service, enters the appropriate access code, and can reach a live translator for over 240 languages.

Cost: Estimated annual cost of \$1,422. Assumes \$3.95 per minute for live phone interpretation/translation and an average of 30 minutes of translation per month.

Web Services in Safe Harbor Provision Languages

YoloTD currently provides translation of its website content to over 100 languages including all Safe Harbor Provision languages via an easily accessible translation dropdown menu. YoloTD routinely reviews

and seeks to improve the accessibility and availability of service information. Any future enhancements to the YoloTD website will include consideration of the availability of translated service information for Safe Harbor Provision languages.

Cost: No additional cost anticipated. Future translation costs for written website text estimated at an average of \$0.15 per word.

Event Translation for Safe Harbor Provision Languages

When provided sufficient notice (minimum of one week prior) YoloTD will schedule and arrange for live translation at vital events/workshops/meetings. The primary source for this translation will be current YoloTD staff (as available) and professional translation services as necessary.

Cost: Variable, will be based primarily on employee salary hourly rate and the number of events where translation services are required/requested. All California labor laws will be adhered to.

Services in Other Languages

As the demographics section describes, there are small populations (aside from those identified as "Safe Harbor" languages) which speak languages other than English within the YoloTD service area. However, at this time the number of people who speak these languages who also speak English "less than very well" is well below the Safe Harbor threshold of 1,000 speakers. In addition, stakeholder and driver surveys did not reveal any significant language-related barriers to using transit for these speakers. Therefore, YoloTD is not required to provide translations of written documents nor is it required to advertise free translation services for these languages.

Implementation Plan

The matrix below presents an implementation Plan for ensuring the Language Assistance Plan is quickly and efficiently implemented.

Exhibit 5.13 Implementation Plan

Goal	Task	Completed
Assess LEP Population	Title VI Four-Factor Analysis	November 2025
in the YoloTD Service	Stakeholder Survey	November 2025
Area	YoloTD staff survey	November 2025
Alea	Demographic Analysis	November 2025
	Review and update (as needed) Customer Service	
Develop Language	Procedures for Title VI complaints and concerns	November 2025
Assistance Procedures	Review and update (as needed) YoloTD Policy regarding	Name I a cons
	competency of Title VI translations and interpreters	November 2025
	Identify YoloTD staff with likely contact with LEP	Navarah as 2025
	indivduals	November 2025
	Review and update (as needed) curriculum for training of YoloTD staff	November 2025
Staff Trainirg	Train YoloTD staff in Title VI customer service	
	procedures	Ongoing
	Review and update (as needed) refresher training	5 5
	schedule for tenured emloyees	Ongoing
	Inventory existng notificaion methodologies and/or	
	locations	November 2025
	Post Title VI Notice in public locations	November/December 2025
Notification to LEP	Translate vital documents into identified Safe Harbor	
Persons of Title VI	Provision Languages	Ongoing
Rights and Materials	Provide ability to translate YoloTD website into multiple	
Rights and Plateriats	languages	In Place
	Review and update (as needed), translate, and post	
	notice of Language Assistance options	November 2025
	Undertake targeted outreach to LEP populations	Ongoing
	Review and update (as needed) process for obtaining	
	feedback on language assistance measures	Ongoing
Monitor and Update	Regularly review ACS and Census demgoraphic data	FY 2025; Ongoing
Language Assistance	Incorporate discussion of Title VI into regular contractor	
Plan	operations meetings	FY 2025; Ongoing
	Update Language Assistance Plan based on feedback	
	received	FY 2025; Ongoing

6. Summary of Non-Elected Committee Membership

The Yolo County Transportation District (YoloTD) has established the following non-elected committees to assist with the transit program:

- Technical Advisory Committee (TAC)
 - o Seven members (Participation rotates across staff for each jurisdiction)
- Citizen's Advisory Committee (CAC)
 - o Nine members (including four vacancy)

A summary of the committee members broken down by race is presented below. YoloTD encourages participation from non-elected members of each partner jurisdiction. The YoloTD Title VI Program Administrator oversees that the member selection process is not biased against race, color, or nation of origin.

Exhibit 6.1 Non-Elected Committee Membership Table

Race / Ethnicity	YTD Service Area Population Percentage	CAC Percentage	TAC Percentage
Caucasian	46.6%	60%	72%
African American	3.7%	0%	0%
American Indian / Alaska Native	0.3%	0%	0%
Asian	13.2%	20%	14%
Native Hawaiian/ Pacific Islander	0.6%	0%	0%
Some Other Races	0.6 %	0%	14%
Hispanic / Latino	29.4%	20%	0%
Two or more Races	5.6%	0%	0%

Member participation and selection will continue to be monitored by the YoloTD Title VI Program Administrator.

7. Subrecipient Monitoring and Schedule of Subrecipient Title VI Program Submissions

The YoloTD program does not have any subrecipients of Federal funding at this time and does not anticipate expanding to include subrecipients.

If in the future YoloTD elects to expand services provided, and begins contracting with subrecipients, YoloTD will ensure compliance with Title VI regulations by updating this element of its Title VI Program to include the monitoring methodology and reporting schedules for all subrecipients.

8. Title VI Equity Analysis

Title VI regulations require the completion of an Equity Analysis whenever a recipient or subrecipient begins planning the location and construction of a new transit facility (not including bus shelters, transit stations, power substations, or other facilities already evaluated through NEPA).

Yolo County Transportation District (YoloTD) has not undertaken any construction projects for facilities at a new location within the past several years. Therefore, no Equity Analysis is required at this time.

If in the future YoloTD begins planning for the development and construction of a new transit facility, YoloTD will conduct an equity analysis prior to the selection of a construction site inclusive of the Title VI requirements below:

- a. YoloTD shall complete a Title VI equity analysis during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. YoloTD shall engage in outreach to persons potentially impacted by the siting of facilities. The Title VI equity analysis shall compare the equity impacts of various siting alternatives, and the analysis shall occur before the selection of the preferred site.
- b. When evaluating locations of facilities, YoloTD shall give attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis shall be done at the Census tract or block group where appropriate to ensure that proper perspective is given to localized impacts.
- c. If YoloTD determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, YoloTD may only locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin. YoloTD shall show how both tests are met; it is important to understand that in order to make this showing, YoloTD must consider and analyze alternatives to determine whether those alternatives would have

Title VI Program

Yolo County Transportation District

December 2025

less of a disparate impact on the basis of race, color, or national origin, and then implement the least discriminatory alternative.

The equity analysis shall be completed and submitted as part of YoloTD's next Title VI Program update.

9. Board Adoption of YoloTD Title VI Program

Exhibit 9.1 YoloTD Board Adopting Resolution



Yolo County Transportation District
December 2025

This page intentionally blank.

Appendix

1. Fixed-route Transit Provider Title VI Requirements

Recipients of Federal transit funding which operate less than 50 fixed-route vehicles during peak revenue service and are not located in an Urbanized Area (UZA) with a population of 200,000 or more are required to provide additional information with respect to *service standards* and *service policy* to ensure Title VI compliance.

Effective Practices to Fulfill Service Standard Requirement

Service Standards are divided into four primary categories, Vehicle Load Standards, Vehicle Headway Standards, On-time Performance Standards, and Service Availability Standards. YoloTD ensures Title VI compliance by adhering to the following:

Vehicle Load Standards

YoloTD calculates vehicle load as the total number of ambulatory passenger seats available on a revenue vehicle divided by number of passengers.

The average passenger load for YoloTD services during all operating periods (peak and off-peak) should not exceed the following load factors (by service mode):

Fixed-route: Vehicle Load not to exceed 1.25 passengers per available seat.

Demand-response (Yolobus Special): Vehicle Load not to exceed 1.0 passengers per available seat.

Vehicle Headway Standards

Vehicle headways are defined as the total amount of time between revenue vehicles on a fixed-route traveling in the same direction. This standard is further refined by type of service, by day-part, and by peak/off-peak service.

YoloTD offers 17 fixed-routes which operate throughout the service area. These routes are further segregated into multiple types: Local, Commute/Express, and Intercity. Headway standards by type and day-part are presented below. All units in minutes.

December 2025

Exhibit A.1.1 YoloTD Fixed-route Vehicle Headway Standards

1	Neekday			Saturday	
Route Type	Peak	Off Peak	Route Type	Peak	Off Peak
Express	N/A	N/A	Express	N/A	N/A
Intercity	30	60	Intercity	30	60
Local	60	60	Local	60	60
Rural/Microtransit	Vari	able	Rural/Microtransit	Vari	iable
	Sunday			Holidays	
Route Type	Sunday Peak	Off Peak	Route Type	Holidays Peak	Off Peak
		Off Peak N/A			Off Peak
Express	Peak		Route Type	Peak	
Route Type Express Intercity Local	Peak N/A	N/A	Route Type Express	Peak N/A	N/A

On-time Performance Standards

YoloTD fixed-route on-time performance is defined as follows:

- **On-time:** Departing a published time-point between one minute prior to and not more than five minutes after the published departure time.
- Early: Departing a published time-point more than one minute before the published time.
- Late: Departing a published time-point six or more minutes later than the scheduled time.

Fixed-Route Standards:

- 1. YoloTD fixed routes shall operate with no early departures from published time-points.
- 2. YoloTD fixed routes shall strive to achieve an average of no less than 85 percent on-time departures across all published time points.

Demand-Response (Yolobus Special) Standards:

- 1. Yolobus Special shall operate with a 30-minute service window (up to fifteen minutes before or after the agreed upon reservation time) and will wait up to five minutes from the time of vehicle arrival.
- 2. Yolobus Special shall operate with no early departures.
- 3. Yolobus Special shall strive to operate with 85 percent on-time performance, defined as arriving within the provided service window.

Microtransit (BeeLine) Standards:

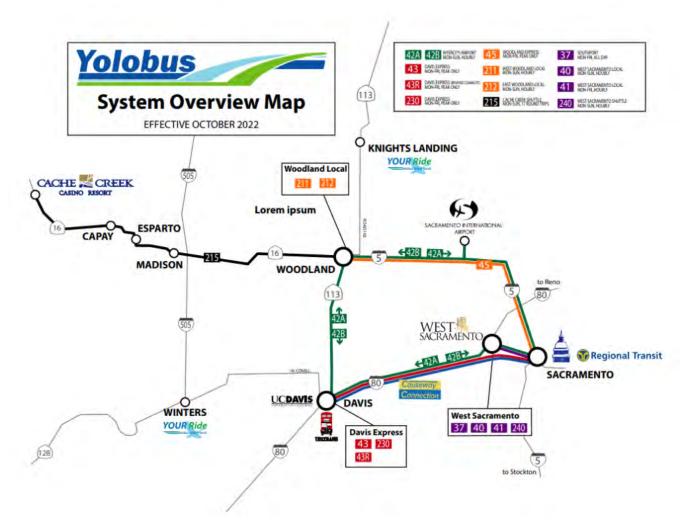
- 1. BeeLine, as an on-demand service, there is no expectation or requirement to adhere to a specific "window" for on-time performance.
- 2. BeeLine Customers will be made aware at time of trip request of the approximate arrival time of the vehicle and will be provided an opportunity to accept or decline the trip.
- 3. BeeLine trips with anticipated arrival time significantly increased (i.e., more than 15-minutes than originally anticipated), may be considered late.
- 4. BeeLine shall strive to operate with 85 percent on-time performance, defined as arriving within the originally provided pick-up time.

Service Availability Standards

YoloTD's service area includes a total of approximately 300,057 individuals (2023 American Community Survey). Data from the American Community Survey was collected, and is presented, at the "Census Tract" level. Census tracts are small, relatively permanent statistical subdivisions of a county or equivalent entity that are updated by local participants prior to each decennial census as part of the Census Bureau's Participant Statistical Areas Program. The Census Bureau delineates census tracts in situations where no local participant existed or where state, local, or tribal governments declined to participate. The primary purpose of census tracts is to provide a stable set of geographic units for the presentation of statistical data. Census tracts generally have a population size between 1,200 and 8,000 people, with an optimum size of 4,000 people. A census tract usually covers a contiguous area; however, the spatial size of census tracts varies widely depending on the density of settlement. Census tract boundaries are delineated with the intention of being maintained over a long time so that statistical comparisons can be made from census to census. Census tracts occasionally are split due to population growth or merged as a result of substantial population decline. In addition, current Census data does not provide information on how close together the populations reside within specific tracts.

The map in Exhibit A.1.2 presents the YoloTD service area and identifies existing fixed-routes and a ¾-mile distance from the routes (Yolobus ADA Buffer/Yolobus Special Service Area).

Exhibit A.1.2 YoloTD Service Area Map



Fixed-Route Service

YoloTD shall strive to achieve an average stop distance of 0.75 miles as part of its bus stop improvement program. As a significant portion of the fixed routes are along low-density regions of the service area, this average is somewhat misleading. Within the more densely populated areas (Cities of Davis, West Sacramento, Winters, Woodland, etc.), the average distance between stops is reduced to an average of less than 0.5 miles between stops. As such, despite a significant rural geography YoloTD provides service to approximately 90 percent of the greater Yolo County population.

Demand-Response Service (Yolobus Special)

YoloTD's Yolobus Special serves as the required ADA complementary paratransit service. Yolobus Special service availability standard is as follows:

 100 percent of trips requested by ADA-certified customers within the YoloTD service area shall be accommodated.

Effective Practices to Fulfill Service Policy Requirement

Service Policy requirements are divided into two primary areas, *Vehicle Assignment Policy* and *Transit Amenities Policy*. YoloTD ensures Title VI compliance by adhering to the following policies.

Vehicle Assignment Policy

Fixed-Route Service

YoloTD fixed-route vehicle assignments factor in the operating characteristics of the various vehicles within the YoloTD fixed-route fleet, which are paired to the operating characteristics of the route and route type. In the absence of specific operating requirements, vehicle assignments will be done so as to ensure a random rotation of fleet vehicle assignments on the YoloTD fixed routes.

Demand-Response Service (Yolobus Special)

Except for unique situations requiring the assignment of a specific vehicle for reasons such as lift capacity, interior clearance, or other operating characteristics within the service area, demand-response vehicles will be randomly assigned.

Microtransit Service (Beeline, Formerly YourRide)

Except for unique situations requiring the assignment of a specific vehicle for reasons such as lift capacity, interior clearance, or other operating characteristics within the service area, demand-response vehicles will be randomly assigned.

Transit Amenities Policy

The following policies will be applied as funding allows:

- Installation of a shelter and waste receptacle should be considered at bus stops with a high level of daily activity based on available YoloTD ride check information.
- Seating/benches should be considered at bus stops with a moderate level of daily activity based on available YoloTD ride check information.
- Service information (e.g., display kiosks, schedule holders, digital signage etc.) should be considered at bus stops with a moderate to high level of daily activity based on available YoloTD ride check information.
- All fixed-route bus stop locations should have permanent signage identifying the location as a bus stop.

Title VI Program

Yolo County Transportation District

December 2025

• Whenever feasible, priority for benches and shelters should be given to bus stops serving senior housing or activity centers, or facilities which serve clients with mobility impairments.



Yolo County Transportation District
December 2025

This page intentionally blank

2. Survey Instruments

Exhibit A.2.1 2025 YoloTD Staff Survey

atio Engli Jathe urve Trans	ring services do not discriminate based on race, ethnicity, or nal origin. As part of the program update, data on the limited sh proficiency (LEP) populations that YoloTD serves must be ered to inform translation and outreach services offered. This sy is an important tool for gathering data from YoloTD and EDev staff about the frequency with which LEP populations come contact with YoloTD's services.
1. P	lease select your department/position with Transdev or YoloTD
	Customer Service
	Driver
	Dispach
	Maintenance
	Finance (YoloTD)
	Planning (YoloTD)
\bigcirc	Operations (YoloTD)
	Management/Administration (YoloTD)
	Management/Administration (TransDev)
	Other (please specify)
	o you interact with customers or work at the YoloTD or TransDev customer service desk ast once a week? Yes No
f you	answered "Yes" to Question 2, please answer Questions 3 and 4
lf you	are a Driver, please skip to Question 5
	are not a Driver and answered "No" to Question 2, please skip to
f vor	

English very w	ell? Pleas	e count "ı	ınique	custome	rs" only.					
None										
Less than 5										
5 to 10										
11 to 15										
More than	15									
1. FOR CUSTOM near spoken by c	ustomers f	from diffe West	rent lo	cations s	erved by Knights	YoloT	D.	Downtown	I'm not sure where	
	Woodland S	acramento	Davis	Winters	Landing	Yolo	Vacaville	Sacramento	they live	
Spanish										
French										
German Russian or Other Slavic										
Chinese (Incl. Mandarin, Cantonese)										
Korean										
Other Indo- European (Hindi, Urdu, Punjabi, Farsi, etc.)										
Vietnamese										
Tagalog										
Other Asian or Pacific Island										
Arabic										
Other										
5. FOR DRIVE either do not sonly None Less than 5 5 to 10 11 to 15 More than 3	peak Engl									

6. FOR DRIVERS ONLY: Are these riders taking specific routes? If so, please indicate below.	
42A/B	
215	
138	
37	
40	
41	
240	
43	
43R	
44	
230	
45	
BeeLine - Woodland	
BeeLine - Knights Landing/Yolo	
BeeLine - Winters/Davis/Vacaville	
Yolobus Special (Paratransit)	
	J.

YoloTD/TransDev	Staff Survey on Limited English Proficiency (LEP) Populations
pecial (Paratran	nclude Yolobus fixed routes, BeeLine, and Yolobus sit). Please answer the following questions with of these modes of service.
8. With respect to ric than English. (select	ders, please indicate the most common languages you encounter other all that apply)
Spanish	
French	
German	
Russian or other Sl	lavic
Chinese (inc. Mand	larin, Cantonese)
Korean	
Other Indo-Europe	an (Hindi, Urdu, Punjabi, Farsi, etc.)
Vietnamese	
Tagalog	
Other Asian or Pac	ific Island
Arabic	
I don't know/canno	t identify
Other (please speci	ify)
	te your ability to effectively communicate with individuals who do not
No issues or proble	not speak English very well?
Occasional problem Frequent Problems	
Frequent Froblems	

	acy (select all that apply):
Spar	
Fren	
Gerr	
Russ	ian
Chin	ese (incl. Mandarin, Cantonese)
Kore	ean ean
Othe	er Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.)
Viet	namese
Taga	llog
Othe	er Asian and Pacific Island
Arab	vic
I do	not speak any language other than English
11. How riders?	do your personal language capabilities impact your ability to interact with Yolobus
_ They	improve my ability to communicate greatly
_ They	improve my ability to communicate moderately
	in a second seco
O They	improve my ability communicate slightly
	or do not improve my ability to communicate with riders
They	
They I do	do not improve my ability to communicate with riders
They I do 12. In tertopics (s	rdo not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or
They I do 12. In tertopics (s	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it
They I do 12. In tertopics (s) Unde	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it erstanding routes and schedules
They I do 12. In tertopics (s: Unde	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it erstanding routes and schedules to pay for Yolobus
They I do 12. In tertopics (s Unde How Serv	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it erstanding routes and schedules to pay for Yolobus to report a complaint or issue
They I do 12. In tertopics (s) Unde How Serv All o	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it erstanding routes and schedules to pay for Yolobus to report a complaint or issue rice impacts (delays, detours, etc.)
They I do 12. In tertopics (s) Unde How Serv All o	or do not improve my ability to communicate with riders not communicate with riders/not applicable rms of language/communication barriers, please identify the most common areas or pecific to Yolobus riders). Is it erstanding routes and schedules to pay for Yolobus to report a complaint or issue rice impacts (delays, detours, etc.) of the above

	4	
Thank you for taking our survey!		

Exhibit A.2.2 2025 Stakeholder Survey

YoloTD Stakeholde	r Survey on Limited Eng	lish Proficiency (LEP) Po	pulations
detail their processes for ensu of the program update, data of gathered to inform translation	uring services do not discriminate on the limited English proficiency n and outreach services offered. T	update, whereby recipients of fed based on race, ethnicity, or nation (LEP) populations that YoloTD ser his survey is an important tool for cance of Yolobus services to LEP p	nal origin. As part ves must be gathering data
1. Organization Name:			
2. Type of Organization	(Example: Healthcare, Soci	al Services, Faith-based, etc	o.):
3. Your Name/Title:			
4. Contact Information (Email or Phone):		
5. Approximate numb	er of members/clients in, o	r represented by, your organ	nization
1-20 21-40			
41-60 61-80 81-100			
Over 100			

6. Please indicate all applicable non-English languages represented within the clientele of your organization to the best of your knowledge (check all that apply) Spanish		
your organization to the best of your knowledge (check all that apply) Spanish French German Russian or other Slavic Chinese (incl. Mandarin, Cantonese) Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well Very Well	6. PI	ease indicate all applicable non-English languages represented within the clientele of
French German Russian or other Slavic Chinese (incl. Mandarin, Cantonese) Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well		
German Russian or other Slavic Chinese (incl. Mandarin, Cantonese) Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well		Spanish
Russian or other Slavic Chinese (incl. Mandarin, Cantonese) Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well		French
Chinese (incl. Mandarin, Cantonese) Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well Somewhat well Very Well		German
Korean Vietnamese Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well		Russian or other Slavic
Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well Very Well		Chinese (incl. Mandarin, Cantonese)
Tagalog Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Somewhat well Very Well Somewhat well Very Well		Korean
Other Asian and Pacific Island Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Somewhat well Very Well Somewhat well Very Well Somewhat well Very Well		Vietnamese
Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.) Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well 1 don't know 8. Read English Not well Somewhat well Somewhat well Very Well		Tagalog
Arabic Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Very Well		Other Asian and Pacific Island
Other (please specify) With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Very Well		Other Indo-European (Hindi, Urdu, Punjabi, Farsi, etc.)
With respect to clients of your organization who are non-native English speakers, how would you characterize their ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Very Well		Arabic
7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Very Well		Other (please specify)
ability to 7. Speak English Not well Somewhat well Very well I don't know 8. Read English Not well Somewhat well Very Well Very Well		
Not well Somewhat well Very Well	0	Very well
Somewhat well Very Well	8. R	ead English
○ Very Well		Not well
		Somewhat well
○ I don't know		Very Well
	\bigcirc	I don't know
		TD Stalraholder Survey on Limited English Profesioner (LED) Denulations
YoloTD Stakeholder Survey on Limited English Proficiency (LEP) Populations	Yolo	TD Stakeholder Survey on Limited English Proficiency (LEP) Populations
YoloTD Stakeholder Survey on Limited English Proficiency (LEP) Populations Yolobus services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the following questions with regard to any/all of these modes of service.	Yolobus	services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the
Yolobus services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the	Yolobus	services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the
Yolobus services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the	Yolobus	services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the
Yolobus services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the	Yolobus	services include Yolobus fixed routes, BeeLine, and Yolobus Special (Paratransit). Please answer the

9.	Do members/clients of your organization utilize Yolobus services?
(Yes
(No No
(I don't know
Y	oloTD Stakeholder Survey on Limited English Proficiency (LEP) Populations
	e answer the following questions to the best of your ability based on your interactions with and knowledge of lients/members.
	. Approximately what percent of your clients who are current Yolobus riders are non-native eakers?
(Less than 25 percent
(26 to 50 percent
(51 to 75 percent
(76 to 100 percent
(I don't know
of	. With respect to specific populations of non-native English speakers who are clients members in your organization, does language present a barrier to any population's use of lobus services?
(Yes
(No No
(I don't know
9.9 m	
Y	ploTD Stakeholder Survey on Limited English Proficiency (LEP) Populations

other than English do these members/	clients speak? (check all that	
vic		
arin, Cantonese)		
rific Island		
n (Hindi, Urdu, Punjabi, Farsi, etc.)		
y)		
4		
r Survey on Limited English Prof	iciency (LEP) Populations	
ur members/clients with limited Engli	sh proficiency would you estimate	
n estimate		
	n estimate	n estimate

15	. What types of destinations do your members travel to using Yolobus?
	Work
	Health Care
	School
	Leisure
	Social Services
	Home
16	. How often do your members travel to those destinations via Yolobus ?
	Daily
	Weekly
	Monthly
	Less than Once a Month
17	. How do your members describe the importance of using Yolobus services?
(Extremely important
	Very important
(Somewhat important
(Not so important
(Not at all important
18. *(Optional- Describe the ways in which Yolobus services are important to your riders.
	A
Yo	loTD Stakeholder Survey on Limited English Proficiency (LEP) Populations
	you for taking our survey!
Thank	

RESOLUTION NO. 2025-11

Approving the Revised 2025 Title VI Program for the Yolo County Transportation District

WHEREAS, the Yolo County Transportation District desires to comply with the Title VI of the Civil Rights Act of 1964, including new provisions detailed in U.S. Department of Transportation's FTA Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients."; and

WHEREAS, the Board of Directors of Yolo County Transportation District wishes to authorize approval of the Title VI Program developed by staff for the Yolobus system to comply with necessary provisions of the Civil Rights Act and may be amended with revisions as applicable from Caltrans, and future revisions to Title VI requirements and guidelines by the FTA; and

WHEREAS, the Title VI Program establishes the role of Title VI Program Administrator to be fulfilled by Daisy Romero, Director of Transit Operations and/or other designee as determined by the Board of Directors; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED, AND FOUND by the Board of Directors of the Yolo County Transportation District, the adoption of the Revised 2025 Title VI program.

PASSED AND ADOPTED by the Board of Directors of the Yolo County Transportation District, County of Yolo, State of California, this 8th day of December 2025, by the following vote:

AYES: NOES: ABSTAIN: ABSENT:	
	Dr. Dawnte Early, Chair Board of Directors
ATTEST:	
Janeene Marte, Clerk Board of Directors	

Approved as to Form:
Kimberly Hood, District Counsel



STAFF REPORT

TOPIC

ITEM NUMBER

Approve Schedule of Holiday Closures for 2026

6f

Action
Dec 8 2025
Board of Directors

PREPARED BY: J.Marte ATTACHMENTS: None

STAFF RECOMMENDATION(S)

Approve the schedule of holiday closures for 2026.

BACKGROUND

YoloTD's adopted personnel policies note that "all federal holidays are recognized unless otherwise provided by the Board of Directors, resolution, policy, minute order, or the action full-time and part-time employees in regular and limited term positions shall receive the following holidays" On observed holidays, the YoloTD office and customer service center is closed. Yolobus services operate on a holiday schedule.

Proposed 2026 Holidays for YoloTD

If approved by the Board of Directors, the following holidays shall be observed by YoloTD in 2026:

New Year's Day – January 1
Birthday of Martin Luther King, Jr.– January 19
Washington's Birthday - February 16
Cesar Chavez Day – March 31
Memorial Day - May 25
Juneteenth Independence Day – June 19
Independence Day - July 4
Labor Day – September 7

Veterans Day - November 11 Thanksgiving Day - November 26 Day after Thanksgiving – November 28 Christmas Day – December 25

FISCAL IMPACT

None

STAFF REPORT

TOPIC

ITEM NUMBER

Approve Short-Range Transit Plan Network Map and Four Financial Scenarios

Action
Dec 8, 2025
Board of Directors

PREPARED BY: ATTACHMENTS:

Lola Torney

HMENTS: (none)

STAFF RECOMMENDATION(S)

Approve proposed Short Range Transit Plan network map and four financial scenarios to guide future fixed-route and microtransit services.

BACKGROUND

An SRTP is a comprehensive document that outlines an agency's strategies, goals, and projects for a horizon typically ranging from five to seven years (this project assumes 2025-2031). It provides a detailed roadmap for the agency's operations, investments, and service improvements within this defined timeframe. The SRTP is a living document, subject to periodic updates and revisions to ensure its relevance in a dynamic transit landscape.

In April 2024, Transportation Management and Design, Inc. (TMD) was selected as the prime consultant for the SRTP. The service plan recommendations will examine options to enhance ridership, optimize service efficiency and align with contemporary travel patterns. The financial plan's inclusion of multiple scenarios (e.g. "Reduction," "Base Case," and "Aspirational" scenarios) will allow YoloTD to adapt to different economic realities within the plan's time horizon.

Process to Date and Prior Board Feedback

This staff report builds upon prior staff reports, specifically July 2025 and November 2025. Readers are referred to staff reports from those meetings for greater detail.

Meeting Date	Item Topic	Link
July 14, 2025	Draft SRTP Recommendations for Community	Meeting Packet
	Input	(pdf page 85)
November 17, 2025	Update on Phase 2 Outreach, SRTP Process,	Meeting Packet
	Approval of Woodland Transfer Point Relocation	(pdf page 22)

Summary of Board Feedback to Date

- April 2025: Support for converting from a coverage to a frequency model of transit service
- July 2025: Support for Draft SRTP Recommendations for community input; support for consolidating routes that overlap (in Woodland and West Sacramento)
- September 2025: Support for moving the Woodland Transfer Point from the County Fair Mall to Main Street between Fifth and Sixth Streets
- November 2025: Support for restoring fixed-route service to Winters, approval of Woodland transfer point relocation

DISCUSSION

What action on this item does and does not mean:

- Approval of the four scenarios means approving proposed network map(s) and service changes common to all.
- Approval does not mean a decision or commitment to implement any specific scenario. After approval of a new transit operations contract, financial analysis will be conducted to determine what service levels can be implemented within the approved network scenarios.

Because the SRTP is a five-to-seven-year plan, multiple service scenarios (two reductions, one base case, and one expansion) are appropriate to provide a roadmap for service contraction and/or expansion based on current *and* future financial scenarios. Foreseeable YoloTD financial futures can be accommodated within the four scenarios.

The purpose of this section is to describe service level changes within the proposed network map based on financial scenarios. All scenarios are based on reduction or expansion of service hours and miles compared to current levels. A deeper analysis of near-term SRTP implementation will occur as a next step to account for the following:

- New transit operations contract is approved and can be reflected in the transit service cost model
- Compare new service costs with expected YoloTD revenue

Scenarios Defined

Scenario	Change	Purpose
	80%	Response to higher operational contract costs,
Reduction Scenario #2		economic recession, and/or reduction in federal
		and/or state funding
Reduction Scenario #1	90%	Response to higher operational contract costs
	100%	Proposed route & service changes - consistent with
Base Case		Board-supported SRTP goals - based upon existing
		service levels
Aspirational Scenario	110+%	Additional state/federal funding, local revenue measure, and/or VMT mitigation funding
Aspirational Scenario		measure, and/or VMT mitigation funding

The tables below show the overall strategy for each funding scenario followed by the anticipated miles and hours required for each.

Overall Summary

Route	Service Area	80% Service	90% Service	100% Service	110+% Service		
Local Routes							
Route 37	West Sacramento Weekdays: 60 mins 9am-3pm Local			Weekdays: 30 mins 9am-3pm	Replaced by 37DT		
Route 37DT	West Sacramento Local	Weekdays: 60 mins 6 6pm	am-9am and 3pm-	Weekdays: 30 mins 6am-9am and 3pm-6pm	Weekdays: 30 mins 6am-6pm		
Route 38 (new route replacing 40, 41, 240)	West Sacramento Local	Weekdays: 30 mins in peak hours, 60 mins off peak	Weekdays: 30 mins 6am-7pm	Weekdays: 30 mins 6am-7pm	Weekdays: 30 mins 6am-7pm		
Route 213 (new route replacing 211, 212)	Woodland Local	Weekdays: 30 mins 7am-9pm Weekends: 60 mins	Weekdays: 30 mins 6am-9pm Weekends: 60	Weekdays: 30 mins 6am-9pm Weekends: 60 mins	Weekdays: 30 mins 6am-9pm Weekends: 60 mins		
		8am-8pm	mins 8am-8pm	8am-8pm	8am-8pm		
		Interd	eity Routes	Ma akalaway 20 maina			
Route 42A	Intercity	Weekdays: 30 mins 6am-7pm, 60 mins to 11pm		Weekdays: 30 mins 6am-7pm, 60 mins to 11pm	Weekdays: 30 mins 6am-12am		
	Clockwise	Weekends: 60 mins, 6am-11pm		Weekends: 60 mins, 6am-11pm	Weekends: 60 mins, 6am-12am		
Route 42B	Intercity	Weekdays: 30 mins 6am-7pm, 60 mins to 11pm		Weekdays: 30 mins 6am-7pm, 60 mins to 11pm	Weekdays: 30 mins 6am-12am		
	Counterclockwise	Weekends: 60 mins, 6am-11pm		Weekends: 60 mins, 6am-11pm	Weekends: 60 mins, 6am-12am		
Route 138	Causeway Connection	Current Service		Current Service	Current Service		

Route	Service Area	80% Service	90% Service	100% Service	110+% Service			
Route 215	Cache Creek	Current Service		Current Service	Additional trips			
Route 220	Davis – Winters - Vacaville	2 round trips	4 round trips	4 round trips	8 round trips			
Commuter Express Routes								
Route 43	Davis Express	Discontinued		Current Service	Current Service			
Route 44	Davis Express	Discontinued		Current Service	Current Service			
Route 45	Woodland Express	Discontinued		Current Service	2 additional trips in each direction			
Route 230	Davis Express	Discontinued		Current Service	Current Service			
BeeLine Microtransit								
Knights Landing BeeLine	Knights Landing	Current Service		Current Service	Current Service			
Winters BeeLine	Winters	Discontinued		1/2 of Current Service	Current Service			
Woodland BeeLine	Woodland	1/4 of Current Service	1/2 of Current Service	1/2 of Current Service	Current Service			
Expansion Priorities								
Route 209	Woodland Spring Lake Express	No Service		No Service	TBD			
Route 217	Dunnigan - Woodland	No Service		No Service	TBD			

Hours Summary (with Margin of Error)

Tiodis Summary (with Margin	Annual Revenue	Annual Revenue	Annual Revenue	Annual Revenue
Route	Hours 80%	Hours 90%	Hours 100%	Hours 110%
	(-3.86%)	(-1.32%)	(-1.32%)	(+17.65%)
	L	ocal Routes		
Route 37	1,506	1,506	3,012	-
Route 37DT	3,012	4,518	3,012	9,036
Route 38	6,023	7,780	7,780	7,780
Route 213	10,204	17,796	17,796	17,796
		ercity Routes		
Route 42A	19,966	19,966	19,966	23,751
Route 42B	19,704	19,704	19,704	23,139
Route 138	3,267	3,267	3,267	3,267
Route 215	7,446	7,446	7,446	7,446+
Route 220	1,004	2,008	2,008	2,008
	Commu	ter Express Routes		
Route 43	-	-	1,872	1,872
Route 44	-	-	1,709	1,709
Route 45	-	-	544	1,632
Route 230	-	-	1,423	1,423
	BeeL	ine Microtransit		
Knights Landing BeeLine	3,756	3,756	3,756	3,756
Winters BeeLine	-	-	2,697	5,393
Woodland BeeLine	4,626	9,252	9,252	18,504
Total	87,000	97,000	106,750	128,512
Total for Winters	1,004	2,008	4,705	7,401
Total for West Sacramento	10,541	13,804	15,310	16,816
Total for Woodland	21,356	27,048	27,048	36,300

BeeLine is only billed by hours, so miles are not included in the following table.

Miles Summary (with Margin of Error)

Route	Annual Revenue Miles 80% (+11.97%)	Annual Revenue Miles 90% (+3.07%)	Annual Revenue Miles 100% (+11.03%)	Annual Revenue Miles 110% (+13.40%)
		Local Routes		
Route 37	23,223	23,223	46,445	-
Route 37DT	32,740	65,481	65,481	130,962
Route 38	81,551	105,341	105,341	105,341
Route 213	116,084	212,929	212,929	212,929
	I	ntercity Routes		
Route 42A	495,961	495,961	495,961	591,438
Route 42B	480,799	480,799	480,799	573,357
Route 138	78,292	78,292	78,292	78,292
Route 215	234,469	234,469	234,469	234,469+
Route 220	31,701	63,403	63,403	63,403
		Express Routes		
Route 43	-	-	36,513	36,513
Route 44	-	-	28,448	28,448
Route 45	-	-	13,469	40,407
Route 230	-	-	34,246	34,246
BeeLine Microtransit				
Knights Landing BeeLine	-	-	-	-
Winters BeeLine	-	-	-	-
Woodland BeeLine	-	-	-	-
Total	1,611,747	1,764,084	1,895,796	2,129,805

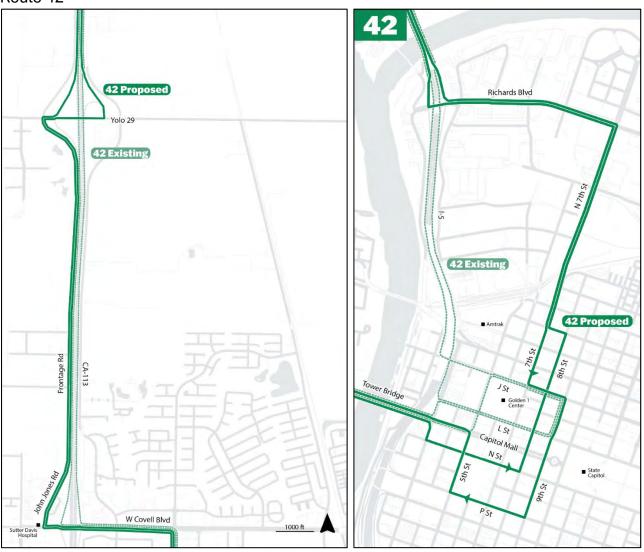
Number of Trips Per Day

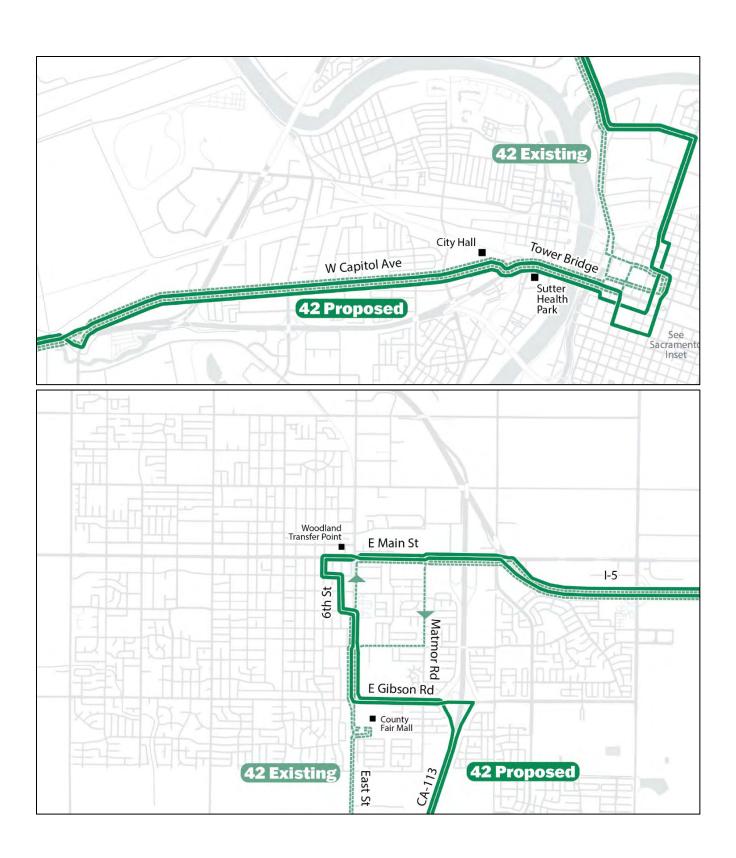
Weekday	80% Service	90% Service	100% Service	110+% Service
		Local Routes		
Route 37	6	6	12	0
Route 37DT	6	12	12	24
Route 38	19	26	26	26
Route 213	56	60	60	60
		Intercity Routes		
Route 42A	31	31	31	38
Route 42B	31	31	31	38
Route 138	14	14	14	14
Route 215	24	24	24	24
Route 220	4	8	8	8
Commuter Express Routes				
Route 43	0	0	6	6
Route 44	0	0	6	6
Route 45	0	0	2	6
Route 230	0	0	6	6
Total	191	212	238	256

Weekend	80% Service	90% Service	100% Service	110+% Service	
		Local Routes			
Route 37	0	0	0	0	
Route 37DT	0	0	0	0	
Route 38	11	11	11	11	
Route 213	24	24	24	24	
		Intercity Routes			
Route 42A	17	17	17	18	
Route 42B	17	17	17	18	
Route 138	0	0	0	0	
Route 215	24	24	24	24	
Route 220	0	0	0	0	
	Commuter Express Routes				
Route 43	0	0	0	0	
Route 44	0	0	0	0	
Route 45	0	0	0	0	
Route 230	0	0	0	0	
Total	93	93	93	95	

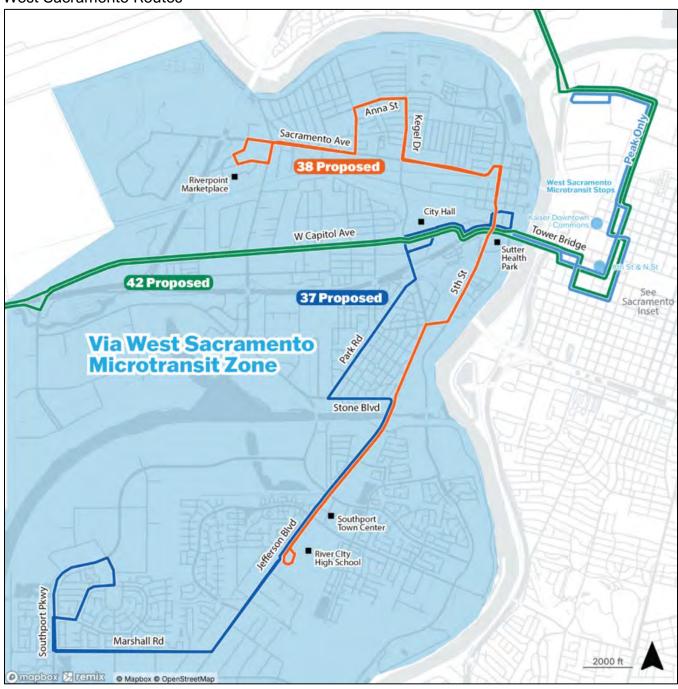
Route Maps

Route 42

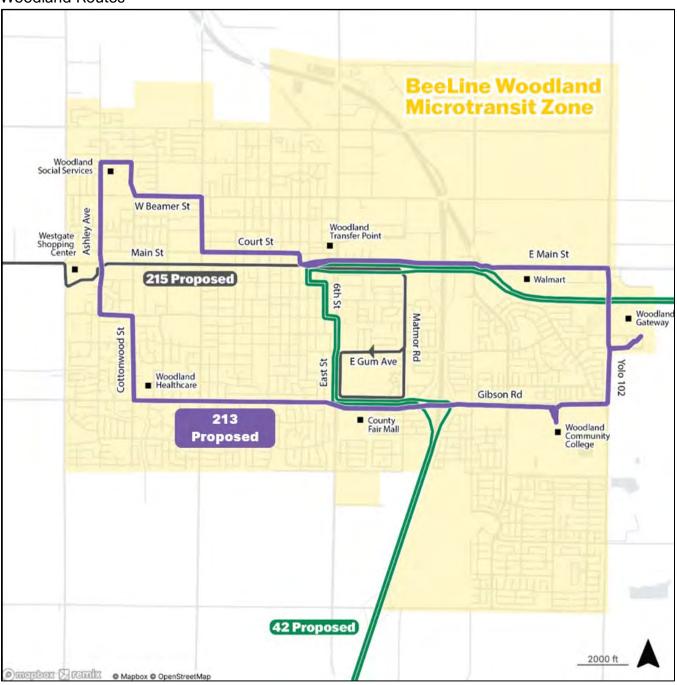




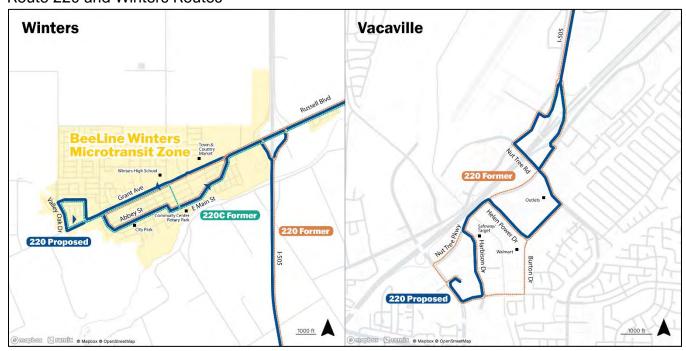
West Sacramento Routes



Woodland Routes



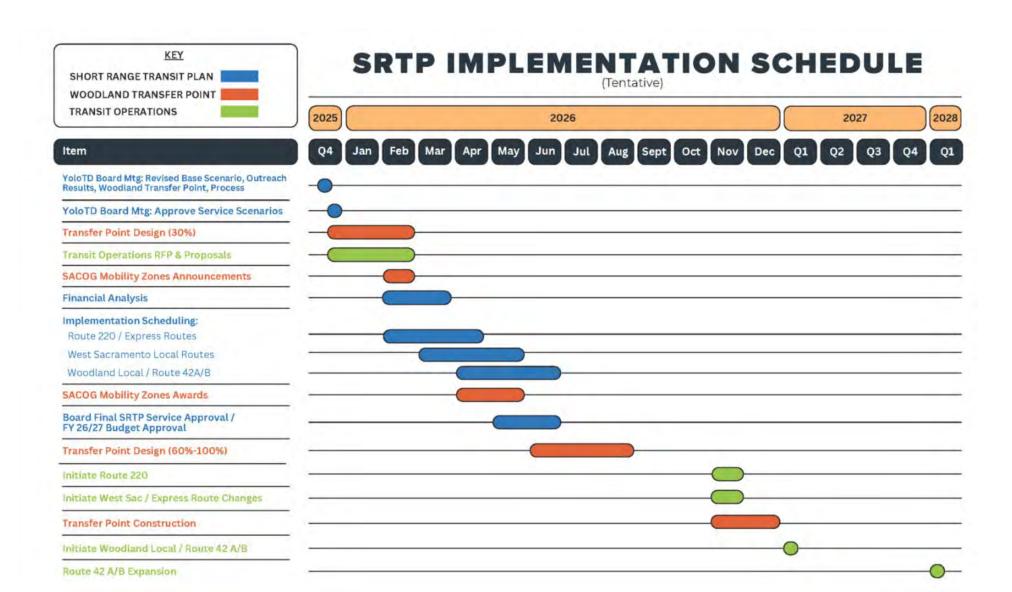
Route 220 and Winters Routes



NEXT STEPS

The following list and timeline describe the remaining tasks for the SRTP:

- Develop Implementation Plan
 - Conduct financial analysis to solidify near-term service assumptions informed by new operations contract in coordination with FY 26/27 YoloTD Budget
 - Develop route schedules
 - Develop bus stop standards and guidelines
 - Identify locations for new bus stops and work with local jurisdictions to identify funding and install new stops
 - o Develop key performance indicators for service
 - o Identify new location for Route 42 start and end point
 - Update fare policy
 - Develop Capital Plan for transition to zero emission buses (ZEB)
- Develop new bus stop signs and route maps
- Develop Outreach Plan
- Rollout SRTP



FISCAL IMPACT

As discussed at the October and November 2025 Board meetings, the cost of operating Yolobus services are likely to increase significantly with a new transit operations contract slated to take effect in August 2026. The magnitude of these cost increases are not yet known until we 'test the market' by receiving bids for the contract. The RFP was released on November 21 and bids are due in February.

The **Price Proposal Template** included in the RFP is structured to give YoloTD flexibility to adjust service levels without renegotiating the contract. Specifically, the Price Proposal Template requires all Proposers to provide costs for a range of different transit service levels, from **60% of current service levels to 140% of service levels**.

As noted elsewhere in this staff report, all four SRTP service levels scenarios are recommended for approval as part of the SRTP.

In the event that it becomes necessary to reduce transit service, the SRTP's 80% or 90% service level scenario will provide the roadmap for those service cuts.

Service increases included in the 110+% service level scenario will be implemented if dedicated funding is identified for those services.



STAFF REPORT

TOPIC

ITEM NUMBER

Briefing on MOU for Federal Transit Funds in the Sacramento Urbanized Area

8

Information
Dec 8, 2025
Board of Directors

PREPARED BY:

Autumn Bernstein

ATTACHMENTS:

A. Transit Funding MOU slideshow

B. Existing (2015) MOU for the Sacramento Urbanized Area

STAFF RECOMMENDATION(S)

Receive a briefing on efforts currently underway to update a 2015 Transit Funding MOU. The MOU governs how federal transit funds in the Sacramento Urbanized Area are allocated among YoloTD and the other transit operators that provide service in this area.

BACKGROUND

This is an informational briefing on efforts currently underway to update a 2015 MOU that governs federal transit funding in the Sacramento Urbanized Area (SacUZA).

The attached slide deck provides background information about the MOU, and a copy of the MOU is provided for reference.

DISCUSSION

This is an informational update only. Please see the attached slide deck.

FISCAL IMPACT

The updated MOU will directly impact how much federal funding YoloTD receives for service

in the Sacramento UZA. Future federal funding levels are uncertain and will depend on many factors, including this MOU.

Agenda item 8

Briefing on Transit MOU for Sacramento Urbanized Area

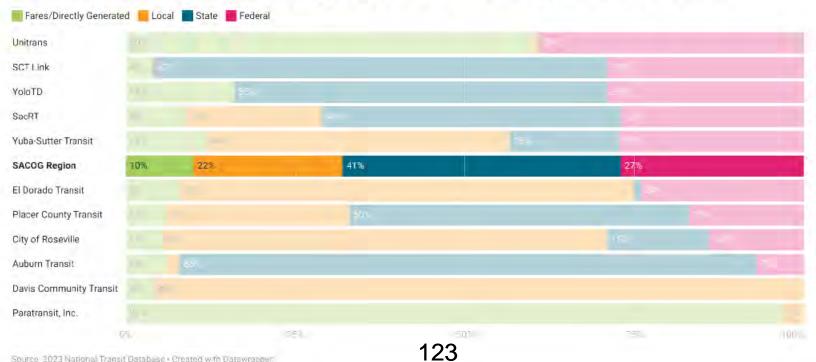


Background:

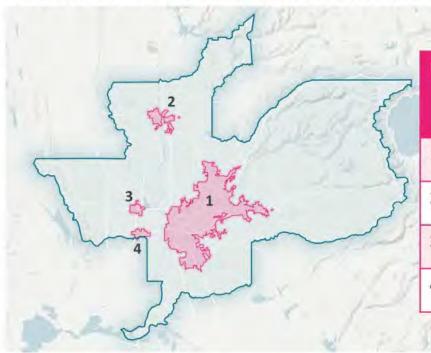
FTA Funding in the Sacramento Region



FTA funds a third of transit operating and capital expenses regionwide



Most federal funding flows through four urban areas within SACOG's jurisdiction

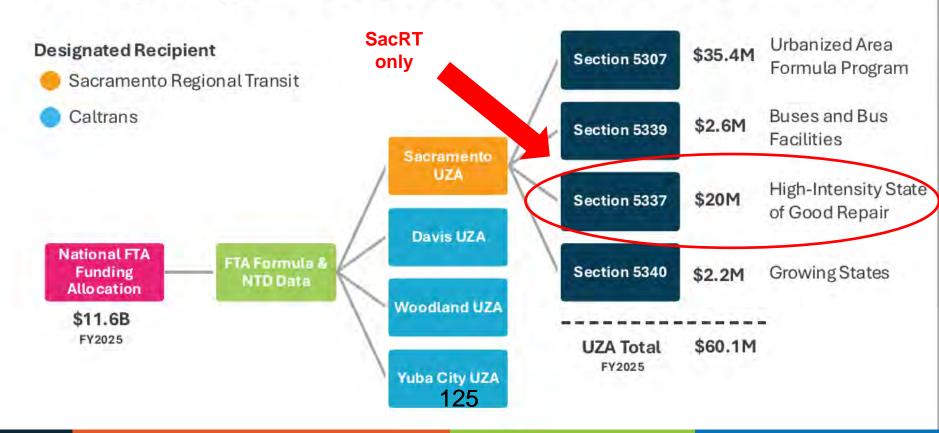


U	rban area	Population	FTA 5307 funding in FY25 (\$M)
1	Sacramento	1,946,618	\$37.6
2	Yuba City	125,706	\$3.9
3	Woodland	61,133	\$2.0
4	Davis	77,034	\$6.2



FTA Urban Area Designations

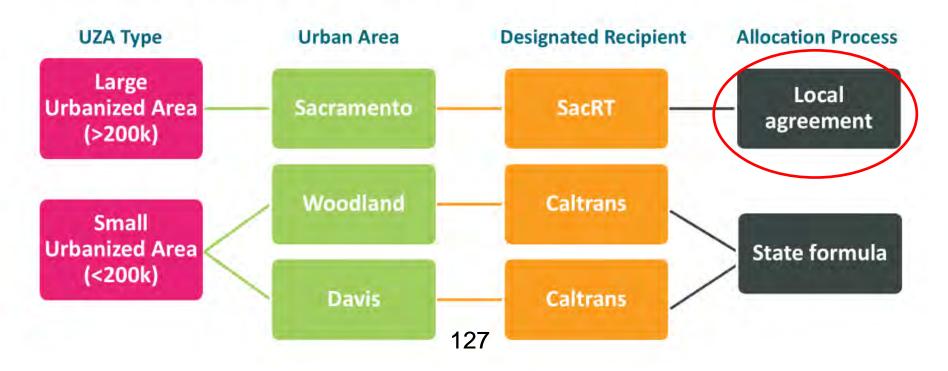
FTA programs and flow to Sac UZA



FTA formula summary



Funding allocation process depends on urbanized area (UZA) type



Recipients of FTA formula funding

Sacramento UZA



Davis UZA



Woodland UZA



128

Background

MOU Purpose and History



Benefits of Having an MOU

For Transit Operators

- Demonstrates compliance with FTA Large UZA programming and funding requirements
- Provides flexibility to deviate from FTA apportionment formulas
- Provides stability and predictability in annual funding cycles

For SACOG

- Clarifies roles and responsibilities among SACOG and transit operators
- Compliance with federal planning requirements for MPOs
- Link transit funding with regional (Blueprint) goals

SACOG's Federal Planning Role

- The federal planning process for MPOs has three components:
 - long-range plan (2025 Blueprint)
 - 4-year transportation improvement program (MTIP)
 - Overall work program
- SACOG has an agreement with Caltrans to ensure the state-MPO coordination is done
- This MOU is the way for all transit operators, regardless of how they receive federal funding, to work cooperatively with SACOG and one another

Designated Recipient Role

- FTA requires all large UZAs to have at least one
 Designated Recipient
- Can be an MPO or transit operator
- Must be designated by the Governor, with "concurrence from responsible local officials and all publicly-owned transit operators" in the UZA

Responsibilities of Designated Recipient

- Administer FTA funding programs for the Urbanized Area
- Prepare annual "split letter" determining how much funding each transit operator receives
- Conduct annual "Program of Projects" to solicit public input on how federal funds will be used
- Verify project eligibility



History of Existing MOU

July 2013

SACOG and the Sacramento UZA operators started FTA 5307 and 5339 Allocation Methodology and MOU discussions in parallel

August 2013 – November 2013

FTA 5307/5339 Methodology Scenario discussions – final scenario and discretionary/earned share split approved by the Sacramento UZA operators in November 2013.

FTA formula was foundation for discussion, but preference at the time was to develop local formula based on additional factors not included in FTA formula.

134

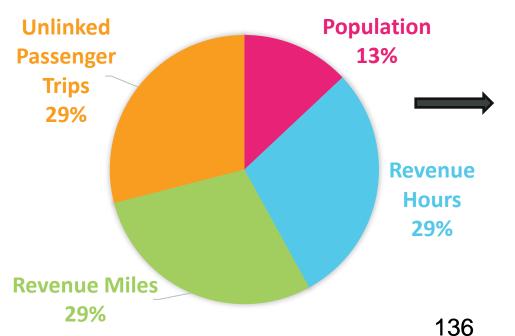
Key Elements of Current MOU

- Identifies formula for how funds are allocated among transit operators
- Reserves 12% of funding for a competitive grant program managed by SACOG
- Identifies SacRT as the Designated Recipient
 - Delegates some DR responsibilities to SACOG



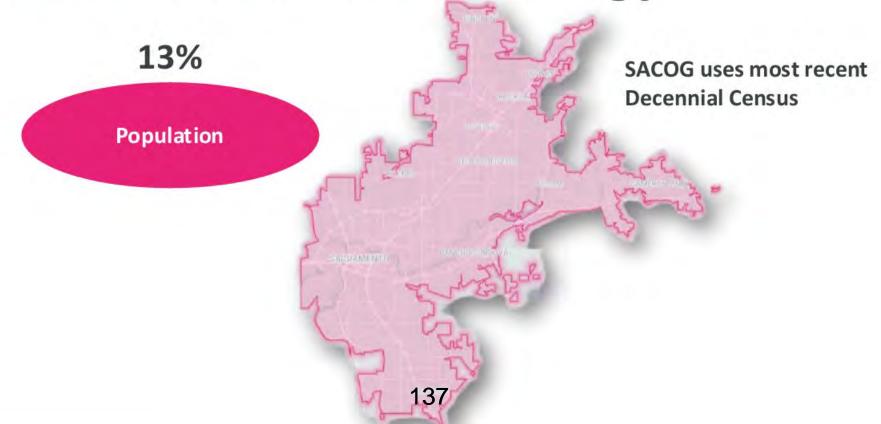
Sacramento UZA Earned Share Formula



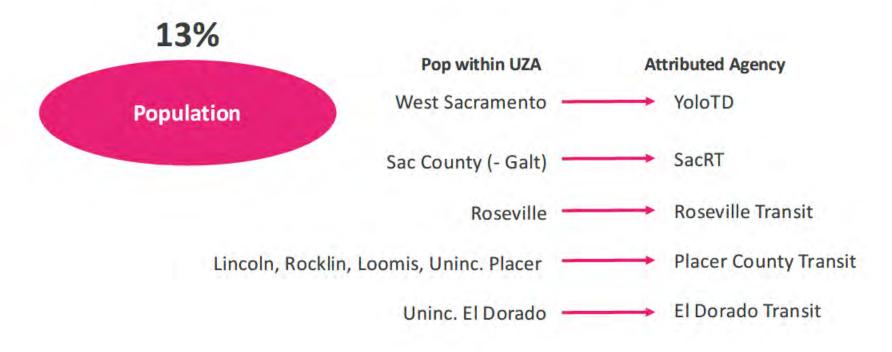


Metric	YoloTD Share	
Population	2.8%	
Unlinked		
Passenger	2.4%	
Trips		
Revenue	2 70/	
Hours	3.7%	
Revenue	4.00/	
Miles	4.8%	
Overall share of	2.50/	
funding 3.5%		
1		
FY24		
\$1,207,845		

Earned share methodology



Earned share methodology



Earned share methodology

SACOG uses Service Form S-10

For operators entirely within UZA: 100% of

reported performance data

For operators partially outside UZA: Self-

reported performance data based on Form S-10

Vehicle Revenue
Hours

Vehicle Revenue
Miles

29%

Unlinked Passenger Trips

MOU Revisions

Why is an Update Needed?



FHWA-FTA Recertification Recommendation

"SACOG and the transit operators should review, and update as appropriate, the existing MOU to ensure that it is current and clearly defines planning process roles and responsibilities.

Furthermore, SACOG should consider adding all area transit providers to the MOU."

SACOG 2023 TMA Certification Review Report

MOU Working Group

- Beginning in April 2025, SACOG has convened meetings of an MOU working group
- Includes all parties to the 2015 agreement plus several other agencies who provide FTAfunded transit service
- 2015 MOU cannot be changed unless all parties agree.



Changes to MOU Required by FTA

- Update list of signatories
 - Consolidation in Sacramento County
 - Restructuring in Placer County
 - Change how Yuba-Sutter Transit Authority participates
 - No changes in Yolo County
- Update language on roles and responsibilities of SACOG and SacRT to ensure consistency with federal requirements



MOU Revisions

Other Changes Under Discussion



Other Changes Under Discussion

- 1. Change the Allocation Formula
- 2. Eliminate Competitive Grant Program
- 3. Appoint SACOG as Co-Designated Recipient



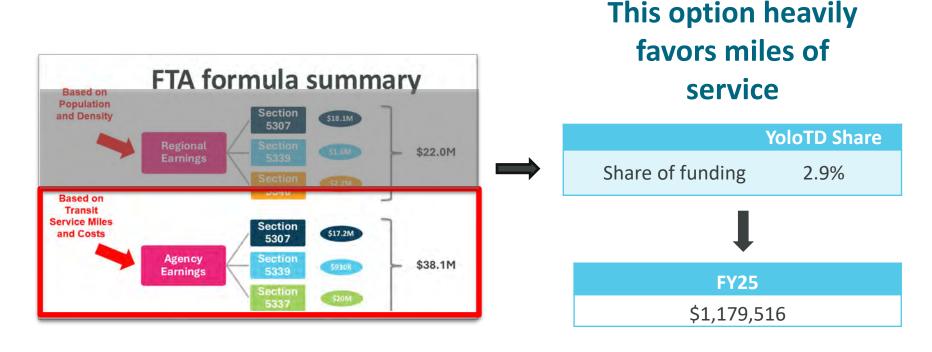
1. Change the Earned Share Formula

Three options have been proposed for the earned share formula that determines how funds are allocated among transit agencies:

- A. FTA Formula for Agency Earnings Only
- B. Retain Existing MOU Formula
- C. Hybrid of A + B

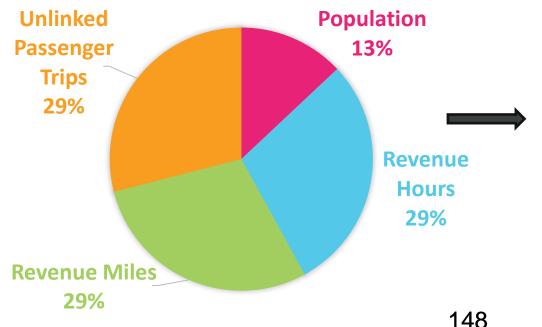


Option A: FTA Formula for Agency Earnings Only



Option B: Existing MOU Formula

Four-Metric Weighted Formula

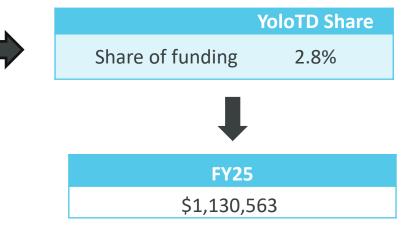


Metric	YoloTD Share
Population	2.8%
Unlinked	
Passenger	2.4%
Trips	
Revenue	3.7%
Hours	5.7%
Revenue	4.007
Miles	4.8%
Overall share of	2
funding	2.74%
*	
FY25	
\$1,207,8	345

Option C: Hybrid of A + B

 Approximately 2/3* of funding (Agency Earnings) allocated using Option A Formula

 Remaining 1/3* of funding (Regional Earnings) allocated using Option B Formula



^{*}based on 2025 allocation

Agency Shares For FY 2025 Allocation

Agency	Option A: FTA Formula Shares	Option B: Existing MOU Formula	Option C: Hybrid of A +B	
El Dorado Transit	0.4%	0.8%	0.6%	
Placer County Transit	2.9%	3.3%	3.1%	
Roseville Transit	2.6%	3.5%	3.1%	
SacRT	88.4%	87.1%	87.7%	
SCT Link	0.8%	0.5%	0.6%	
YoloTD	2.9%	2.7%	2.8%	
Yuba-Sutter Transit	-	-	-	

Analysis of Options

- Option B (Existing MOU Formula) maintains funding continuity and stability for YoloTD in a range of possible scenarios
- Option A (FTA Formula for Agency Earnings)
 would amplify volatility
 - "Winner takes all" approach that rewards large agencies with other stable sources of funding
- Option C (Hybrid) is very similar to option A, but with some buffer for smaller agencies

YoloTD
staff believe
Option B:
Existing MOU
Formula
is the best of
these options



3. Eliminate Competitive Grant Program

Currently, 12% of funds (~\$4 million annually) are set aside for competitive grant program managed by SACOG

Proposal to eliminate this program:

- 100% of funds would be programmed by formula
- Increases predictability but gain is small for YoloTD (~\$100k in FY 2025)
- Eliminates a source of discretionary funds that we have successfully competed for
- Eliminates an incentive for transit agencies to align their programs with the Blueprint

retaining the
competitive grant
program is in the best
interests of YoloTD and
the region

4. Appoint SACOG as Co-Designated Recipient

- 2015 MOU delegates some responsibilities from SacRT to SACOG, but FTA has objected to this blending of roles
- FTA allows for a dual-designated recipient, which most recently has occurred in the Santa Barbara region
- Under this model, SACOG would manage responsibilities for smaller operators and SacRT would manage its responsibilities. SACOG and SacRT would still have to sign split letters, which is already in practice.

Analysis of DR Options

- When SacRT was appointed Designated Recipient, it was the only transit operator in the UZA
- Regional representation is important to YoloTD and other small operators, and SACOG is the only entity which includes representatives from all operators
- SACOG is open to a Co-Designated Recipient model where SACOG would be accountable to FTA for small operators, and SacRT would be accountable to FTA for itself
- After the MOU is approved, there is still a process for FTA and the Governor to change to Co-Designated Recipients

MPOs as Designated Recipients

Designated Recipient	# of UZAs
MPO/RTPA	16
County Transportation Commission	3
Transit Operator	4
Dual DR (MPO & Transit Operator)	1

Across California, the MPO serves as the Designated Recipient or Co-DR in most large UZAs

YoloTD staff support appointment of SACOG as Co-Designated Recipient for Sacramento UZA

Next Steps

- Continued negotiations at staff level
- Proposed MOU for Board review/approval in Spring 2026

attachment b MEMORANDUM OF UNDERSTANDING

BETWEEN THE

SACRAMENTO AREA COUNCIL OF GOVERNMENTS

AND

THE CITY OF CITRUS HEIGHTS, THE EL DORADO COUNTY TRANSIT AUTHORITY, THE CITY OF ELK GROVE, THE CITY OF FOLSOM, THE CITY OF LINCOLN, THE TOWN OF LOOMIS, THE CITY OF ROCKLIN, THE CITY OF ROSEVILLE, THE COUNTY OF PLACER, SACRAMENTO REGIONAL TRANSIT DISTRICT, THE YOLO COUNTY TRANSPORTATION DISTRICT, AND THE YUBA-SUTTER TRANSIT AUTHORITY.

"Regarding the Coordination of Ongoing Transit Planning and Programming of Federal Funds in order to Support the Ongoing and Future Deployment of Transit Services affecting the Sacramento Urbanized Area."

This Memorandum of Understanding (MOU) is entered into between the SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) and the CITY OF CITRUS HEIGHTS, the EL DORADO COUNTY TRANSIT AUTHORITY (EDCTA), the CITY OF ELK GROVE, the CITY OF FOLSOM, the CITY OF LINCOLN, the TOWN OF LOOMIS, the CITY OF ROCKLIN, the CITY OF ROSEVILLE, the COUNTY OF PLACER, the SACRAMENTO REGIONAL TRANSIT DISTRICT (RT), the YOLO COUNTY TRANSPORTATION DISTRICT (YCTD), and the YUBA-SUTTER TRANSIT AUTHORITY, hereinafter referred to collectively as the (Parties) and singularly as (Party), as of this 17 day of 2015.

This MOU is supplementary to other MOUs between the Parties and does not intend to replace or supersede any other MOU or Master Agreement that may be in existence between the Parties.

WITNESSES THAT:

WHEREAS, RTEDCTA, the City of Elk Grove, the City of Folsom, the County of Placer, the City of Roseville, YCTD, and the Yuba-Sutter Transit Authority are public transportation operators in the Sacramento urbanized area and are eligible to apply for and receive Federal Transit Administration (FTA) and/or Federal Highways Administration (FHWA) transit funding for capital, operating, and planning assistance for the delivery of public mass transportation; and

WHEREAS, all powers of the City of Citrus Heights, the City of Elk Grove, the City of Folsom, the City of Lincoln, the Town of Loomis, the City of Rocklin, and the City of Roseville are vested in a duly comprised city council of elected officials empowered to perform all duties of and obligations of the respective City as imposed by State law, and all powers of the County of Placer are vested in a duly comprised Board of Supervisors of elected officials empowered to perform all duties and obligations of the County of Placer as imposed by State law, and all powers of EDCTA, RT, YCTD, and Yuba-Sutter Transit Authority are vested in a duly comprised Board of Directors empowered to perform all duties of the Transit District or Authority as imposed by State law; and

WHEREAS, SACOG is the Regional Transportation Planning Agency (RTPA) for the counties of Sacramento, Sutter, Yolo, and Yuba, and the cities therein, and is the Metropolitan Planning Organization (MPO) for the Sacramento region, directed by a duly comprised Board of Directors made up of elected officials with a committee structure to advise the SACOG Board on all planning and policy questions,

officials with a committee structure to advise the SACOG Board on all planning and policy questions, including a Transit Coordinating Committee (TCC) for transit issues of regional concern; and

WHEREAS, SACOG has memoranda of understanding with the El Dorado County Transportation Commission (EDCTC) and the Placer County Transportation Planning Agency (PCTPA) that describe the planning and programming relationship between those agencies; and

WHEREAS, the Federal Transportation Moving Ahead for Progress in the 21st Century Act (MAP-21) requires MPOs to work cooperatively with public transit operators to develop Regional Transportation Plans (RTPs) and the Federal Transportation Improvement Programs (FTIPs) through performance-based planning and programming for urbanized areas, which are intended to improve the safety of the nation's public transportation systems, ensure that those systems are in a state of good repair, and provide increased transparency into agencies' budgetary decision-making processes; and

WHEREAS, the FTA in 23 CFR Section 450.314(a), requires either an MOU or a unified planning work program between the MPO and all local authorities and transit operators receiving FTA funds to specify the procedures for carrying out transportation planning and fund programming; and

WHEREAS, SACOG, the City of Citrus Heights, EDCTA, the City of Elk Grove, the City of Folsom, the City of Lincoln, the Town of Loomis, the County of Placer, the City of Rocklin, the City of Roseville, RT, YCTD, and Yuba-Sutter Transit Authority rely upon a cooperative relationship to foster comprehensive regional transit planning which feeds directly into State and national planning;

WHEREAS, SACOG has worked cooperatively with the Parties to establish a process and a set of criteria for the selection of transit projects to be included in the TIP;

WHEREAS, the process and criteria to be used in the selection and ranking of projects are set forth in Exhibit A, which is incorporated herein;

NOW, THEREFORE, in consideration of the mutual benefits to the Parties hereto, and in consideration of the covenants and conditions herein contained, the Parties agree as follows:

SECTION 1: Cooperative Relationship

1.1 MOU Purpose and Intent

The purposes of this MOU are to:

- Foster a cooperative and mutually beneficial working relationship between the Parties for the provision of comprehensive, effective, and coordinated transit planning between each jurisdiction's public mass transportation system; and
- b) Identify the regional transit planning responsibilities, in coordination with the State of California, for programming federal funds within the SACOG Federal Transportation Improvement Program (FTIP), commonly referred to as the Metropolitan Transportation Improvement Program (MTIP) developed by SACOG; and
- Codify the process and the criteria for selection of transit projects and sub-allocation of federal funds in the Sacramento urbanized area (UZA); and

d) Ensure that federal transit funds are distributed in the region in compliance with federal requirements; and

The intent of this MOU is to:

- Maintain flexibility in funding in order to allow large projects to receive adequate funding in the required years; and
- b) Support implementation of a performance-based approach to transportation decision-making; and
- Foster economies of scale through assistance in the coordination of funding for mutually beneficial capital projects, including shared transit facilities and bus purchase contracts; and
- d) Provide for coordinated planning and foster coordinated services; and
- e) Apply federal transit dollars to implement transit priorities identified in the SACOG Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).

1.2 Representation on SACOG Transit Coordinating Committee (Sacramento Urbanized Area)

All Parties except for SACOG shall provide one (1) representative and one (1) alternate to serve as a voting member on SACOG's TCC on matters that pertain to this MOU, or shall identify a TCC representative from another jurisdiction to serve as their representative. SACOG shall coordinate and facilitate activities related to the TCC.

1.3 Communication and Agreements

A critical component of coordination involves open and productive communication. SACOG is required to update the FTIP/MTIP every even-numbered year and the MTP every four (4) years. Responsive communication between the Parties is imperative in order to meet this mandate.

Within the designated Sacramento urbanized area, RT and other transit operators that meet the applicable federal requirements are eligible to apply for FTA and/or FHWA transit funding for capital, operating, and planning assistance for the delivery of public mass transportation under arrangements made through an MOU between the Parties and SACOG consistent with FTA and FHWA requirements or MOUs between Parties who will be recipients of federal funds. If new FTA and/or FHWA funding opportunities become available for operators and jurisdictions, new MOUs or amendments to existing MOUs may be needed.

Annual Certifications and Assurances Regarding FTA Grant Programs

By signing this Agreement, each Party, and its sub-recipients, certifies to comply with the applicable Annual Certifications and Assurances for FTA Grant Programs, including the Urbanized Area Formula Grants (5307), published annually in the Federal Register, and agree to forward to SACOG a signed copy of the Certifications and Assurances form for each year prior to the time the Party receives its first FTA Urbanized Area Formula Grants (5307) and Bus and Bus Facilities (5339) Programs grant award for the year.

FTA Public Involvement Process

To receive a FTA grant, a grant applicant must meet certain public participation requirements in development of the FTA programs. Per FTA Circular 9030.1D, Chapter IV, FTA considers a grantee to have met the public participation requirements associated with the annual development of the Program of Projects (POP)

when the grantee follows the public involvement process outlined in the FHWA/FTA planning regulations for the TIP (see MOU Section 3, 3.2).

National Transit Database

The NTD is FTA's primary source for information and statistics collected from transit systems that receive FTA formula funding under the Urbanized Area Formula Program (Sec. 5307 and 5339)

Transit operators receiving funds from these programs are required by statute and FTA guidance to submit annual reports to the National Transit Database. (FTA Circular C 9030.1 E, Section V-2.) Service factors reported in the Urbanized Area determines the amounts of FTA Section 5307 and 5339 funds generated in the region. SACOG staff will work with the Parties to coordinate reporting of service factors to maximize the amount of funds generated in the region and to determine urbanized area eligibility.

1.4 Responsibilities

The Chief Executive Officer (CEO) of SACOG, Executive Director of EDCTA, the General Manager/CEO of RT, the Executive Director of YCTD, the Transit Manager of Yuba-Sutter Transit Authority, the County Executive of the County of Placer, and the City Managers/Managing Executives of the Cities of Citrus Heights, Elk Grove, Folsom, Lincoln, Rocklin, Roseville, and the Town of Loomis are the primary individuals responsible for ensuring compliance with the provisions specified in this MOU.

SECTION 2: Transit Planning

2.1 Planning Assistance

Upon request, or in order to maintain eligibility for federal funds, SACOG will assist in the development of transit planning documents produced by each Party. The type of assistance provided by SACOG will include, but is not limited to, the following:

- Assist in securing funds (e.g., research funding options, grant writing) to conduct required planning studies, including transit demand studies and in-depth analysis of transit ridership;
- b) Obtain and analyze data from various sources to develop concrete demographic, growth, and use assumptions for the purpose of transit forecasting and development (e.g., trip generation tables, census information, maps);
- Assist in obtaining state and federal funding of projects consistent with the SACOG MTP/SCS and FTIP/MTIP (e.g., completing paper work, facilitating FTIP/MTIP amendments, FTA billing process);
- d) Provide a program through the FTIP/MTIP or Overall Work Program (OWP) through which federal funds can be authorized for expenditure; and
- e) Support operators in compliance with MAP-21 mandates such as development of transit operators' Transit Asset Management Plans and targets, as well as Transit Agency Safety Plans and targets.

A final copy of all transit planning documents, including FTA Triennial Audits, National Transit Database, and State Controller Reports, as well as the transit asset management plans and safety plans produced by the Parties, will be forwarded by each Party to SACOG. This will assist SACOG in overall transit planning coordination as well as ensuring that FTA and FHWA transit funds are used as planned, as per FTA and FHWA requirements.

2.2 Regional Planning

SACOG will provide a forum that will foster partnerships and coordination in the development of public transit services throughout the SACOG region. As part of SACOG's MPO role, SACOG will continue the cooperative and coordinated planning of the transportation system in each jurisdiction Party to this MOU and the relationship of the regional and interregional transit network within the regional transportation system.

SACOG will be responsible for the development of regional planning documents that are required to be developed by it as the MPO for the Sacramento region, such as the MTP/SCS. Each Party will provide technical information during the development of these regional planning documents through the SACOG committee structure.

2.3 Long-Range Regional Transportation Plan - Metropolitan Transportation Plan

In accordance with the planning regulations and FTA and FHWA guidance, the Parties to this MOU will participate in the development of SACOG's Long-Range Regional Transportation Plan (RTP), referred to as the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). The MTP/SCS will assess the transportation needs of the region and set forth improvements necessary to address those needs over a minimum twenty (20) year period. SACOG updates its MTP/SCS every four (4) years, consistent with federal and state guidelines.

In order to comply with the planning regulations and federal guidance for the development of the MTP/SCS, the Parties will cooperate in providing the information required to fully comply with the federal requirements. Examples of the type of information required to be provided to SACOG by transit operators include, but are not limited to, the following:

- a) FTA Triennial Audits, National Transit Database and State Controller Reports;
- An overview of key performance measures of existing transit systems;
- c) Transit demand projections;
- Anticipated fleet replacement and expansion needs (Transit Asset Management Plan and targets and Agency Safety Plans and targets);
- e) Anticipated equipment replacement and rehabilitation needs;
- f) Anticipated facility needs;
- g) System improvement strategies with time frames for action;
- h) A financial plan, including expected revenues, planned expenditures, documentation of fiscal ability to operate and expand services and strategies to deal with potential funding support changes; and
- Documentation of the public participation process used to develop the local inputs to the MTP/SCS.

To the extent that a current, adopted Short-Range Transit Plan, required by FTA for direct receipt of federal transit funding, includes the foregoing information, then providing SACOG with a copy of a Short-Range Transit Plan will be deemed compliance with the MTP/RTP information submittal requirements.

2.4 Short-Range Transit Plan

In response to FTA and FHWA planning regulations and guidance, the Parties will prepare Short-Range Transit Plans (SRTPs) that set out transit planning and programming for a five- to seven-year period. These

SRTPs will provide input for SACOG's preparation of the Transportation Improvement Program. The SRTPs will address unmet transit needs and service level sustainment, in addition to other agency-specific concerns. Future SRTPs shall contain a list of projects for future FTA and FHWA transit funding. The project list shall:

- a) Identify and describe the scope of the specific projects and services, which address ongoing and increased transit demands. These projects and services, which include but are not limited to, Americans with Disabilities Act (ADA) and Transportation Control Measures (TCMs), shall be described with sufficient detail (design, concept, and scope) to permit air quality conformity analysis to be performed by SACOG. The list shall also address the issues related to unmet transit needs that are reasonable to meet.
- b) Identify the amount and type of federal and non-federal funds required to support the projects for each year represented in the Plan. In addition, the list shall identify anticipated discretionary funding estimates for the FTIP/MTIP.

SACOG will work cooperatively with the Parties, PCTPA and EDCTC in their efforts to generate information needed to prepare their SRTPs and future updates.

For those Parties that are not subject to the requirement to prepare SRTPs, SACOG, in association with PCTPA or EDCTC, as appropriate, will assist them in preparing a five-year list of planned capital maintenance and operational expenditures for use in the programming efforts described in Section 3 of this MOU.

SECTION 3: Programming of Federal Funds

3.1 Federal Funds Sub-Allocation Process

FTA planning guidelines state that using a predetermined split or formula for sub-allocating funds in the Urbanized Area (UZA) is not necessarily consistent with the goals of the metropolitan planning process. Therefore, to sub-allocate FTA Urbanized Area Formula Grants (5307) and Bus and Bus Facilities (5339) Program funds, SACOG, in cooperation and coordination with the Parties (direct and/or sub-recipients of the Federal formula funds in the Sacramento UZA), developed a locally-acceptable methodology which is divided in two parts, the "Earned Share" and the "Discretionary." This methodology was created through a comprehensive planning process and is documented in Exhibit A of this MOU. Changes to this methodology that are approved by the Parties through regular TCC meetings will be reflected in future updates of Exhibit A and do not require a full MOU amendment.

3.2 Federal Transportation Improvement Program (FTIP) Programming

The parties agree to use the Earned Share Sub-allocation process as the focal point for making an annual determination regarding the distribution of federal funds available for allocation by SACOG within the Sacramento Urbanized Area. The Parties agree that it is desirable to ensure that a stable funding stream is

available for all area operators that allows the operators to carry out coordinated services throughout the urbanized area.

SACOG will use the Sub-Allocation process to develop its biennial program of projects for FTA formula funds. Following direct consultation among the Parties to this MOU, SACOG distributes notices of intent to develop or amend the FTIP/MTIP, publishes the proposed program of projects to be adopted, and carries out a public involvement and review process for FTIP/MTIP adoption or amendment, in compliance with 23 CFR Sections 450.312 and 450.324. The same notices of intent, publication of proposed projects, and public involvement and review also shall be used to fulfill the public hearing requirements of 49 USC Section 5307, covering review and approval of FTA grant applications for FTIP/MTIP projects. Parties to this agreement that require FTIP/MTIP programming and subsequent grant approvals will provide SACOG with sufficient project detail to convey understanding of the projects by all interested agencies and persons, meet FTA grant application requirements, and provide a clear linkage to FTIP/MTIP project descriptions. SACOG will adjust FTIP/MTIP project descriptions to a standard format to accomplish these three objectives. Using the approved descriptions, all Parties will then advertise the proposed public hearing(s), projects to be programmed, and fund amounts to be programmed through their existing public participation processes.

No later than June every other year, the Parties shall meet to draft a program of projects for the following two (2) federal fiscal years. Following the enactment of an annual federal budget and publication of funding apportionments in the Federal Register, SACOG shall inform the Parties of the amounts of the formula and other designated federal funds coming to the Sacramento UZA. SACOG will then re-convene the Parties to finalize the programming of those funds into the FTIP/MTIP, making adjustments as necessary to the draft program of projects completed earlier.

As part of the FTIP/MTIP process, projects are programmed in the MTIP on behalf of all transit providers receiving federal funds. SACOG and the Parties shall meet biennially to use the locally-developed Sub-Allocation process and recommend a prioritized list of projects for the allocation of FTA Urbanized Area Formula Grants (5307) and Bus and Bus Facilities (5339) Program funds apportioned to the Sacramento UZA, plus additional federal funds that may be available for distribution from FTA and FHWA. The project list advances to the SACOG Board for approval. The SACOG Board shall have the final decision

The project list advances to the SACOG Board for approval. The SACOG Board shall have the final decision on the recommended program of projects.

The process for the programming of FTA and FHWA transit funding agreed to in the Exhibit A of this MOU is not intended to, nor does it replace the procedures for programming other federal funds or the procedures described in the MOUs between SACOG and PCTPA and EDCTC.

3.3 Applications for Transit Funding

RT is the designated recipient for federal formula funds allocated under the Federal Transit Act, as amended, in the Sacramento UZA. Should this change, the Parties shall meet and confer to determine the appropriate party for this role.

After the completion of the Sub-allocation process, each Party seeking federal transit funding, in association with the other transit operators and jurisdictions, will prepare applications to the FTA or FHWA for federal transit funding. Draft applications will be submitted to SACOG using the FTA Transportation Electronic Award and Management (TEAM) system or TrAMS, FTA's next generation of TEAM or another mutually agreed upon method, in advance of the FTA or FHWA submittal to confirm accuracy and consistency with

FTIP/MTIP programming requirements and with the local SRTP and SACOG's MTP/SCS, as required by federal guidelines.

All Parties agree to work in good faith to develop consistent programming, documentation, and funding requests in a manner consistent with FTA or FHWA requirements.

SECTION 4: FTIP Project Monitoring & Maintenance

4.1 Progress Reporting

SACOG is responsible for tracking the overall progress of all projects in the FTIP/MTIP and is required to produce an annual list of projects for which federal funds have been obligated in the preceding year and will ensure that it is made available for public review.

Each Party will assist SACOG's efforts to track the overall progress of transit projects in the FTIP/MTIP through providing basic access to their FTA TEAM accounts. At a minimum, milestone/progress reports submitted to FTA and reviewed by SACOG shall contain all of the information required in FTA Circular 5010, as amended, for grant administration procedures. If project specific questions are raised by FTA or SACOG that cannot be answered through review of the TEAM documentation, the affected Party will, upon request, provide SACOG or RT, as applicable, additional information. Examples of information that may be periodically requested and may include the following:

- a) A classification of the projects by the individual categories, as identified in the FTIP/MTIP;
- b) A documentation of the stage of project implementation;
- c) An explanation for any project delays if the project is behind schedule;
- d) The reasons for any cost overruns if the project is over budget;
- e) A status update on the amount of federal funding obligated, received, and used to support projects;
- f) Any identified needs for an FTIP/MTIP amendment; and
- Project savings to be reverted, if any, at project completion;

4.2 FTIP/MTIP Amendments

SACOG processes FTIP/MTIP modifications and amendments periodically. Parties must put in a formal request to SACOG for changes in project funding, cost, scope, or schedule in order for those changes to be incorporated in an amendment. FTIP/MTIP amendments may be needed to address issues such as funding shortfalls, delays in project implementation and/or new projects that need to be included in the FTIP/MTIP.

As a part of the quarterly progress report, or more frequent reporting if required, each Party will alert SACOG, and as appropriate PCTPA or EDCTC, regarding the reasons an amendment or other minor modification to the FTIP/MTIP is needed.

Each Party is responsible for notifying SACOG, and, as appropriate, PCTPA or EDCTC, if there is the need to amend the FTIP/MTIP. Amendments may require anywhere from two (2) weeks to eight (8) months for approval, depending on the type and complexity of the change. If STIP funds are involved the Parties should allow plenty of time and engage SACOG early.

SECTION 5: Additional Terms and Conditions of the MOU

Participation in this MOU is required for the receipt of Federal FTA and/or FHWA funds, specifically the FTA Urbanized Area Formula Grants (5307) and Bus and Bus Facilities (5339) Programs.

5.1 MOU Amendments

This MOU may be amended by the written consent of all Parties. Amendments must be approved by SACOG and the respective Board of Directors or City Council representing Parties to this MOU, unless such Board or City Council has delegated amendment authority to their respective Chief Executive Officer, Executive Director, General Manager, or City Manager.

5.2 MOU Withdrawal; MOU Termination

Any Party, upon ninety (90) days advance written notice to all other Parties, may withdraw its participation in this MOU. Any Party that withdraws from the MOU forfeits its eligibility to receive FTA Urbanized Area Formula Grants (5307) and Bus and Bus Facilities (5339) Programs funds for the Sacramento UZA. Withdrawal by any single Party does not affect the continuing validity of the MOU for the remaining Parties. Should a majority of the Parties withdraw from the MOU, the remaining Parties shall meet and confer to determine how best to continue the purpose and intent of this MOU.

5.3 Notice

Any notice under this MOU shall be in writing and either personally delivered or sent by First Class U.S. Mail, postage pre-paid, addressed as follows:

SACOG

Mike McKeever Chief Executive Officer Sacramento Area Council of Governments 1415 L Street, Suite 300 Sacramento, CA 95814

CITY OF CITRUS HEIGHTS

Henry Tingle City of Citrus Heights 6237 Fountain Square Drive Citrus Heights, CA 95621

EL DORADO COUNTY TRANSIT AUTHORITY

Mindy Jackson Executive Director El Dorado Transit 6565 Commerce Way Diamond Springs, CA 95619-945

CITY OF ELK GROVE

Laura S. Gill City Manager City of Elk Grove 8401 Laguna Palms Way Elk Grove, CA 95758

CITY OF FOLSOM

Evert Palmer City Manager City of Folsom Folsom City Hall 50 Natoma Street Folsom, CA 95630

CITY OF LINCOLN

Matt Brower City Manager City of Lincoln 600 Sixth Street Lincoln, CA 95648

TOWN OF LOOMIS

Rick Angelocci Town Manager 3665 Taylor Road Loomis, CA 95650

CITY OF ROCKLIN

Ricky A. Horst City Manager City of Rocklin 3970 Rocklin Road Rocklin, CA, 95677

CITY OF ROSEVILLE

Ray Kerridge
City Manager
City of Roseville
311 Vernon Street
Roseville, CA 95678
COUNTY OF PLACER

David Boesch Chief Executive Officer Placer County 175 Fulweiler Avenue Auburn, CA 95603

SACRAMENTO REGIONAL TRANSIT DISTRICT

Michael R. Wiley General Manager/CEO Sacramento Regional Transit District P.O. Box 2110 Sacramento, CA 95812-2110

YUBA-SUTTER TRANSIT AUTHORITY

Keith Martin Transit Manager 2100 B Street Marysville, CA 95901

YOLO COUNTY TRANSPORTATION DISTRICT

Terry Bassett Executive Director Yolo County Transportation District 350 Industrial Way Woodland, CA 95776

5.4 Counterparts

The Parties agree that this MOU may be signed in one or more counterparts, each of which will constitute an original and all of which taken together shall constitute one and the same instrument.

111

111

EXHIBIT A

Sacramento Urbanized Area

The Federal Transit Administration (FTA) apportions Urbanized Area Formula Grants (Section 5307) and Bus and Bus Facilities (Section 5339) to the Sacramento Regional Transit District which is the designated recipient (DR) in the Sacramento urbanized area (UZA).

FTA requires that the sub-allocation of formula funds should be based on a financially constrained Transportation Improvement Program (TIP) and that the Metropolitan Planning Organization (MPO), in cooperation with the public transportation operator, work through a planning process consistent with the goals of the metropolitan planning process to allocate the funds. FTA does not prescribe a specific methodology to sub-allocate formula funds within a UZA. This is a local decision.

Since the Sacramento UZA has multiple FTA Sections 5307 and 5339 fund recipients, the Sacramento Area Council of Governments (SACOG) as the MPO for the six-county region formed a sub-group of the Transit Coordinating Committee ("TCC" called the "Working Group") which included the DR and eight eligible public transportation operators to address FTA's requirement. SACOG coordinates and facilitates Working Group activities. Using a collaborative process, the Working Group developed a sub-allocation methodology to divide Sections 5307 and 5339 funds (collectively "Sacramento UZA Funds"). The Sacramento UZA Working Group is comprised of the following public transit operators:

- 1- El Dorado Transit
- 2- Elk Grove Transit (e-tran)
- 3- Folsom Stage Lines
- 4- Lincoln Transit
- 5- Placer County Transit
- 6- Roseville Transit
- 7- Sacramento Regional Transit District (RT)
- 8- Yolo County Transportation District
- 9- Yuba -Sutter Transit

Sub-Allocation of Sections 5307 and 5339 Funds

In this region, Sections 5307 and 5339 funds are used to support public transit capital projects, including vehicle, facility and equipment purchases, preventive maintenance, and other eligible expenses.

After the implementation of MAP 21, the repeal of the Job Access Reverse Commute (JARC) program and the consolidation of the eligible activities of JARC under the 5307 funding program, the process related to the sub-allocation of 5307 funds became more

complex and challenging. Without a substantial increase in 5307 formula funds, the consolidation of JARC funds has increased the number of public transportation providers that must share the funds. The proposed methodology is designed to allow the previous recipients of JARC funds to have the opportunity to compete for a portion of the 5307 funds.

Sub-Allocation Methodology

The Sacramento UZA transit operators, in collaboration with SACOG, developed a performance/service measure based on a competitive process that identifies projects to be funded with federal formula funds. SACOG supported the process by facilitating the discussions, analyzing/ quantifying various alternatives and explaining the impacts to the affected parties. The following section outlines the selected "local approach" and the sub-allocation process of FTA Sections 5307 and 5339 funds. This methodology was approved by the Sacramento UZA Working Group in December 2013 and will be phased in over a four year period. The programming of projects will be processed biannually.

The sub-allocation methodology is comprised of two parts: "Service Based Earned Share" and the "Discretionary Share."

Service Based Earned Share involves the allocation of 88% of Sacramento UZA Funds based on transit system service data. The performance/operating data are derived from the National Transit Database (NTD) which summarizes individual agencies' information from their annual data submittals as required by the FTA. The most current and available NTD data are used to generate the Service Based Earned Share. The service and performance attributes used are: vehicle revenue miles, vehicle revenue hours, population and unlinked passenger trips. This process will result in a list of transit projects being incorporated into the Metropolitan Transportation Improvement Program (MTIP).

The following table is an illustration of the Earned Share methodology spread over the 4 year phased implementation using the 2011/2012 NTD data.

			Scenario 12				
Available funding	is distributed b	ased on % of 2010	population (13%)	, % of FY 11	L/12 vehicle reven	ue hours (2	19%), % of FY
11/12 vehicle reve	nue miles (299), and % of FY 11/:	12 unlinked passe	nger trips (29%).		30.00
	All the latest the same	The state of the s	The second second	A STATE OF THE PARTY OF THE PAR	Advantage of the second of	A STATE OF THE PARTY OF	Tall Comments

Agency	% of lotal	Year 1	. Earned Share	ΥE	ear 2 Earned Share	Year 3 Earned Share	r ear 4 Earned Share
El Dorado Transit	1.7%	\$	244,855	\$	293,747	\$ 343,593	\$ 394,406
Elk Grove	5.7%	\$	836,187	\$	988, 182	\$ 1,143,133	\$ 1,301,084
Folsom	1.3%	\$	389,764	\$	356,297	\$ 322,121	\$ 287,227
Lincoln	0.8%	\$	152,909	\$	2 163,820	\$ 174,934	\$ 186,253
PCT	3.6%	\$	587,840	\$	664,019	\$ 741,662	\$ 820,792
Roseville	3.6%	\$	724,176	\$	760,838	\$ 798,162	\$ 836,155
SRTD & PI	80.2%	\$	18,194,146	\$	18,273,178	\$ 18,351,971	\$ 18,430,513
YCTD	3.1%	\$	1,165,115	\$	1,017,862	\$ 867,547	\$ 714,124
Total	100%	\$	22,294,993	\$	17022,517,943	\$ 22,743,122	\$ 22,970,553

Discretionary Share distributes the remaining 12% of the Sacramento UZA Funds based on a regional competition for projects. Similar to SACOG's Regional/Local funding rounds, this process creates a regional competition for a portion of the estimated FTA Sections 5307 and 5339 formula funds. The process involves a Call for Projects, in which transit operators are asked to identify and submit project applications. The project application was developed and approved by the Working Group (sample application is shown in Attachment 1).

SACOG staff is responsible for the technical evaluation of projects and scoring the project applications using the adopted "Project Evaluation Criteria" (Attachment 2). The criteria were also developed and agreed upon by the Working Group and are based on the approved policies of SACOG's MTP/SCS (Attachment 3) and transit operators' Short Range Transit Plans.

When the scoring process is complete, the Transit Coordinating Committee (TCC) will review and prioritize the project list and SACOG staff will submit a funding recommendation to the SACOG Transportation Committee and SACOG Board of Directors.

This practice will allow SACOG to assist in the prioritization of the projects and with the implementation of "performance based planning" required under MAP-21 and also recommended as part of the SACOG Triennial TDA Audit.

The Sacramento UZA Working Group approved the Earned Share and Discretionary sub-allocation process subject to the list of compromise outlined in the following page.

SACRAMENTO URBANIZED AREA 5307/5339 COMPROMISE (APPROVED 11/20/2013)

Scenario 12 (Earned Share allocation), subject to the following:

- The Sacramento Urbanized Area operators are locked into those relative shares (4-yr phase in methodology approved previously, Years 1 and 2), assuming they come from the 88% 5307/5339
 Sacramento urbanized area split, for Federal Fiscal years 2014 and 2015.
- 2. An acceptable competitive evaluation process is developed for the remaining 12%. This 12% selection process would also be biennial, unless there is a significant change in the funding program.
- 3. YCTD will not be eligible for any of the 12% discretionary funding amount for Federal FY 2014 AND 2015, unless that total increases by 10% or more above the current SACOG estimate
- 4. Every transit operator may choose to update its UZA service distributions every two years (the next update year would be the FY 13/14 reporting year), consistent with written FTA suggested NTD methodologies
- 5. Around March, 2015, the TCC Sacramento Urbanized Area Working Group will meet again to assess the revised NTD data and its impact on FTA Sacramento Urbanized Area Section 5307 funds coming to the region. Both the 88% and 12% distribution methodologies will be reassessed at that time for Federal Fiscal years subsequent to 2014 and 2015.
- 6. Once number 5 above is completed, SACOG will start using an agreed upon set of percentages for every two years' worth of Sacramento urbanized area programming. If NTD numbers are used, FY 2013/14 validated numbers would be used for FFY 2016 and 2017, FY 2015/16 validated numbers would be used for FFY 2018 and 2019, and so on.
- 7. YCTD and SACOG agree to meet in good faith to seek and obtain transit operating subsidies from Sacramento International Airport towards Yolobus Route 42.

By our signature below, we certify that our respective Boards of Directors and City Councils have authorized us to enter into this MOU on behalf of our agency.

		Mix mit 3/17/15
Michael R. Wiley	Date	Mike McKeever Date
RT General Manager/CEO		SACOG Executive Director
APPROVE AS TO FORM:		APPROVE AS TO FORM:
RT Attorney Date	= -	Shistiane E. Layt 7-30-15 SACOG Counsel Date
RT Attorney Date RT		MILLER OWEN
Terry Bassett Date		Ray Kerridge Date
YCTD Executive Director		City Manager, Roseville
APPROVE AS TO FORM:		APPROVE AS TO FORM:
Sonia Cortes Date YCTD Counsel		Robert Schmitt Date City Attorney, Roseville
Henry Tingle Date		
City Manager, Citrus Heights		
APPROVE AS TO FORM:		
Date City Attorney, Citrus Heights	- 1	

By our signature below, we certify that our respective Boards of Directors, Board of Supervisors, and City Councils have authorized us to enter into this MOU on behalf of our agency.

Michael R. Wiley Date RT General Manager/CEO	Mike McKeever Date SACOG Executive Director
APPROVE AS TO FORM:	APPROVE AS TO FORM:
RT Attorney Date	SACOG Counsel Date
Terry Bassett Date YCTD Executive Director	Ray Kerridge Date City Manager, Roseville
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Sonia Cortés Date YCTD Legal Counsel	Brita Bayless Date City Attorney, Roseville
Henry Tingle Date City Manager, Citrus Heights	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Date City Attorney, Citrus Heights	Bruce Cline Date City Attorney, Folsom

Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Jennifer Alves Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer
Rick Angelocci Date Town Manager, Loomis	Mindy Jackson Date El Dorado Transit, Director
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Date City Attorney, Loomis	Date El Dorado Transit Counsel
MI 4/20/15	•
Keith Martin Date YSTA, Transit Manager	Jim Estep City Manager, Lincoln
APPROVE AS TO FORM:	APPROVE AS TO FORM:
1) Wesen 4-23-15	
YSTA Counsel	Date City Attorney, Lincoln

By our signature below, we certify that our respective Boards of Directors and City Councils have authorized us to enter into this MOU on behalf of our agency.

Michael R. Wiley Date RT General Manager/CEO	Mike McKeever Date SACOG Executive Director
APPROVE AS TO FORM:	APPROVE AS TO FORM:
RT Attorney Date RT	SACOG Counsel Date
Terry Bassett Date YCTD Executive Director	Ray Kerridge Date City Manager, Roseville
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Sonia Cortes Date YCTD Counsel	Robert Schmitt Date City Attorney, Roseville
Henry Tingle Date City Manager, Citrus Heights	
APPROVE AS TO FORM:	
Date City Attorney, Citrus Heights	

Laure & Hele 4/10/15			
Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom		
APPROVE AS TO FORM: $4/\sqrt{15}$	APPROVE AS TO FORM:		
Jonathan P. Hobbs Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom		
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer		
APPROVE AS TO FORM:	APPROVE AS TO FORM:		
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer		
Rick Angelocci Date Town Manager, Loomis	Mindy Jackson Date El Dorado Transit, Director		
Keith Martin Date YSTA, Transit Manager	Jim Estep City Manager, Lincoln		

Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom		
APPROVE AS TO FORM:	APPROVE AS TO FORM:		
Jonathan P. Hobbs Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom		
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer		
APPROVE AS TO FORM:	APPROVE AS TO FORM:		
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer		
Rick Angelocci Date Town Manager, Loomis	Mindy Jackson 5/7/15 Mindy Jackson Date El Dorado Transit, Director Exe cutivo Director		
Keith Martin Date YSTA, Transit Manager	Matt Brower City Manager, Lincoln		

Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Jonathan P. Hobbs Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer
Rick Angelocci Date	Mindy Jackson Date
Town Manager, Loomis	El Dorado Transit, Director
Keith Martin Date YSTA, Transit Manager	Matt Brower City Manager, Lincoln

RESOLUTION NO. 15-164

APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS, THE CITY OF CITRUS HEIGHTS, THE EL DORADO COUNTY TRANSIT AUTHORITY, THE CITY OF ELK GROVE, THE CITY OF FOLSOM, THE CITY OF LINCOLN, THE TOWN OF LOOMIS, THE CITY OF ROCKLIN, THE CITY OF ROSEVILLE, THE COUNTY OF PLACER, SACRAMENTO REGIONAL TRANSIT DISTRICT, THE YOLO COUNTY TRANSPORTATION DISTRICT, AND THE YUBA-SUTTER TRANSIT AUTHORITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Memorandum of Understanding for the purpose of coordinating transit planning and programming of federal funds within the Sacramento urbanized areas, between the Sacramento Area Council of Governments, the City of Citrus Heights, the El Dorado County Transit Authority, the City of Elk Grove, the City of Folsom, the City of Lincoln, the Town of Loomis, the City of Rocklin, City of Roseville, the County of Placer, Sacramento Regional Transit District, the Yolo County Transportation District, and the Yuba-Sutter Transit Authority, has been reviewed by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said memorandum of understanding is approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this 6th day of May , 2015, by the following vote on roll call: AYES COUNCILMEMBERS: Gore, Rohan, Herman, Roccucci, Garcia

None NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS: None

ATTEST:

The laregoing instrument is a correct copy of the original on file in this office.

City Clerk of the City of Roseville, California

DEPUTY CLERK

By our signature below, we certify that our respective Boards of Directors, Board of Supervisors, and City Councils have authorized us to enter into this MOU on behalf of our agency.

Michael R. Wiley Date RT General Manager/CEO	Mike McKeever Date SACOG Executive Director
APPROVE AS TO FORM:	APPROVE AS TO FORM:
RT Attorney Date	SACOG Counsel Date
Terry Bassett Date YCTD Executive Director	Ray Kerridge Date City Manager, Roseville
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Sonia Cortés Date YCTD Legal Counsel	Robert R. Schmitt Date City Attorney, Roseville
Henry Tingle Date City Manager, Citrus Heights	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Date City Attorney, Citrus Heights	Bruce Cline Date City Attorney, Folsom

ATTACHMENT FOR: MEMORANDUM OF UNDERSTANDING BETWEEN THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS AND THE CITY OF CITRUS HEIGHTS, THE EL DORADO COUNTY TRANSIT AUTHORITY, THE CITY OF ELK GROVE, THE CITY OF FOLSOM, THE CITY OF LINCOLN, THE TOWN OF LOOMIS, THE CITY OF ROCKLIN, THE CITY OF ROSEVILLE, THE COUNTY OF PLACER, SACRAMENTO REGIONAL TRANSIT DISTRICT, THE YOLO COUNTY TRANSPORTATION DISTRICT, AND THE YUBA-SUTTER TRANSIT AUTHORITY.

"Regarding the Coordination of Ongoing Transit Planning and Programming of Federal Funds in order to Support the Ongoing and Future Deployment of Transit Services affecting the Sacramento Urbanized Area."

Signatures on behalf of the City of Folsom:

Date

Evert W. Palmer, City Manager

FUNDING AVAILABLE:

Christa Saunders, City Clerk

Date

ORIGINAL APPROVED AS TO CONTENT:

David E. Miller, Director of Public Works/

Community Development Department

ALE Nutren

Folsom File No. 174-21 15-041

Admin Approval

Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Jonathan P. Hobbs Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer
Rick Angelocci Date Town Manager, Loomis	Mindy Jackson Date El Dorado Transit, Director
Keith Martin Date YSTA, Transit Manager	Matt Brower City Manager, Lincoln

RESOLUTION NO. 2015-196

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH THE SACRAMENTO AREA COUNCIL OF
GOVERNMENTS (SACOG) REGARDING THE COORDINATION OF ONGOING TRANSIT PLANNING
AND PROGRAMING OF FEDERAL TRANSIT ADMINISTRATION (FTA) FUNDS

The City Council of the City of Rocklin does resolve as follows:

Section 1. The City Council of the City of Rocklin hereby approves and authorizes the City Manager to execute a Memorandum of Understanding (MOU) with the Sacramento Area Council of Governments (SACOG), in the form attached hereto as Exhibit 1 and by this reference incorporated herein.

PASSED AND ADOPTED this 11th day of August, 2015, by the following vote:

AYES:

Councilmembers:

Ruslin, Butler, Janda

NOES:

Councilmembers:

None

ABSENT:

Councilmembers:

Magnuson, Yuill

ABSTAIN:

Councilmembers:

None

Gregory A. Janda, Vice Mayor

An Ath

ATTEST:

Barbara Ivanusich, City Clerk

The foregoing instrument is a correct copy of the original document

on file in this office.

Attest: City Clerk, City of Rocklin

Laura S. Gill Date City Manager, Elk Grove	Evert Palmer Date City Manager, Folsom
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Jonathan P. Hobbs Date City Attorney, Elk Grove	Bruce Cline Date City Attorney, Folsom
Ricky A. Horst Date City Manager, Rocklin	David Boesch Date Chief Executive Officer, Placer
APPROVE AS TO FORM:	APPROVE AS TO FORM:
Russell Hildebrand Date City Attorney, Rocklin	Gerald O. Carden Date County Counsel, Placer
Rick Angelocci Date Town Manager, Loomis	Mindy Jackson Date El Dorado Transit, Director
Keith Martin Date YSTA, Transit Manager	Matt Brower City Manager, Lincoln

By our signature below, we certify that our respective Boards of Directors and City Councils have authorized us to enter into this MOU on behalf of our agency.

Michael R. Wiley RT General Manager/CEO	Date	Mike McKeever Date SACOG Executive Director
APPROVE AS TO FORM:		APPROVE AS TO FORM:
RT Attorney Date RT		SACOG Counsel Date
Terry Bassett Date YCTD Executive Director	<u> </u>	Ray Kerridge Date City Manager, Roseville
APPROVE AS TO FORM:		APPROVE AS TO FORM:
Sonia Cortes Date YCTD Counsel		Robert Schmitt Date City Attorney, Roseville

APPROVE AS TO FORM:

City Manager, Citrus Heights

Henry Tingle

City Attorney, Citrus Heights



STAFF REPORT

TOPIC ITEM NUMBER

Select Chair and Vice Chair for the 2026 Calendar Year

Action
Dec 8

Board of Directors

PREPARED BY: J.Marte ATTACHMENTS: None

STAFF RECOMMENDATION(S)

Select the Chair and Vice Chair for Calendar Year 2026, Effective January 1.

BACKGROUND

Historically, the YCTD Board appointed a Chair and Vice-Chair each July, and their terms coincide with the fiscal year. In July 2022, the YCTD Board decided to change the terms of the Chair and Vice-Chair to coincide with the calendar year rather than the fiscal year.

The Chair and Vice-Chair positions have typically rotated amongst the jurisdictions. The table below shows the history of position holders over the last 10+ years.

The Board has tried to rotate the positions to ensure that each jurisdiction has an opportunity to have a Chair and Vice-Chair on the Board on a regular basis. The following includes the staff recommendation, plus a list of position holders over the past 10 years.

Term	Chair	Vice-Chair
July 2011 – June 2012	Mike McGowan (Yolo County)	Art Pimentel (Woodland)
July 2012 – June 2013	William Marble (Woodland)	Lucas Frerichs (Davis)
July 2013 – June 2014	Lucas Frerichs (Davis)	Oscar Villegas/Chris Ledesma (West Sac)
July 2014 – June 2015	Chris Ledesma (West Sac)	Harold Anderson (Winters)
July 2015 – June 2016	Harold Anderson (Winters)	Don Saylor (Yolo County)
July 2016 – June 2017	Don Saylor (Yolo County)	Xochitl Rodriguez (Woodland)

July 2017 – June 2018	Xochitl Rodriguez (Woodland)	Lucas Frerichs (Davis)
July 2018 – June 2019	Lucas Frerichs (Davis)	Chris Ledesma (West Sac)
July 2019 – June 2020	Chris Ledesma (West Sac)	Harold Anderson/Jesse Loren (Winters)
July 2020 – June 2021	Jesse Loren (Winters)	Don Saylor (Yolo County)
July 2021- December	Don Saylor (Yolo County)	Tom Stallard (Woodland)
2022		
January - December 2023	Tom Stallard (Woodland)	Josh Chapman (Davis)
January -December 2024	Josh Chapman (Davis)	Dawnté Early (West Sacramento)
January- December	Dawnté Early (West	Jesse Loren (Winters)
2025	Sacramento)	

Based on the current rotation schedule, the Winter representative (Jesse Loren) would be the next Chair, while the County of Yolo representative (Lucas Frerichs) would be the Vice-Chair. Making these appointments in December, to be made effective on January 1, will allow a continuity of communication for staff.

FISCAL IMPACT

None

STAFF REPORT

Long-Range Calendar

TOPIC ITEM NUMBER

10d

Information
Dec 8 2025
Board of Directors

PREPARED BY: J.Marte ATTACHMENTS: None

STAFF RECOMMENDATION(S)

The following agenda items are tentatively scheduled for upcoming meetings of the YoloTD Board of Directors.

Long Range Calendar Agenda Items

January 2026:

- 2025 Year in Review
- Yolo 80 Managed Lanes Quarterly Update
- Appointments to CCJPA and CARTA

February 2026:

- Budget Workshop #3: Future Revenue Sources
- Yolo Active Transportation Corridors (YATC): Draft Final Plan

March 2026:

- Transit Operations RFP Update
- Multi-Modal Program Update (Input to Work Plan)
- Approve MOU for Sacramento UZA