

BOARD OF DIRECTORS MEETING AGENDA

Directors: Jesse Loren (Chair, City of Winters)
Lucas Frerichs (Vice-Chair Yolo County)
Dawntè Early (City of West Sacramento)
Josh Chapman (City of Davis)
Mayra Vega (City of Woodland)
Kelly Fong Rivas (UC Davis, ex-officio)
Sukhi Johal (Caltrans, ex-officio)

This Board Meeting will be held in person at the location below. Members of the public who wish to participate remotely may use the zoom link or phone number below.

IN-PERSON INFORMATION

Meeting Date: July 13, 2026

Meeting Time: 6:00 PM

Meeting Place: Yolo Transportation District Board Room
350 Industrial Way
Woodland CA 95776

ZOOM INFORMATION

Link: [Zoom Link](#)

Meeting ID: 879 6922 7172

Passcode: 105086

All participants will be entered into the webinar as attendees.

YoloTD offers teleconference participation in the meeting via Zoom as a courtesy to the public. If no voting members of the YoloTD Board are attending the meeting via Zoom, and a technical error or outage occurs with the Zoom feed or Zoom is otherwise disrupted for any reason, the YoloTD Board reserves the right to continue the meeting without remote access.

The YoloTD Board of Directors encourages public participation in its meetings. Members of the public shall be given an opportunity to address the Board of Directors in person, remotely, and/or in writing. For more information on how to provide public comment, please see the section of this agenda entitled “Public Participation Instructions.”

The Board reserves the right to take action on all agendized items at any time during the meeting, except for timed public hearings. Items considered routine or non-controversial are placed on the Consent Calendar. Any Consent Calendar item can be separately addressed and discussed at the request of any member of the YoloTD Board.

Estimated Time		Agenda Item	Information	Action Item
6:00 PM	1.	Determination of Quorum (Voting members: Woodland, Davis, West Sacramento, Winters, Yolo County) (Nonvoting members: Caltrans, UCD)		X
	2.	Approve Agenda July 13, 2026 Meeting		X
6:05 PM	3.	Comments from public regarding matters <u>on the consent calendar</u> , or <u>items NOT on the agenda</u> but within the purview of YoloTD. Please note, the Board is prohibited from discussing items not on the agenda.	X	

CONSENT CALENDAR

6:12 PM	4a.	Approve Board Minutes for Regular Meeting of June 8, 2026 <i>(J. Marte, pp 6-10)</i>		X
	4b	Approve Resolution 2026-11, a Resolution of Support to submit of a Grant Application to the Sacramento Area Council of Governments (SACOG) 2026 Federal Funding Program for the Yolo Transportation District Bus Yard Electrification Project <i>(B. Abbanat, pp 11-17)</i>		X
	4c	Approve Resolution 2026-12 Authorizing the Purchase of Seven Used Paratransit Vehicles for a Total Cost Not to Exceed \$10,010 <i>(C. Williams, pp 18-22)</i>		X
	4d	Approve Auction and Disposal of Vehicles and Other Capital Assets That are Non-Operational and/or Beyond Their Useful Life <i>(L. Hecht, pp 23-32)</i>		X
	4e	Program \$915,885 in SB 1 State of Good Repair Funds for Fleet and Facility Maintenance and Repair and Replacement of a Service Vehicle <i>(C. Williams, pp 33-37)</i>		X
	4f	Receive Update Regarding Senate Bill 707 (2025) and Remote Participation Options in Brown Act Meetings. <i>(K. Hood, pp 38-85)</i>	X	

REGULAR CALENDAR

6:15 PM	5.	Update on Transdev-MV Transition <i>(D. Romero, pp 86-93)</i>	X	
6:45 PM	6.	Hold Public Hearing and Approve Resolution 2026-14 Adopting the Final Annual Budget and Workplan for FY 2026- 27 <i>(C. Fadrigio, B. Abbanat and A. Bernstein, pp 94-157)</i>		X
7:15 PM	7.	Short-Range Transit Plan (SRTP) Network Map, Phase III Outreach, and 80 Percent Service Scenario Assumptions <i>(L. Torney, pp 158-184)</i>		X

7:45 PM	8.	Administrative Reports (<i>A. Bernstein, p 185</i>) Discussion regarding subjects not specifically listed is limited to clarifying questions. A. Board Members' Verbal Reports B. Executive Director's Verbal Report C. Transdev Report D. Long Range Calendar	X	
8:00 PM	9.	Adjournment		X

Unless changed by the YoloTD Board, the next meeting of the Board of Directors will be Monday, September 14, 2026, at 6:00 pm at Yolo Transportation District, 350 Industrial Way, Woodland CA 95776.

I declare under penalty of perjury that the foregoing agenda was posted on or before Friday, July 10, 2026, at the Yolo County Transportation District Office (350 Industrial Way, Woodland, California). Additionally, copies were transmitted electronically to the Woodland, Davis, West Sacramento, and Winters City Halls, as well as to the Clerk of the Board for the County of Yolo.

J. Marte

Janeene Marte, Clerk of the Board

Public Participation Instructions

Members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Depending on the length of the agenda and number of speakers, the Board Chair reserves the right to limit the time each member of the public is allowed to speak to three minutes or less.

IN PERSON:

Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on a table by the entrance to the meeting room.

ON ZOOM:

If you are joining the meeting via Zoom and wish to make a comment on an item, click the "raise hand" button. If you are joining the webinar by phone only, press *9 to raise your hand. Please wait for the host to announce the comment period has opened and indicate that you wish to make a comment at that time. The Clerk of the Board will notify the Chair, who will call you by name or phone number when it is your turn to comment.

IN ADVANCE OF THE MEETING:

To submit a comment in writing, please email public-comment@yctd.org. In the body of the email, include the agenda item number and title with your comments. Comments submitted via email during the meeting shall be made part of the record of the meeting but will not be read aloud or otherwise distributed during the meeting. To submit a comment by phone in advance of the meeting, please call 530-402-2819 and leave a voicemail. Please note the agenda item number and title with your comments. All comments received by 4:00 PM on Monday, July 13, 2026, will be provided to the YoloTD Board of Directors in advance.

Americans With Disabilities Act Notice

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the office for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting should telephone or otherwise contact Yolo Transportation District as soon as possible and preferably at least 24 hours prior to the meeting. We may be reached at telephone number (530) 402-2819, via email at custserv@yctd.org or at the following address: 350 Industrial Way, Woodland, CA 95776.

VISION, VALUES AND PRIORITIES



Vision Statement

The vision statement tells us what we intend to become or achieve.

Provide seamless, sustainable mobility solutions to help Yolo communities thrive.



Core Values

A core value describes our individual and organizational behaviors and helps us to live out our vision.

- We are transparent, inclusive and accountable to the public, stakeholders and partner agencies
- We are committed to addressing inequities and improving outcomes for our most vulnerable communities
- We prioritize environmental sustainability and climate resilience
- We value efficiency, innovation and responsible stewardship of public funds



District-Wide Priorities

Priorities align our vision and values with our implementation strategies.

1. Provide transit service that is faster, more reliable and convenient.
2. Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County.
3. Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs.



STAFF REPORT

TOPIC	ITEM NUMBER
Approve Meeting Minutes for Regular Meeting of June 8, 2026	4a Action July 13, 2026 Board of Directors

PREPARED BY:	J.Marte
ATTACHMENTS:	A. Minutes

STAFF RECOMMENDATION(S)

Approve Meeting Minutes for Regular Meeting of May 18, 2026

BACKGROUND

The Yolo Transportation District (YoloTD) Board of Directors holds regular meetings in compliance with the Brown Act and public records laws. Those meetings are recorded in minutes, which are to be retained, in perpetuity, in the YoloTD archives.

The purpose of this item is to approve minutes of the Board of Directors meeting for the historical preservation and posterity of the YoloTD Board of Directors actions for future generations to understand the valuable work considered and accomplished by YoloTD.



BOARD OF DIRECTORS MEETING MINUTES

June 8, 2026, at 6:00 p.m.
Yolo Transportation District Board Room
350 Industrial Way, Woodland, CA

1. Roll Call - Determination of Quorum

Chair Loren called the meeting to order at 6:01 p.m.

Directors Present:

Jesse Loren, Chair, City of Winters
Lucas Frerichs, Vice-Chair, County of Yolo
Dawnté Early, City of West Sacramento
David Moreno, City of Woodland (Alternate)
Josh Chapman, City of Davis Manpreet Ark, Caltrans, ex-officio
Matt Dulich, UC Davis, ex-officio (Alternate)

Staff Present:

Brian Abbanat, Director of Planning
Chas Fadrigio, Director of Finance
Kimberly Hood, Legal Counsel

2. Approval of Agenda

Motion: Director Frerichs made a motion to approve the Agenda. Motion was seconded by Director Frerichs. The motion was approved by a vote of 5 Yes/0 No.

3. General Public Comments

Chair Loren called for general public comment

Alex Benevides provided general public comment

Gavell Hunter provided general public comment

Elias Garza provided general public comment

Jasmine Montes provided general public comment

Bonnie Wilson provided general public comment

Joseph Pratt provided general public comment

Erik Benitez provided general public comment

Crystal McGee Lee provided public comment.

Alan Hirsch provided general public comment

Michael Barnbaum provided general public comment

Seeing no further comments, Chair Loren closed public comments.

4. Consent Calendar

4a. Approve Board Minutes for the Meeting of May 18, 2026

4b. Approve a Second One-Year Option to Extend YoloTD's Contract with RideCo US, Inc for Microtransit Technology Platform

4c. FY 2025-26 Financial and Internal Controls Update for January-March 2026 (Q3)

4d. Approve Resolution 2026-10 Authorizing the Executive Director to Execute an Amendment to the User Agreement for the Electronic Payment Acceptance Services with Evalon Inc.

Motion: Director Chapman made a motion to approve the Consent Calendar. Motion was seconded by Director Early. The motion was approved by a vote of 5 yes/0 No.

Regular Calendar

5. Approval of Provisional FY 2026-27 Budget and Workplan

Director of Planning Abbanat introduced the item and noted it was a follow-up to the Board's May budget presentation. Director of Planning Abbanat explained that staff were seeking approval of a provisional FY 2026-27 Budget and Workplan, with the final budget proposed for Board consideration in July.

Director of Finance Fadrigio then presented the provisional budget, including cost reduction efforts, discretionary and fixed operating costs, potential budget reductions, projected funding deficits, and the five-year operating outlook.

Director of Finance Fadrigio responded to questions regarding State Transit Assistance (STA) and Local Transportation Fund (LTF) allocations as they relate to member jurisdictions, potential SB 125 funding adjustments through SACOG, and updated transit fares. Director of Planning Abbanat responded to questions regarding the Countywide Capital Improvement Program and the potential impacts of proposed reductions on transit

Chair Loren called for Public Comment

Alan Hirsch provided comments on the presentation

Michael Barnbaum provided comments on the presentation

Seeing no further comments, Chair Loren closed public comments

Motion: Director Frerichs made a motion to approve the provisional FY 2026-27 Budget and Workplan. Motion was seconded by Director Moreno. The motion was approved by a vote of 4 Yes / 1 No, with Director Early opposed.

6. Yolo80 Managed Lanes VMT Mitigation Plan

Director of Planning Abbanat introduced the item, noted it included an update on the proposed revisions to the Yolo 80 Managed Lanes VMT Mitigation Plan, and introduced Caltrans Project Manager Gurtej Bhattal.

Mr. Bhattal presented an update on the proposed Phase 1 VMT Mitigation Plan revisions, including proposed changes to mitigation measures and funding allocation

Chair Loren called for public comment.

Alan Hirsch provided comments on the presentation

Michael Barnbaum provided comments on the presentation

Seeing no further comments, Chair Loren closed public comments

7. Administrative Reports

A. Board Members' Verbal Reports

UC Davis Ex Officio Alternate Dulcich reported that he was attending in place of Kelly Fong Rivas, who is expected to return in September. Director Early reported that CARTA has hired its first Executive Director, Kathleen Aziz, who is expected to begin in August. Chair Loren acknowledged the significant fire in the Winters area and reported that it was approximately 15 percent contained.

B. Executive Director's Verbal Report

Director of Planning Abbanat reported that Executive Director Bernstein is on leave and expected to return at the end of June. Director of Planning Abbanat also reported that the MV Transportation transition team is onsite, operator training will begin on June 15, the California Transportation Commission will meet on June 25 and 26, YoloTD recently held a staff photo shoot coordinated by the Communications Department, and May is Bike Month activities have concluded.

C. Transdev Report

General Manager Holmes reported that Transdev is continuing to operate service as normal and is collaborating with MV Transportation on transition efforts.

D. Long Range Calendar

Director of Planning Abbanat outlined the Long-Range Calendar

Chair Loren called for public comment.

Alan Hirsch provided general public comment

Michael Barnbaum provided general public comment

Crystal Mcgee Lee provided a general public comment

Seeing no further comments, Chair Loren closed public comments.

8. Adjournment

Chair Loren adjourned the meeting at 7:43 p.m.

Respectfully Submitted,

J. Marte

Janeene Marte, Clerk of the Board



STAFF REPORT

		TOPIC	ITEM NUMBER
Approve Resolution 2026-11, a Resolution of Support to submit of a Grant Application to the Sacramento Area Council of Governments (SACOG) 2026 Federal Funding Program for the Yolo Transportation District Bus Yard Electrification Project			4b Action July 13, 2028 Board of Directors
PREPARED BY:	Brian Abbanat, Planning Director		
ATTACHMENTS:	A. Resolution		

STAFF RECOMMENDATION(S)

Approve Resolution 2026-11, a Resolution of Support to submit a grant application to the SACOG 2026 Federal Funding program's Next Generation Solutions Program for the Yolo Transportation District Bus Yard Electrification Project

BACKGROUND

Overview

The Sacramento Area Council of Governments (SACOG) plays a central role in funding transportation improvements throughout the region by administering Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) funds across three programs: Next Generation Solutions & Clean Air, System Performance, and System Preservation. Through these competitive programs, SACOG directs federal funds to projects that improve mobility, enhance safety, support sustainability, and advance equity.

The below exhibit summarizes each program's goal and the types of projects they fund:

Next Generation Solutions & Clean Air (CMAQ)  Goal: Reduce emissions & advance clean mobility Timeline: • Call Open: June 1 • Final Applications Due September 18 Funds projects like: • High-capacity transit improvements • Zero-emission vehicles & charging/fueling stations • Bikeways, trails & Complete Streets • Traffic flow & smart signal upgrades • Carpool/vanpool, micromobility & clean travel programs Learn more about Next Generation Solutions & Clean Air funding, application, and eligibility.	System Performance (STBG)  Goal: Improve how the transportation system functions Timeline: • Call Open: June 1 • Final Applications Due September 18 Funds projects like: • Roadway and safety improvements • Transit vehicle and facility upgrades • EV charging infrastructure • New bike/ped connections & grade separations • Mobility hubs • Intelligent Transportation Systems (ITS) Learn more about System Performance funding, applications, and eligibility.	System Preservation (STBG)  Goal: Maintain and extend the life of key roadways Timeline: Now Open, Applications Due May 8 Funds: Pavement maintenance & resurfacing on major arterials and collectors that support: • Transit routes • Freight and goods movement • Equity-priority communities • Emergency/evacuation routes • Key destinations and commercial corridors Learn more about System Preservation funding, applications, and eligibility.
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Available Funding

SACOG intends to program three years of funding in the 2026 Program covering Federal Fiscal Years (FFYs) 2028 through 2030. The current estimated total available funding for this cycle is approximately \$203 million with the below target ranges for each county:

2026 Federal Funding Countywide Performance-Based Revenue Target Ranges (in millions)						
	El Dorado	Placer	Sacramento	Sutter	Yolo	Yuba
120%	\$15.3	\$40.4	\$139.8	\$10.4	\$26.4	\$11.0
100%	\$12.8	\$33.6	\$116.5	\$8.6	\$22.0	\$9.2
80%	\$10.2	\$26.9	\$93.2	\$6.9	\$17.6	\$7.3

Funding Program

The System Preservation Program cycle, which prioritizes pavement maintenance and resurfacing on major arterials and collectors was released in March 2026 and has since closed. Due to its funding focus, YoloTD did not submit an application for this program.

The Next Generation Solutions and System Performance programs cycles were released on June 1st and are due September 18. YoloTD intends to submit the subject project to the Next Generation Solutions program, which requires a resolution of support for the YoloTD Board of Directors. Staff also intend to submit an application to the System Performance program for fleet replacement. A resolution of support for that application will come before the YoloTD Board for approval in September.

DISCUSSION

In summer 2025, YoloTD was awarded nearly \$14 million from the Affordable Housing and Sustainable Communities (AHSC) program to purchase ten (10) battery-electric buses to support the Route 42 expansion, a Yolo 80 Managed Lanes EIR mitigation measure. As part of the AHSC application, YoloTD committed to purchasing an addition two (2) battery-electric buses for a total of twelve (12) new buses.

State of California's Innovative Clean Transportation (ICT) regulation, requires all public transit agencies, including YoloTD, to begin transitioning the vehicle fleet to zero emission vehicles. While SACOG is expected to lead requesting a regional exemption to the ICT regulation, YoloTD assumes said exemption would likely reflect a temporary suspension and that a zero-emission fleet transition will remain a long-term requirement.

YoloTD currently has charging infrastructure to support up to six (6) battery electric buses. Additional on-site upgrades are needed to accommodate the 12 new funded buses and for longer-term ICT regulation compliance. Staff has scoped a multi-phase Bus Yard Electrification project, the first phase of which – the subject of this grant application - will include ten (10) new chargers with twenty (20) additional charging heads, associated electrical equipment upgrades, and an overhead solar array canopy to protect the buses (existing YoloTD electric buses are inoperable due to their incompatibility with intense, direct summertime heat and sunlight exposure) and generate electricity, partially offsetting energy costs (a best practice). The first phase project is expected to meet YoloTD's fleet charging needs at least through 2031.

The below table illustrates project financial assumptions for the grant application:

<u>Item</u>	<u>Cost</u>	<u>Source</u>
Grant Request	\$5,744,200	CMAQ
Local Match (Required @ 11.47%)	\$745,000	TBD
Total Cost	\$6,489,200	

The SACOG grant application will represent the third grant application YoloTD is submitting for the Bus Yard Electrification project in calendar year 2026. This year, YoloTD submitted applications to both the US Department of Transportation's Better Utilizing Investments to Leverage Development (BUILD) Program and the California Transportation Commission's Transit and Intercity Rail Capital Program (TIRCP). Staff was notified on July 7th that the BUILD application was not awarded funding, while results are pending for the TIRCP application. If the Bus Yard Electrification Project is awarded funding from the TIRCP funding program, the SACOG funding grant application will be withdrawn.

FISCAL IMPACT

No immediate YoloTD fiscal impact is associated with this action.

RESOLUTION 2026-11

A RESOLUTION OF THE YOLO COUNTY TRANSPORTATION DISTRICT AUTHORIZING AN APPLICATION FOR GRANT FUNDING FROM THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) 2026 FEDERAL FUNDING PROGRAMS; AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT YOLO COUNTY TRANSPORTATION DISTRICT'S SACOG 2026 FEDERAL FUNDING PROGRAM APPLICATION PRIORITIES; AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL GRANT DOCUMENTS AND TIMELY PROJECT DELIVERY REQUIREMENTS

WHEREAS, the Sacramento Area Council of Governments (SACOG) has announced three 2026 Federal Funding Cycle Programs (Funding Programs), which are open to sponsoring agencies within the six-county SACOG region: System Preservation Program, System Performance Program, and Next Generation Solutions & Clean Air Program; and

WHEREAS, the Next Generation Solutions & Clean Air Program supports projects that reduce emissions and improve air quality—such as high-capacity transit, zero-emission vehicles and charging infrastructure, bikeways and trails, Complete Streets, traffic flow improvements, and programs that encourage carpooling, transit use, and other clean transportation options; and

WHEREAS, eligible projects for Funding Programs must be listed in the 2025 Blueprint or fit within 2025 Blueprint lump-sum project categories including but not limited to road maintenance and reconstruction, transit vehicle replacements, operational improvements, Intelligent Transportation Systems, and bicycle and pedestrian investments; and

WHEREAS, SACOG limits Funding Programs grant applications to no more than three applications per sponsoring agency for any one of the three different Funding Programs to SACOG, up to a maximum of nine total applications per sponsoring agency; and

WHEREAS, applicants shall affirm their commitment to delivering projects in accordance with the requirements of Surface Transportation Block Grant (STBG) Program and Congestion Mitigation & Air Quality (CMAQ) Improvement Program, as applicable; and

WHEREAS, grant proposals for construction work shall obligate Funding Program dollars for construction activities no later than the end of federal fiscal year 2028-29.

WHEREAS, SACOG will not provide additional federal or state funding in the event that cost overruns are identified; and

WHEREAS, project sponsors shall commit to providing local matching dollars, typically 11.47% of the total project cost; and

WHEREAS, SACOG requires that if awarded federal funds by the SACOG Board, Yolo County Transportation District staff responsible for project delivery must attend quarterly project delivery meetings with SACOG staff to receive assistance until project closeout; and

NOW, THEREFORE, BE IT RESOLVED by the Yolo County Transportation District as follows:

SECTION 1. The Executive Director or designee is authorized to execute all documents necessary to committing the Yolo County Transportation District to federal, state and regional funding and project delivery requirements, including but not limited to abiding by Funding Program guidelines.

SECTION 2. Acknowledges that in the event of receiving an award by the SACOG Board of Funding Program dollars, that the Yolo County Transportation District will be required to abide by multiple timely use of funding requirements described in Funding Program guidelines and SACOG's Regional Delivery Policies, including but not limited to, obligating federal funding no later than the end of federal fiscal year 2028-2029 for construction activities, committing to securing required local match dollars, acknowledge that SACOG does not cover cost overruns, and commits staff to attend delivery meetings until project closeout.

SECTION 3. The Executive Director or designee is directed to submit the following applications for 2026 Six-County Federal Funding Cycle Programs.

- **Next Generation Solutions & Clean Air Program:** Zero Emission Bus (ZEB) Facilities Electrification Project

AYES:

NOES:

ABSTAIN:

ABSENT:

Jesse Loren, Chair
Board of Directors

ATTEST:

Janeen Marte, Clerk
Board of Directors

Approved as to Form:

Kimberly Hood, District Counsel



STAFF REPORT

		TOPIC	ITEM NUMBER
Approve Resolution 2026-12 Authorizing the Purchase of Seven Used Paratransit Vehicles for a Total Cost Not to Exceed \$10,010.			4c Action July 13, 2026 Board of Directors
PREPARED BY:	Courtney Williams, Sr. Transportation Planner		
ATTACHMENTS:	A. Resolution 2026-12		

STAFF RECOMMENDATION(S)

Approve Resolution 2026-12 authorizing the Executive Director to purchase seven Ford E-350 Super Duty paratransit cutaway vehicles from Transdev for a total cost not to exceed \$10,010 using FY 25-26 paratransit capital reserve funds, pending completion of a third-party vehicle inspection, verification of price reasonableness and negotiation of terms that are favorable to YoloTD.

BACKGROUND

YoloTD operates a fleet of accessible paratransit vehicles to provide curb-to-curb paratransit service throughout our service area, consistent with the requirements of the Americans with Disabilities Act (ADA). Maintaining vehicle availability is critical to ensuring reliable service and meeting federal ADA requirements. As a best practice, the Federal Transit Administration (FTA) defines the minimum useful life standard for cutaway vehicles as five years or 150,000 miles. Vehicle standards established by FTA help agencies use consistent standards for monitoring useful life, and plan vehicle maintenance and vehicle replacement strategies.

Paratransit vehicles are classified as cutaway vehicles, which range in both vehicle size and the number of total passengers that can be transported. Cutaways are equipped with

wheelchair lifts or ramps and are designed to transport verified riders that meet paratransit eligibility requirements. Each of the vehicles recommended for purchase will seat up to 14 passengers and accommodate up to four passengers who use wheelchairs or other mobility devices.

DISCUSSION

Vehicle Replacement Need

YoloTD staff continuously monitor the condition of our paratransit fleet to ensure vehicles remain safe, reliable, and available for revenue service. Several vehicles within the current fleet are aging and approaching or exceeding their useful life. Table 1. provides a breakdown of the paratransit vehicles that will be replaced.

Table 1. Yolobus Current Paratransit Fleet

Vehicle Number	Year	Manufacturer	Model	Miles
Para 1621	2016	El Dorado	Aero	316,653
Para 1622	2016	El Dorado	Aero	385,555
Para 1623	2016	El Dorado	Aero	354,719
Para 1625	2016	El Dorado	Aero	392,895
Para 1626	2016	El Dorado	Aero	389,930
Para 1627	2016	El Dorado	Aero	373,984
Para 1628	2016	El Dorado	Aero	367,039

Paratransit Vehicle No. 162, has a current odometer reading of 373,984 miles. The vehicle has exceeded its useful life by approximately two years and more than 180,000 miles. Transdev notified YoloTD staff that Vehicle No. 1627 requires an engine rebuild to remain operational. Staff evaluated the cost and operational impacts associated with repairing Vehicle No. 1627 compared to replacing the vehicle. Given the age and mileage of the vehicle, staff determined that investing in a major engine repair would not provide the long-term reliability needed to support ADA service.

The other six paratransit vehicles proposed for replacement are the same age, make and model year as bus 1627 and have similar mileage. It is reasonable to assume that all will need engine rebuilds in the near future.

Opportunity to Purchase Used Paratransit Vehicles

The opportunity to purchase these vehicles is the result of fleet upgrades by Transdev, who operates paratransit service for San Mateo County Transit District (SamTrans). Like YoloTD,

SamTrans contracts their paratransit operations to Transdev. Unlike YoloTD, SamTrans does not own their paratransit fleet. Transdev supplies the vehicles used to operate SamTrans' paratransit service. Recently, Transdev purchased new replacement paratransit vehicles for their SamTrans service. Following the purchase, Transdev is looking to sell its existing older fleet. Transdev offered to sell the vehicles to YoloTD to address the district's current replacement needs.

Purchasing these used vehicles provides several benefits. This strategy is low-cost, quick turnaround strategy to improve paratransit fleet reliability in the near term by replacing higher-mileage vehicles with lower-mileage vehicles, while we go through the traditional procurement process to purchase new replacement vehicles. Supports continued compliance with ADA service requirements.

YoloTD Staff obtained seven quotes from dealers authorized to sell used paratransit vehicles to identify alternative vendors that are selling similar vehicles and compare different price points. The price to purchase a single used paratransit vehicle was between \$9,000 - \$59,850. A list of quotes are provided in Attachment B.

Vehicle Information

The seven vehicles proposed for purchase are listed below:

Table. 2 Replacement Paratransit Vehicles

Year	Model	Vehicle	Mileage
2016	Ford E-350 Super Duty	1FDEE3FL5GDC24289	198,578
2016	Ford E-350 Super Duty	1FDEE3FL0GDC24300	160,408
2016	Ford E-350 Super Duty	1FDEE3FL4GDC22601	230,672
2016	Ford E-350 Super Duty	1FDEE3FL8GDC22648	226,311
2017	Ford E-350 Super Duty	1FDFE4FS0HDC58837	179,180
2017	Ford E-350 Super Duty	1FDFE4FS9HDC58755	181,284
2017	Ford E-350 Super Duty	1FDFE4FSXHDC58828	181,478

All seven vehicles will be used as replacement vehicles and will not increase the size of YoloTD's paratransit fleet. Before purchase of the vehicles, YoloTD staff will conduct a independent inspection of all the vehicles to determine condition prior to purchase.

FISCAL IMPACT

The seven paratransit vehicles will be purchased through a paratransit reserve account. The total reserves available in this account are \$30,000. There will be no fiscal impact towards 2025-2026 or 2026-2027 budget for the purchase of seven replacement paratransit vehicles.

ATTACHMENT A
YOLO COUNTY TRANSPORTATION DISTRICT
RESOLUTION NO. 2026-12

**A RESOLUTION AUTHORIZING THE PURCHASE OF SEVEN REPLACEMENT FORD E-350
SUPER DUTY PARATRANSIT VEHICLES FROM TRANSDEV INC**

WHEREAS, the Yolo County Transportation District (YoloTD) is responsible for providing public transportation services, including complementary ADA paratransit services, throughout Yolo County; and

WHEREAS, YoloTD has identified the need to replace and maintain its paratransit fleet to ensure the continued provision of safe, reliable, and accessible transportation services for eligible riders; and

WHEREAS, Transdev Inc. YoloTD's current contracted transit operations provider, has seven used paratransit vehicles available for purchase; and

WHEREAS, the proposed purchase includes the following vehicles:

Model Year	Vehicle	VIN	Mileage
2016	Ford E-350 Super Duty	1FDEE3FL5GDC24289	198,578
2016	Ford E-350 Super Duty	1FDEE3FL0GDC24300	160,408
2017	Ford E-350 Super Duty	1FDFE4FS0HDC58837	179,180
2017	Ford E-350 Super Duty	1FDFE4FS9HDC58755	181,284
2017	Ford E-350 Super Duty	1FDFE4FSXHDC58828	181,478
2016	Ford E-350 Super Duty	1FDEE3FL4GDC22601	230,672
2016	Ford E-350 Super Duty	1FDEE3FL8GDC22648	226,311

WHEREAS, the total purchase price for the seven used replacement paratransit vehicles is not to exceed ten thousand ten dollars (\$10,010); and

WHEREAS, the Board of Directors finds that purchasing these seven used replacement paratransit vehicles from Transdev, pending completion of a third-party vehicle inspection, verification of price reasonableness and negotiation of terms that are favorable to YoloTD because the vehicles are immediately available, compatible with existing operations, and provide a cost-effective means of maintaining service continuity while replacement vehicles are procured.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Yolo County Transportation District hereby:

Authorizes the Executive Director to purchase seven used paratransit vehicles from Transdev for a total purchase price not to exceed \$10,010 using capital reserve funding for paratransit services pending the result of an independent vehicle inspection, verification of price reasonableness and negotiation of terms favorable to YoloTD.

PASSED AND ADOPTED by the Board of Directors of the Yolo District Transportation District, District of Yolo, State of California, this 13th day of July 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jesse Loren, Chair
Board of Directors

ATTEST:

Janeene Marte, Board Clerk
Board of Directors

By _____
Kimberly Hood, District Counsel



STAFF REPORT

		TOPIC	ITEM NUMBER
Approve Auction and Disposal of Vehicles and Other Capital Assets That are Non-Operational and/or Beyond Their Useful Life			4d Action July 13th, 2026 Board of Directors
PREPARED BY:	Leo Hecht, Assistant Transportation Planner		
ATTACHMENTS:	A. Photographs of capital assets to be auctioned		

STAFF RECOMMENDATION(S)

Authorize the Executive Director to auction and dispose of vehicles and other capital assets that are no longer operational or beyond their useful life, including:

- Four (4) Orion CNG buses that were purchased in 2005-2010
- Six (6) Proterra battery-electric buses that were purchased in 2019
- Seven (7) El Dorado Diesel paratransit buses that were purchased in 2016-2016
- Two (2) Cummins engines from buses that were purchased in 2008
- One (1) GEM electric utility cart that was purchased in 2014
- Eight (8) SEFAC lifts purchased in 2006
- Four (4) SEFAC lifts purchased in 2013

BACKGROUND

The Yolo Transportation District (YoloTD) owns the vehicles, shop equipment and all other specialized assets required to operate YoloBus fixed route, paratransit and microtransit services. These assets are operated and maintained by YoloBus's contracted service operator (currently Transdev). Per the adopted district policy regarding Disposal of Surplus Equipment & Supplies, the YoloTD Board of Directors may authorize disposal of assets that are non-operational or beyond their useful life by approval of a Memorandum.

The assets and surplus items recommended for auction have been identified as non-operational or beyond

the FTA's useful life minimum standards. For 40' heavy duty transit buses, the minimum useful life threshold is twelve years or 500,000 miles. For light duty paratransit cutaways, the threshold is five years or 150,000 miles. The identified assets include rolling stock (buses), surplus items, and maintenance equipment. The sale of four of YoloTD's oldest Orion fixed-route buses will help to make room in YoloTD's yard for the six used Gillig buses purchased in 2025 that are due to be delivered this summer. The sale of the non-operational Proterras will create room for electric buses awarded through YoloTD's AHSC grant and future electric bus procurements. The sale of the seven paratransit vehicles will make room for the delivery of seven used paratransit vehicles purchased from Transdev.

DISCUSSION

Vehicles Recommended for Disposal at Auction

The four Orion 40' transit buses are non-operational due to beyond-age mechanical wear on the engines and transmission or accident damage exceeding the bus's current value. All four buses are well beyond the minimum FTA Circular 5010.1D threshold of twelve years or 500,000 miles. The seven El Dorado paratransit cutaway buses are all more than twice their minimum FTA useful life in miles, as seen in Table 1.

The six Proterra battery electric buses have had significant ongoing mechanical issues including overheating batteries, limiting their effective use. Three of YoloTD's fleet of six Proterras were grounded in late 2024 and the remaining three buses were grounded in late 2025 because of costly repairs. Sourcing and acquiring parts has been extremely challenging since Proterra filed for bankruptcy in 2023. Following Proterra's bankruptcy, Phoenix Motors acquired the company. Struggles to obtain parts and get the buses serviced have continued under Phoenix's ownership. YoloTD staff determined that selling these buses is a prudent decision given the expected continued challenges to acquire parts along with fundamental flaws in the buses design likely to continue to create high-cost maintenance needs. The purchase of all six Proterra buses were purchased with funds from Electrify America as part of a joint acquisition with Sacramento Regional Transit (SacRT) and are therefore not constrained by useful life thresholds from FTA Circular 5010.1D. Staff are currently in the process of assessing the fair market value of the six Proterra buses in order to ensure YoloTD is able to recoup maximum revenue when selling them at auction.

Table 1 identifies the purchase date, price, and mileage for the vehicles recommended for disposal at auction.

Table. 1: Vehicles Recommended for Disposal

Bus Number	Purchase Year	Purchase Price	Mileage	Manufacturer
730	2010	318,044	935,963	Orion
732	2010	318,044	908,971	Orion
735	2005	296,844	1,012,576	Orion

736	2010	317,644	895,924	Orion
1916	2019	819,248	72,805	Proterra
1917	2019	785,918	46,681	Proterra
1918	2019	785,918	41,298	Proterra
1919	2019	785,918	25,208	Proterra
1920	2019	785,918	35,209	Proterra
1921	2019	785,918	35,836	Proterra
1622	2015	126,827	396,318	El Dorado/Ford
1623	2015	126,827	368,117	El Dorado/Ford
1625	2015	126,827	400,376	El Dorado/Ford
1626	2016	126,827	400,976	El Dorado/Ford
1627	2015	126,827	373,984	El Dorado/Ford
1628	2015	126,827	374,555	El Dorado/Ford
1629	2016	126,827	360,631	El Dorado/Ford

Surplus Items and Maintenance Equipment

Some of the surplus items and maintenance equipment recommended for disposal are non-operational while others are operational but have reached their age of useful life. Table 2 below reflects the number, purchase date, and price for the equipment.

Item	Number	Purchase Year	Purchase Price	Operational Status
Cummins Engine with stand	1	2008	N/A	Beyond useful life
Cummins Engine	1	2008	N/A	Beyond useful life
GEM Utility Cart	1	2014	14,002	Beyond useful life, non-operational
SEFAC Lifts	4	2013	30,360	Beyond useful life, non-operational
SEFAC Lifts	8	2006	46,472	Beyond useful life, non-operational

Method of Sale and Disposal

All assets will be auctioned for sale via electronic auction, consistent with FTA policy. Any assets which are not sold will be recycled or disposed of in compliance with environmental regulations.

FISCAL IMPACT

The sale of all combined items is projected to generate between \$20,000 to \$40,000, with the revenue to be deposited in the 2027-2028 budget as revenue to support capital or operational transit projects. For items that don't sell at auction, there may be minor costs incurred for recycling or disposal.

Attachment A: Photographs of Rolling stock and equipment to be auctioned

Cummins Engine with stand



Cummins engine



2013 SEFAC lifts (4)



2006 SEFAC lifts (8)



2014 GEM utility cart



Bus 730



Bus 732



Bus 735



Bus 736



Bus 1916



Bus 1917



Bus 1918



Bus 1919



Bus 1920



Bus 1921



Bus 1622



Bus 1623



Bus 1625

(Photograph unavailable)

Bus 1626



Bus 1627



Bus 1628



Bus 1629





STAFF REPORT

		TOPIC	ITEM NUMBER
Program \$915,885 in SB 1 State of Good Repair Funds for Fleet and Facility Maintenance and Repair and Replacement of a Service Vehicle			4e Action July 13, 2026 Board of Directors
PREPARED BY:	Courtney Williams, Sr. Transportation Planner		
ATTACHMENTS:	A. Resolution 2026-13		

STAFF RECOMMENDATION(S)

1. **Approve Resolution 2026-13** authorizing the Executive Director to program a total of \$915,885 in State of Good Repair (SGR) funds to support Project #2 Facilities Maintenance, Repairs and Replacements, Project #3 Fleet Maintenance, Equipment & Parts, and Project #4 Replace Service Vehicle. SGR Funds for each project include:
 - FY 2023-2024 SGR PUC 99314 remaining balance: of \$240,091
 - FY 2025-2026 SGR PUC 99313 & 99314 total balance: of \$332,871
 - FY 2026-2027 SGR PUC 99313 & 99314 total balance: of \$342,923

These funds will be used for fleet and facilities maintenance, equipment and parts, and one replacement service vehicle.

BACKGROUND

Senate Bill 1 (SB 1) established a State of Good Repair (SGR) program, designed to provide funding to transit operators for eligible projects related to transit maintenance, rehabilitation, and capital improvements. The State of Good Repair is an annual formula-based program administered by the California Department of Transportation. The SGR Program's allocation of SB 1 funds is executed through the State Transit Assistance (STA) formula, following the guidelines outlined in Public Utilities Code (PUC) Sections 99313 and 99314. Caltrans provides

guidelines for the allocation of SGR regional funds, and SACOG is responsible for creating a list of eligible projects for transit operators in the county regions of Sacramento, Sutter, Yolo, and Yuba.

The program is restricted to transit agencies located in California that receive TDA funds. Eligible project criteria for SGR include:

1. Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities.

2. The design, acquisition, and construction of new vehicles or facilities that improve existing transit services. Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

DISCUSSION

YoloTD proposes to program a total of \$915,885 in SGR funds to support the purchase of one replacement service vehicle, fleet and facility maintenance and acquisition of necessary equipment and parts. These investments will help maintain current service levels and ensure a safe working environment for the maintenance staff.

Reprogramming 2023-24 Remaining Balance:

The recommended action include reprogramming FY 2023-24 SGR funds that were leftover from the purchase of six used CNG buses. In February 2026, the District issued payment to L.A. Charter for the purchase of six buses. At the March 2026 YoloTD Board Meeting, the Board approved programming \$240,091 of FY 2023-2024 SGR PUC 99313 funding toward this purchase. With this recommended action, the remaining funds will be programmed to Project #3 Fleet Maintenance, Equipment & Parts Project to fund expenses related to facilities maintenance, equipment & Parts to prepare for facilities upgrades needed for MV Transportation.

Programming 2025-26 Funds:

YoloTD's allocation in 2025-26 funds is estimated to be \$332,871. YoloTD staff recommend programming these funds one project.

Staff propose that \$276,082 (PUC: 99313) and \$56,9789 (PUC: 99314) should be programmed towards Project #3 Fleet Maintenance, Repairs and Replacements.

Programming 2026-27 Funds:

YoloTD's allocation in 2026-27 funds is estimated to be \$342,923. YoloTD staff recommend dividing these funds between two projects.

Staff propose that \$285,013 (PUC: 99313) and \$17,910 (PUC: 99314) should be programmed towards Project #2 Facilities Maintenance, Repairs and Replacements and \$40,000 (PUC: 99314) towards Project #4 to replace one service vehicle. Table #1 reflects the transferred balance of 2023-2024 SGR Funds towards Project #3, programming 2026-2027 funds to Project #3, Project #4, and a breakdown of the total SGR funding currently allocated to YoloTD.

Table	1.	SGR	Project	Programming	Breakdown
YOLOTD PROJECT #3: Fleet Maintenance, Equipment and Parts					
			Balances		
Agency	Award Fiscal Year	Project	99313	99314	Total
YCTD	FY23-24	Transfer Balance from Project #1 Replace (3) CNG Buses	\$ 240,091	\$ -	\$ 240,091
YCTD	FY25-26	Fleet Maintenance, Equipment and Parts - Budgeted in FY26-27	\$ 276,082	\$ 56,789	\$ 332,871
YCTD	FY26-27	Fleet Maintenance, Equipment and Parts -Budgeted in FY 26-27	\$ 285,013	\$ 17,910	\$ 302,923
		Total, Project #3 Fleet Maintenance, Equipment and Parts	\$ 801,186	\$ 74,699	\$ 875,885
YOLOTD PROJECT #4: Replace (1) Service Vehicle					
			PROGRAM REQUEST		
Agency	Award Fiscal Year	Project	99313	99314	Total
YCTD	FY26-27	Replace Service Vehicle	\$ -	\$ 40,000	\$ 40,000
		Total, Project #4: Replace (1) Service Vehicle	\$ -	\$ 40,000	\$ 40,000
		Total, SGR Projects #1 - #4	\$ 1,046,921	\$ 171,488	\$ 1,178,409

FISCAL IMPACT

No fiscal impact. This action is to request board approval to program SGR funds for future use.

ATTACHMENT A
YOLO COUNTY TRANSPORTATION DISTRICT
RESOLUTION NO. 2026-13

**A RESOLUTION AUTHORIZING THE PROGRAMMING AND TRANSFER OF STATE OF
GOOD REPAIR (SGR) FUNDS TO SUPPORT PROJECT #4- PURCHASE ONE NEW
SERVICE VEHICLE, FLEET & FACILITIES MAINTENANCE, AND PURCHASE OF RELATED
EQUIPMENT AND PARTS**

WHEREAS, the Yolo County Transportation District (YoloTD) is an eligible recipient of the State of Good Repair (SGR) funds, as allocated by the Sacramento Area Council of Governments (SACOG) pursuant to California Public Utilities Code (PUC) Sections 99313 and 99314; and

WHEREAS, SACOG requires that SGR project allocations be authorized by resolution of the governing body of the requesting agency; and

WHEREAS, YoloTD has a remaining balance of \$240,091 from FY 2023-2024 SGR PUC 99314 funds to be reprogrammed towards Project #3 for Fleet Maintenance, Equipment & Parts; and

WHEREAS, YoloTD has a remaining balance of \$332,871 from FY 2025-2026 SGR PUC 99314 funds to be reprogrammed towards Project #3 for Fleet Maintenance, Equipment & Parts; and

WHEREAS, YoloTD has received FY 2026-2027 SGR allocations in the amount of \$285,013 (PUC 99313) and \$57,910 (PUC 99314); and

WHEREAS, YoloTD has determined that fleet, facility maintenance, equipment, and the purchase of a replacement service vehicle, is necessary to maintain capital assets, and facilities current service levels;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Yolo County Transportation District hereby:

1. Authorizes the programming of \$40,000 in SGR funds, consisting of:
 - \$40,000 in FY 2026-2027 SGR PUC 99314 remaining balance
2. Authorizes the programming of \$302,923 in SGR funds, consisting of:
 - \$285,013 in FY 2026-2027 SGR PUC 99313 and \$17,910 FY 2026-2027 PUC 99314 remaining balance
3. Authorizes the programming of \$332,871 in SGR funds, consisting of:
 - \$276,082 in FY 2025-2026 SGR PUC 99313 and \$56,789

4. Authorizes the transfer of the remaining \$240,091 to Project #3 for Fleet Maintenance, Equipment & Parts; and
5. Authorizes the Executive Director, or designee, to execute all documents and take all actions necessary to implement this resolution.

PASSED AND ADOPTED by the Board of Directors of the Yolo District Transportation District, District of Yolo, State of California, this 13th day of July 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jesse Loren, Chair
Board of Directors

ATTEST:

Janeene Marte, Board Clerk
Board of Directors

By _____
Kimberly Hood, District Counsel



STAFF REPORT

TOPIC	ITEM NUMBER
Receive Update Regarding Senate Bill 707 (2025) and Remote Participation Options in Brown Act Meetings.	4f Information July 13, 2026 Board of Directors

PREPARED BY:	K.Hood
ATTACHMENTS:	A. Revised Remote Participation Procedures approved 4/13/2026 B. The Brown Act

STAFF RECOMMENDATION(S)

Receive update regarding Senate Bill 707 (2025) and remote participation options in Brown Act meetings.

BACKGROUND

The Ralph M. Brown Act (Brown Act) governs the YoloTD Board meetings and has traditionally imposed strict limitations on “teleconferencing” by the legislative body members, which has long been disfavored and little-used because, among other things, it requires members participating remotely to list the address where they will participate on the agenda, and to accommodate the public at that location.

During the pandemic emergency, legislative bodies had greater flexibility to have virtual meetings without having to comply with the traditional Brown Act teleconferencing rules. With the lifting of the pandemic emergency in 2023, local agencies had the option to comply with either the traditional Brown Act teleconference rules or modified procedures authorized by Assembly Bill 2449 (“AB 2449”). AB 2449 did not provide the same flexibility for Board Members to participate remotely via zoom as existed under the emergency rules, but allowed members to participate remotely for “just cause” or “emergency circumstances” without

having to post their location on the agenda or make the remote location available to the public, as is required under traditional teleconference rules.

On April 10, 2023, the YoloTD Board approved a policy authorizing AB 2449 teleconference participation options for Board Members. AB 2449's alternative participation procedures, however, sunset on January 1, 2026.

A. Requirements Applicable to “Eligible Legislative Bodies” (cities/counties/certain special districts) (Gov. Code § 54953.4)

As part of a number of Brown Act changes, Governor Newsom approved Senate Bill 707 (“SB 707”) on October 3, 2025 to better address new technologies, remote participation, and public engagement in local government. Many of these changes apply to all local legislative bodies. Certain provisions of SB 707, however, apply only to “eligible legislative bodies,” which SB 707 defines to include the governing body of a city or county (excluding only very small rural counties) and special districts with an internet website and that meet any of the following conditions: (i) boundaries of the special district include the entirety of a county with a population of 600,000 or more and the special district has over 200,000 employees, (ii) the special district has over 1,000 full-time equivalent employees, or (iii) the special district has annual revenues that exceed four hundred million dollars (\$400,000,000), adjusted annually for inflation.

The most significant change for such “eligible legislative bodies” is the requirement to provide the public with the ability to attend all public meetings via a two-way telephonic or audiovisual (Zoom) platform, subject to certain narrow exceptions and disruption procedures. A “two-way” platform must allow the public to observe/listen to the meeting AND to participate (including making public comments) remotely. Using an audiovisual platform also requires: (1) a call-in option; and (2) the platform must include active captioning functionality. (Gov. Code § 54953.4(b).) SB 707 also has public outreach and language translation requirements for eligible legislative meeting agendas.

B. Remote Participation Option for YoloTD (Gov. Code § 54953.8.3)

YoloTD is not an “eligible legislative body” as defined in SB 707 and is thus not required to implement two-way meetings, though it may and has opted to do so since the pandemic. With respect to remote participation by Board Members, SB 707 reorganized and expanded the provisions regarding alternative teleconferencing options previously authorized by AB 2449. SB 707's amendments include the following changes:

- The alternative teleconferencing options were moved to new Government Code sections 54953.8 and 54953.8.3.
- The “just cause” teleconference requirements were updated to merge prior “emergency circumstances” justifications under “just cause” and further expands the definition of just cause.
- Establishes the maximum number of meetings a legislative body member may utilize the alternative remote participation options. Because the YoloTD Board typically meets once

per month, Board Members are limited to just two meetings per year to utilize the just cause remote participation option.

- Internet Disruptions: Prohibits action on items when a member is participating remotely until public access is restored.
- Requires the meeting minutes to identify the specific just cause provision that each member relied upon to participate remotely.
- Sunsets January 1, 2030.

On April 13, 2026, the Board approved the attached amendment of its alternative remote meeting participation options consistent with SB 707 to allow for remote participation using the Brown Act's traditional teleconference rules or the alternative procedures set forth in Government Code section 54953.8.3 when a Board Member needs to participate remotely for "just cause" with making their remote participation location open to the public (see Attachment 2). Such just cause examples include caregiving for a child or parent, contagious illness, travel while on official business of the YoloTD Board or another state or local agency, or military service obligations.

SB 707 also encourages local agencies to consider additional tools to expand access to agenda and public meetings, including translation of agendas. While YoloTD is not required to translate its agendas at this time, YoloTD is exploring such options and will report back to the Board as more information and options become available. It may be possible to utilize cooperative tools as other member agencies, like the County and cities who are subject to SB 707's more stringent requirements, begin to utilize new meeting tools.

C. Remote Two-Way Meeting and Remote Participation Option for "Eligible Subsidiary Bodies" (Gov. Code § 54953.8.6)

The Board also has options to allow eligible subsidiary bodies, like YoloTD's Transportation Advisory Committee (TAC) and Citizen's Advisory Committee (CAC), to utilize new teleconferencing options for their respective meetings. Pursuant to Government Code section 54953.8.6 allows such eligible subsidiary bodies to meet entirely remotely without requiring committee members to post their individual locations. This option includes the following requirements:

1. It applies only to **advisory bodies** without any decisionmaking authority. Further, it does not apply to any advisory body with authority over elections, police oversight, privacy, library circulation, or taxes and related tax-spending proposals.
2. The YoloTD Board of Director, as the legislative body that established the TAC and CAC must adopt a resolution or take other formal actions making certain findings.
3. The eligible subsidiary body **must authorize remote participation** by its members under Government Code section 54943.8.6 by majority vote.
4. The eligible subsidiary body must **designate at least one physical location** within its jurisdiction that will be staffed and available for public participation. Members of the legislative body need not be present; the entire subsidiary body can participate remotely

unless one or more members must be present at the physical location in lieu of staff to accommodate public participation (at least one person must be present).

5. Members of a subsidiary body that elect to participate remotely must use technology that allows **real-time, two-way communication** (such as Zoom or Teams) for the duration of the meeting. In contrast to the limits on Board Members who need to participate remotely, there are no limits on how often an advisory body member may participate remotely.
6. A member participating remotely must participate **on-camera** for the duration of the meeting unless it is technologically infeasible (e.g., when internet connectivity is limited) or if they have a qualifying disability that is sufficient to support off-camera participation as an accommodation. If technological problems limit or prevent on-camera participation, the affected member must announce that before turning off the camera.
7. The designated physical meeting location must be included on the posted agenda. Remote locations do not need to be identified on the agenda and do not need to be open to the public (in contrast to the traditional Brown Act teleconferencing rules).
8. To enable continued use of this new option, the YoloTD Board of Directors **must reauthorize remote participation by eligible subsidiary body members every six months**. Specific findings are required, as detailed in Government Code § 54953.8.6(a)(4)(A)(i)-(iii).
9. As with all meetings with remote participation by one or more body members, **roll call votes** are required. (Gov. Code § 54953(b)(1)(2)(A).)

Staff will return with additional information regarding this option after reviewing with the TAC and CAC and ability to provide two-way support for the meetings.

D. Remote Participation Options for “Eligible Multijurisdictional Bodies” (Joint Powers Entities and other Cross-County Agencies) (Gov. Code § 54953.8.7)

With respect to joint powers agencies (JPA), like CARTA, SB 707 allows – but does not require – such multijurisdictional bodies to conduct teleconference meetings consistent with the two-way meeting procedures set forth in Government Code section 54953.8. (See Gov. Code § 54953.8.7 [specific SB 707 teleconference provisions applicable to “eligible multijurisdictional bodies”].) Among other requirements, the JPA must adopt a resolution authorizing the use of SB 707’s alternative teleconferencing/two-way meetings and at least a quorum of the body must participate from one or more physical locations that are open to the public. JPA Board Members who participate remotely from a nonpublic location must not receive compensation for attendance at the meeting, note their remote appearance on the agenda, are limited in the number of times remote participation is allowed, and participate from a location that is more than 20 miles from any physical meeting location. There are also limits on the number of times a JPA board member may participate remotely.

A complete copy of the Brown Act, as amended by SB 707, is provided in Attachment B and at: https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=2.&title=5.&part=1.&chapter=9.&article=



PROCEDURES FOR REMOTE MEETING PARTICIPATION BY BOARD MEMBERS

Traditional Brown Act Teleconferencing Rules

Under traditional Brown Act rules, meeting participants and the general public are in person. Teleconferencing may be used as a method for conducting meetings, but the teleconference meeting must comply with the following requirements:

- At least a quorum of the voting Board Members must participate from locations within the District's jurisdiction;
- Each teleconference location must be identified in the notice and agenda of the meeting, so Board Members requesting to participate must provide notice of the remote location before the agenda is posted;
- Agendas must be posted at each teleconference location;
- Each location must be accessible to the public, meaning the public must be able to attend that location with the member remoting in;
- The agenda must provide the opportunity for the public to address the Board directly at each teleconference location; and
- All votes must be by roll call.

SB 707 Alternative Teleconferencing Option - Gov. Code, §§ 54953.8; 54953.8.3

Senate Bill (SB) 707, approved by Governor Newsom on October 3, 2025, largely extends the Brown Act procedures initially adopted by the Board pursuant to AB 2449 during the COVID-19 pandemic allowing a Board Member to participate in a meeting remotely, even after the agenda is posted, without having to post the agenda or make the remote location available to the public, as is required under the traditional Brown Act teleconference rules. (See Gov. Code, §§ 54953.8; 54953.8.3.) Such remote participation is subject to the following requirements and limitations:

- A quorum of the voting Board Members be in-person from a single location within the District.
- The Board provides at least either a 2-way audiovisual platform or 2-way telephonic service and a live webcasting of the meeting as means by which the public may remotely hear, visually observe, and remotely address the Board/provide public comment in real time during the meeting.
 - The meeting agenda must give notice of the means by which members of the public may access the meeting and offer public comment. The agenda must also identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.
- A member may attend virtually for "just cause," as further described below.
- Members are limited to **two** virtual attendances based on "just cause" per calendar year.

- The Board Member participating remotely must participate through both audio and visual technology (cameras must be on) and publicly disclose if any individuals 18 years or older are present in the room and the general nature of the relationship with those individuals.¹
- If a Board Member is participating remotely and if the meeting broadcast is disrupted, the Board is prohibited from taking action on agenda items until public access is restored. If virtual access to Board meetings is made available to the public as a courtesy, but Board Members are not participating remotely pursuant to SB 707, the meeting need not be stopped and the Board may take action on agenda items.
- All votes must be by roll call.

“Just cause”

- Qualifying “just cause” means any of the following:
 - Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.²
 - A contagious illness that prevents a member from attending in person.
 - A need related to a physical or mental condition that is not subject to the reasonable accommodation procedures described in Government Code section 54953(c).
 - Travel while on official business of the YoloTD Board or another state or local agency.
 - An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely.
 - A physical or family medical emergency that prevents a member from attending in person.
 - Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.
- Notification Requirement: The Board Member must notify the Executive Director, who shall notify the Board, at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause and provide a general description of the circumstances relating to their need to appear remotely at the meeting. Board approval of the request to appear remotely for “just cause” is not required. Agendas do not need to be posted at each teleconference location if a Board Member is participating remotely pursuant to SB 707.

¹ Exceptions to the visual participation and other exceptions may apply where a Board Member is participating remotely due to a disability, as defined. (See Gov. Code, § 54953(c) and (e).) Board Members seeking a reasonable accommodation to participate remotely in meetings due to a disability should consult with YoloTD’s legal counsel at the earliest opportunity.

² “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Government Code section 12945.2.

YoloTD staff shall track Board attendance under SB 707 to monitor compliance with the two meeting per calendar year limit.

Meeting Minutes: The meeting minutes shall reflect the specific Brown Act provision that members utilizing these alternative teleconferencing procedures relied upon to participate remotely. However, Board Members shall not be required to disclose any medical diagnosis or disability, or any personal medical information that is otherwise exempt under existing law, including, but not limited to, the Confidentiality of Medical Information Act.

These alternative teleconferencing procedures shall remain in effect until **January 1, 2030** unless further extended by the Legislature.

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GOVERNMENT CODE - GOV**TITLE 5. LOCAL AGENCIES [50001 - 57607]** (Title 5 added by Stats. 1949, Ch. 81.)**DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000 - 55821]** (Division 2 added by Stats. 1949, Ch. 81.)**PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000 - 54999.7]** (Part 1 added by Stats. 1949, Ch. 81.)**CHAPTER 9. Meetings [54950 - 54963]** (Chapter 9 added by Stats. 1953, Ch. 1588.)

54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly.

The people of this State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

(Added by Stats. 1953, Ch. 1588.)

54950.5. This chapter shall be known as the Ralph M. Brown Act.

(Added by Stats. 1961, Ch. 115.)

54951. As used in this chapter, "local agency" means a county, city, whether general law or chartered, city and county, town, school district, municipal corporation, district, political subdivision, or any board, commission or agency thereof, or other local public agency.

(Amended by Stats. 1959, Ch. 1417.)

54952. As used in this chapter, "legislative body" means:

- (a) The governing body of a local agency or any other local body created by state or federal statute.
- (b) A commission, committee, board, or other body of a local agency, whether permanent or temporary, decisionmaking or advisory, created by charter, ordinance, resolution, or formal action of a legislative body. However, advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies, except that standing committees of a legislative body, irrespective of their composition, which have a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body are legislative bodies for purposes of this chapter.
- (c) (1) A board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that either:
 - (A) Is created by the elected legislative body in order to exercise authority that may lawfully be delegated by the elected governing body to a private corporation, limited liability company, or other entity.
 - (B) Receives funds from a local agency and the membership of whose governing body includes a member of the legislative body of the local agency appointed to that governing body as a full voting member by the legislative body of the local agency.
- (2) Notwithstanding subparagraph (B) of paragraph (1), no board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that receives funds from a local agency and, as of February 9, 1996, has a member of the legislative body of the local agency as a full voting

member of the governing body of that private corporation, limited liability company, or other entity shall be relieved from the public meeting requirements of this chapter by virtue of a change in status of the full voting member to a nonvoting member.

(d) The lessee of any hospital the whole or part of which is first leased pursuant to subdivision (p) of Section 32121 of the Health and Safety Code after January 1, 1994, where the lessee exercises any material authority of a legislative body of a local agency delegated to it by that legislative body whether the lessee is organized and operated by the local agency or by a delegated authority.

(Amended by Stats. 2002, Ch. 1073, Sec. 2. Effective January 1, 2003.)

54952.1. Any person elected to serve as a member of a legislative body who has not yet assumed the duties of office shall conform his or her conduct to the requirements of this chapter and shall be treated for purposes of enforcement of this chapter as if he or she has already assumed office.

(Amended by Stats. 1994, Ch. 32, Sec. 2. Effective March 30, 1994. Operative April 1, 1994, by Sec. 23 of Ch. 32.)

54952.2. (a) As used in this chapter, "meeting" means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.

(b) (1) A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.

(2) Paragraph (1) shall not be construed as preventing an employee or official of a local agency, from engaging in separate conversations or communications outside of a meeting authorized by this chapter with members of a legislative body in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the local agency, if that person does not communicate to members of the legislative body the comments or position of any other member or members of the legislative body.

(3) (A) Paragraph (1) shall not be construed as preventing a member of the legislative body from engaging in separate conversations or communications on an internet-based social media platform to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the legislative body provided that a majority of the members of the legislative body do not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the legislative body. A member of the legislative body shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body.

(B) For purposes of this paragraph, all of the following definitions shall apply:

(i) "Discuss among themselves" means communications made, posted, or shared on an internet-based social media platform between members of a legislative body, including comments or use of digital icons that express reactions to communications made by other members of the legislative body.

(ii) "Internet-based social media platform" means an online service that is open and accessible to the public.

(iii) "Open and accessible to the public" means that members of the general public have the ability to access and participate, free of charge, in the social media platform without the approval by the social media platform or a person or entity other than the social media platform, including any forum and chatroom, and cannot be blocked from doing so, except when the internet-based social media platform determines that an individual violated its protocols or rules.

(c) Nothing in this section shall impose the requirements of this chapter upon any of the following:

(1) Individual contacts or conversations between a member of a legislative body and any other person that do not violate subdivision (b).

(2) The attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that involves a discussion of issues of general interest to the public or to public agencies of the type represented by the legislative body, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the subject matter jurisdiction of the local agency. Nothing in this paragraph is intended to allow members of the public free admission to a conference or similar gathering at which the organizers have required other participants or registrants to pay fees or charges as a condition of attendance.

(3) The attendance of a majority of the members of a legislative body at an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(4) The attendance of a majority of the members of a legislative body at an open and noticed meeting of another body of the local agency, or at an open and noticed meeting of a legislative body of another local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled meeting, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(5) The attendance of a majority of the members of a legislative body at a purely social or ceremonial occasion, provided that a majority of the members do not discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(6) The attendance of a majority of the members of a legislative body at an open and noticed meeting of a standing committee of that body, provided that the members of the legislative body who are not members of the standing committee attend only as observers.

(Amended (as amended by Stats. 2020, Ch. 89, Sec. 1) by Stats. 2025, Ch. 327, Sec. 1. (SB 707) Effective January 1, 2026.)

54952.3. (a) A legislative body that has convened a meeting and whose membership constitutes a quorum of any other legislative body may convene a meeting of that other legislative body, simultaneously or in serial order, only if a clerk or a member of the convened legislative body verbally announces, prior to convening any simultaneous or serial order meeting of that subsequent legislative body, the amount of compensation or stipend, if any, that each member will be entitled to receive as a result of convening the simultaneous or serial meeting of the subsequent legislative body and identifies that the compensation or stipend shall be provided as a result of convening a meeting for which each member is entitled to collect compensation or a stipend. However, the clerk or member of the legislative body shall not be required to announce the amount of compensation if the amount of compensation is prescribed in statute and no additional compensation has been authorized by a local agency.

(b) For purposes of this section, compensation and stipend shall not include amounts reimbursed for actual and necessary expenses incurred by a member in the performance of the member's official duties, including, but not limited to, reimbursement of expenses relating to travel, meals, and lodging.

(Added by Stats. 2011, Ch. 91, Sec. 1. (AB 23) Effective January 1, 2012.)

54952.6. As used in this chapter, "action taken" means a collective decision made by a majority of the members of a legislative body, a collective commitment or promise by a majority of the members of a legislative body to make a positive or a negative decision, or an actual vote by a majority of the members of a legislative body when sitting as a body or entity, upon a motion, proposal, resolution, order or ordinance.

(Added by Stats. 1961, Ch. 1671.)

54952.7. A local agency shall provide a copy of this chapter to any person elected or appointed to serve as a member of a legislative body of the local agency.

(Amended by Stats. 2025, Ch. 327, Sec. 3. (SB 707) Effective January 1, 2026.)

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding

authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as expressly provided in this chapter.

(4) The teleconferencing requirements of this subdivision shall not apply to remote participation described in subdivision (c).

(c) (1) Nothing in this chapter shall be construed to prohibit a member of a legislative body with a disability from participating in any meeting of the legislative body by remote participation as a reasonable accommodation pursuant to any applicable law.

(2) A member of a legislative body participating in a meeting by remote participation pursuant to this subdivision shall do both of the following:

(A) The member shall participate through both audio and visual technology, except that any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.

(B) The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.

(3) Remote participation under this subdivision shall be treated as in-person attendance at the physical meeting location for all purposes, including any requirement that a quorum of the legislative body participate from any particular location. The provisions of subdivision (b) and Sections 54953.8 to 54953.8.7, inclusive, shall not apply to remote participation under this subdivision.

(d) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) (A) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of either of the following during the open meeting in which the final action is to be taken:

(i) A local agency executive, as defined in subdivision (d) of Section 3511.1.

(ii) A department head or other similar administrative officer of the local agency.

(B) This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(e) For purposes of this section, both of the following definitions apply:

(1) "Disability" means a physical disability or a mental disability as those terms are defined in Section 12926 and used in Section 12926.1, or a disability as defined in Section 12102 of Title 42 of the United States Code.

(2) (A) "Teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(B) Notwithstanding subparagraph (A), "teleconference" does not include one or more members watching or listening to a meeting via webcasting or any other similar electronic medium that does not permit members to interactively speak, discuss, or deliberate on matters.

(3) "Remote participation" means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting.

(Amended (as amended by Stats. 2023, Ch. 534, Sec. 2) by Stats. 2025, Ch. 327, Sec. 4. (SB 707) Effective January 1, 2026.)

54953.1. The provisions of this chapter shall not be construed to prohibit the members of the legislative body of a local agency from giving testimony in private before a grand jury, either as individuals or as a body.

(Added by Stats. 1979, Ch. 950.)

54953.2. All meetings of a legislative body of a local agency that are open and public shall meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(Added by Stats. 2002, Ch. 300, Sec. 5. Effective January 1, 2003.)

54953.3. A member of the public shall not be required, as a condition to attendance at a meeting of a legislative body of a local agency, to register his or her name, to provide other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance.

If an attendance list, register, questionnaire, or other similar document is posted at or near the entrance to the room where the meeting is to be held, or is circulated to the persons present during the meeting, it shall state clearly that the signing, registering, or completion of the document is voluntary, and that all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.

(Amended by Stats. 1981, Ch. 968, Sec. 28.)

54953.4. (a) The Legislature finds and declares that public access, including through translation of agendas as required by this section, is necessary for an informed populace. The Legislature encourages local agencies to adopt public access requirements that exceed the requirements of this chapter by translating additional languages, employing human translators, and conducting additional outreach.

(b) (1) In addition to any other applicable requirements of this chapter, a meeting held by a eligible legislative body pursuant to this chapter shall comply with both of the following requirements:

(A) (i) (I) (ia) All open and public meetings shall include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, except if adequate telephonic or internet service is not operational at the meeting location. If adequate telephonic or internet service is operational at the meeting location during only a portion of the meeting, the legislative body shall include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform during that portion of the meeting.

(ib) (Ia) On or before July 1, 2026, an eligible legislative body shall approve at a noticed public meeting in open session, not on the consent calendar, a policy regarding disruption of telephonic or internet service occurring during meetings subject to this sub-subclause. The policy shall address the procedures for recessing and reconvening a meeting in the event of disruption and the efforts that the eligible legislative body shall make to attempt to restore the service.

(Ib) If a disruption of telephonic or internet service that prevents members of the public from attending or observing the meeting via the two-way telephonic service or two-way audiovisual platform occurs during the meeting, the eligible legislative body shall recess the open session of the meeting for at least one hour and make a good faith attempt to restore the service. The eligible legislative body may meet in closed session during this period. The eligible legislative body

shall not reconvene the open session of the meeting until at least one hour following the disruption, or until telephonic or internet service is restored, whichever is earlier.

(Ic) Upon reconvening the open session, if telephonic or internet service has not been restored, the eligible legislative body shall adopt a finding by rollcall vote that good faith efforts to restore the telephonic or internet service have been made in accordance with the policy adopted pursuant to sub-sub-subclause (Ia) and that the public interest in continuing the meeting outweighs the public interest in remote public access.

(II) Subclause (I) does not apply to a meeting that is held to do any of the following:

- (ia) Attend a judicial or administrative proceeding to which the local agency is a party.
- (ib) Inspect real or personal property provided that the topic of the meeting is limited to items directly related to the real or personal property.
- (ic) Meet with elected or appointed officials of the United States or the State of California, solely to discuss a legislative or regulatory issue affecting the local agency and over which the federal or state officials have jurisdiction.
- (id) Meet in or nearby a facility owned by the agency, provided that the topic of the meeting is limited to items directly related to the facility.
- (ie) Meet in an emergency situation pursuant to Section 54956.5.

(ii) If an eligible legislative body elects to provide a two-way audiovisual platform, the eligible legislative body shall publicly post and provide a call-in option, and activate any automatic captioning function during the meeting if an automatic captioning function is included with the two-way audiovisual platform. If an eligible legislative body does not elect to provide a two-way audiovisual platform, the eligible legislative body shall provide a two-way telephonic service for the public to participate in the meeting, pursuant to subclause (I).

(B) (i) All open and public meetings for which attendance via a two-way telephonic service or a two-way audiovisual platform is provided in accordance with paragraph (1) shall provide the public with an opportunity to provide public comment in accordance with Section 54954.3 via the two-way telephonic or two-way audiovisual platform, and ensure the opportunity for the members of the public participating via a two-way telephonic or two-way audiovisual platform to provide public comment with the same time allotment as a person attending a meeting in person.

(2) (A) An eligible legislative body shall reasonably assist members of the public who wish to translate a public meeting into any language or wish to receive interpretation provided by another member of the public, so long as the interpretation is not disrupting to the meeting, as defined in Section 54957.95. The eligible legislative body shall publicize instructions on how to request assistance under this subdivision. Assistance may include any of the following, as determined by the eligible legislative body:

- (i) Arranging space for one or more interpreters at the meeting location.
- (ii) Allowing extra time during the meeting for interpretation to occur.
- (iii) Ensuring participants may utilize their personal equipment or reasonably access facilities for participants to access commercially available interpretation services.

(B) This section does not require an eligible legislative body to provide interpretation of any public meeting, however, an eligible legislative body may elect to provide interpretation of any public meeting.

(C) The eligible legislative body is not responsible for the content or accuracy of any interpretation facilitated, assisted with, or provided under this subdivision. An action shall not be commenced or maintained against the eligible legislative body arising from the content or accuracy of any interpretation facilitated, assisted with, or provided under this subdivision.

(3) An eligible legislative body shall take the following actions to encourage residents, including those in underrepresented communities and non-English-speaking communities, to participate in public meetings:

- (A) Have in place a system for electronically accepting and fulfilling requests for meeting agendas and documents pursuant to Section 54954.1 through email or through an integrated agenda management

platform. Information about how to make a request using this system shall be accessible through a prominent direct link posted on the primary internet website home page of the eligible legislative body.

(B) (i) Create and maintain an accessible internet webpage dedicated to public meetings that includes, or provides a link to, all of the following information:

(I) A general explanation of the public meeting process for the eligible legislative body.

(II) An explanation of the procedures for a member of the public to provide in-person or remote oral public comment during a public meeting or to submit written public comment.

(III) A calendar of all public meeting dates with calendar listings that include the date, time, and location of each public meeting.

(IV) The agenda posted online pursuant to paragraph (2) of subdivision (a) of Section 54954.2.

(ii) The eligible legislative body shall include a link to the webpage required by subparagraph (A) on the home page of the eligible legislative body's internet website.

(C) (i) Make reasonable efforts, as determined by the legislative body, to invite groups that do not traditionally participate in public meetings to attend those meetings, which may include, but are not limited to, all the following:

(I) Media organizations that provide news coverage in the jurisdiction of the eligible legislative body, including media organizations that serve non-English-speaking communities.

(II) Good government, civil rights, civic engagement, neighborhood, and community group organizations, or similar organizations that are active in the jurisdiction of the eligible legislative body, including organizations active in non-English-speaking communities.

(ii) Legislative bodies shall have broad discretion in the choice of reasonable efforts they make under this subparagraph. No action shall be commenced or maintained against an eligible legislative body arising from failing to provide public meeting information to any specific group pursuant to this subparagraph.

(c) (1) (A) The agenda for each meeting of an eligible legislative body shall be translated into all applicable languages, and each translation shall be posted in accordance with Section 54954.2. Each translation shall include instructions in the applicable language describing how to join the meeting by the telephonic or internet-based service option, including any requirements for registration for public comment.

(B) The accessible internet webpage provided under subparagraph (B) of paragraph (3) of subdivision (b) shall be translated into all applicable languages, and each translation shall be accessible through a prominent direct link posted on the primary internet website home page of the eligible legislative body.

(2) A translation made using a digital translation service shall satisfy the requirements of paragraph (1).

(3) The eligible legislative body shall make available a physical location that is freely accessible to the public in reasonable proximity to the physical location in which the agenda and translations are posted as described in paragraph (1), and shall allow members of the public to post additional translations of the agenda in that location.

(4) The eligible legislative body is not responsible for the content or accuracy of any translation provided pursuant to this subdivision. No action shall be commenced or maintained against an eligible legislative body arising from the content, accuracy, posting, or removal of any translation provided by the eligible legislative body or posted by any person pursuant to this subdivision.

(5) For the purposes of this section, the agenda does not include the entire agenda packet.

(d) This section shall not be construed to affect or supersede any other applicable civil rights, nondiscrimination, or public access laws.

(e) For purposes of this section, all of the following definitions apply:

(1) (A) "Applicable languages" means languages, according to data from the most recent American Community Survey, spoken jointly by 20 percent or more of the applicable population, provided that 20 percent or more of the population that speaks that language in that city or county speaks English less than "very well."

(B) For the purposes of subparagraph (A), the applicable population shall be determined as follows:

(i) For an eligible legislative body that is a city council or county board of supervisors, the applicable population shall be the population of the city or county.

(ii) For an eligible legislative body of a special district, the applicable population shall be either of the following, at the discretion of the board of directors of the special district:

(I) The population of the county with the greatest population within the boundaries of the special district.

(II) The population of the service area of the special district, if the special district has the data to determine what languages spoken by the population within its service area meet the requirements of paragraph (A).

(C) If more than three languages meet the criteria set forth in subparagraph (A), "applicable languages" shall mean the three languages described in subparagraph (A) that are spoken by the largest percentage of the population.

(D) An eligible legislative body may elect to determine the applicable languages based upon a source other than the most recent American Community Survey if it makes a finding, based upon substantial evidence, that the other source provides equally or more reliable data for the territory over which the eligible legislative body exercises jurisdiction.

(2) "Eligible legislative body" means any of the following:

(A) A city council of a city with a population of 30,000 or more.

(B) A county board of supervisors of a county, or city and county, with a population of 30,000 or more.

(C) A city council of a city located in a county with a population of 600,000 or more.

(D) The board of directors of a special district that has an internet website and meets any of the following conditions:

(i) The boundaries of the special district include the entirety of a county with a population of 600,000 or more, and the special district has over 200 full-time equivalent employees.

(ii) The special district has over 1,000 full-time equivalent employees.

(iii) The special district has annual revenues, based on the most recent Financial Transaction Report data published by the California State Controller, that exceed four hundred million dollars (\$400,000,000), adjusted annually for inflation commencing January 1, 2027, as measured by the percentage change in the California Consumer Price Index from January 1 of the prior year to January 1 of the current year, and the special district employs over 200 full-time equivalent employees.

(3) "Two-way audiovisual platform" means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic service.

(4) "Two-way telephonic service" means a telephone service that does not require internet access and allows participants to dial a telephone number to listen and verbally participate.

(f) This section shall become operative on July 1, 2026.

(g) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 5. (SB 707) Effective January 1, 2026. Operative July 1, 2026, by its own provisions. Repealed as of January 1, 2030, by its own provisions.)

54953.5. (a) Any person attending an open and public meeting of a legislative body of a local agency shall have the right to record the proceedings in the absence of a reasonable finding by the legislative body of the local agency that the recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceedings.

(b) Any recording of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), but, notwithstanding Section 34090, may be erased or destroyed 30 days after the

recording. Any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency.

(Amended by Stats. 2025, Ch. 327, Sec. 6. (SB 707) Effective January 1, 2026.)

54953.6. No legislative body of a local agency shall prohibit or otherwise restrict the broadcast of its open and public meetings in the absence of a reasonable finding that the broadcast cannot be accomplished without noise, illumination, or obstruction of view that would constitute a persistent disruption of the proceedings.

(Amended by Stats. 1994, Ch. 32, Sec. 6. Effective March 30, 1994. Operative April 1, 1994, by Sec. 23 of Ch. 32.)

54953.7. Notwithstanding any other provision of law, legislative bodies of local agencies may impose requirements upon themselves which allow greater access to their meetings than prescribed by the minimal standards set forth in this chapter. In addition thereto, an elected legislative body of a local agency may impose those requirements on appointed legislative bodies of the local agency.

(Amended by Stats. 2025, Ch. 327, Sec. 7. (SB 707) Effective January 1, 2026.)

54953.8. (a) The legislative body of a local agency may use teleconferencing as authorized by subdivision (b) of Section 54953 without complying with the requirements of paragraph (3) of subdivision (b) of Section 54953 in any of the circumstances described in Sections 54953.8.1 to 54953.8.7, inclusive.

(b) A legislative body that holds a teleconference meeting pursuant to this section shall, in addition to any other applicable requirements of this chapter, comply with all of the following:

(1) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(A) A two-way audiovisual platform.

(B) A two-way telephonic service and a live webcasting of the meeting.

(2) In each instance in which notice of the time of the teleconference meeting held pursuant to this section is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(3) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(4) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(5) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(6) (A) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

(B) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.

(C) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to paragraph (5), until the timed general public comment period has elapsed.

(7) Any member of the legislative body who participates in a teleconference meeting from a remote location pursuant to this section and the specific provision of law that the member relied upon to permit their participation by teleconferencing shall be listed in the minutes of the meeting.

(8) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(9) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(c) A local agency shall identify and make available to legislative bodies a list of one or more meeting locations that may be available for use by the legislative bodies to conduct their meetings.

(d) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(e) A member of a legislative body who participates in a teleconference meeting from a remote location pursuant to this section shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with those individuals.

(f) The teleconferencing provisions described in Section 54953 and Sections 54953.8.1 to 54953.8.7, inclusive, are cumulative. A legislative body may elect to use any teleconferencing provisions that are applicable to a meeting, regardless of whether any other teleconferencing provisions would also be applicable to that meeting.

(g) For purposes of this section, the following definitions apply:

(1) "Remote location" means a location from which a member of a legislative body participates in a meeting pursuant to paragraph (7) of subdivision (b), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(2) "Teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(3) "Two-way audiovisual platform" means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic service. A two-way audiovisual platform may be structured to disable the use of video for the public participants.

(4) "Two-way telephonic service" means a telephone service that does not require internet access and allows participants to dial a telephone number to listen and verbally participate.

(5) "Webcasting" means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(Added by Stats. 2025, Ch. 327, Sec. 8. (SB 707) Effective January 1, 2026.)

54953.8.1. (a) A health authority may conduct a teleconference meeting pursuant to Section 54953.8, provided that it complies with the requirements of that section.

(b) Nothing in this section or Section 54953.8 shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority.

(c) For purposes of this section, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a

county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(Added by Stats. 2025, Ch. 327, Sec. 9. (SB 707) Effective January 1, 2026.)

54953.8.2. (a) A legislative body of a local agency may conduct a teleconference meeting pursuant to Section 54953.8 during a proclaimed state of emergency or local emergency, provided that it complies with the requirements of that section and the teleconferencing is used in either of the following circumstances:

(1) For the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) After a determination described in paragraph (1) is made that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(b) If the state of emergency or local emergency remains active, in order to continue to teleconference pursuant to this section, the legislative body shall, no later than 45 days after teleconferencing for the first time pursuant to this section, and every 45 days thereafter, make the following findings by majority vote:

(1) The legislative body has reconsidered the circumstances of the state of emergency or local emergency.

(2) The state of emergency or local emergency continues to directly impact the ability of the members to meet safely in person.

(c) This section shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(d) Notwithstanding paragraph (1) of subdivision (b) of Section 54953.8, a legislative body conducting a teleconference meeting pursuant to this section may elect to use a two-way telephonic service without a live webcasting of the meeting.

(e) For purposes of this section, the following definitions apply:

(1) "Local emergency" means a condition of extreme peril to persons or property proclaimed by the governing body of the local agency affected, in accordance with Section 8630 of the California Emergency Services Act (Chapter 7 (commencing with Section 8550) of Division 1 of Title 2), as defined in Section 8680.9, or a local health emergency declared pursuant to Section 101080 of the Health and Safety Code. Local emergency, as used in this section, refers only to local emergencies in the boundaries of the territory over which the local agency exercises jurisdiction.

(2) "State of emergency" means state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Chapter 7 (commencing with Section 8550) of Division 1 of Title 2).

(Added by Stats. 2025, Ch. 327, Sec. 10. (SB 707) Effective January 1, 2026.)

54953.8.3. (a) A legislative body of a local agency may conduct a teleconference meeting pursuant to Section 54953.8 if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, provided that the legislative body complies with the requirements of Section 54953.8 and all of the following additional requirements:

(1) A member of the legislative body notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.

(2) The member shall participate through both audio and visual technology.

(3) (A) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for just cause for more than the following number of meetings, as applicable:

(i) Two meetings per year, if the legislative body regularly meets once per month or less.

(ii) Five meetings per year, if the legislative body regularly meets twice per month.

(iii) Seven meetings per year, if the legislative body regularly meets three or more times per month.

(B) For the purpose of counting meetings attended by teleconference under this paragraph, a "meeting" shall be defined as any number of meetings of the legislative body of a local agency that begin on the same calendar day.

(b) The minutes for the meeting shall identify the specific provision in subdivision (c) that each member relied upon to participate remotely. This subdivision shall not be construed to require the member to disclose any medical diagnosis or disability, or any personal medical information that is otherwise exempt under existing law, including, but not limited to, the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code).

(c) For purposes of this section, "just cause" means any of the following:

(1) Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. "Child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms do in Section 12945.2.

(2) A contagious illness that prevents a member from attending in person.

(3) A need related to a physical or mental condition that is not subject to subdivision (c) of Section 54953.

(4) Travel while on official business of the legislative body or another state or local agency.

(5) An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely.

(6) A physical or family medical emergency that prevents a member from attending in person.

(7) Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.

(d) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 11. (SB 707) Effective January 1, 2026. Repealed as of January 1, 2030, by its own provisions.)

54953.8.4. (a) An eligible neighborhood council may conduct a teleconference meeting pursuant to Section 54953.8, provided that it complies with the requirements of that section and all of the following have occurred:

(1) (A) The city council for a city described in paragraph (2) of subdivision (b) considers whether to adopt a resolution to authorize eligible neighborhood councils to use teleconferencing as described in this section at an open and regular meeting.

(B) If the city council adopts a resolution described in subparagraph (A), an eligible neighborhood council may elect to use teleconferencing pursuant to this section if a majority of the eligible neighborhood council votes to do so. The eligible neighborhood council shall notify the city council if it elects to use teleconferencing pursuant to this section and its justification for doing so.

(C) Upon receiving notification from an eligible neighborhood council described in subparagraph (B), the city council may adopt a resolution to prohibit the eligible neighborhood council from using teleconferencing pursuant to this section.

(2) After completing the requirements of subparagraph (A) of paragraph (1), an eligible neighborhood council that holds a meeting pursuant to this subdivision shall do all of the following:

(A) At least a quorum of the members of the eligible neighborhood council shall participate from locations within the boundaries of the city in which the eligible neighborhood council is established.

(B) At least once per year, at least a quorum of the members of the eligible neighborhood council shall participate in person from a singular physical location that is open to the public and within the boundaries of

the eligible neighborhood council.

(3) If the meeting is during regular business hours of the offices of the city council member that represents the area that includes the eligible neighborhood council, the eligible neighborhood council shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the city council member who represents the area where the eligible neighborhood council is located, unless the eligible neighborhood council identifies an alternative location.

(4) If the meeting is outside regular business hours, the eligible neighborhood council shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting.

(b) For purposes of this section, the following definitions apply:

(1) "Accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(2) "Eligible neighborhood council" means a neighborhood council that is an advisory body with the purpose to promote more citizen participation in government and make government more responsive to local needs that is established pursuant to the charter of a city with a population of more than 3,000,000 people that is subject to this chapter.

(c) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 12. (SB 707) Effective January 1, 2026. Repealed as of January 1, 2030, by its own provisions.)

54953.8.5. (a) An eligible community college student organization may conduct a teleconference meeting pursuant to Section 54953.8, provided that it complies with the requirements of that section and all of the following additional requirements:

(1) An eligible community college student organization may only use teleconferencing as described in Section 54953.8 after all the following have occurred:

(A) The board of trustees for a community college district considers whether to adopt a resolution to authorize eligible community college student organizations to use teleconferencing as described in this section at an open and regular meeting.

(B) If the board of trustees for a community college district adopts a resolution described in subparagraph (A), an eligible community college student organization may elect to use teleconferencing pursuant to this section if a majority of the eligible community college student organization votes to do so. The eligible community college student organization shall notify the board of trustees if it elects to use teleconferencing pursuant to this section and its justification for doing so.

(C) Upon receiving notification from an eligible community college student organization as described in subparagraph (B), the board of trustees may adopt a resolution to prohibit the eligible community college student organization from using teleconferencing pursuant to this section.

(D) (i) Except as specified in clause (ii), at least a quorum of the members of the eligible community college student organization shall participate from a singular physical location that is accessible to the public and is within the community college district in which the eligible community college student organization is established.

(ii) The requirements described in clause (i) shall not apply to the California Online Community College.

(iii) Notwithstanding the requirements of clause (i), a person may count toward the establishment of a quorum pursuant to clause (i) regardless of whether the person is participating at the in-person location of the meeting or remotely if the person meets any of the following criteria:

(I) The person is under 18 years of age.

(II) The person is incarcerated.

(III) The person is unable to disclose the location that they are participating from because of either of the following circumstances:

(ia) The person has been issued a protective court order, including, but not limited to, a domestic violence restraining order.

(ib) The person is participating in a program that has to remain confidential, including, but not limited to, an independent living program.

(IV) The person provides childcare or caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. For purposes of this subclause, "child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms are defined in Section 12945.2.

(2) An eligible community college student organization that holds a meeting by teleconference as described in Section 54953.8 shall do the following, as applicable:

(A) (i) Except as specified in subparagraph (B), if the meeting is during regular business hours of the offices of the board of trustees of the community college district, the eligible community college student organization shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the board of trustees of the community college district, unless the eligible community college student organization identifies an alternative location.

(ii) Except as specified in subparagraph (B), if the meeting is outside regular business hours, the eligible community college student organization shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting. For the purposes of this subparagraph, "accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(B) The requirements described in subparagraph (A) shall not apply to the California Online Community College.

(b) For purposes of this section, "eligible community college student organization" means a student body association organized pursuant to Section 76060 of the Education Code, or any other student-run community college organization that is required to comply with the meeting requirements of this chapter, that is in any community college recognized within the California Community Colleges system and includes the Student Senate for California Community Colleges.

(c) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 13. (SB 707) Effective January 1, 2026. Repealed as of January 1, 2030, by its own provisions.)

54953.8.6. (a) An eligible subsidiary body may conduct a teleconference meeting pursuant to Section 54953.8, provided that it complies with the requirements of that section and all of the following additional requirements:

(1) The eligible subsidiary body shall designate one physical meeting location within the boundaries of the legislative body that created the eligible subsidiary body where members of the subsidiary body who are not participating remotely shall be present and members of the public may physically attend, observe, hear, and participate in the meeting. At least one staff member of the eligible subsidiary body or the legislative body that created the eligible subsidiary body shall be present at the physical meeting location during the meeting. The eligible subsidiary body shall post the agenda at the physical meeting location, but need not post the agenda at a remote location.

(2) (A) A member of the eligible subsidiary body shall visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, except if the member has a physical or mental condition not subject to subdivision (c) of Section 54953 that results in a need to participate off camera.

(B) The visual appearance of a member of the eligible subsidiary body on camera may cease only when the appearance would be technologically infeasible, including, but not limited to, when the member experiences a lack of reliable broadband or internet connectivity that would be remedied by joining without video.

(C) If a member of the eligible subsidiary body does not appear on camera due to challenges with internet connectivity, the member shall announce the reason for their nonappearance prior to turning off their camera.

(3) An elected official serving as a member of an eligible subsidiary body in their official capacity shall not participate in a meeting of the eligible subsidiary body by teleconferencing pursuant to this section unless the use of teleconferencing complies with the requirements of paragraph (3) of subdivision (b) of Section 54953.

(4) (A) In order to use teleconferencing pursuant to this section, the legislative body that established the eligible subsidiary body by charter, ordinance, resolution, or other formal action shall make the following findings by majority vote before the eligible subsidiary body uses teleconferencing pursuant to this section for the first time, and every six months thereafter:

(i) The legislative body has considered the circumstances of the eligible subsidiary body.

(ii) Teleconference meetings of the eligible subsidiary body would enhance public access to meetings of the eligible subsidiary body, and the public has been made aware of the type of remote participation, including audio-visual or telephonic, that will be made available at a regularly scheduled meeting and has been provided the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely.

(iii) Teleconference meetings of the eligible subsidiary body would promote the attraction, retention, and diversity of eligible subsidiary body members.

(B) (i) An eligible subsidiary body authorized to use teleconferencing pursuant to this section may request to present any recommendations it develops to the legislative body that created it.

(ii) Upon receiving a request described in clause (i), the legislative body that created the subsidiary body shall hold a discussion at a regular meeting held within 60 days after the legislative body receives the request, or if the legislative body does not have another regular meeting scheduled within 60 days after the legislative body receives the request, at the next regular meeting after the request is received.

(iii) The discussion required by clause (ii) shall not be placed on a consent calendar, but may be combined with the legislative body's subsequent consideration of the findings described in subparagraph (A) for the following 12 months.

(iv) The legislative body shall not take any action on any recommendations included in the report of a subsidiary body until the next regular meeting of the legislative body following the discussion described in clause (ii).

(C) After the legislative body makes the findings described in subparagraph (A), the eligible subsidiary body shall approve the use of teleconferencing by majority vote before using teleconference pursuant to this section.

(D) The legislative body that created the eligible subsidiary body may elect to prohibit the eligible subsidiary body from using teleconferencing pursuant to this section at any time.

(b) (1) For purposes of this section, "eligible subsidiary body" means a legislative body that meets all of the following:

(A) Is described in subdivision (b) of Section 54952.

(B) Serves exclusively in an advisory capacity.

(C) Is not authorized to take final action on legislation, regulations, contracts, licenses, permits, or any other entitlements, grants, or allocations of funds.

(D) Does not have primary subject matter jurisdiction, as defined by the charter, an ordinance, a resolution, or any formal action of the legislative body that created the subsidiary body, that focuses on elections, budgets, police oversight, privacy, removing from, or restricting access to, materials available in public libraries, or taxes or related spending proposals.

(2) An eligible subsidiary body may include members who are elected officials, members who are not elected officials, or any combination thereof.

(c) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 14. (SB 707) Effective January 1, 2026. Repealed as of January 1, 2030, by its own provisions.)

54953.8.7. (a) An eligible multijurisdictional body may conduct a teleconference meeting pursuant to Section 54953.8, provided that it complies with the requirements of that section and all of the following additional requirements:

(1) The eligible multijurisdictional body has adopted a resolution that authorizes the eligible multijurisdictional body to use teleconferencing pursuant to this section at a regular meeting in open session.

(2) At least a quorum of the members of the eligible multijurisdictional body shall participate from one or more physical locations that are open to the public and within the boundaries of the territory over which the local agency exercises jurisdiction.

(3) A member of the eligible multijurisdictional body who receives compensation for their service on the eligible multijurisdictional body shall participate from a physical location that is open to the public. For purposes of this paragraph, "compensation" does not include reimbursement for actual and necessary expenses.

(4) A member of the eligible multijurisdictional body may participate from a remote location provided that:

(A) The eligible multijurisdictional body identifies each member of the eligible multijurisdictional body who plans to participate remotely in the agenda.

(B) The member shall participate through both audio and visual technology.

(5) A member of the eligible multijurisdictional body shall not participate in a meeting remotely pursuant to this section, unless the location from which the member participates is more than 20 miles each way from any physical location of the meeting described in paragraph (2).

(6) The provisions of this section shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for more than the following number of meetings, as applicable:

(A) Two meetings per year, if the legislative body regularly meets once per month or less.

(B) Five meetings per year, if the legislative body regularly meets twice per month.

(C) Seven meetings per year, if the legislative body regularly meets three or more times per month.

(D) For the purpose of counting meetings attended by teleconference under this paragraph, a "meeting" shall be defined as any number of meetings of the legislative body of a local agency that begin on the same calendar day.

(b) For the purposes of this section, both of the following definitions apply:

(1) "Eligible multijurisdictional body" means a multijurisdictional board, commission, or advisory body of a multijurisdictional, cross-county agency, the membership of which board, commission, or advisory body is appointed, and the board, commission, or advisory body is otherwise subject to this chapter.

(2) "Multijurisdictional" means either of the following:

(A) A legislative body that includes representatives from more than one county, city, city and county, or special district.

(B) A legislative body of a joint powers entity formed pursuant to an agreement entered into in accordance with Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1.

(c) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Added by Stats. 2025, Ch. 327, Sec. 15. (SB 707) Effective January 1, 2026. Repealed as of January 1, 2030, by its own provisions.)

54954. (a) Each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings. Meetings of advisory committees or standing committees, for which an agenda is posted at least 72 hours in advance of the meeting pursuant to subdivision (a) of Section 54954.2, shall be considered for purposes of this chapter as regular meetings of the legislative body.

(b) Regular and special meetings of the legislative body shall be held within the boundaries of the territory over which the local agency exercises jurisdiction, except to do any of the following:

- (1) Comply with state or federal law or court order, or attend a judicial or administrative proceeding to which the local agency is a party.
- (2) Inspect real or personal property which cannot be conveniently brought within the boundaries of the territory over which the local agency exercises jurisdiction provided that the topic of the meeting is limited to items directly related to the real or personal property.
- (3) Participate in meetings or discussions of multiagency significance that are outside the boundaries of a local agency's jurisdiction. However, any meeting or discussion held pursuant to this subdivision shall take place within the jurisdiction of one of the participating local agencies and be noticed by all participating agencies as provided for in this chapter.
- (4) Meet in the closest meeting facility if the local agency has no meeting facility within the boundaries of the territory over which the local agency exercises jurisdiction, or at the principal office of the local agency if that office is located outside the territory over which the agency exercises jurisdiction.
- (5) Meet outside their immediate jurisdiction with elected or appointed officials of the United States or the State of California when a local meeting would be impractical, solely to discuss a legislative or regulatory issue affecting the local agency and over which the federal or state officials have jurisdiction.
- (6) Meet outside their immediate jurisdiction if the meeting takes place in or nearby a facility owned by the agency, provided that the topic of the meeting is limited to items directly related to the facility.
- (7) Visit the office of the local agency's legal counsel for a closed session on pending litigation held pursuant to Section 54956.9, when to do so would reduce legal fees or costs.

(c) Meetings of the governing board of a school district shall be held within the district, except under the circumstances enumerated in subdivision (b), or to do any of the following:

- (1) Attend a conference on nonadversarial collective bargaining techniques.
- (2) Interview members of the public residing in another district with reference to the trustees' potential employment of an applicant for the position of the superintendent of the district.
- (3) Interview a potential employee from another district.

(d) Meetings of a joint powers authority shall occur within the territory of at least one of its member agencies, or as provided in subdivision (b). However, a joint powers authority which has members throughout the state may meet at any facility in the state which complies with the requirements of Section 54961.

(e) If, by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings shall be held for the duration of the emergency at the place designated by the presiding officer of the legislative body or his or her designee in a notice to the local media that have requested notice pursuant to Section 54956, by the most rapid means of communication available at the time.

(Amended by Stats. 2004, Ch. 257, Sec. 1. Effective January 1, 2005.)

54954.1. Any person may request that a copy of the agenda, or a copy of all the documents constituting the agenda packet, of any meeting of a legislative body be mailed to that person. If a local agency has an internet website, the legislative body or its designee shall email a copy of, or website link to, the agenda or a copy of all the documents constituting the agenda packet if the person requests that the item or items be delivered by email. If the local agency determines it is technologically infeasible to send a copy of all documents constituting the agenda packet or a link to a website that contains the documents by email or by other electronic means, the legislative body or its

designee shall send by mail a copy of the agenda or a website link to the agenda and mail a copy of all other documents constituting the agenda packet in accordance with the mailing requirements established pursuant to this section. If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Upon receipt of the written request, the legislative body or its designee shall cause the requested materials to be mailed at the time the agenda is posted pursuant to Section 54954.2 and 54956 or upon distribution to all, or a majority of all, of the members of a legislative body, whichever occurs first. Any request for mailed copies of agendas or agenda packets shall be valid for the calendar year in which it is filed, and must be renewed following January 1 of each year. The legislative body may establish a fee for mailing the agenda or agenda packet, which fee shall not exceed the cost of providing the service. Failure of the requesting person to receive the agenda or agenda packet pursuant to this section shall not constitute grounds for invalidation of the actions of the legislative body taken at the meeting for which the agenda or agenda packet was not received.

(Amended by Stats. 2021, Ch. 763, Sec. 1. (SB 274) Effective January 1, 2022.)

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda that meets all of the following requirements:

(A) The agenda shall contain a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words.

(B) The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's internet website, if the local agency has one.

(C) (i) If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(ii) The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda, including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an internet website with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(E) For purposes of this paragraph, both of the following definitions apply:

(1) "Integrated agenda management platform" means an internet website of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(2) "Legislative body" means a legislative body that meets the definition of subdivision (a) of Section 54952.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's internet website, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(Amended (as amended by Stats. 2023, Ch. 131, Sec. 92) by Stats. 2025, Ch. 327, Sec. 16. (SB 707) Effective January 1, 2026.)

54954.3. (a) (1) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

(2) (A) Notwithstanding paragraph (1), the agenda need not provide an opportunity for members of the public to address the legislative body on any item that has already been considered by a committee, composed exclusively of members of the legislative body, at a public meeting wherein all interested members of the public were afforded the opportunity to address the committee on the item, before or during the committee's consideration of the item.

(B) Subparagraph (A) shall not apply if any of the following conditions are met:

(i) The item has been substantially changed since the committee heard the item, as determined by the legislative body.

(ii) When considering the item, a quorum of the committee members did not participate from a singular physical location, that was clearly identified on the agenda, open to the public, and situated within the boundaries of the territory over which the local agency exercises jurisdiction.

(iii) The committee has primary subject matter jurisdiction, as defined by the charter, an ordinance, a resolution, or any formal action of the legislative body that created the subsidiary body, that focuses on elections, budgets, police oversight, privacy, removing from, or restricting access to, materials available in public libraries, or taxes or related spending proposals. This clause shall not apply to an item if the local agency has adopted a law applicable to the meeting of the committee at which the item that was considered prohibits the committee from placing a limit on the total amount of time for public comment on the item.

(3) Every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.

(b) (1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.

(3) Paragraph (2) shall not apply if the legislative body of a local agency utilizes simultaneous translation equipment in a manner that allows the legislative body of a local agency to hear the translated public testimony simultaneously.

(c) The legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. Nothing in this subdivision shall confer any privilege or protection for expression beyond that otherwise provided by law.

(Amended by Stats. 2025, Ch. 327, Sec. 17. (SB 707) Effective January 1, 2026.)

54954.4. (a) The Legislature hereby finds and declares that Section 12 of Chapter 641 of the Statutes of 1986, authorizing reimbursement to local agencies and school districts for costs mandated by the state pursuant to that

act, shall be interpreted strictly. The intent of the Legislature is to provide reimbursement for only those costs which are clearly and unequivocally incurred as the direct and necessary result of compliance with Chapter 641 of the Statutes of 1986.

(b) In this regard, the Legislature directs all state employees and officials involved in reviewing or authorizing claims for reimbursement, or otherwise participating in the reimbursement process, to rigorously review each claim and authorize only those claims, or parts thereof, which represent costs which are clearly and unequivocally incurred as the direct and necessary result of compliance with Chapter 641 of the Statutes of 1986 and for which complete documentation exists. For purposes of Section 54954.2, costs eligible for reimbursement shall only include the actual cost to post a single agenda for any one meeting.

(c) The Legislature hereby finds and declares that complete, faithful, and uninterrupted compliance with the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code) is a matter of overriding public importance. Unless specifically stated, no future Budget Act, or related budget enactments, shall, in any manner, be interpreted to suspend, eliminate, or otherwise modify the legal obligation and duty of local agencies to fully comply with Chapter 641 of the Statutes of 1986 in a complete, faithful, and uninterrupted manner.

(Added by Stats. 1991, Ch. 238, Sec. 1.)

54954.5. For purposes of describing closed session items pursuant to Section 54954.2, the agenda may describe closed sessions as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items were described in substantial compliance with this section. Substantial compliance is satisfied by including the information provided below, irrespective of its format.

(a) With respect to a closed session held pursuant to Section 54956.7:

LICENSE/PERMIT DETERMINATION

Applicant(s): (Specify number of applicants)

(b) With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation)

Agency negotiator: (Specify names of negotiators attending the closed session) (If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator so long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Negotiating parties: (Specify name of party (not agent))

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both)

(c) With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers)

or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations)

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

LIABILITY CLAIMS

Claimant: (Specify name unless unspecified pursuant to Section 54961)

Agency claimed against: (Specify name)

(e) With respect to every item of business to be discussed in closed session pursuant to Section 54957:

THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with: (Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title)

PUBLIC EMPLOYEE APPOINTMENT

Title: (Specify description of position to be filled)

PUBLIC EMPLOYMENT

Title: (Specify description of position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: (Specify position title of employee being reviewed)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

(f) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: (Specify names of designated representatives attending the closed session) (If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative so long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization: (Specify name of organization representing employee or employees in question)
or

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations)

(g) With respect to closed sessions called pursuant to Section 54957.8:

CASE REVIEW/PLANNING

(No additional information is required in connection with a closed session to consider case review or planning.)

(h) With respect to every item of business to be discussed in closed session pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

REPORT INVOLVING TRADE SECRET

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility)

Estimated date of public disclosure: (Specify month and year)

HEARINGS

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee)

(i) With respect to every item of business to be discussed in closed session pursuant to Section 54956.86:

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW

(No additional information is required in connection with a closed session to discuss a charge or complaint pursuant to Section 54956.86.)

(j) With respect to every item of business to be discussed in closed session pursuant to Section 54956.96:

CONFERENCE INVOLVING A JOINT POWERS AGENCY (Specify by name)

Discussion will concern: (Specify closed session description used by the joint powers agency)

Name of local agency representative on joint powers agency board: (Specify name)

(Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives.)

(k) With respect to every item of business to be discussed in closed session pursuant to Section 54956.75:

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

(Amended by Stats. 2012, Ch. 759, Sec. 6.1. (AB 2690) Effective January 1, 2013.)

54954.6. (a) (1) Before adopting any new or increased general tax or any new or increased assessment, the legislative body of a local agency shall conduct at least one public meeting at which local officials shall allow public testimony regarding the proposed new or increased general tax or new or increased assessment in addition to the noticed public hearing at which the legislative body proposes to enact or increase the general tax or assessment.

For purposes of this section, the term "new or increased assessment" does not include any of the following:

- (A) A fee that does not exceed the reasonable cost of providing the services, facilities, or regulatory activity for which the fee is charged.
- (B) A service charge, rate, or charge, unless a special district's principal act requires the service charge, rate, or charge to conform to the requirements of this section.
- (C) An ongoing annual assessment if it is imposed at the same or lower amount as any previous year.
- (D) An assessment that does not exceed an assessment formula or range of assessments previously specified in the notice given to the public pursuant to subparagraph (G) of paragraph (2) of subdivision (c) and that was previously adopted by the agency or approved by the voters in the area where the assessment is imposed.
- (E) Standby or immediate availability charges.

(2) The legislative body shall provide at least 45 days' public notice of the public hearing at which the legislative body proposes to enact or increase the general tax or assessment. The legislative body shall provide notice for the public meeting at the same time and in the same document as the notice for the public hearing, but the meeting shall occur prior to the hearing.

(b) (1) The joint notice of both the public meeting and the public hearing required by subdivision (a) with respect to a proposal for a new or increased general tax shall be accomplished by placing a display advertisement of at least one-eighth page in a newspaper of general circulation for three weeks pursuant to Section 6063 and by a first-class mailing to those interested parties who have filed a written request with the local agency for mailed notice of public meetings or hearings on new or increased general taxes. The public meeting pursuant to subdivision (a) shall take place no earlier than 10 days after the first publication of the joint notice pursuant to this subdivision. The public hearing shall take place no earlier than seven days after the public meeting pursuant to this subdivision. Notwithstanding paragraph (2) of subdivision (a), the joint notice need not include notice of the public meeting after the meeting has taken place. The public hearing pursuant to subdivision (a) shall take place no earlier than 45 days after the first publication of the joint notice pursuant to this subdivision. Any written request for mailed notices shall be effective for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

(2) The notice required by paragraph (1) of this subdivision shall include, but not be limited to, the following:

- (A) The amount or rate of the tax. If the tax is proposed to be increased from any previous year, the joint notice shall separately state both the existing tax rate and the proposed tax rate increase.
- (B) The activity to be taxed.
- (C) The estimated amount of revenue to be raised by the tax annually.
- (D) The method and frequency for collecting the tax.
- (E) The dates, times, and locations of the public meeting and hearing described in subdivision (a).
- (F) The telephone number and address of an individual, office, or organization that interested persons may contact to receive additional information about the tax.

(c) (1) The joint notice of both the public meeting and the public hearing required by subdivision (a) with respect to a proposal for a new or increased assessment on real property or businesses shall be accomplished through a mailing, postage prepaid, in the United States mail and shall be deemed given when so deposited. The public meeting pursuant to subdivision (a) shall take place no earlier than 10 days after the joint mailing pursuant to this subdivision. The public hearing shall take place no earlier than seven days after the public meeting pursuant to this

subdivision. The envelope or the cover of the mailing shall include the name of the local agency and the return address of the sender. This mailed notice shall be in at least 10-point type and shall be given to all property owners or business owners proposed to be subject to the new or increased assessment by a mailing by name to those persons whose names and addresses appear on the last equalized county assessment roll, the State Board of Equalization assessment roll, or the local agency's records pertaining to business ownership, as the case may be.

(2) The joint notice required by paragraph (1) of this subdivision shall include, but not be limited to, the following:

(A) In the case of an assessment proposed to be levied on property, the estimated amount of the assessment per parcel. In the case of an assessment proposed to be levied on businesses, the proposed method and basis of levying the assessment in sufficient detail to allow each business owner to calculate the amount of assessment to be levied against each business. If the assessment is proposed to be increased from any previous year, the joint notice shall separately state both the amount of the existing assessment and the proposed assessment increase.

(B) A general description of the purpose or improvements that the assessment will fund.

(C) The address to which property owners may mail a protest against the assessment.

(D) The telephone number and address of an individual, office, or organization that interested persons may contact to receive additional information about the assessment.

(E) A statement that a majority protest will cause the assessment to be abandoned if the assessment act used to levy the assessment so provides. Notice shall also state the percentage of protests required to trigger an election, if applicable.

(F) The dates, times, and locations of the public meeting and hearing described in subdivision (a).

(G) A proposed assessment formula or range as described in subparagraph (D) of paragraph (1) of subdivision (a) if applicable and that is noticed pursuant to this section.

(3) Notwithstanding paragraph (1), in the case of an assessment that is proposed exclusively for operation and maintenance expenses imposed throughout the entire local agency, or exclusively for operation and maintenance assessments proposed to be levied on 50,000 parcels or more, notice may be provided pursuant to this subdivision or pursuant to paragraph (1) of subdivision (b) and shall include the estimated amount of the assessment of various types, amounts, or uses of property and the information required by subparagraphs (B) to (G), inclusive, of paragraph (2) of subdivision (c).

(4) Notwithstanding paragraph (1), in the case of an assessment proposed to be levied pursuant to Part 2 (commencing with Section 22500) of Division 2 of the Streets and Highways Code by a regional park district, regional park and open-space district, or regional open-space district formed pursuant to Article 3 (commencing with Section 5500) of Chapter 3 of Division 5 of, or pursuant to Division 26 (commencing with Section 35100) of, the Public Resources Code, notice may be provided pursuant to paragraph (1) of subdivision (b).

(d) The notice requirements imposed by this section shall be construed as additional to, and not to supersede, existing provisions of law, and shall be applied concurrently with the existing provisions so as to not delay or prolong the governmental decisionmaking process.

(e) This section shall not apply to any new or increased general tax or any new or increased assessment that requires an election of either of the following:

(1) The property owners subject to the assessment.

(2) The voters within the local agency imposing the tax or assessment.

(f) Nothing in this section shall prohibit a local agency from holding a consolidated meeting or hearing at which the legislative body discusses multiple tax or assessment proposals.

(g) The local agency may recover the reasonable costs of public meetings, public hearings, and notice required by this section from the proceeds of the tax or assessment. The costs recovered for these purposes, whether recovered pursuant to this subdivision or any other provision of law, shall not exceed the reasonable costs of the public meetings, public hearings, and notice.

(h) Any new or increased assessment that is subject to the notice and hearing provisions of Article XIII C or XIII D of the California Constitution is not subject to the notice and hearing requirements of this section.

(Amended by Stats. 2011, Ch. 382, Sec. 3.5. (SB 194) Effective January 1, 2012.)

54955. The legislative body of a local agency may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting the clerk or secretary of the legislative body may declare the meeting adjourned to a stated time and place and he shall cause a written notice of the adjournment to be given in the same manner as provided in Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings by ordinance, resolution, bylaw, or other rule.

(Amended by Stats. 1959, Ch. 647.)

54955.1. Any hearing being held, or noticed or ordered to be held, by a legislative body of a local agency at any meeting may by order or notice of continuance be continued or recontinued to any subsequent meeting of the legislative body in the same manner and to the same extent set forth in Section 54955 for the adjournment of meetings; provided, that if the hearing is continued to a time less than 24 hours after the time specified in the order or notice of hearing, a copy of the order or notice of continuance of hearing shall be posted immediately following the meeting at which the order or declaration of continuance was adopted or made.

(Added by Stats. 1965, Ch. 469.)

54956. (a) (1) A special meeting may be called at any time by the presiding officer of the legislative body of a local agency, or by a majority of the members of the legislative body, by delivering written notice to each member of the legislative body and to each local newspaper of general circulation and radio or television station requesting notice in writing and posting a notice on the local agency's internet website, if the local agency has one. The notice shall be delivered personally or by any other means and shall be received at least 24 hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the legislative body. The written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the clerk or secretary of the legislative body a written waiver of notice. The waiver may be given by telephone or electronic mail. The written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes.

(2) The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.

(b) Notwithstanding any other law, a legislative body shall not call a special meeting regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of the legislative body or of a local agency executive, as defined in subdivision (d) of Section 3511.1. However, this subdivision does not apply to a local agency calling a special meeting to discuss the local agency's budget.

(Amended by Stats. 2025, Ch. 327, Sec. 18. (SB 707) Effective January 1, 2026.)

54956.5. (a) For purposes of this section, "emergency situation" means both of the following:

(1) An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body.

(2) A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring a legislative body to provide one-hour notice before holding an emergency meeting under this section may endanger the public health, safety, or both, as determined by a majority of the members of the legislative body.

(b) (1) Subject to paragraph (2), in the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, a legislative body may hold an emergency meeting without complying with either the 24-hour notice requirement or the 24-hour posting requirement of Section 54956 or both of the notice and posting requirements.

(2) Each local newspaper of general circulation and radio or television station that has requested notice of special meetings pursuant to Section 54956 shall be notified by the presiding officer of the legislative body, or designee thereof, one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer or designee notifies the members of the legislative body of the emergency meeting.

(A) Except as provided in subparagraph (B), the notice required by this paragraph shall be given by telephone and all telephone numbers provided in the most recent request of a newspaper or station for notification of special meetings shall be exhausted. In the event that telephone services are not functioning, the notice requirements of this paragraph shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

(B) For an emergency meeting held pursuant to this section, the presiding officer of the legislative body, or designee thereof, may send the notifications required by this paragraph by email instead of by telephone, as provided in subparagraph (A), to all local newspapers of general circulation, and radio or television stations, that have requested those notifications by email, and all email addresses provided by representatives of those newspapers or stations shall be exhausted. In the event that internet services and telephone services are not functioning, the notice requirements of this paragraph shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

(c) During a meeting held pursuant to this section, the legislative body may meet in closed session pursuant to Section 54957 if agreed to by a two-thirds vote of the members of the legislative body present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present.

(d) All special meeting requirements, as prescribed in Section 54956 shall be applicable to a meeting called pursuant to this section, with the exception of the 24-hour notice requirement.

(e) The minutes of a meeting called pursuant to this section, a list of persons who the presiding officer of the legislative body, or designee of the legislative body, notified or attempted to notify, a copy of the rollcall vote, and any actions taken at the meeting shall be posted for a minimum of 10 days in a public place as soon after the meeting as possible.

(Amended by Stats. 2025, Ch. 327, Sec. 19. (SB 707) Effective January 1, 2026.)

54956.6. No fees may be charged by the legislative body of a local agency for carrying out any provision of this chapter, except as specifically authorized by this chapter.

(Added by Stats. 1980, Ch. 1284.)

54956.7. Whenever a legislative body of a local agency determines that it is necessary to discuss and determine whether an applicant for a license or license renewal, who has a criminal record, is sufficiently rehabilitated to obtain the license, the legislative body may hold a closed session with the applicant and the applicant's attorney, if any, for the purpose of holding the discussion and making the determination. If the legislative body determines, as a result of the closed session, that the issuance or renewal of the license should be denied, the applicant shall be offered the opportunity to withdraw the application. If the applicant withdraws the application, no record shall be kept of the discussions or decisions made at the closed session and all matters relating to the closed session shall be confidential. If the applicant does not withdraw the application, the legislative body shall take action at the public meeting during which the closed session is held or at its next public meeting denying the application for the license but all matters relating to the closed session are confidential and shall not be disclosed without the consent of the applicant, except in an action by an applicant who has been denied a license challenging the denial of the license.

(Added by Stats. 1982, Ch. 298, Sec. 1.)

54956.75. (a) Nothing contained in this chapter shall be construed to prevent the legislative body of a local agency that has received a confidential final draft audit report from the Bureau of State Audits from holding closed sessions to discuss its response to that report.

(b) After the public release of an audit report by the Bureau of State Audits, if a legislative body of a local agency meets to discuss the audit report, it shall do so in an open session unless exempted from that requirement by some other provision of law.

(Added by Stats. 2004, Ch. 576, Sec. 4. Effective January 1, 2005.)

54956.8. Notwithstanding any other provision of this chapter, a legislative body of a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

However, prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its negotiators, the real property or real properties which the negotiations may concern, and the person or persons with whom its negotiators may negotiate.

For purposes of this section, negotiators may be members of the legislative body of the local agency.

For purposes of this section, "lease" includes renewal or renegotiation of a lease.

Nothing in this section shall preclude a local agency from holding a closed session for discussions regarding eminent domain proceedings pursuant to Section 54956.9.

(Amended by Stats. 1998, Ch. 260, Sec. 3. Effective January 1, 1999.)

54956.81. Notwithstanding any other provision of this chapter, a legislative body of a local agency that invests pension funds may hold a closed session to consider the purchase or sale of particular, specific pension fund investments. All investment transaction decisions made during the closed session shall be made by rollcall vote entered into the minutes of the closed session as provided in subdivision (a) of Section 54957.2.

(Added by Stats. 2004, Ch. 533, Sec. 20. Effective January 1, 2005.)

54956.86. Notwithstanding any other provision of this chapter, a legislative body of a local agency which provides services pursuant to Section 14087.3 of the Welfare and Institutions Code may hold a closed session to hear a charge or complaint from a member enrolled in its health plan if the member does not wish to have his or her name, medical status, or other information that is protected by federal law publicly disclosed. Prior to holding a closed session pursuant to this section, the legislative body shall inform the member, in writing, of his or her right to have the charge or complaint heard in an open session rather than a closed session.

(Added by Stats. 1996, Ch. 182, Sec. 2. Effective January 1, 1997.)

54956.87. (a) Notwithstanding any other provision of this chapter, the records of a health plan that is licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code) and that is governed by a county board of supervisors, whether paper records, records maintained in the management information system, or records in any other form, that relate to provider rate or payment determinations, allocation or distribution methodologies for provider payments, formulas or calculations for these payments, and contract negotiations with providers of health care for alternative rates are exempt from disclosure for a period of three years after the contract is fully executed. The transmission of the records, or the information contained therein in an alternative form, to the board of supervisors shall not constitute a waiver of exemption from disclosure, and the records and information once transmitted to the board of supervisors shall be subject to this same exemption.

(b) Notwithstanding any other provision of law, the governing board of a health plan that is licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code) and that is governed by a county board of supervisors may order that a meeting held solely for the purpose of discussion or taking action on health plan trade secrets, as defined in subdivision (f), shall be held in closed session. The requirements of making a public report of action taken in closed session, and the vote or abstention of every member present, may be limited to a brief general description without the information constituting the trade secret.

(c) Notwithstanding any other provision of law, the governing board of a health plan may meet in closed session to consider and take action on matters pertaining to contracts and contract negotiations by the health plan with providers of health care services concerning all matters related to rates of payment. The governing board may delete the portion or portions containing trade secrets from any documents that were finally approved in the closed session held pursuant to subdivision (b) that are provided to persons who have made the timely or standing request.

(d) Nothing in this section shall be construed as preventing the governing board from meeting in closed session as otherwise provided by law.

(e) The provisions of this section shall not prevent access to any records by the Joint Legislative Audit Committee in the exercise of its powers pursuant to Article 1 (commencing with Section 10500) of Chapter 4 of Part 2 of Division 2 of Title 2. The provisions of this section also shall not prevent access to any records by the Department of Managed Health Care in the exercise of its powers pursuant to Article 1 (commencing with Section 1340) of Chapter 2.2 of Division 2 of the Health and Safety Code.

(f) For purposes of this section, "health plan trade secret" means a trade secret, as defined in subdivision (d) of Section 3426.1 of the Civil Code, that also meets both of the following criteria:

(1) The secrecy of the information is necessary for the health plan to initiate a new service, program, marketing strategy, business plan, or technology, or to add a benefit or product.

(2) Premature disclosure of the trade secret would create a substantial probability of depriving the health plan of a substantial economic benefit or opportunity.

(Amended by Stats. 2015, Ch. 190, Sec. 65. (AB 1517) Effective January 1, 2016.)

54956.9. (a) Nothing in this chapter shall be construed to prevent a legislative body of a local agency, based on advice of its legal counsel, from holding a closed session to confer with, or receive advice from, its legal counsel regarding pending litigation when discussion in open session concerning those matters would prejudice the position of the local agency in the litigation.

(b) For purposes of this chapter, all expressions of the lawyer-client privilege other than those provided in this section are hereby abrogated. This section is the exclusive expression of the lawyer-client privilege for purposes of conducting closed-session meetings pursuant to this chapter.

(c) For purposes of this section, "litigation" includes any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator.

(d) For purposes of this section, litigation shall be considered pending when any of the following circumstances exist:

(1) Litigation, to which the local agency is a party, has been initiated formally.

(2) A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

(3) Based on existing facts and circumstances, the legislative body of the local agency is meeting only to decide whether a closed session is authorized pursuant to paragraph (2).

(4) Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

(e) For purposes of paragraphs (2) and (3) of subdivision (d), "existing facts and circumstances" shall consist only of one of the following:

(1) Facts and circumstances that might result in litigation against the local agency but which the local agency believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

(2) Facts and circumstances, including, but not limited to, an accident, disaster, incident, or transactional occurrence that might result in litigation against the agency and that are known to a potential plaintiff or plaintiffs, which facts or circumstances shall be publicly stated on the agenda or announced.

(3) The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5.

(4) A statement made by a person in an open and public meeting threatening litigation on a specific matter within the responsibility of the legislative body.

(5) A statement threatening litigation made by a person outside an open and public meeting on a specific matter within the responsibility of the legislative body so long as the official or employee of the local agency receiving

knowledge of the threat makes a contemporaneous or other record of the statement prior to the meeting, which record shall be available for public inspection pursuant to Section 54957.5. The records so created need not identify the alleged victim of unlawful or tortious sexual conduct or anyone making the threat on their behalf, or identify a public employee who is the alleged perpetrator of any unlawful or tortious conduct upon which a threat of litigation is based, unless the identity of the person has been publicly disclosed.

(f) Nothing in this section shall require disclosure of written communications that are privileged and not subject to disclosure pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1).

(g) Prior to holding a closed session pursuant to this section, the legislative body of the local agency shall state on the agenda or publicly announce the paragraph of subdivision (d) that authorizes the closed session. If the session is closed pursuant to paragraph (1) of subdivision (d), the body shall state the title of or otherwise specifically identify the litigation to be discussed, unless the body states that to do so would jeopardize the agency's ability to effectuate service of process upon one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.

(h) A local agency shall be considered to be a "party" or to have a "significant exposure to litigation" if an officer or employee of the local agency is a party or has significant exposure to litigation concerning prior or prospective activities or alleged activities during the course and scope of that office or employment, including litigation in which it is an issue whether an activity is outside the course and scope of the office or employment.

(Amended by Stats. 2021, Ch. 615, Sec. 206. (AB 474) Effective January 1, 2022. Operative January 1, 2023, pursuant to Sec. 463 of Stats. 2021, Ch. 615.)

54956.95. (a) Nothing in this chapter shall be construed to prevent a joint powers agency formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1, for purposes of insurance pooling, or a local agency member of the joint powers agency, from holding a closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the joint powers agency or a local agency member of the joint powers agency.

(b) Nothing in this chapter shall be construed to prevent the Local Agency Self-Insurance Authority formed pursuant to Chapter 5.5 (commencing with Section 6599.01) of Division 7 of Title 1, or a local agency member of the authority, from holding a closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the authority or a local agency member of the authority.

(c) Nothing in this section shall be construed to affect Section 54956.9 with respect to any other local agency.

(Added by Stats. 1989, Ch. 882, Sec. 3.)

54956.96. (a) Nothing in this chapter shall be construed to prevent the legislative body of a joint powers agency formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1, from adopting a policy or a bylaw or including in its joint powers agreement provisions that authorize either or both of the following:

(1) All information received by the legislative body of the local agency member in a closed session related to the information presented to the joint powers agency in closed session shall be confidential. However, a member of the legislative body of a local agency member may disclose information obtained in a closed session that has direct financial or liability implications for that local agency to the following individuals:

(A) Legal counsel of that local agency member for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency member.

(B) Other members of the legislative body of the local agency present in a closed session of that local agency member.

(2) Any designated alternate member of the legislative body of the joint powers agency who is also a member of the legislative body of a local agency member and who is attending a properly noticed meeting of the joint powers agency in lieu of a local agency member's regularly appointed member to attend closed sessions of the joint powers agency.

(b) (1) In addition to the authority described in subdivision (a), the Clean Power Alliance of Southern California, or its successor entity, may adopt a policy or a bylaw or include in its joint powers agreement a provision that authorizes both of the following:

(A) A designated alternate member of the legislative body of the Clean Power Alliance of Southern California, or its successor entity, who is not a member of the legislative body of a local agency member and who is attending a properly noticed meeting of the Clean Power Alliance of Southern California, or its successor entity, in lieu of a local agency member's regularly appointed member, to attend closed sessions of the Clean Power Alliance of Southern California, or its successor entity.

(B) All information that is received by a designated alternate member of the legislative body of the Clean Power Alliance of Southern California, or its successor entity, who is not a member of the legislative body of a local agency member, and that is presented to the Clean Power Alliance of Southern California, or its successor entity, in closed session, shall be confidential. However, the designated alternate member may disclose information obtained in a closed session that has direct financial or liability implications for the local agency member for which the designated alternate member attended the closed session, to the following individuals:

(i) Legal counsel of that local agency member for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency member.

(ii) Members of the legislative body of the local agency present in a closed session of that local agency member.

(2) If the Clean Power Alliance of Southern California, or its successor entity, adopts a policy or bylaw or includes in its joint powers agreement a provision authorized pursuant to paragraph (1), the Clean Power Alliance of Southern California, or its successor entity, shall establish policies to prevent conflicts of interest and to address breaches of confidentiality that apply to a designated alternate member who is not a member of the legislative body of a local agency member who attends a closed session of the Clean Power Alliance of Southern California, or its successor entity.

(c) If the legislative body of a joint powers agency adopts a policy or a bylaw or includes provisions in its joint powers agreement pursuant to subdivision (a) or (b), then the legislative body of the local agency member, upon the advice of its legal counsel, may conduct a closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the joint powers agency pursuant to paragraph (1) of subdivision (a) or paragraph (1) of subdivision (b).

(d) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

(Amended (as amended by Stats. 2019, Ch. 248, Sec. 1) by Stats. 2024, Ch. 24, Sec. 1. (AB 1852) Effective January 1, 2025. Repealed as of January 1, 2030, by its own provisions. See later operative version, as amended by Sec. 2 of Stats. 2024, Ch. 24.)

54956.96. (a) Nothing in this chapter shall be construed to prevent the legislative body of a joint powers agency formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1, from adopting a policy or a bylaw or including in its joint powers agreement provisions that authorize either or both of the following:

(1) All information received by the legislative body of the local agency member in a closed session related to the information presented to the joint powers agency in closed session shall be confidential. However, a member of the legislative body of a local agency member may disclose information obtained in a closed session that has direct financial or liability implications for that local agency to the following individuals:

(A) Legal counsel of that local agency member for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency member.

(B) Other members of the legislative body of the local agency present in a closed session of that local agency member.

(2) A designated alternate member of the legislative body of the joint powers agency who is also a member of the legislative body of a local agency member and who is attending a properly noticed meeting of the joint powers agency in lieu of a local agency member's regularly appointed member to attend closed sessions of the joint powers agency.

(b) If the legislative body of a joint powers agency adopts a policy or a bylaw or includes provisions in its joint powers agreement pursuant to subdivision (a), then the legislative body of the local agency member, upon the advice of its legal counsel, may conduct a closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the joint powers agency pursuant to paragraph (1) of subdivision (a).

(c) This section shall become operative on January 1, 2030.

(Amended (as added by Stats. 2019, Ch. 248, Sec. 2) by Stats. 2024, Ch. 24, Sec. 2. (AB 1852) Effective January 1, 2025. Section operative January 1, 2030, by its own provisions.)

54956.97. Notwithstanding any provision of law, the governing board, or a committee of the governing board, of a public bank, as defined in Section 57600 of the Government Code, may meet in closed session to consider and take action on matters pertaining to all of the following:

- (a) A loan or investment decision.
- (b) A decision of the internal audit committee, the compliance committee, or the governance committee.
- (c) A meeting with a state or federal regulator.

(Added by Stats. 2019, Ch. 442, Sec. 14. (AB 857) Effective January 1, 2020.)

54956.98. (a) For purposes of this section, the following definitions shall apply:

(1) "Shareholder, member, or owner local agency" or "shareholder, member, or owner" means a local agency that is a shareholder of a public bank.

(2) "Public bank" has the same meaning as defined in Section 57600.

(b) The governing board of a public bank may adopt a policy or a bylaw or include in its governing documents provisions that authorize any of the following:

(1) All information received by a shareholder, member, or owner of the public bank in a closed session related to the information presented to the governing board of a public bank in closed session shall be confidential. However, a member of the governing board of a shareholder, member, or owner local agency may disclose information obtained in a closed session that has direct financial or liability implications for that local agency to the following individuals:

(A) Legal counsel of that shareholder, member, or owner local agency for purposes of obtaining advice on whether the matter has direct financial or liability implications for that shareholder local agency.

(B) Other members of the governing board of the local agency present in a closed session of that shareholder, member, or owner local agency.

(2) A designated alternate member of the governing board of the public bank who is also a member of the governing board of a shareholder, member, or owner local agency and who is attending a properly noticed meeting of the public bank governing board in lieu of a shareholder, member, or owner local agency's regularly appointed member may attend a closed session of the public bank governing board.

(c) If the governing board of a public bank adopts a policy or a bylaw or includes provisions in its governing documents pursuant to subdivision (b), then the governing board of the shareholder, member, or owner local agency, upon the advice of its legal counsel, may conduct a closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the public bank governing board pursuant to paragraph (1) of subdivision (b).

(Added by Stats. 2019, Ch. 442, Sec. 15. (AB 857) Effective January 1, 2020.)

54957. (a) (1) This chapter does not prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or other law enforcement or security personnel, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, a threat to the public's right of access to public services or public facilities, or a threat to critical infrastructure controls or critical infrastructure information relating to cybersecurity.

(2) For purposes of this subdivision, the following definitions apply:

(A) "Critical infrastructure controls" means networks and systems controlling assets so vital to the local agency that the incapacity or destruction of those networks, systems, or assets would have a debilitating impact on public health, safety, economic security, or any combination thereof.

(B) "Critical infrastructure information" means information not customarily in the public domain pertaining to any of the following:

- (i) Actual, potential, or threatened interference with, or an attack on, compromise of, or incapacitation of critical infrastructure controls by either physical or computer-based attack or other similar conduct, including, but not limited to, the misuse of, or unauthorized access to, all types of communications and data transmission systems, that violates federal, state, or local law or harms public health, safety, or economic security, or any combination thereof.
- (ii) The ability of critical infrastructure controls to resist any interference, compromise, or incapacitation, including, but not limited to, any planned or past assessment or estimate of the vulnerability of critical infrastructure.
- (iii) Any planned or past operational problem or solution regarding critical infrastructure controls, including, but not limited to, repair, recovery, reconstruction, insurance, or continuity, to the extent it is related to interference, compromise, or incapacitation of critical infrastructure controls.

(b) (1) Subject to paragraph (2), this chapter does not prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of their right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

(3) The legislative body also may exclude from the public or closed meeting, during the examination of a witness, any or all other witnesses in the matter being investigated by the legislative body.

(4) For the purposes of this subdivision, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official, member of a legislative body or other independent contractors. This subdivision shall not limit local officials' ability to hold closed session meetings pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code. Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

(Amended by Stats. 2024, Ch. 243, Sec. 1. (AB 2715) Effective January 1, 2025.)

54957.1. (a) The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present, as follows:

(1) Approval of an agreement concluding real estate negotiations pursuant to Section 54956.8 shall be reported after the agreement is final, as follows:

(A) If its own approval renders the agreement final, the body shall report that approval and the substance of the agreement in open session at the public meeting during which the closed session is held.

(B) If final approval rests with the other party to the negotiations, the local agency shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the local agency of its approval.

(2) Approval given to its legal counsel to defend, or seek or refrain from seeking appellate review or relief, or to enter as an amicus curiae in any form of litigation as the result of a consultation under Section 54956.9 shall be reported in open session at the public meeting during which the closed session is held. The report shall identify, if known, the adverse party or parties and the substance of the litigation. In the case of approval given to initiate or intervene in an action, the announcement need not identify the action, the defendants, or other particulars, but shall specify that the direction to initiate or intervene in an action has been given and that the action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry,

unless to do so would jeopardize the agency's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.

(3) Approval given to its legal counsel of a settlement of pending litigation, as defined in Section 54956.9, at any stage prior to or during a judicial or quasi-judicial proceeding shall be reported after the settlement is final, as follows:

(A) If the legislative body accepts a settlement offer signed by the opposing party, the body shall report its acceptance and identify the substance of the agreement in open session at the public meeting during which the closed session is held.

(B) If final approval rests with some other party to the litigation or with the court, then as soon as the settlement becomes final, and upon inquiry by any person, the local agency shall disclose the fact of that approval, and identify the substance of the agreement.

(4) Disposition reached as to claims discussed in closed session pursuant to Section 54956.95 shall be reported as soon as reached in a manner that identifies the name of the claimant, the name of the local agency claimed against, the substance of the claim, and any monetary amount approved for payment and agreed upon by the claimant.

(5) Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

(6) Approval of an agreement concluding labor negotiations with represented employees pursuant to Section 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. The report shall identify the item approved and the other party or parties to the negotiation.

(7) Pension fund investment transaction decisions made pursuant to Section 54956.81 shall be disclosed at the first open meeting of the legislative body held after the earlier of the close of the investment transaction or the transfer of pension fund assets for the investment transaction.

(b) Reports that are required to be made pursuant to this section may be made orally or in writing. The legislative body shall provide to any person who has submitted a written request to the legislative body within 24 hours of the posting of the agenda, or to any person who has made a standing request for all documentation as part of a request for notice of meetings pursuant to Section 54954.1 or 54956, if the requester is present at the time the closed session ends, copies of any contracts, settlement agreements, or other documents that were finally approved or adopted in the closed session. If the action taken results in one or more substantive amendments to the related documents requiring retyping, the documents need not be released until the retyping is completed during normal business hours, provided that the presiding officer of the legislative body or his or her designee orally summarizes the substance of the amendments for the benefit of the document requester or any other person present and requesting the information.

(c) The documentation referred to in subdivision (b) shall be available to any person on the next business day following the meeting in which the action referred to is taken or, in the case of substantial amendments, when any necessary retyping is complete.

(d) Nothing in this section shall be construed to require that the legislative body approve actions not otherwise subject to legislative body approval.

(e) No action for injury to a reputational, liberty, or other personal interest may be commenced by or on behalf of any employee or former employee with respect to whom a disclosure is made by a legislative body in an effort to comply with this section.

(f) This section is necessary to implement, and reasonably within the scope of, paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(Amended by Stats. 2006, Ch. 538, Sec. 311. Effective January 1, 2007.)

54957.2. (a) The legislative body of a local agency may, by ordinance or resolution, designate a clerk or other officer or employee of the local agency who shall then attend each closed session of the legislative body and keep and enter in a minute book a record of topics discussed and decisions made at the meeting. The minute book made

pursuant to this section is not a public record subject to inspection pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), and shall be kept confidential. The minute book shall be available only to members of the legislative body or, if a violation of this chapter is alleged to have occurred at a closed session, to a court of general jurisdiction wherein the local agency lies. The minute book may, but need not, consist of a recording of the closed session.

(b) An elected legislative body of a local agency may require that each legislative body all or a majority of whose members are appointed by or under the authority of the elected legislative body keep a minute book as prescribed under subdivision (a).

(Amended by Stats. 2021, Ch. 615, Sec. 207. (AB 474) Effective January 1, 2022. Operative January 1, 2023, pursuant to Sec. 463 of Stats. 2021, Ch. 615.)

54957.5. (a) Agendas of public meetings are disclosable public records under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), and shall be made available upon request without delay and in compliance with Section 54954.2 or Section 54956, as applicable. However, this section shall not apply to a writing, or portion thereof, that is exempt from public disclosure.

(b) (1) If a writing is a public record related to an agenda item for an open session of a regular meeting of the legislative body of a local agency and is distributed to all, or a majority of all, of the members of a legislative body of a local agency by a person in connection with a matter subject to discussion or consideration at an open meeting of the body less than 72 hours before that meeting, the writing shall be made available for public inspection pursuant to paragraph (2) at the time the writing is distributed to all, or a majority of all, of the members of the body.

(2) (A) Except as provided in subparagraph (B), a local agency shall comply with both of the following requirements:

(i) A local agency shall make any writing described in paragraph (1) available for public inspection at a public office or location that the agency shall designate for this purpose.

(ii) A local agency shall list the address of the office or location designated pursuant to clause (i) on the agendas for all meetings of the legislative body of that agency.

(B) A local agency shall not be required to comply with the requirements of subparagraph (A) if all of the following requirements are met:

(i) An initial staff report or similar document containing an executive summary and the staff recommendation, if any, relating to that agenda item is made available for public inspection at the office or location designated pursuant to clause (i) of subparagraph (A) at least 72 hours before the meeting.

(ii) The local agency immediately posts any writing described in paragraph (1) on the local agency's internet website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting.

(iii) The local agency lists the web address of the local agency's internet website on the agendas for all meetings of the legislative body of that agency.

(iv) (I) Subject to subclause (II), the local agency makes physical copies available for public inspection, beginning the next regular business hours for the local agency, at the office or location designated pursuant to clause (i) of subparagraph (A).

(II) This clause is satisfied only if the next regular business hours of the local agency commence at least 24 hours before that meeting.

(c) Writings that are public records described in subdivision (b) and distributed during a public meeting shall be made available for public inspection at the meeting if prepared by the local agency or a member of its legislative body, or after the meeting if prepared by some other person. These writings shall be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(d) This chapter shall not be construed to prevent the legislative body of a local agency from charging a fee or deposit for a copy of a public record pursuant to Section 7922.530, except that a surcharge shall not be imposed on persons with disabilities in violation of Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(e) This section shall not be construed to limit or delay the public's right to inspect or obtain a copy of any record required to be disclosed under the requirements of the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), including, but not limited to, the ability of the public to inspect public records pursuant to Section 7922.525 and obtain copies of public records pursuant to either subdivision (b) of Section 7922.530 or Section 7922.535. This chapter shall not be construed to require a legislative body of a local agency to place any paid advertisement or any other paid notice in any publication.

(Amended (as amended by Stats. 2021, Ch. 615, Sec. 208) by Stats. 2022, Ch. 971, Sec. 1. (AB 2647) Effective January 1, 2023.)

54957.6. (a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation, subject to all of the following conditions:

(1) Prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its designated representatives.

(2) The closed session shall be for the purpose of reviewing its position and instructing the local agency's designated representatives.

(3) The closed session may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

(4) Any closed session with the local agency's designated representative regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits may include discussion of an agency's available funds and funding priorities, but only insofar as these discussions relate to providing instructions to the local agency's designated representative.

(5) The closed session shall not include final action on the proposed compensation of one or more unrepresented employees.

(6) For the purposes enumerated in this section, a legislative body of a local agency may also meet with a state conciliator who has intervened in the proceedings.

(b) For the purposes of this section, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee, but shall not include any elected official, member of a legislative body, or other independent contractors.

(Amended by Stats. 2025, Ch. 327, Sec. 20. (SB 707) Effective January 1, 2026.)

54957.7. (a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.

(b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.

(c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

(Amended by Stats. 1993, Ch. 1137, Sec. 15. Effective January 1, 1994. Operative April 1, 1994, by Sec. 23 of Ch. 1137.)

54957.8. (a) For purposes of this section, "multijurisdictional law enforcement agency" means a joint powers entity formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 that provides law

enforcement services for the parties to the joint powers agreement for the purpose of investigating criminal activity involving drugs; gangs; sex crimes; firearms trafficking or felony possession of a firearm; high technology, computer, or identity theft; human trafficking; or vehicle theft.

(b) Nothing contained in this chapter shall be construed to prevent the legislative body of a multijurisdictional law enforcement agency, or an advisory body of a multijurisdictional law enforcement agency, from holding closed sessions to discuss the case records of any ongoing criminal investigation of the multijurisdictional law enforcement agency or of any party to the joint powers agreement, to hear testimony from persons involved in the investigation, and to discuss courses of action in particular cases.

(Amended by Stats. 2006, Ch. 427, Sec. 1. Effective September 22, 2006.)

54957.9. In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of the meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

(Amended by Stats. 2025, Ch. 327, Sec. 21. (SB 707) Effective January 1, 2026.)

54957.95. (a) (1) In addition to authority exercised pursuant to Sections 54954.3 and 54957.9, the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting, including any teleconferenced meeting.

(2) Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

(Amended by Stats. 2025, Ch. 327, Sec. 22. (SB 707) Effective January 1, 2026.)

54957.96. (a) The existing authority of a legislative body or its presiding officer to remove or limit participation by persons who engage in behavior that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting, including existing limitations upon that authority, shall apply to members of the public participating in a meeting via a two-way telephonic service or a two-way audiovisual platform.

(b) For purposes of this section, the following definitions apply:

(1) "Two-way audiovisual platform" means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic service. A two-way audiovisual platform may be structured to disable the use of video for the public participants.

(2) "Two-way telephonic service" means a telephone service that does not require internet access and allows participants to dial a telephone number to listen and verbally participate.

(Added by Stats. 2025, Ch. 327, Sec. 23. (SB 707) Effective January 1, 2026.)

54957.10. Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions to discuss a local agency employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan.

(Added by Stats. 2001, Ch. 45, Sec. 1. Effective January 1, 2002.)

54958. The provisions of this chapter shall apply to the legislative body of every local agency notwithstanding the conflicting provisions of any other state law.

(Added by Stats. 1953, Ch. 1588.)

54959. Each member of a legislative body who attends a meeting of that legislative body where action is taken in violation of any provision of this chapter, and where the member intends to deprive the public of information to which the member knows or has reason to know the public is entitled under this chapter, is guilty of a misdemeanor.

(Amended by Stats. 1994, Ch. 32, Sec. 18. Effective March 30, 1994. Operative April 1, 1994, by Sec. 23 of Ch. 32.)

54960. (a) The district attorney or any interested person may commence an action by mandamus, injunction, or declaratory relief for the purpose of stopping or preventing violations or threatened violations of this chapter by members of the legislative body of a local agency or to determine the applicability of this chapter to ongoing actions or threatened future actions of the legislative body, or to determine the applicability of this chapter to past actions of the legislative body, subject to Section 54960.2, or to determine whether any rule or action by the legislative body to penalize or otherwise discourage the expression of one or more of its members is valid or invalid under the laws of this state or of the United States, or to compel the legislative body to audio record its closed sessions as hereinafter provided.

(b) The court in its discretion may, upon a judgment of a violation of Section 54956.7, 54956.8, 54956.9, 54956.95, 54957, or 54957.6, order the legislative body to audio record its closed sessions and preserve the audio recordings for the period and under the terms of security and confidentiality the court deems appropriate.

(c) (1) Each recording so kept shall be immediately labeled with the date of the closed session recorded and the title of the clerk or other officer who shall be custodian of the recording.

(2) The audio recordings shall be subject to the following discovery procedures:

(A) In any case in which discovery or disclosure of the audio recording is sought by either the district attorney or the plaintiff in a civil action pursuant to Section 54959, 54960, or 54960.1 alleging that a violation of this chapter has occurred in a closed session that has been recorded pursuant to this section, the party seeking discovery or disclosure shall file a written notice of motion with the appropriate court with notice to the governmental agency that has custody and control of the audio recording. The notice shall be given pursuant to subdivision (b) of Section 1005 of the Code of Civil Procedure.

(B) The notice shall include, in addition to the items required by Section 1010 of the Code of Civil Procedure, all of the following:

(i) Identification of the proceeding in which discovery or disclosure is sought, the party seeking discovery or disclosure, the date and time of the meeting recorded, and the governmental agency that has custody and control of the recording.

(ii) An affidavit that contains specific facts indicating that a violation of the act occurred in the closed session.

(3) If the court, following a review of the motion, finds that there is good cause to believe that a violation has occurred, the court may review, in camera, the recording of that portion of the closed session alleged to have violated the act.

(4) If, following the in camera review, the court concludes that disclosure of a portion of the recording would be likely to materially assist in the resolution of the litigation alleging violation of this chapter, the court shall, in its discretion, make a certified transcript of the portion of the recording a public exhibit in the proceeding.

(5) This section shall not permit discovery of communications that are protected by the attorney-client privilege.

(Amended by Stats. 2012, Ch. 732, Sec. 1. (SB 1003) Effective January 1, 2013.)

54960.1. (a) The district attorney or any interested person may commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that an action taken by a legislative body of a local agency in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 is null and void under this section. Nothing in this chapter shall be construed to prevent a legislative body from curing or correcting an action challenged pursuant to this section.

(b) Prior to any action being commenced pursuant to subdivision (a), the district attorney or interested person shall make a demand of the legislative body to cure or correct the action alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5. The demand shall be in writing and clearly describe the challenged action of the legislative body and nature of the alleged violation.

(c) (1) The written demand shall be made within 90 days from the date the action was taken unless the action was taken in an open session but in violation of Section 54954.2, in which case the written demand shall be made within 30 days from the date the action was taken.

(2) Within 30 days of receipt of the demand, the legislative body shall cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct or inform the demanding party in writing of its decision not to cure or correct the challenged action.

(3) If the legislative body takes no action within the 30-day period, the inaction shall be deemed a decision not to cure or correct the challenged action, and the 15-day period to commence the action described in subdivision (a) shall commence to run the day after the 30-day period to cure or correct expires.

(4) Within 15 days of receipt of the written notice of the legislative body's decision to cure or correct, or not to cure or correct, or within 15 days of the expiration of the 30-day period to cure or correct, whichever is earlier, the demanding party shall be required to commence the action pursuant to subdivision (a) or thereafter be barred from commencing the action.

(d) An action taken that is alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 shall not be determined to be null and void if any of the following conditions exist:

(1) The action taken was in substantial compliance with Sections 54953, 54954.2, 54954.5, 54954.6, 54956, and 54956.5.

(2) The action taken was in connection with the sale or issuance of notes, bonds, or other evidences of indebtedness or any contract, instrument, or agreement thereto.

(3) The action taken gave rise to a contractual obligation, including a contract let by competitive bid other than compensation for services in the form of salary or fees for professional services, upon which a party has, in good faith and without notice of a challenge to the validity of the action, detrimentally relied.

(4) The action taken was in connection with the collection of any tax.

(5) Any person, city, city and county, county, district, or any agency or subdivision of the state alleging noncompliance with subdivision (a) of Section 54954.2, Section 54956, or Section 54956.5, because of any defect, error, irregularity, or omission in the notice given pursuant to those provisions, had actual notice of the item of business at least 72 hours prior to the meeting at which the action was taken, if the meeting was noticed pursuant to Section 54954.2, or 24 hours prior to the meeting at which the action was taken if the meeting was noticed pursuant to Section 54956, or prior to the meeting at which the action was taken if the meeting is held pursuant to Section 54956.5.

(e) During any action seeking a judicial determination pursuant to subdivision (a) if the court determines, pursuant to a showing by the legislative body that an action alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 has been cured or corrected by a subsequent action of the legislative body, the action filed pursuant to subdivision (a) shall be dismissed with prejudice.

(f) The fact that a legislative body takes a subsequent action to cure or correct an action taken pursuant to this section shall not be construed or admissible as evidence of a violation of this chapter.

(Amended by Stats. 2002, Ch. 454, Sec. 23. Effective January 1, 2003.)

54960.2. (a) The district attorney or any interested person may file an action to determine the applicability of this chapter to past actions of the legislative body pursuant to subdivision (a) of Section 54960 only if all of the following conditions are met:

(1) The district attorney or interested person alleging a violation of this chapter first submits a cease and desist letter by postal mail or facsimile transmission to the clerk or secretary of the legislative body being accused of the violation, as designated in the statement pertaining to that public agency on file pursuant to Section 53051, or if the agency does not have a statement on file designating a clerk or a secretary, to the chief executive officer of that agency, clearly describing the past action of the legislative body and nature of the alleged violation.

(2) The cease and desist letter required under paragraph (1) is submitted to the legislative body within nine months of the alleged violation.

(3) The time during which the legislative body may respond to the cease and desist letter pursuant to subdivision (b) has expired and the legislative body has not provided an unconditional commitment pursuant to subdivision (c).

(4) Within 60 days of receipt of the legislative body's response to the cease and desist letter, other than an unconditional commitment pursuant to subdivision (c), or within 60 days of the expiration of the time during which the legislative body may respond to the cease and desist letter pursuant to subdivision (b), whichever is earlier, the party submitting the cease and desist letter shall commence the action pursuant to subdivision (a) of Section 54960 or thereafter be barred from commencing the action.

(b) The legislative body may respond to a cease and desist letter submitted pursuant to subdivision (a) within 30 days of receiving the letter. This subdivision shall not be construed to prevent the legislative body from providing an unconditional commitment pursuant to subdivision (c) at any time after the 30-day period has expired, except that in that event the court shall award court costs and reasonable attorney fees to the plaintiff in an action brought pursuant to this section, in accordance with Section 54960.5.

(c) (1) If the legislative body elects to respond to the cease and desist letter with an unconditional commitment to cease, desist from, and not repeat the past action that is alleged to violate this chapter, that response shall be in substantially the following form:

To _____:

The [name of legislative body] has received your cease and desist letter dated [date] alleging that the following described past action of the legislative body violates the Ralph M. Brown Act:

[Describe alleged past action, as set forth in the cease and desist letter submitted pursuant to subdivision (a)]

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the [name of legislative body] hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above.

The [name of legislative body] may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address or addresses you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, you will have the right to commence legal action pursuant to subdivision (a) of Section 54960 of the Government Code. That notice will be delivered to you by the same means as this commitment, or may be mailed to an address that you have designated in writing.

Very truly yours,

[Chairperson or acting chairperson of the legislative body]

(2) An unconditional commitment pursuant to this subdivision shall be approved by the legislative body in open session at a regular or special meeting as a separate item of business, and not on its consent agenda.

(3) An action shall not be commenced to determine the applicability of this chapter to any past action of the legislative body for which the legislative body has provided an unconditional commitment pursuant to this subdivision. During any action seeking a judicial determination regarding the applicability of this chapter to any past action of the legislative body pursuant to subdivision (a), if the court determines that the legislative body has provided an unconditional commitment pursuant to this subdivision, the action shall be dismissed with prejudice. Nothing in this subdivision shall be construed to modify or limit the existing ability of the district attorney or any interested person to commence an action to determine the applicability of this chapter to ongoing actions or threatened future actions of the legislative body.

(4) Except as provided in subdivision (d), the fact that a legislative body provides an unconditional commitment shall not be construed or admissible as evidence of a violation of this chapter.

(d) If the legislative body provides an unconditional commitment as set forth in subdivision (c), the legislative body shall not thereafter take or engage in the challenged action described in the cease and desist letter, except as provided in subdivision (e). Violation of this subdivision shall constitute an independent violation of this chapter, without regard to whether the challenged action would otherwise violate this chapter. An action alleging past violation or threatened future violation of this subdivision may be brought pursuant to subdivision (a) of Section 54960, without regard to the procedural requirements of this section.

(e) The legislative body may resolve to rescind an unconditional commitment made pursuant to subdivision (c) by a majority vote of its membership taken in open session at a regular meeting as a separate item of business not on its consent agenda, and noticed on its posted agenda as "Rescission of Brown Act Commitment," provided that not less than 30 days prior to such regular meeting, the legislative body provides written notice of its intent to consider the rescission to each person to whom the unconditional commitment was made, and to the district attorney. Upon rescission, the district attorney or any interested person may commence an action pursuant to subdivision (a) of Section 54960. An action under this subdivision may be brought pursuant to subdivision (a) of Section 54960, without regard to the procedural requirements of this section.

(Added by Stats. 2012, Ch. 732, Sec. 2. (SB 1003) Effective January 1, 2013.)

54960.5. A court may award court costs and reasonable attorney fees to the plaintiff in an action brought pursuant to Section 54960, 54960.1, or 54960.2 where it is found that a legislative body of the local agency has violated this chapter. Additionally, when an action brought pursuant to Section 54960.2 is dismissed with prejudice because a legislative body has provided an unconditional commitment pursuant to paragraph (1) of subdivision (c) of that section at any time after the 30-day period for making such a commitment has expired, the court shall award court costs and reasonable attorney fees to the plaintiff if the filing of that action caused the legislative body to issue the unconditional commitment. The costs and fees shall be paid by the local agency and shall not become a personal liability of any public officer or employee of the local agency.

A court may award court costs and reasonable attorney fees to a defendant in any action brought pursuant to Section 54960 or 54960.1 where the defendant has prevailed in a final determination of such action and the court finds that the action was clearly frivolous and totally lacking in merit.

(Amended by Stats. 2012, Ch. 732, Sec. 3. (SB 1003) Effective January 1, 2013.)

54961. (a) No legislative body of a local agency shall conduct any meeting in any facility that prohibits the admittance of any person, or persons, on the basis of ancestry or any characteristic listed or defined in Section 11135, or which is inaccessible to disabled persons, or where members of the public may not be present without making a payment or purchase. This section shall apply to every local agency as defined in Section 54951.

(b) No notice, agenda, announcement, or report required under this chapter need identify any victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.

(Amended by Stats. 2007, Ch. 568, Sec. 35. Effective January 1, 2008.)

54962. Except as expressly authorized by this chapter, or by Sections 1461, 1462, 32106, and 32155 of the Health and Safety Code, or by Sections 37606, 37606.1, and 37624.3 of the Government Code as they apply to hospitals, or by any provision of the Education Code pertaining to school districts and community college districts, no closed session may be held by any legislative body of any local agency.

(Amended by Stats. 2006, Ch. 157, Sec. 2. Effective January 1, 2007.)

54963. (a) A person may not disclose confidential information that has been acquired by being present in a closed session authorized by Section 54956.7, 54956.8, 54956.86, 54956.87, 54956.9, 54957, 54957.6, 54957.8, or 54957.10 to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information.

(b) For purposes of this section, "confidential information" means a communication made in a closed session that is specifically related to the basis for the legislative body of a local agency to meet lawfully in closed session under this chapter.

(c) Violation of this section may be addressed by the use of such remedies as are currently available by law, including, but not limited to:

(1) Injunctive relief to prevent the disclosure of confidential information prohibited by this section.

(2) Disciplinary action against an employee who has willfully disclosed confidential information in violation of this section.

(3) Referral of a member of a legislative body who has willfully disclosed confidential information in violation of this section to the grandjury.

(d) Disciplinary action pursuant to paragraph (2) of subdivision (c) shall require that the employee in question has either received training as to the requirements of this section or otherwise has been given notice of the requirements of this section.

(e) A local agency may not take any action authorized by subdivision (c) against a person, nor shall it be deemed a violation of this section, for doing any of the following:

(1) Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the illegality of an action taken by a legislative body of a local agency or the potential illegality of an action that has been the subject of deliberation at a closed session if that action were to be taken by a legislative body of a local agency.

(2) Expressing an opinion concerning the propriety or legality of actions taken by a legislative body of a local agency in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action.

(3) Disclosing information acquired by being present in a closed session under this chapter that is not confidential information.

(f) Nothing in this section shall be construed to prohibit disclosures under the whistleblower statutes contained in Section 1102.5 of the Labor Code or Article 4.5 (commencing with Section 53296) of Chapter 2 of this code.

(Added by Stats. 2002, Ch. 1119, Sec. 1. Effective January 1, 2003.)



STAFF REPORT

TOPIC	ITEM NUMBER
Update on Transdev/MV Transition	5 Information July 13 th , 2026 Board of Directors

PREPARED BY:	Daisy Romero, Director of Transit Operations
ATTACHMENTS:	A. Memo from MV Transportation on Labor Concerns

STAFF RECOMMENDATION(S)

Informational update regarding the transition of YoloTD's transit operations contract from Transdev to MV Transportation, including efforts underway to minimize disruptions to transit service and safeguarding of capital assets.

BACKGROUND

On April 13, 2026, the YoloTD Board of Directors awarded the contract for transit operations and maintenance services to MV Transportation following a competitive procurement process. The contract includes the operation and maintenance of YoloTD's fixed-route, paratransit, microtransit, and related transit services. MV Transportation is scheduled to assume operational responsibility on August 1, 2026.

Since the contract was awarded, YoloTD staff have worked closely with both the incumbent contractor, Transdev, and MV Transportation to facilitate a thorough transition plan focused on maintaining uninterrupted transit service while ensuring operational readiness. Transition planning has included recurring "Weekly Start-up touchpoint" meetings with the MV team that involve operations, maintenance, safety, finance, information technology, human resources, and executive leadership. Additionally, YoloTD, MV and Transdev staff hold online bi-weekly "Joint Transition" meetings to ensure that operational knowledge from the incumbent Transdev

is passed down to the new provider MV. These Bi- weekly meetings also help resolve any issues and provide a space where transition responsibilities can be shared.

YoloTD staff have continued to oversee the transition process by coordinating with both Transdev and MV Transportation to support employee retention, ensure uninterrupted transit service, maintain regulatory compliance, and prepare all operational areas for a successful August 1 service transition.

DISCUSSION

MV Transportation kickstarted these transition activities on May 18, 2026, with an open house event where the incumbent staff had the opportunity to meet the MV team, ask questions and identify any concerns in preparation for transition. Shortly after May 18th, the MV recruitment team began onboarding all the incumbent staff, as well as external candidates.

Transition activities remain on schedule for the August 1, 2026 launch, with significant progress being made across all departments. Our Weekly transition meetings continue to track implementation tasks, identify potential risks, and ensure readiness across all departments.

Recruiting and Staffing

Recruitment efforts continue to progress toward full staffing for launch. Forty-eight (48) incumbent employees have successfully completed MV's hiring process and are scheduled to begin training, while twelve (12) incumbent employees remain in the qualification process. In addition, MV has fully qualified thirty (30) external candidates, with approximately thirty (30) additional applicants progressing through the hiring process.

Several key management and supervisory positions continue to be filled, including customer service representatives, dispatchers, road supervisors, accounting manager and a Maintenance Tech A Lead.

YoloTD and MV continue working collaboratively to maximize retention of incumbent employees while recruiting additional staff necessary to support long-term service delivery.

Training and Operational Readiness

Driver and employee training activities remain on schedule. Three (3) new-hire training classes have either been completed or are currently underway, with additional classes beginning throughout July. Behind-the-wheel instruction continues as candidates complete licensing and qualification requirements.

Approximately forty-six (46) incumbent employees are scheduled to participate in transition training beginning July 7. YoloTD staff worked closely with Transdev and MV to address temporary vehicle availability challenges that affected training schedules by ensuring training vehicles were prioritized and made available to support driver instruction.

Operations leadership has also begun reviewing startup runbooks with YoloTD staff through focused working sessions designed to validate operational procedures, dispatch protocols, standard operating procedures, emergency response processes, call center responsibilities, and records management requirements prior to startup.

Safety and Maintenance

Safety and regulatory compliance activities continue to advance as planned. Required California Highway Patrol startup documentation, drug and alcohol compliance materials, random testing procedures, ADA compliance documentation, and safety program binders are all being finalized in preparation for startup.

Maintenance staff have completed facility assessments and continue preparing vehicle inventory, preventive maintenance schedules, environmental compliance documentation, and equipment management system implementation. Startup notification to the California Highway Patrol is also being completed. These efforts are intended to ensure the fleet is fully prepared and available for revenue service on August 1.

Information Technology and Finance

Information technology implementation remains on schedule. YoloTD will be providing most of the existing infrastructure which will reduce the need for MV to install their own technology equipment. This allows MV to transition faster and minimize delays. However, MV is still responsible for some in-bus technology including DriveCam which is a camera system that our contractors use to help improve driver safety. DriveCam installation is progressing. Coordination continues with the TripSpark team that oversees our CAD/AVL system as well as the RideCo team that oversees our Beeline operations technology.

Finance startup activities, including payroll implementation, tax registrations, utility accounts, customer invoicing, and accounting processes, continue without significant issues. YoloTD staff are also coordinating with MV to establish invoice documentation that provides sufficient detail to support District financial oversight and audit requirements.

Labor Relations and Employee Communications

Attachment A is a memo from MV Transportation outlining their responses to the concerns that were raised by Yolobus frontline workers at the June 2026 Board meeting.

MV continues negotiating with the Amalgamated Transit Union (ATU) regarding the transition of the existing collective bargaining agreement. Since the June 15th, 2026 YoloTD board meeting, employee engagement throughout the transition has remained generally positive.

To support employees throughout the process, MV has expanded communication efforts by conducting employee town hall meetings, distributing the attached Frequently Asked Questions (FAQ) materials, and providing direct points of contact for transition-related questions. The most recent town hall meeting was held in the driver breakroom at 352 Industrial Way in Woodland on June 17. The next town hall meeting will be on July 15 in the same location. These town hall meetings are designed to help answer any questions the incumbent staff may have but most importantly provide an opportunity for the MV team and our incumbent team to get to know each other. Most employee questions have focused on benefits, Family and Medical Leave Act (FMLA) eligibility, onboarding procedures, and other transition-related matters rather than concerns regarding the operational transition itself.

Disruptions to Existing Transit Operations

Any transition process is complex and comes with its challenges. YoloTD and its YoloBus service are currently experiencing some of those challenges. YoloTD is transitioning away from a contractor who was with the district for many years, so this transition is particularly challenging. These impacts include service disruptions across our fixed-route, paratransit, and BeeLine services -- including missed trips and reservations being cancelled or subject to prolonged delay.

From June 29 - July 8 there were 20 missed trips on YoloBus fixed route services and concurrent reductions in the number of Beeline vehicles available. The disruptions are still continue as this packet is being finalized.

The primary cause of the current disruptions is a shortage of available bus operators. While most current operators are expected to continue working under the new contractor, their availability has been temporarily affected during the transition process.

Our team is working closely with our contractors to reduce the impact on riders and restore reliable service as quickly as possible. YoloTD staff established a service priority list to guide which services should be reduced first and which should be preserved during periods where there are not sufficient operators to run all service.

We are prioritizing intercity routes with high ridership including the Route 42A/B, Route 215 (Cache Creek), and our intercity Express Routes. We have temporarily suspended advance booking on BeeLine, due to uncertainty about the number of vehicles that will be in service on a given day. Same-day booking continues to be available for BeeLine passengers.

Our Communications & Marketing team and Transdev are working together to keep our passengers up to date on the current status of all our services. YoloBus passengers are advised to check our social media pages for the latest updates.

Staff are hopeful that the driver shortage will be resolved soon, but we anticipate that impacts could continue through the end of July, when MV takes over service from Transdev.

Next Steps

Over the coming weeks, YoloTD and MV will continue focusing on completing incumbent employee training, finalizing staffing and onboarding activities, ensuring fleet readiness, completing safety and regulatory documentation, finalizing startup operational procedures, supporting continued labor negotiations, and maintaining proactive communication with employees and stakeholders.

Staff will continue monitoring transition progress through weekly implementation meetings and will report any significant developments to the Board as the August 1 transition date approaches.

Staff will also continue monitoring service disruptions and share information with YoloBus passengers regarding expected impacts.

FISCAL IMPACT

Funding for transit operations is included within the approved Fiscal Year (FY) 2025-26 operating budget and the provisional FY 26-27 budget.



June 23, 2026

Ms. Autumn Bernstein
Executive Director

Yolo County Transportation District
350 Industrial Way
Woodland, CA 95776

Dear Ms. Bernstein,

Thank you for your continued partnership and support of the transition in the transit system services. I wanted to take some time and address those concerns brought up by our future team members raised during the June 8, 2026 YCTD Board of Directors Meeting.

We take their concerns very seriously and have worked hard to instill confidence with our future team members and labor partners.

Below is a summary of each topic and its current status.

Second Chance Program

Concern: Several team members expressed concern that participation in the Transdev Second Chance Program would prevent them from being hired by MV.

Update: Because the Second Chance Program is unique to YoloTD, MV needed to conduct a comprehensive review to better understand the program, its requirements, and its administration. Although we had briefed each of the team members about the delay during our review, we obviously could have communicated more fully to reduce their concern that we did not plan on hiring them. That was never the plan. The review has been completed by our qualifications, risk and legal department. MV intends to retain all current incumbent employees who are actively participating in and remain in compliance with the program. We will continue working with YoloTD to better understand the long-term administration of the program as we evaluate opportunities to support it beyond the current incumbent workforce. All impacted team members have been notified of our decision.



Sick Leave

Concern: Team members expressed concern regarding accrued sick leave balances.

Update: Accrued sick leave remains the responsibility of the incumbent employer and is governed by applicable employment laws, applicable collective bargaining agreement(s), and transition practices. While MV does not control those balances, we remain willing to work collaboratively with all parties to reach a mutually agreeable solution to transfer the sick balances (and associated funding) from the incumbent employer to MV for the benefit of the team members. Additionally, upon transition to MV, no team members will have their sick leave eligibility reduced.

Previously Approved Vacation

Concern: Team members were concerned that vacation previously approved by the incumbent contractor would not be honored.

Update: MV is reviewing previously approved vacation requests with Labor Relations and ATU leadership on a case-by-case basis. Our goal is to honor all existing commitments as long as operationally feasible to do so and ensure the delivery of excellent service.

FMLA Eligibility

Concern: Team members expressed concern that they would lose FMLA eligibility and have to restart the qualification process following the transition.

Update: Following additional review with our Human Resources team, MV has established a transition process that minimizes disruption. Team members with existing FMLA certifications may work directly with MV Human Resources to transition their current documentation, while team members requiring new certifications will receive the necessary guidance and paperwork. Most importantly, MV intends to recognize prior service for purposes of FMLA eligibility during this transition so that eligible team members will not be required to restart the eligibility process solely because of the change in employer.



Team Member Hiring Process

Concern: Team members expressed concern that being required to complete an application meant MV was replacing the incumbent team.

Update: Completing an employment application is a standard part of every public transit transition and ensures compliance with employment regulations, and qualifications and licensing requirements. Throughout this transition, MV has consistently communicated its desire to retain incumbent team members, and our staffing strategy has remained focused on retention, operational continuity, and preserving the experience and knowledge of the existing team. To be clear, MV intends to hire all incumbents as long as standard qualifications and licensing requirements are met.

Communication

Concern: Team members expressed a desire for more timely communication and clarification throughout the transition.

Update: Since the Board Meeting, MV has significantly expanded team member communication efforts. We have published a comprehensive FAQ addressing the most frequently asked transition questions, including direct contact information and a QR code for easy access to updated information and support. Additionally, an after-hours Town Hall Meeting has been scheduled to provide incumbent team members direct access to Startup Leadership, Labor Relations, Human Resources, Recruiting, and Operations personnel to answer questions and address concerns in an open forum. The FAQ was provided to your staff also.

MV appreciates the opportunity to work alongside Yolo County Transportation District throughout this transition. Our shared objective remains unchanged: retaining qualified incumbent employees whenever possible, providing accurate and timely communication, minimizing disruption to employees, and ensuring a seamless transition of service for the communities we serve. Please let us know if there are additional questions or information we can provide in advance of the upcoming Board Meeting.

Respectfully,

Wess Cruz

Director, Special Operations | MV Corporate





STAFF REPORT

TOPIC	ITEM NUMBER
Hold Public Hearing and Approve Resolution 2026-14 Adopting the Final Annual Budget and Workplan for FY 2026- 27	6 Action July 13, 2026 Board of Directors

PREPARED BY:	C. Fadrigo, B. Abbanat and A. Bernstein
ATTACHMENTS:	A. Revised FY 2026-27 Budget B. Proposed FY 2026-27 Workplan

STAFF RECOMMENDATION(S)

1. Hold Public Hearing on the Proposed Annual Budget and Workplan for FY 2026-27.
2. Approve Resolution 2026-14 Adopting the Revised Budget and Workplan for FY 2026-2027.

BACKGROUND

Yolo Transportation District operates on a fiscal year calendar (July 1- June 30). Prior to the start of the new fiscal year, the agency prepares an annual budget and workplan. The workplan identifies major priorities for the coming fiscal year. The budget identifies the projected expenses and revenues to accomplish those priorities, along with ongoing Yolo bus operations and maintenance.

In accordance with Yolo County Transport District's bylaws, "the Board shall adopt at least a preliminary budget by June 30th which shall serve as the tentative District's budget pending adoption of a final budget. A final budget shall be adopted no later than August 30th of each year." A digital copy of the Preliminary FY 2026-27 Budget and Workplan was emailed to Board members, City Managers and Public Works Directors on April 30, 2026, and was discussed at

the Technical Advisory Committee meeting and Citizens Advisory Committee meeting on May 4, 2026, and the YoloTD Board Meeting on May 18, 2026.

YoloTD Board of Directors' Feedback and Direction

On May 18, 2026, the YoloTD Board received the preliminary Budget and Workplan for FY 2026-27 and provided feedback and direction to staff. The preliminary budget was balanced and reflected the use of available funding sources, including Senate Bill (SB) 125 funds to address operating funding needs and avoid transit service reductions, consistent with the program's intended purpose. The budget also included the use of additional Local Transportation Funds (LTF) revenues to support one-time, non-recurring operating expenses, including start-up costs associated with the new transit operations contract, major fleet maintenance, and planning-related projects. During its review of the Five-Year Financial Outlook, the Board expressed concern regarding projected operating deficits beginning in FY 2027-28 and directed staff to evaluate opportunities for additional budget reductions and strategies to strengthen the District's long-term financial outlook.

On June 8, 2026, staff returned to the Board requesting provisional approval of the Preliminary FY 2026-27 budget to allow additional time to evaluate potential reductions and return with a revised budget in July. Staff also highlighted that the preliminary budget already incorporated approximately \$883,000 in budget reductions identified in the budget development process. Staff further presented an initial review identifying approximately \$1,186,178 in additional operating expenses that could potentially be reduced, deferred or eliminated, subject to further analysis. The Board directed staff to evaluate the potential long-term impacts associated with reducing these expenses.

The Board approved the FY 2026-27 budget on a provisional basis and directed staff to return on July 13, 2026, with a revised budget incorporating additional reductions where feasible. The Board also directed that any resulting reduction in Local Transportation Funds (LTF) required for the FY 2026-27 budget be returned to the jurisdictions.

The June 8, 2026, staff report and Preliminary FY 2026-27 Budget and Workplan can be accessed here: [YoloTD Board Meeting June 8, 2026](#)

Process and Timeline for Approval of FY 2026-27 Budget & Workplan

The process for soliciting input and finalizing the Budget and Workplan is outlined below.

April 30: Preliminary Budget & Workplan shared with YoloTD jurisdictions via email

May 4: Technical Advisory Committee (TAC) meeting to receive and provide feedback

May 11: Citizens Advisory Committee (CAC) meeting to receive and provide feedback

May 18: YoloTD Board receives and provides feedback on Preliminary Budget & Workplan

May 29: Deadline for YoloTD jurisdictions to share any requested changes in writing

June 8: Board approved Preliminary FY 2026-27 Budget & Workplan as a provisional budget

July 1: Technical Advisory Committee meeting to review Revised FY 2026-27 Budget

July 13: Board holds public hearing and considers approval of Revised FY 2026-27 Budget & Workplan

August (if need be): If the Board does not approve the Revised FY 2026-27 Budget on July 13, then a special meeting will be scheduled for August. Under YoloTD's bylaws, the annual budget must be finalized by August 31.

This process and timeline comply with the requirements identified in YoloTD's adopted bylaws.

DISCUSSION

As YoloTD enters a period of challenging financial circumstances, Board members have requested that staff provide additional context around the budget decisions before the Board, including the role that public transit plays in our communities and alignment with our Vision, Values and Priorities.

Role of Public Transit in our Communities

Reliable transportation access is more than a means of travel. It is a societal foundation that connects people to the opportunities and services that allow them to thrive, enabling them to reach employment, education, healthcare, housing, childcare, grocery stores, and community resources. Transportation access allows individuals to participate fully in the economy, pursue educational opportunities, access preventive healthcare, and maintain social connections that contribute to overall quality of life.

In contrast, inadequate transportation access creates ripple effects across nearly every other societal system. Without reliable mobility, people may struggle to secure or maintain employment, limiting household income and increasing housing instability. Missed medical appointments can lead to poorer health outcomes and higher healthcare costs, while limited access to schools, training programs, and childcare reduces educational attainment and

workforce participation. As transportation barriers compound, additional pressure is placed on social services, healthcare systems, housing assistance programs, and economic development efforts.

Public transportation, including services offered by Yolo Transportation District, is a critical component of the broader transportation system, particularly for those whose access to private transportation is limited by age, income, physical ability and other life circumstances. Therefore, investing in public transportation is not simply an investment in mobility, it is an investment in economic opportunity, public health, educational success, housing stability, and stronger, more resilient communities.

Alignment with Vision, Values and Priorities

Staff's perspective on organizational priorities is reflected in the FY 26/27 proposed budget, which is grounded in the Vision Statement, Core Values, and District-Wide Priorities adopted by the Board in 2022 as highlighted below:

Vision Statement: Provide seamless, sustainable mobility solutions to help Yolo communities thrive.

Core Values:

- We are transparent, inclusive and accountable to the public, stakeholders and partner agencies
- We are committed to addressing inequities and improving outcomes for our most vulnerable communities
- We prioritize environmental sustainability and climate resilience
- We value efficiency, innovation, and responsible stewardship of public funds

District-Wide Priorities:

- Provide transit service that is fast, reliable and convenient.
- Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County
- Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs

YoloTD staff and our frontline Yolobus workers internalize the transportation needs of the communities and people who depend on our services, because we hear from them every day. Our riders span the full spectrum of society, from the most vulnerable, transit-dependent users to “choice” riders who have other transportation alternatives but choose to use public transit. Many of our most vulnerable passengers rely on Yolobus to access their most basic everyday needs. Nearly 8% of households in Yolo County do not own or have regular access to *any*

vehicles and 31% of households have access to only a single vehicle (2024 American Community Survey). *Disinvestment in public transportation has real effects on communities with the fewest resources to adapt.*

Moreover, all YoloTD member agencies' climate action plans assume public transportation will play a significant role in achieving greenhouse gas reductions goals. Reducing service will make transit a less attractive option for our "choice" riders, undermining our ability to meet our communities' climate goals.

YoloTD's Role Beyond Transit

Under our enabling legislation, YoloTD is a *transportation district* (as opposed to a transit agency) which includes the additional duties of serving as the county's consolidated transportation services agency *and* congestion management agency (CMA). Typical duties of a congestion management agency include:

- Assess the County's transportation system across all modes, documenting needs and preparing long-range plans to meet those needs.
- Establish and monitor multimodal transportation performance measures.
- Coordinate transportation planning among cities, the county, transit operators, and regional agencies.
- Evaluate the transportation impacts of land use decisions.
- Develop a transportation demand management (TDM) program that promotes alternatives to driving alone.
- Establish coordinated approaches to public investment in the transportation system.

Yolo County is growing. And while YoloTD has only recently begun to assert its role as a CMA, our founding legislation and adopted Vision, Values, and Priorities, as well as the chronic underinvestment in our transportation system, clearly direct the organization to expand its scope. Recent YoloTD budgets and workplans, including the proposed FY 26/27 Budget and Workplan, reflect these expanding priorities.

Responses to Specific June 8th Board Feedback and Questions

TDA Funding History and Usage

At the YoloTD Board's request, staff sought to identify how the member jurisdictions have used the Transportation Development Act (TDA) Local Transportation Funds (LTF) revenues previously not retained by YoloTD. YoloTD does not maintain this information, as there is no formal reporting process or oversight mechanism requiring jurisdictions to report the specific use of these funds to the District. While TDA compliance audits are prepared for each

jurisdiction and submitted to the California Department of Transportation, not all audit reports were available at the time this staff report was prepared. Staff will work with SACOG and the member jurisdictions to obtain available information regarding the use of these funds and will present the results to the Board at the October 2026 YoloTD Board meeting.

Table 1 – Total LTF Allocations vs. Total LTF Retained by the Jurisdictions for the Past 10 Year summarizes the distribution of LTF revenues over the past ten fiscal years, beginning with FY 2016-17. The table identifies the total annual LTF allocation and the portion allocated to the member jurisdictions. As illustrated, YoloTD has historically retained LTF revenues almost exclusively to support transit operating expenses. During the ten-year period presented, the only LTF funds used for a capital purpose occurred in FY 2016-17, when \$200,000 was applied toward the purchase of a new transit vehicle. The ten-year average LTF revenue retained by the jurisdictions is approximately fifty-five percent (55%).

Table 1 - Total LTF Allocations vs. Total LTF Retained by the Jurisdictions for the Past 10 Years

(In Millions)

Total LTF Allocation	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	Average
	\$10.2	\$8.7	\$9.5	\$11.4	\$8.0	\$13.2	\$15.4	\$15.4	\$13.9	\$15.7	\$14.9	\$12.4
LTF - Retained by Jurisdictions	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	Average
	\$5.2	\$3.9	\$4.9	\$7.2	\$5.0	\$7.8	\$9.0	\$9.2	\$8.3	\$8.3	\$6.8	\$6.9
Avg Retained by Jurisdictions	51%	45%	52%	63%	63%	59%	58%	60%	60%	53%	46%	55%

SB-125 Funding: Can YoloTD Reduce Service and Still Retain SB-125 Funding?

In early 2026, YoloTD coordinated with SACOG staff in the SB-125 Cycle 3 Programming process. With SACOG staff's recognition that the State of California would not extend SB-125 funding beyond three cycles, their priority for Cycle 3 – which programs funds for FY 26/27 - was to preserve existing service levels. In fact, this was the only eligible expense for this cycle. YoloTD staff identified service cuts that would be required in FY 26/27 *absent* SB-125 Cycle 3 funds and that became the basis for the funding awarded to YoloTD.

At the June 8, 2026 YoloTD Board meeting, the Board requested staff to inquire if awarded SB-125 Cycle 3 funding could be retained if YoloTD reduced service levels. Staff met with SACOG SB-125 programming staff who confirmed that, if YoloTD were to reduce transit service in FY 2026-27, SB-125 funding awarded under the condition of preserving service levels would be reprogrammed elsewhere in the region . As a result, reducing service levels would result in an equivalent loss of revenue.

Consider Raising Fares to Increase Revenue

Board discussion focused on whether YoloTD fares were aligned with the rest of the region and whether raising fares could assist with YoloTD revenue.

Staff and consultants are currently analyzing existing fare structures and rates with the Short-Range Transit Plan (SRTP). The goal is to streamline a complicated fare structure which could include fare increases. While modest fare increases (aligned with inflation) can help reduce deficit; large increases could disproportionately harm low-income travelers and reduce overall ridership, which could be compounded by future service reductions. Additionally, Yolo bus fares are currently higher than Via in West Sacramento, which could further erode ridership unless Via fares are also raised.

This topic is scheduled for discussion as part of an SRTP update at the September Board meeting.

Leverage SACOG Resources to Help Address Fiscal Cliff Issues

Board members suggested staff take full advantage of SACOG expertise and resources in addressing the forthcoming fiscal cliff. SACOG staff had also recommended at the May 21 SACOG Board meeting to partner with YoloTD and Sacramento Regional Transit (SacRT) on addressing structural financial challenges.

YoloTD staff met with SACOG staff on June 25 and had a very productive conversation on the fiscal cliff topic and how we might partner over the next fiscal year. The outcome was a commitment to continued collaboration in FY 26/27 and to combine minds on the SRTP and structural deficit in coordination with consulting services for an organizational assessment (proposed by the Board and included in FY 26/27 Budget).

Addressing the Fiscal Cliff in FY 26/27

The YoloTD Board emphasized the need in FY 26/27 to address the fiscal cliff starting in FY 27/28.

FY 25/26 Accomplishments

Throughout FY 25/26, staff have been aware of and preparing for the elimination of SB-125 funding, which is the primary driver of the upcoming structural deficit. In anticipation, staff have included 80% and 90% SRTP service level scenarios so proposed route changes are reality-checked with run times and viable service levels. Staff have also included in the new operations contract with MV, service level needs as low as 60% from current levels in preparation for potential reductions. Finally, as more information has become available (including new operations contract and programming/consolidating remaining grants during FY 25/26), YoloTD Finance staff have drawn a more accurate picture of the structural deficit's extent over time and potential actions to address it.

FY 26/27 Activities

Staff will continue to build on FY 25/26 structural deficit work by:

- Exploring cost reductions:

- Looking closely at the SRTP service reductions and quantify their effect on the structural funding deficit. As stated above, ridership impacts must be carefully considered as well as the effect reduced service will have on FTA funding allocations. Critically, YoloTD needs to avoid the “death spiral” of service cuts leading to declining ridership, leading to lower revenue and further service cuts.
- Procuring consulting assistance for an organizational assessment and developing criteria that will be used to guide layoffs, should they become necessary
- Presenting opportunities for increasing revenues:
 - Prior Board discussions have introduced various options for increasing revenues, including the concept of a potential transportation sales tax revenue, which will be discussed in more detail with the Board in the first half of FY 26/27.
 - Analyzing revenue effects of potential fare increases

Cost Reductions to the Preliminary Budget for FY 2026-27

Consistent with the Board’s direction, staff completed a comprehensive review of the FY 2026-27 budget to identify expenses that could be reduced, deferred or eliminated while considering the potential long-term operational and financial impacts of those reductions.

Although staff initially identified approximately \$1,186,178 in potential cost reduction opportunities, further evaluation determined that not all those items were appropriate for implementation due to operational, contractual, or long-term financial considerations. The revised FY 2026-27 budget therefore incorporates reductions totaling approximately \$736,869 in LTF funded operating expenses and \$390,000 in assumed grant-funded capital expenses, totaling \$1,126,869.

The operating budget revisions reduce the District’s LTF requirements by an equivalent amount. As directed by the Board, the resulting LTF savings are returned to the jurisdictions, restoring the percentage of LTF retained by the jurisdictions to a level consistent with prior fiscal years.

The following **Tables 1-4** summarize the revisions incorporated into the FY 2026-27 budget, a description of the budget changes, and the total change as compared to the original draft presented to the TAC on May 4th and to the Board on May 18th.

Table 1 - Original May 18th Preliminary Budget

Operating Budget		Multi-Year Capital Projects			Total
Program	FY 26-27 Operating	FY 25-26 Carryforward	FY 26-27 Appropriations	FY 26-27 Capital Projects	FY 26-27 Proposed
Administration	\$ 3,757,402	\$ 360,000	\$ -	\$ 360,000	\$ 4,117,402
Fixed Route	\$ 17,400,652	\$ 3,837,789	\$ 265,419	\$ 4,103,208	\$ 21,503,860
Microtransit	\$ 3,179,938	\$ -	\$ -	\$ -	\$ 3,179,938
Paratransit	\$ 3,355,556	\$ 1,300,000	\$ (1,130,000)	\$ 170,000	\$ 3,525,556
IT & Bus Tech	\$ -	\$ -	\$ 109,000	\$ 109,000	\$ 109,000
Multi-Modal	\$ -	\$ 585,432	\$ 390,000	\$ 975,432	\$ 975,432
Reserves Funding	\$ -	\$ -	\$ 558,700	\$ 558,700	\$ 558,700
Total, Original	\$ 27,693,548	\$ 6,083,221	\$ 193,119	\$ 6,276,340	\$ 33,969,888

Table 2 - Revised July 1st Preliminary Budget

Operating Budget		Multi-Year Capital Projects			Total
Program	FY 26-27 Operating	FY 25-26 Carryforward	FY 26-27 Appropriations	FY 26-27 Capital Projects	FY 26-27 Proposed
Administration	\$ 3,743,802	\$ 360,000	\$ -	\$ 360,000	\$ 4,103,802
Fixed Route	\$ 16,856,615	\$ 3,837,789	\$ 265,419	\$ 4,103,208	\$ 20,959,823
Microtransit	\$ 3,220,656	\$ -	\$ -	\$ -	\$ 3,220,656
Paratransit	\$ 3,135,605	\$ 1,300,000	\$ (1,130,000)	\$ 170,000	\$ 3,305,605
IT & Bus Tech	\$ -	\$ -	\$ 109,000	\$ 109,000	\$ 109,000
Multi-Modal	\$ -	\$ 585,432	\$ -	\$ 585,432	\$ 585,432
Reserves Funding	\$ -	\$ -	\$ 558,700	\$ 558,700	\$ 558,700
Total, Revised	\$ 26,956,678	\$ 6,083,221	\$ (196,881)	\$ 5,886,340	\$ 32,843,018

Table 3 - Operating Budget Changes

Operating Budget		Multi-Year Capital Projects			Total
Program	FY 26-27 Operating	FY 25-26 Carryforward	FY 26-27 Appropriation	FY 26-27 Capital Projects	FY 26-27 Proposed
Administration	\$ (13,600)	\$ -	\$ -	\$ -	\$ (13,600)
Fixed Route	\$ (544,037)	\$ -	\$ -	\$ -	\$ (544,037)
Microtransit	\$ 40,718	\$ -	\$ -	\$ -	\$ 40,718
Paratransit	\$ (219,950)	\$ -	\$ -	\$ -	\$ (219,950)
IT & Bus Tech	\$ -	\$ -	\$ -	\$ -	\$ -
Multi-Modal	\$ -	\$ -	\$ (390,000)	\$ (390,000)	\$ (390,000)
Reserves Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Total, Changes	\$ (736,869)	\$ -	\$ (390,000)	\$ (390,000)	\$ (1,126,869)

Table 4.1 - Operating and Capital Budget Cost Reductions

AD- Admin, FR - Fixed Route, MT- Microtransit, PT- Paratransit

Line	Cost Area	Operating Budget Changes	Original FY 26-27 Budget	Revised FY 26-27 Budget	Change
1	AD	Reduce: Annual Training and Travel	\$ 68,000	\$ 15,000	\$ (53,000)
2	AD	Increase: Consultant Help with Financial Sustainability Assessment	\$ -	\$ 50,000	\$ 50,000
3	AD - Finance	Reduce: RGS consulting help with Procurement Policy.	\$ 15,000	\$ 2,500	\$ (12,500)
4	AD - Marketing & Comms	Reduce: Website update, Services & Supplies Increase: YoloBus Maps as a result of RFI.	\$ 48,500	\$ 50,400	\$ 1,900
5	FR - Transit Costs	Reduce: Insurance change in estimate per CalTIP 26-27 Annual Report	\$1,634,803	\$ 1,227,919	\$ (406,884)
6	FR - Marketing & Comms	Reduce & Defer: Direct mail and new YoloTD brochures	\$ 12,000	\$ 2,000	\$ (10,000)
7	FR - Planning	Remove: Project MM-04 - LTF funding	\$ 57,000	\$ -	\$ (57,000)
8	FR - Planning	Remove: Consulting services on various projects	\$ 80,000	\$ 15,000	\$ (65,000)
9	FR - Other	Reduce: Other Misc operating expenses based on actuals to date	\$ 138,300	\$ 133,147	\$ (5,153)
10	MT - Transit Costs	Reduce: Insurance change in estimate per CalTIP 26-27 Annual Report	\$ 479,123	\$ 359,175	\$ (119,948)
11	MT - Marketing & Comms	Reduce: and defer direct mail and new YoloTD brochures	\$ 10,000	\$ 2,600	\$ (7,400)
12	MT - Transit Costs	Increase: Due to update in estimated service hours	\$2,319,188	\$ 2,487,254	\$ 168,066
13	PT - Transit Costs	Reduce: Insurance change in estimate per CalTIP 26-27 Annual Report	\$ 424,554	\$ 207,708	\$ (216,846)
14	PT - Marketing &	Reduce & Defer: Direct mail and new YoloTD brochures	\$ 11,100	\$ 7,996	\$ (3,104)
Total, FY 26-27 Operating Budget Revisions			\$5,297,568	\$ 4,560,699	\$ (736,869)

Line	Cost Area	Capital Budget Changes	Original FY 26-27 Budget	Revised FY 26-27 Budget	Change
15	FR - Planning	Remove: Project MM-04 - Due to Unsuccessful Grant Application	\$ 390,000	\$ -	\$ (390,000)
Total, FY 26-27 Capital Budget Revisions			\$ 390,000	\$ -	\$ (390,000)
Total, FY 26-27 Budget Revisions			\$5,687,568	\$ 4,560,699	\$ (1,126,869)

Impacts as a result of the Budget Cost Reductions to the FY 2026-27 Budget**Table 4.1 - Impacts of Budget Cost Reductions**

Line	Impacts of Budget Cost Reductions
1	May slow employee development and increase operational and compliance risks, particularly with several new staff members.
2	Evaluates operational efficiencies and organizational structure to identify opportunities for long-term costs savings, including potential staffing recommendations.
3	Reduces the scope of the procurement policy update, potentially delaying implementation of comprehensive state, federal, and best practice procurement standards.
4	Increase in cost for YoloBus map updates align with quotes. Ensures riders have accurate information to navigate the transit system and access available services. Decreases to other expenses may delay website updates, reducing accessibility, regulatory compliance, and the accuracy of public information.
5	Insurance premiums were lower than originally budgeted due to favorable pooled insurance rates, resulting in budgetary savings.
6	Reduces public awareness to transit services, programs, and service changes.
7	Unsuccessful grant applications resulting in removal of \$390K Countywide Travel Behavior Study and \$57K in local match requirement. Reduces the availability of data to support transit planning, service improvements, and funding decisions.
8	Reduces consultant support for grant writing, GIS modeling, rural transportation needs assessment, and strategic planning, potentially delaying funding opportunities and long-term planning activities.
9	Reduce Misc.expenses aligned with actual expense and use to date.
10	Insurance premiums were lower than originally budgeted due to favorable pooled insurance rates, resulting in budgetary savings.
11	Reduces public awareness to transit services, programs, and service changes.
12	Increased due to update in total estimated service hours.
13	Insurance premiums were lower than originally budgeted due to favorable pooled insurance rates, resulting in budgetary savings.
14	Reduces public awareness to transit services, programs, and service changes.

Change in Member Jurisdictions' Share of LTF as a Result of Cost Reductions

As a result of the proposed budget reductions, **Tables 5** and **6** show the corresponding changes to the FY 2026-27 LTF allocations retained by our jurisdictions. Although total funding available to the District was affected by the 9.1% reduction in State Transit Assistance (STA) revenues, the revised budget restores the percentage of LTF retained by each jurisdiction to a level consistent with prior fiscal years. The changes shown in **Table 5.1** reflect the decrease in total LTF allocations available to support transit services for each jurisdiction.

Table 5.1 - Total LTF Allocations by Member Jurisdictions

Jurisdictions	FY 25-26	FY 26-27	Diff to PY	Change
Davis	\$ 4,614,630	\$ 4,322,443	\$ (292,187)	-6.3%
Woodland	\$4,303,792	\$4,071,381	\$ (232,411)	-5.4%
W. Sacramento	\$ 3,850,231	\$ 3,660,430	\$ (189,801)	-4.9%
Winters	\$ 538,187	\$ 529,941	\$ (8,246)	-1.5%
Yolo County	\$ 2,417,123	\$ 2,309,976	\$ (107,147)	-4.4%
Total	\$15,723,963	\$14,894,171	(\$829,792)	-5.3%

Table 5.2 presents the total LTF allocations retained by each jurisdiction compared to the prior fiscal year. The 5.3% decrease in LTF revenues retained by the jurisdictions corresponds to the 5.3% decrease in the total FY 2026-27 LTF allocations.

Table 5.2 - Retained by Member Jurisdictions as Compared to Prior Year

Jurisdictions	FY 25-26	FY 26-27	Diff to PY	Change
Davis	\$ 2,376,204	\$2,225,749	\$ (150,455)	-6.3%
Woodland	\$ 2,120,251	\$2,005,755	\$ (114,497)	-5.4%
W. Sacramento	\$ 1,228,946	\$1,168,364	\$ (60,582)	-4.9%
Winters	\$ 386,687	\$ 380,763	\$ (5,925)	-1.5%
Yolo County	\$ 2,185,968	\$2,089,068	\$ (96,900)	-4.4%
Total	\$8,298,057	\$7,869,698	(\$428,359)	-5.3%

As shown in **Table 6**, the proposed operating budget reductions do not change the percentage of LTF revenues retained by each jurisdiction compared to the prior fiscal year. Complete details of the FY 2026-27 STA and LTF allocations are provided in Section 1, Tables 1.1c of the FY 2026-27 Revised Preliminary Budget.

Table 6 - Retained by Member Jurisdictions as a Percent of Total LTF Allocation

	FY 25-26	FY 26-27	Change
Davis	51.5%	51.5%	0.0%
Woodland	49.3%	49.3%	0.0%
W. Sacramento	31.9%	31.9%	0.0%
Winters	71.8%	71.8%	0.0%
Yolo County	90.4%	90.4%	0.0%

Cost-of-Living Adjustment (COLA) for FY 2026-27

The revised FY 2026-26 Preliminary Budget maintains the employee Cost-of-Living Adjustment (COLA) consistent with the District's Personnel Rules & Regulations, as approved by the Board in April 2024. That policy established an annual COLA at the Board's discretion, ranging from a minimum of 2 percent (2%) to a maximum of four percent (4%) based on the increase in the "All Urban Consumers" category of the California Consumer Price Index (CPI), calculating the change from April 2024 through and April 2025, resulting in a 2.72% adjustment totaling \$51,838.

Staff evaluated additional personnel cost reductions during the budget revision process but do not recommend eliminating or reducing the COLA. The District is a small organization with only fourteen (14) employees responsible for administering all financial, planning grant administration, procurement, human resources, compliance, transit operations oversight, IT and on-bus technology, marketing, communications, outreach, and administrative functions necessary to deliver public transportation services throughout Yolo County.

As a part of the transition to the District's new transit operations contract, customer service responsibilities were transferred to the contractor, allowing the District to eliminate a vacant Finance and Administrative Assistant position to achieve an estimated annual savings of approximately \$108,459. In addition, staff identified and implemented significant reductions to discretionary expenditures, including training and development, and consultant services, further reducing the administrative costs while preserving the District's core operational responsibilities.

Preserving the COLA supports employee retention, recruitment, organizational continuity, and the District's ability to attract and retain qualified employees necessary to fulfill its operational, financial, and regulatory responsibilities. Staff therefore recommend maintaining the FY 2026-27 COLA as originally included in the Preliminary budget.

Five-Year Outlook – Operating Only

The proposed operating budget reductions have been incorporated into the Five-Year Financial Outlook beginning FY 2026-27. No additional operating budget reductions have been assumed in the subsequent fiscal years at this time.

The Five-Year Financial Outlook will be updated as additional analyses are completed, and future policy decisions are made.

Table 7 – YoloTD Five-Year Financial Outlook

	FY 2025-26			Five-Year Outlook			
Expenditures	Final Budget	YE Projection	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
Operating Expenditure Budget ¹	\$ 21,551,008	\$ 18,612,354	\$ 23,669,250	\$ 24,404,225	\$ 25,341,867	\$ 26,522,157	\$ 27,499,040
FY26-27 Non-recurring operating expenses	\$ -	\$ -	\$ 3,287,428	\$ -	\$ -	\$ -	\$ -
FY29-30 New Service VMT Mitigation Plan 2025 Estimates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000	\$ 4,200,000
Adjustment to 25% deposit to General Reserve	\$ -	\$ -	\$ 529,313	\$ 183,744	\$ 234,410	\$ 295,073	\$ 244,221
Scenario Expenditure Budgets:	\$ 21,551,008	\$ 18,612,354	\$ 27,485,990	\$ 24,587,969	\$ 25,576,277	\$ 31,017,229	\$ 31,943,260
% Change - Recurring Operating Expense w/ No service changes			10%	4%	5%	22%	20%
Revenues							
State Transit Assistance	\$ 2,845,000	\$ 2,845,747	\$ 2,049,079	\$ 2,049,079	\$ 2,049,079	\$ 2,049,079	\$ 2,049,079
Local Transportation Fund (FY 26-27 level) ²	\$ 5,654,000	\$ 5,654,000	\$ 7,024,473	\$ 7,024,473	\$ 7,024,473	\$ 7,024,473	\$ 7,024,473
Cache Creek Casino Transit Subsidy Funds	\$ 1,315,000	\$ 1,315,000	\$ 1,984,661	\$ 2,054,124	\$ 2,149,641	\$ 2,259,058	\$ 2,357,552
STA-SGR State of Good Repair Funds ³	\$ 325,000	\$ 325,000	\$ 572,962	\$ 572,962	\$ 572,962	\$ 572,962	\$ 572,962
STA PUC 99314 ⁴	\$ -	\$ 379,585	\$ -	\$ 474,481	\$ 474,481	\$ 474,481	\$ 474,481
Fare Revenue ⁵	\$ 1,370,000	\$ 1,295,072	\$ 1,225,000	\$ 1,225,000	\$ 1,225,000	\$ 1,225,000	\$ 1,225,000
Other: Fuel Sales/Advertising/Fuel Credits/Interest Etc. ⁶	\$ 1,319,008	\$ 975,000	\$ 1,256,727	\$ 1,256,727	\$ 1,256,727	\$ 1,256,727	\$ 1,256,727
UC Davis Causeway Connection Support	\$ 293,000	\$ 293,000	\$ 287,186	\$ 287,186	\$ 287,186	\$ 287,186	\$ 287,186
FTA 5311 Formula Funds:							
Rural Yolo County	\$ 204,000	\$ 204,214	\$ 212,442	\$ 212,442	\$ 212,442	\$ 212,442	\$ 212,442
FTA 5307 Formula Funds:							
UZA Woodland ⁷	\$ 2,468,000	\$ 1,888,415	\$ 4,147,127	\$ 2,020,000	\$ 2,020,000	\$ 2,020,000	\$ 2,020,000
UZA Davis ⁸	\$ 150,000	\$ 150,000	\$ 450,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
UZA Sacramento ⁹	\$ 126,000	\$ 895,321	\$ 1,493,698	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
FTA 5339 Formula Funds:							
UZA Woodland	\$ -	\$ -	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
UZA Sacramento	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
FTA competitive grants (42 Expansion, Causeway Connection)	\$ 720,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CARES Act 100% reimbursement funds (Woodland & Davis UZA)	\$ 3,072,000	\$ 331,000	\$ -	\$ -	\$ -	\$ -	\$ -
SB125 formula-based capital program ¹⁰	\$ 1,690,000	\$ 2,061,000	\$ 6,253,323	\$ 198,426	\$ -	\$ -	\$ -
New Service: Yolo 80 VMT Mitigation Plan 2023 Estimates ¹¹	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000	\$ 4,200,000
Unrestricted Funds	\$ -	\$ -	\$ 529,313	\$ 183,744	\$ 234,410	\$ 295,073	\$ 244,221
Total Base Revenues	\$ 21,551,008	\$ 18,612,354	\$ 27,485,990	\$ 18,818,644	\$ 18,766,401	\$ 23,136,480	\$ 23,184,123
			\$ -	\$ -	\$ -	\$ -	\$ -
Base Funding Excess (Deficit)	\$ -	\$ -	\$ -	\$ (5,769,324)	\$ (6,809,876)	\$ (7,880,749)	\$ (8,759,137)
Potential Funding Solutions							
FTA 5307 Formula Funds - Unprogrammed	\$ -	\$ -	\$ -	\$ 3,906,667	\$ 2,925,495	\$ 2,071,281	\$ -
FTA 5307 Formula Funds - Sac Discretionary Shares (FY24 & FY25)	\$ -	\$ -	\$ -	\$ 787,560	\$ -	\$ -	\$ -
Increased use of LTF/other potential funding strategies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Obtain Competitive Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Available Unrestricted Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Potential Strategies to Close Excess (Deficit)	\$ -	\$ -	\$ -	\$ 4,694,227	\$ 2,925,495	\$ 2,071,281	\$ -
	\$ -	\$ -	\$ -				
Remaining, Base Funding Excess (Deficit)	\$ -	\$ -	\$ -	\$ (1,075,097)	\$ (3,884,381)	\$ (5,809,468)	\$ (8,759,137)

Technical Advisory Committee (TAC) Feedback – Special Meeting on July 1, 2026

Summary of TAC Feedback and Questions on Revised Preliminary Draft

TAC Comments:

- One TAC member expressed gratitude at seeing the historic split of LTF between YoloTD and the jurisdictions restored.
- One TAC member noted they would like to have seen deeper cuts to YoloTD's budget this year, but recognize that deeper cuts are not possible due the limitations associated with SB 125 funding.

TAC Questions:

- For COLA, are you assuming 2.7% or 2% for the current fiscal year?

Answer: We assume 2.7% for FY 26-27, 2% per year for future years in the five-year outlook.

- When will you present the revised SRTP scenarios to the Board? Which scenario will staff recommend?

Answer: the revised SRTP scenarios will be presented to the Board this month on July 13. Staff will recommend that we assume 80% service as the baseline scenario. But will also recommend that we don't finalize exact service levels now (eg span of service, headways) to allow time to continue conversations with the Board and local agencies over the coming fiscal year for implementation in FY 27-28. So 80% will be the default assumption, but there will be flexibility.

- Is there a good chance that all the Davis express routes will be eliminated?

Answer: Yes. Its difficult because there's really no place else to cut in Davis, and we need to keep the cuts equitable across our service area.

- Can you clarify the SB 125 restrictions and why you're not able to make any cuts? Does it specifically list the routes, hours of operation, headways etc. Within the agreements you've signed, do you have any discretion to reduce any service on any routes.

Answer: We met with SACOG about this. They confirmed that any reduction in our service levels will result in a corresponding decrease in the amount of SB 125 funding we receive. That funding will be reprogrammed to other transit operators in the SACOG region.

- If there is any leftover SB 125 funding that is carried forward into the following fiscal year (FY 27-28) will the same restrictions apply?

Answer: If there is any excess SB 125 funding left, we will likely reprogram it for other uses in the current fiscal year. But even if a small amount does carry over, we don't believe SACOG will require us to delay service cuts for another year.

- Why would reducing service reduce FTA formula funding? Isn't it distributed based on population?

Answer: In small urbanized areas (Woodland and Davis), population is the primary factor. In large urban areas (Sacramento), the allocation formula includes hours and miles of service. Service cuts in the Sacramento urbanized area will therefore result in

a decrease in FTA funding.

- Do we have an estimate of how much the Sacramento UZA funding will be reduced if we reduce service?

Answer: Not at this time. The formula which governs distribution of Sacramento UZA funding is currently being renegotiated.

- Does the five-year outlook make any assumptions that we will continue to receive competitive grants?

Answer: the five-year outlook assumes that FTA formula grants will continue at current levels. It does not assume any new competitive grants.

RESOLUTION NO. 2026-14

APPROVING THE FISCAL YEAR 2026-2027 OPERATING AND CAPITAL BUDGET, COST OF LIVING ADJUSTMENT, AUTHORIZED POSITIONS AND SALARIES

- WHEREAS, (1) Pursuant to Yolo County Transportation District (YoloTD) enabling legislation, a duly noticed public hearing has been held regarding the attached proposed annual budget for Fiscal Year (FY) 2026-2027; and
- WHEREAS, (2) Yolo County Transportation District's bylaws state in pertinent part: "The Board shall adopt at least a preliminary budget by June 30 which shall serve as the tentative District budget pending adoption of a final budget. A final budget shall be adopted no later than August 30 of each year;" and
- WHEREAS, (3) Chapter 8 of the YoloTD Personnel Policy provides that, subject to Board approval, a Cost of Living Adjustment may be applied to YoloTD salaries that shall be based on the increase in the "All Urban Consumers" category of the California Consumer Price Index (CPI), between April (two calendar years before the adjustment) and April (one calendar year before the adjustment), *i.e.*, the July 1, 2026 adjustment will use the CPI time period of April 2024 and April 2025. The salary scales may be adjusted annually by at least two percent (2%) and not more than four percent (4%), as per the policy; and
- WHEREAS, (4) The CPI for April 2024 was 342.734 and for April 2025 was 352.063, resulting in an increase between April 2024 and April 2025 of 2.72%; and
- WHEREAS, (5) The YoloTD Personnel Policy provides that the Board of Directors may from time to time amend the Authorized Position Resolution, setting forth the classification and number of full-time equivalent positions as recommended by the Executive Director; and
- WHEREAS, (6) The YoloTD Personnel Policy provides that the Board of Directors may from time to time amend the Authorized Salary Resolution, as recommended by the Executive Director; and
- WHEREAS, (7) The YoloTD General Reserve Policy target is 25% of budgeted operating expenditures; and
- WHEREAS, (8) The Sacramento Area Council of Governments (SACOG) made an initial allocation of State Transit Assistance (STA) funds to YoloTD of \$2,049,079 and \$14,894,171 in Local Transportation Fund (LTF) revenue for Yolo County jurisdictions for FY 2026-2027, subject to revision in August 2026; and
- WHEREAS, (9) The Executive Director is responsible for monitoring revenues and expenditures to ensure that the budgeted service levels can be provided within

the anticipated resources available to the District, or to inform the Board and propose rebalancing solutions as soon as possible in the event of unanticipated revenue shortfalls or expenditure increases that could affect the District's ability to maintain budgeted service levels.

NOW THEREFORE BE IT RESOLVED AND ORDERED by the Board of Directors of the Yolo County Transportation District, County of Yolo, State of California, as follows:

RESOLVED, (a) The attached YoloTD FY 2026-2027 Budget is adopted as a final budget;

RESOLVED, (b) That a Cost-of-Living Adjustment of 2.72% is applied to all existing staff salaries, including Extra Help, and to the salary ranges shown in the attached FY 2026-2027 Budget Table 1.1b, effective July 1, 2026, and that such adjustment by this resolution shall be considered an amendment to the Authorized Salary Resolution as provided by the YoloTD Personnel Policy;

RESOLVED, (c) The positions included in the attached FY 2026-2027 Budget Table 1.1b are approved, and such approval shall be considered an amendment to the Authorized Position Resolution, as provided for in the YoloTD Personnel Policy;

RESOLVED, (d) That the Executive Director is authorized to reclassify staff or change the classification of vacant positions based on actual work plans for the associated positions, provided that expenditure projections show that such reclassifications will not cause the fiscal year budget for salaries and benefits to be exceeded, and provided that the creation of new classifications or adjustments to classification salary ranges continues to require Board approval;

RESOLVED, (e) That the Executive Director is authorized to commit an additional Five-Hundred Twenty-Nine Thousand, Three-hundred and Thirteen in unrestricted fund balance to the General Reserve to meet the policy target of 25% of budgeted operating expenses;

RESOLVED, (f) That the Executive Director is authorized to move appropriation authority between expenditure categories within each program's operating budget (Administration, Fixed Route, Microtransit and Paratransit), provided that the total budget is not increased, and ongoing service reductions are not implemented without Board approval;

RESOLVED, (g) That the Executive Director is authorized to carry forward appropriation authority and fund balance to support payment of work budgeted and contracted for in FY 2025-2026 or prior years that have not yet been completed as of the start of FY 2026-2027;

RESOLVED, (h) That the Executive Director is authorized to reprogram available grant and local funding to support eligible expenses within the approved operating and

capital and planning project budgets in order to draw down expiring funds, maximize funding flexibility, and whenever otherwise advantageous to the District;

- RESOLVED, (i) That the Executive Director or their designee is authorized to apply YoloTD State Transit Assistance and Local Transportation Funds allocated for FY 2026-2027 (including any adjustment to that allocation), and any other funds reserved for capital projects and available YoloTD unrestricted funds to cover costs associated with the projects listed in the FY 2026-2027 budget Table 2.1 Capital and Planning projects;
- RESOLVED, (j) That the Executive Director or their designee shall complete the District's Short-Range Transit Plan (S RTP), evaluate and present recommendations for potential transit service adjustments and other operational efficiencies identified therein, and develop long-term financial strategies, including measures to address projected funding deficits and improve the District's fiscal sustainability;
- RESOLVED, (k) That the Executive Director or their designee is authorized to procure and execute an agreement with a qualified consultant, in an amount not to exceed \$50,000, as included in the approved FY 2026-27 operating budget, to conduct a comprehensive financial sustainability assessment of the District, including the evaluation of administrative and transit-related operations, identification of operational efficiencies and cost saving-opportunities, and development of recommendations to improve the District's long-term fiscal sustainability;
- RESOLVED, (l) That the Executive Director or designee partner with SACOG to find potential efficiencies and cost-savings and explore options for increasing revenue;
- RESOLVED, (m) That the Executive Director or their designee shall provide budget status reports at the regularly scheduled November 2026, February 2027 and May 2027 Board meetings, or at any other time that may be requested by the Board, that shall include updated revenue and expenditure projections, and, in the event of anticipated revenue shortfalls or expenditure overruns, shall propose budget rebalancing options.

PASSED AND ADOPTED by the Board of Directors of the Yolo District Transportation District,
District of Yolo, State of California, this 13th day of July 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jesse Loren, Chair
Board of Directors

ATTEST:

Janeene Marte, Board Clerk
Board of Directors

By _____
Kimberly Hood, District Counsel



BUDGET & WORKPLAN

FY 2026-27







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INTRODUCTION

*From YoloTD Executive Director
Autumn Bernstein*

I'm excited to share the Budget and Workplan for FY 2026-27. As we look ahead to a new fiscal year, it's a great time to take stock of where we've been. Here are a few highlights from the past year.

Partnership with Yolo County Housing Authority Receives \$28M Grant

We were thrilled to partner with YCHA to secure a grant that will bring much-needed affordable housing to Woodland along with zero-emission buses and safety improvements along some of Woodland's busiest roadways. The new buses will help us revitalize our fleet while cleaning the air. We will also provide free transit passes to residents of the new affordable housing development.

New Transfer Point for Woodland

In another milestone for Woodland, we made big strides a 5+ year effort to relocate our bus transfer point from the County Fair Mall to downtown Woodland. Both the YoloTD Board of Directors and Woodland City Council voted unanimously to locate the new transfer point on Main Street between 5th and 6th Streets. We won a grant from SACOG's Mobility Zones program to fund the design and construction of the new transfer point, which we anticipate will be ready for use by Summer 2027.

Introducing MV Transportation

In April, we began a new chapter for our agency by selecting MV Transportation as our new transit operations contractor. Starting August 1, MV will take over day-to-day operations of Yolobus services. We thank Transdev for their many years of service to Yolo County, and we're grateful that many of our bus operators, mechanics, dispatchers, and other frontline staff will transition from Transdev to MV and continue to serve our local communities.

The Road Ahead: Facing the Fiscal Cliff

Like transit agencies across California and the nation, we are fast approaching a 'fiscal cliff' caused by inflationary pressure, the end of COVID-era subsidies and the enduring appeal of remote work. While we project a balanced budget for Fiscal Year 2026-27 due to SB 125 funds from the state of California, our five-year outlook shows a growing deficit and we face significant headwinds, particularly when it comes to sustaining the transit service that our residents, students, and commuters rely on.

We have begun working to meet this challenge through a series of Board workshops exploring various aspects of our finances. This year, we will double down on these efforts by developing pathways to address the structural deficit through budget reductions as well as opportunities to grow revenue. It's a daunting task, but we have built a strong foundation of knowledge and collaboration that will see us through.

Autumn Bernstein
Executive Director



BOARD OF DIRECTORS



CHAIR

JESSE LOREN

*Council Member
City of Winters*



VICE CHAIR

LUCAS FRERICHS

*Supervisor
County of Yolo*



BOARD MEMBER

JOSH CHAPMAN

*Council Member
City of Davis*



BOARD MEMBER

DR. DAWNTÉ EARLY

*Council Member
City of West Sacramento*



BOARD MEMBER

MAYRA VEGA

*Council Member
City of Woodland*



EX-OFFICIO

KELLY FONG RIVAS

*Dir. Local Government Relations
UC Davis*



EX-OFFICIO

SUKHI JOHAL

*Senior Transportation Planner
Caltrans District 3*

VISION

Provide seamless, sustainable mobility solutions to help Yolo communities thrive.

VALUES

We are transparent, inclusive and accountable to the public, stakeholders and partner agencies.

We are committed to addressing inequities and improving outcomes for our most vulnerable communities.

We prioritize environmental sustainability and climate resilience.

We value efficiency, innovation and responsible stewardship of public funds.

PRIORITIES

Provide transit service that is fast, reliable and convenient.

Partner with member jurisdictions, community-based organizations and local, regional, state and federal agencies to identify and address the current and evolving mobility needs of Yolo County.

Coordinate, plan and fundraise to deliver a full suite of transportation projects and programs.

Yolobus SERVICES

Yolobus runs local, express, and intercity public buses 365 days a year. Yolobus fixed-route service connects rural and urban communities, taking riders through Davis, West Sacramento, Woodland, and downtown Sacramento with stops at popular destinations such as Sacramento International Airport, UC Davis, and Cache Creek Casino Resort.

SYSTEM OVERVIEW MAP



42A 42B INTERCITY/AIRPORT
Mon-Sun, Hourly and Peak

37 SOUTHPORT
Mon-Fri, All Day

40 WEST SACRAMENTO LOCAL
Mon-Sun, Hourly

41 WEST SACRAMENTO LOCAL
Mon-Sun, Hourly

240 WEST SACRAMENTO SHUTTLE
Mon-Sun, Hourly

45 WOODLAND EXPRESS
Mon-Fri, Peak Only

211 WEST WOODLAND LOCAL
Mon-Sun, Hourly

212 EAST WOODLAND LOCAL
Mon-Sun, Hourly

215 CACHE CREEK SHUTTLE
Mon-Sun, 17 Round Trips

43 DAVIS EXPRESS
Mon-Fri, Peak Only

43R DAVIS EXPRESS (REVERSE)
Mon-Fri, Peak Only

230 DAVIS EXPRESS
Mon-Fri, Peak Only

138 CAUSEWAY CONNECTION
Mon-Fri, Hourly

ROUTES

INTERCITY

**42
A/B**

Intercity service connecting Woodland, Davis, West Sacramento, Sacramento Int'l Airport, and Downtown Sacramento. 42A operates in a clockwise direction, 42B operates in a counterclockwise direction.

138

Causeway Connection

Connects UC Davis, Davis, Sacramento, and the UC Davis Medical Center.

215

Intercity service connecting Woodland, Esparto, Capay, and Cache Creek Casino Resort.

EXPRESS

43/R

Express service connecting central Davis to Sacramento.

44

Express service connecting south Davis to Sacramento.

45

Express service connecting Woodland to Sacramento.

230

Express service connecting West Davis to Sacramento.

WEST SACRAMENTO LOCAL

37

Serves southern West Sacramento.

40

Serves northern West Sacramento in a counterclockwise direction.

41

Serves northern West Sacramento in a clockwise direction.

240

Serves West Capital Ave and IKEA Shopping center.

WOODLAND LOCAL

211

Local Woodland service operating in a clockwise direction.

212

Local Woodland service operating in a counterclockwise direction.

SERVICES



Yolobus

- Consistent routes
- Regular schedules
- Set stops
- 14 fixed routes



Yolobus SPECIAL

- For riders unable to utilize fixed-route services due to disability
- Operates close to the fixed-route bus services
- ADA-compliant vehicles



beeLine

- On-demand rideshare
- Operates in designated zones
- Intuitive mobile app
- Easy booking
- Personalized trips





WORKPLAN HIGHLIGHTS

In the coming year, we will continue to advance several major multi-year projects and planning efforts. We will also launch new initiatives aimed at improving mobility across Yolo County.

NEW INITIATIVES



INTEGRATED TRANSIT TECHNOLOGY PLATFORM

We will procure a new, integrated transit technology platform to modernize dispatch, trip booking and real-time passenger information across all three services (Yolobus, BeeLine and paratransit).

NEW PROJECT

COMPLETION: 2027



TRANSPORTATION IMPROVEMENT PLAN

We will prepare a Countywide Transportation Improvement Plan to identify regionally significant capital projects in Yolo County, and estimate funding needed for maintenance and operation of the transportation system (including streets, highways, transit, and bike/pedestrian trails) to improve coordination and funding competitiveness among local agencies.

NEW PROJECT

COMPLETION: 2027



PARATRANSIT PROCESS IMPROVEMENT

Our team will work to improve paratransit management and cost containment through an improved application and eligibility verification process, and updating policies and zones where rides are available.

NEW PROJECT

COMPLETION: 2027

CONTINUING PROJECTS

FACING THE FISCAL CLIFF FOR TRANSIT

Transit agencies across the nation are facing severe budget shortfalls as temporary COVID-era federal relief programs come to an end and ridership has not yet returned to pre-pandemic numbers. Building on a recent series of budget workshops, we will work with our partners at SACOG and local agencies to evaluate options for reducing costs, as well as growing revenues to address structural deficits.

MULTI-YEAR

COMPLETION: 2027

CAPITAL IMPROVEMENT AND ZERO EMISSION FLEET PLANS

Last year, we began work on a long-range Capital Improvement Plan that identifies our fleet and facility replacement needs for the next decade. We also made progress on conversion to a fully zero-emission fleet in compliance with a state mandate. This year we will complete our Capital Improvement Plan and continue working to implement our Zero Emission Fleet Transition Plan.

MULTI-YEAR

COMPLETION: 2035

STREAMLINING FARE PAYMENTS

We have been working toward the addition of new tap-to-pay and mobile payment methods, and in 2026 Yolobus payment options will include credit card, debit card, Google Pay, Apple Pay, and cash. In FY 2025-26 we introduced the Transit Connect mobile fare app in partnership with SacRT, and this fiscal year we will continue the streamlining process by phasing out Connect Card.

MULTI-YEAR

COMPLETION: 2027



YOLO 80 EXPRESS LANES

We will continue our partnership with Caltrans and CARTA to deliver the Yolo 80 Managed Lanes project. YoloTD is taking the lead on several key SACOG-funded actions including traffic and revenue forecasting for CARTA's financial forecasting, design and procurement of the roadside toll system, a transportation equity study, and a countywide transportation demand management organizational study.

Collectively, these critical tasks will ensure a smooth rollout of the new managed lanes and delivery of VMT-reducing programs.

MULTI-YEAR

COMPLETION: 2028

SHORT RANGE TRANSIT PLAN

For the first time since the pandemic upended travel and commute patterns, we are conducting a comprehensive assessment of the Yolobus transit system. By examining travel patterns, land use and demographic changes, as well as transit performance data, we seek to understand how the needs of our communities have changed, and whether our transit system is meeting those needs.

This year we will seek final approval and begin phased implementation of the Short-Range Transit Plan.

MULTI-YEAR

COMPLETION: 2027





YOLO ACTIVE TRANSPORTATION CORRIDORS

The YATC study is shifting to Phase II, the implementation of the plan. We will conduct regular monitoring and coordination with project sponsors and regional agencies on progress toward implementation, including finalizing the design of the two priority projects as identified by the Board. The two priority segments are between Madison and Esparto and between Davis and Woodland. Additionally, we will work with partner agencies to proactively pursue funding opportunities for implementation.

MULTI-YEAR

COMPLETION: 2040

WOODLAND TRANSFER POINT

In collaboration with the City of Woodland, YoloTD has been engaged in research and community outreach since 2018 to relocate the County Fair Mall transfer point. The new location will be on Woodland's Main Street between 5th and 6th Streets. This move places transit closer to jobs, services, and housing while improving transit connectivity. This year we will design and complete construction for the new transit transfer point.

MULTI-YEAR

COMPLETION: 2027

NEW TRANSIT OPERATIONS CONTRACT

In spring 2026 the Board of Directors approved a new contract with MV Transportation for Transit Operations. Our team will work with MV staff to facilitate a smooth transition.

MULTI-YEAR

COMPLETION: 2027



Yolobus

1638

beeLi

DODGE

BUDGET OVERVIEW

YoloTD provides fixed route, microtransit, and paratransit services within Yolo County, and between Yolo County and the City of Sacramento. YoloTD is also responsible for multimodal transportation planning within Yolo County. The YoloTD Budget for Fiscal Year 2026-2027 (beginning July 1, 2026 and ending June 30, 2027) consists of the following:

FY 2026-27 BUDGET OVERVIEW

Operating Budget		Multi-Year Capital Projects			Total
Program	FY 2026-27 Operating Budget	FY 2025-26 Carryforward	FY 2026-27 Appropriation	FY 2026-27 Capital Projects	FY 2026-27 Proposed
Administration	\$3,743,802	\$360,000	-	\$360,000	\$4,103,802
Fixed Route	\$ 16,856,615	\$3,837,789	\$265,419	\$4,103,208	\$ 20,959,823
Microtransit	\$3,220,656	-	-	-	\$3,220,656
Paratransit	\$3,135,605	\$1,300,000	\$(1,130,000)	\$170,000	\$3,305,605
IT & Bus Tech	-	-	\$109,000	\$109,000	\$109,000
Multi-Modal	-	\$585,432	-	\$585,432	\$585,432
Reserves Funding	-	-	\$558,700	\$558,700	\$558,700
Total	\$ 26,956,678	\$6,083,221	\$(196,881)	\$5,886,340	\$ 32,843,018
FY 2025-26 Budget	\$21,551,008			\$5,498,200	\$27,049,208
Change	\$5,405,670			\$388,140	\$5,793,810
Percent Change	25%			7%	21%

ADMINISTRATION OPERATING BUDGET

Table 1.1a shows the proposed \$3.7 million FY 2026-27 Administration budget, which includes labor costs, other central administrative expenses, and the costs and revenues associated with selling fuel to outside users at our compressed natural gas (CNG) refueling station. Administration represents 13.9% of the total operating budget.

The proposed Administration budget represents an increase of \$117,149 (3%) compared to the FY 2025-26 budget, including the following:

The net increase in salary and benefit costs \$74,871 (3%). This increase reflects the following changes from last year:

- 3.8% increase in salary to account for anticipated COLA adjustment of 2.72% - pending Board approval – and step increases.
- 13% increase in benefit costs. YoloTD participates in the CalPERS system. The benefits budget continues to reflect the expectation that YoloTD's retiree health benefits will not draw upon the operating budget, thanks to investment earnings on YoloTD's retiree health benefit trust fund.
- The proposed staffing shown in Table 1.1b anticipates the elimination of one vacant full-time-equivalent position for the upcoming fiscal year.
- \$0.1 million decrease based on actual spending (Technology, Other Professional Services/ Consulting, Furniture and Fixtures, Facilities Maintenance and Membership), as well as reclassifying expenses to appropriate expense line items.
- \$88 thousand increase budgeted in non-recurring operating expenses for the Admin building repairs and maintenance, as well as implementation costs for CivicPlus, a digital platform for Brown Act-compliant and accessible Board agenda and meeting management, and professional services to assist in a District-wide fiscal sustainability assessment as recommended by the Board on June 8, 2026.

The revenues supporting the Administration budget consist primarily of:

\$2.2 million in Transportation Development Act State Transit Assistance and Local Transportation Fund (STA/LTF) revenues, representing a 14% decrease compared to FY 2025-26. This decrease is offset by additional use of Cache Creek Casino Transit Subsidy funds described below. Table 1.1c provides further details.

An Increase of \$0.6 million in Yocha Dehe Wintun Nation/Cache Creek Casino Transit Subsidy Funds compared to FY 2025-26. Greater utilization of SB 125 Cycles 1 & 2 funding for transit operations allows these subsidy funds to be redirected to support the Administration operating budget.

Other general revenues available to support agency operations including low carbon and renewable energy credits, outside fuel sale royalties, advertising revenue, and interest earnings.

TABLE 1.1A. ANNUAL OPERATING BUDGET - ADMINISTRATION

Administration Operating Revenues	Final FY 25-26	Draft FY 26-27	Change	Percent Change
State Transit Assistance (STA)	\$2,253,143	\$2,049,079	\$(204,064)	-9%
Local Transportation Funds (LTF)	\$439,035	\$254,700	\$(184,335)	-42%
Cache Creek Casino Transit Subsidy	\$436,475	\$990,023	\$553,548	127%
Low Carbon/Renewable Energy Credits	\$120,000	\$120,000	-	-
Net Outside Fuel Sales	\$150,000	\$150,000	-	-
Interest Revenue	\$150,000	\$125,000	\$(25,000)	-17%
Advertising Revenue	\$50,000	\$55,000	\$5,000	10%
State of Good (SGR) Repair	\$28,000	\$0	\$(28,000)	-100%
Total Administration Operating Revenues	\$3,626,653	\$3,743,802	\$117,149	3%

Administration Operating Expenses	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Regular Employee Salaries	\$2,083,153	\$1,952,156	\$(130,997)	-6.3%
Cost-of-Living Adjustment FY 2026-27		\$51,838	\$51,838	
Intern/Temp Employee Salaries	\$100,000	\$127,872	\$27,872	27.9%
Overtime	\$20,000	\$20,000	-	-
Employee Salaries allocated to Projects/Services	\$(100,000)	\$(120,000)	\$20,000	-20%
Subtotal Salaries	\$2,103,153	\$2,031,866	\$(31,287)	-1%
PERS Employer Contribution	\$244,000	\$305,089	\$61,089	25%
PERS UAL Payment	\$208,000	\$214,722	\$6,722	3%
Health Insurance Employer Contribution	\$315,000	\$350,000	\$35,000	11%
Medicare Contribution	\$32,000	\$31,202	\$(798)	-2%
Other Employee Benefits	\$32,178	\$42,322	\$10,144	32%
Employee Benefits allocated to Projects/Services	\$(30,000)	\$(36,000)	\$(6,000)	20%
Subtotal Benefits	\$801,178	\$907,335	\$106,157	13%
Subtotal Personnel Costs	\$2,904,331	\$2,939,202	\$74,871	3%
Technology	\$53,000	\$49,300	\$(3,700)	-7%
Marketing & Communications	\$25,000	\$53,900	\$28,900	116%
Legal Services	\$65,000	\$70,000	\$5,000	8%
Employee Training and Travel	\$15,000	\$15,000	-	0%
Utilities	\$70,000	\$73,000	\$3,000	4%
Facilities Maintenance	\$23,300	\$28,000	\$4,700	20%
Other Operating Expenses	\$98,550	\$177,500	\$78,950	80%
Vehicle Maintenance	\$14,500	\$2,500	\$(12,000)	-83%
Furniture and Fixtures	\$9,800	\$5,000	\$(4,800)	-49%
Other Professional/Consulting Services	\$182,972	\$90,000	\$(92,972)	-51%
Memberships	\$30,000	\$14,000	\$(16,000)	-53%
Directors Stipends and Expenses	\$11,200	\$14,400	\$3,200	29%
Unitrans Pass-Thru for Uninc Area Service	\$24,000	\$24,000	-	-
Contingencies	\$100,000	\$100,000	-	-
Non-recurring expenses:				
Admin Building Maintenance & Repairs	-	\$30,000	\$30,000	-
Software - CivicPlus Implementation	-	\$8,000	\$8,000	-
Fiscal Sustainability Consultant Services		\$50,000	\$50,000	-
Subtotal Other Administration Costs	\$722,322	\$804,600	\$82,278	11%
Total Administrative Operating Expenses	\$3,626,653	\$3,743,802	\$157,149	4%

TABLE 1.1B. AUTHORIZED FTE AND CLASSIFICATION SALARY SCALES

The Cost-of-Living increase for the period of April 2024 to April 2025: **2.72%**

Authorized Regular FTE Positions	FY 25-26	FY 26-27	Step	July 1, 2025 Salary	July 1, 2026 Salary
Executive Director	1	1	-	\$247,155	\$253,882
Director of Finance & Administration	1	1	1	\$170,595	\$175,236
			2	\$182,531	\$187,496
			3	\$195,309	\$200,621
			4	\$208,981	\$214,665
			5	\$223,612	\$229,694
Director of Transit Operations	1	1	1	\$157,545	\$161,831
			2	\$168,574	\$173,159
			3	\$180,374	\$185,280
			4	\$193,000	\$198,249
			5	\$206,510	\$212,127
Director of Planning	1	1	1	\$158,893	\$163,215
			2	\$170,016	\$174,640
			3	\$181,917	\$186,865
			4	\$194,651	\$199,945
			5	\$208,276	\$213,942
IT Specialist	1	1	1	\$105,618	\$108,491
			2	\$113,017	\$116,092
			3	\$120,923	\$124,212
			4	\$129,385	\$132,904
			5	\$138,443	\$142,209
IT Systems Support Technician	1	1	1	\$73,583	\$75,584
			2	\$78,740	\$80,882
			3	\$84,248	\$86,540
			4	\$90,144	\$92,596
			5	\$96,456	\$99,079
Senior Transportation Planner	2	2	1	\$114,482	\$117,596
			2	\$122,491	\$125,822
			3	\$131,070	\$134,635
			4	\$140,245	\$144,059
			5	\$150,055	\$154,136
Associate Transportation Planner	1	1	1	\$88,732	\$91,145
			2	\$94,952	\$97,535
			3	\$101,587	\$104,351
			4	\$108,702	\$111,659
			5	\$116,309	\$119,473
Assistant Transportation Planner	1	1	1	\$73,660	\$75,664
			2	\$78,805	\$80,949
			3	\$84,326	\$86,619
			4	\$90,235	\$92,690
			5	\$96,546	\$99,172
Communications & Marketing Specialist	1	1	1	\$92,114	\$94,620
			2	\$98,555	\$101,236
			3	\$105,462	\$108,331
			4	\$112,836	\$115,905
			5	\$120,741	\$124,025

TABLE 1.1B CONT.

Authorized Regular FTE Positions	FY 25-26	FY 26-27	Step	July 1, 2025 Salary	July 1, 2026 Salary
Clerk of the Board & Executive Assistant	1	1	1	\$71,896	\$73,851
			2	\$76,894	\$78,985
			3	\$82,239	\$84,476
			4	\$87,956	\$90,349
			5	\$94,071	\$96,630
Accountant	2	2	1	\$84,714	\$87,019
			2	\$90,650	\$93,116
			3	\$97,000	\$99,638
			4	\$103,778	\$106,600
			5	\$111,048	\$114,068
Finance and Administration Assistant	1	0	1	\$61,790	\$63,471
			2	\$66,118	\$67,916
			3	\$70,744	\$72,668
			4	\$75,695	\$77,754
			5	\$80,995	\$83,198
Total, Budgeted of FTEs	15	14			
Intern (College Program) - 999 max hours per FY	4	6		\$16,484	\$21,229



TABLE 1.1C. FY 2026-2027 YOLOTD JURISDICTIONS STA & LTF ALLOCATIONS

	DAVIS			WOODLAND		
	Final FY 25-26	Prelim FY 26-27	Change	Final FY 25-26	Prelim FY 26-27	Change
STA Estimate by Jurisdiction	\$661,247	\$594,664	-10%	\$616,706	\$560,124	-9%
LTF Estimate by Jurisdiction	\$4,614,630	\$4,322,443	-6%	\$4,303,792	\$4,071,381	-5%
Total STA/LTF by Jurisdiction	\$5,275,877	\$4,917,107	-7%	\$4,920,498	\$4,631,505	-6%
STA/LTF to YoloTD						
YoloTD Admin	\$790,094	\$668,581	-15%	\$736,874	\$629,747	-15%
Total, Transit Services	\$2,109,579	\$2,022,777	-4%	\$2,063,373	\$1,996,003	-3%
Fixed Route	\$1,690,698	\$1,627,478	-4%	\$1,521,563	\$1,525,339	0%
Paratransit	\$418,881	\$395,299	-6%	\$398,787	\$301,807	-24%
Microtransit	\$0	\$0		\$143,023	\$168,857	18%
STA to YoloTD	\$661,247	\$594,664	-10%	\$616,706	\$560,124	-9%
LTF to YoloTD	\$2,238,426	\$2,096,694	-6%	\$2,183,541	\$2,065,626	-5%
Total YoloTD STA + Share of LTF	\$2,899,673	\$2,691,358	-7%	\$2,800,247	\$2,625,750	-6%
STA Retained by Jurisdiction	\$0	\$0	0%	\$0	\$0	0%
LTF Retained by Jurisdiction	\$2,376,204	\$2,225,749	-6%	\$2,120,251	\$2,005,755	-5.4%
Total Retained by Jurisdiction	\$2,376,204	\$2,225,749	-6%	\$2,120,251	\$2,005,755	-5%

	WEST SACRAMENTO			WINTERS		
	Final FY 25-26	Prelim FY 26-27	Change	Final FY 25-26	Prelim FY 26-27	Change
STA Estimate by Jurisdiction	\$551,713	\$503,587	-8.7%	\$77,119	\$72,907	-5.5%
LTF Estimate by Jurisdiction	\$3,850,231	\$3,660,430	-4.9%	\$538,187	\$529,941	-1.5%
Total STA/LTF by Jurisdiction	\$4,401,944	\$4,164,017	-5.4%	\$615,306	\$602,848	-2.0%
STA/LTF to YoloTD						
YoloTD Admin	\$659,217	\$566,183	-14%	\$92,146	\$81,969	-11%
Total, Transit Services	\$2,513,781	\$2,429,470	-3%	\$136,473	\$140,116	3%
Fixed Route	\$2,281,539	\$2,289,701	0%	\$0	\$92,629	
Paratransit	\$232,242	\$139,769	-40%	\$39,936	\$38,239	-4%
Microtransit	\$0	\$0		\$96,537	\$9,248	-90%
STA to YoloTD	\$551,713	\$503,587	-8.7%	\$77,119	\$72,907	-5.5%
LTF to YoloTD	\$2,621,285	\$2,492,066	-4.9%	\$151,500	\$149,178	-1.5%
Total YoloTD STA + Share of LTF	\$3,172,998	\$2,995,653	-5.6%	\$228,619	\$222,085	-2.9%
STA Retained by Jurisdiction	\$0	\$0	0.0%	\$0	\$0	0.0%
LTF Retained by Jurisdiction	\$1,228,946	\$1,168,364	-4.9%	\$386,687	\$380,763	-1.5%
Total Retained by Jurisdiction	\$1,228,946	\$1,168,364	-4.9%	\$386,687	\$380,763	-1.5%

	YOLO COUNTY (UNINC.)			TOTAL (ROUNDED)		
	Final FY 25-26	Prelim FY 26-27	Change	Final FY 25-26	Prelim FY 26-27	Change
STA Estimate by Jurisdiction	\$346,358	\$317,797	-8.2%	\$2,253,143	\$2,049,079	-9.1%
LTF Estimate by Jurisdiction	\$2,417,123	\$2,309,976	-4.4%	\$15,723,963	\$14,894,171	-5.3%
Total STA/LTF by Jurisdiction	\$2,763,481	\$2,627,773	-4.9%	\$17,977,106	\$16,943,250	-5.8%
STA/LTF to YoloTD						
YoloTD Admin	\$413,848	\$357,299	-13.7%	\$2,692,178	\$2,303,779	-14.4%
Total, Transit Services	\$163,665	\$181,406	10.8%	\$6,986,871	\$6,769,773	-3.1%
Fixed Route	\$0	\$97,033		\$5,493,800	\$5,632,181	2.5%
Paratransit	\$14,279	\$30,654	114.7%	\$1,104,125	\$905,768	-18.0%
Microtransit	\$149,386	\$53,719	-64.0%	\$388,946	\$231,824	-40.4%
STA to YoloTD	\$346,358	\$317,797	-8.2%	\$2,253,143	\$2,049,079	-9.1%
LTF to YoloTD	\$231,155	\$220,908	-4.4%	\$7,425,906	\$7,024,473	-5.4%
Total YoloTD STA + Share of LTF	\$577,513	\$538,705	-6.7%	\$9,679,049	\$9,073,552	-6.3%
STA Retained by Jurisdiction	\$0	\$0		\$0	\$0	
LTF Retained by Jurisdiction	\$2,185,968	\$2,089,068	-4.4%	\$8,298,057	\$7,869,698	-5.2%
Total Retained by Jurisdiction	\$2,185,968	\$2,089,068	-4.4%	\$8,298,057	\$7,869,698	-5.2%

State Transit Assistance (STA) funds are derived from a statewide tax on diesel fuel. The State Controller's Office allocates the tax revenue by formula. STA funding can only be used for transportation planning and mass transportation purposes.

Local Transportation Fund (LTF) allocations are derived from a ¼ cent of the general sales tax collected statewide and is intended to "improve existing public transportation services and encourage regional transportation coordination."

FIXED-ROUTE ANNUAL OPERATING BUDGET & SERVICE LEVELS

Table 1.2a shows the proposed **\$16.9 million** FY 2026-27 Fixed Route operating budget. The proposed service levels are provided in Table 1.2b. Fixed Route represents **62.5%** of the total operating budget.

The proposed Fixed Route budget represents an increase of **\$4.1 million (32%)** above FY 2025-26.

Significant cost increases compared to FY 2025-26 include:

- \$1.7 million increase in contracted transportation costs driven by a 17% rate increase.
- \$1.1 million in one-time, non-recurring operating expenses and planning projects supported by TDA Local Transportation Funds (LTF) to meet local match requirements and SB 125 one-time revenues.
- \$1 million in non-recurring major vehicle maintenance and transmission replacements supported by the State-of-Good Repair (SGR) and SB 125 Cycle 2 funding.
- \$427 thousand in one-time start-up costs for the transition to a new contractor for transit operations.
- \$339 thousand increase in Fuel stations operations and maintenance to reflect current costs and expected increases. Most of these costs were previously combined under the Fuel expense line.
- \$258 thousand decrease in fuel aligned with actual usage including an escalator of 3%.
- \$250 thousand decrease in professional/consulting services budgeted as non-recurring in the prior year.

The revenues supporting the Fixed-Route budget are comprised of:

- \$6.4 million in LTF from member jurisdictions, as shown in Table 1.1c.
- \$3.9 million in SB 125 (California Transit Recovery) Funds Cycles 1 & 2.
- \$3.8 million in Federal Transit Administration (FTA) 5307 Urbanized Area Formula Funds.
- \$1.0 million in passenger fares.
- \$914 thousand from Cache Creek Casino Transit Subsidy Funds.
- \$426 thousand in State of Good Repair (SGR) funds to support vehicle and facilities maintenance.
- \$287 thousand from UC Davis to support the Causeway Connection Route 138.



TABLE 1.2A. ANNUAL OPERATING BUDGET - FIXED-ROUTE

Fixed-Route Operating Revenues	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Revenues:				
Local Transportation Funds (LTF)	\$5,493,800	\$6,438,908	\$945,108	17%
Passenger Fares	\$1,000,000	\$1,000,000	-	-
FTA 5307 UZA Formula Funds	\$3,035,912	\$3,838,945	\$803,033	26%
FTA 5307 SacRT Causeway Connection	\$160,000	-	\$(160,000)	-100%
FTA 5311 Caltrans 5311 Rural	\$100,000	-	\$(100,000)	-100%
Cache Creek Casino Transit Subsidy	\$1,083,749	\$914,638	\$(169,111)	-16%
UC Davis Funds for Causeway Connection	\$325,859	\$287,186	\$(38,673)	-12%
State of Good Repair Funds (SGR)	\$119,060	\$425,775	\$306,715	258%
Non-Recurring Revenues:				
FTA 5307 CARES	\$60,000	-	\$(60,000)	-100%
SB 125 Cycle 1	\$1,391,000	-	\$(1,391,000)	-100%
SB 125 Cycle 2	-	\$2,421,316	\$2,421,316	-
SB 125 Cycle 3	-	\$1,529,847	\$1,529,847	-
Total Fixed-Route Operating Revenues	\$ 12,769,380	\$ 16,856,615	\$4,087,235	32%

Fixed-Route Operating Expenses	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Expenses:				
Contracted Transportation	\$9,139,117	\$10,641,863	\$1,502,746	16%
Fuel	\$1,185,333	\$926,790	\$(258,543)	-22%
Insurance	\$1,244,574	\$1,263,055	\$18,481	1%
Vehicle Maintenance	\$100,000	\$100,000	-	-
Technology	\$226,740	\$325,148	\$98,408	43%
Utilities	\$235,000	\$235,000	-	-
Facilities Maintenance	\$99,060	\$100,000	\$940	1%
Marketing & Communications	\$28,000	\$12,000	\$(16,000)	-57%
Electric Vehicle Charging	\$21,976	\$22,000	\$24	0
Other Professional/Consulting Services	\$249,580	-	\$(249,580)	-100%
Fuel Station Operations & Maintenance	-	\$339,600	\$339,600	-
Other Operating Expenses	\$140,000	\$138,300	\$(1,700)	-1%
Contingencies	\$100,000	\$100,000	-	-
Non-recurring expenses:				
Vehicle Major Maintenance	-	\$1,036,952	\$1,036,952	-
Operating and Planning Projects/Local Match	-	\$1,188,442	\$1,188,442	-
Contracted Transportation - New Contract Start-up Cost	-	\$427,465	\$427,465	-
Total Fixed-Route Operating Expenses	\$ 12,769,380	\$ 16,856,615	\$4,087,235	32%

FIXED-ROUTE BUS SERVICE ASSUMPTIONS

The FY 2026-27 budget includes the midyear restoration of Fixed Route 220 in Winters, with a corresponding decrease in microtransit service to Winters. All other fixed-route services are unchanged from the 2025-26 fiscal year. YoloTD funds transit services based on service hours and miles operated (including in-service and deadhead miles), as well as an annual contracted transportation fixed fee.

YoloTD is currently finalizing a new Short Range Transit Plan, which will make changes needed to improve service and respond to changing funding levels over the next 5-7 years. The plan is currently undergoing a final round of outreach on service reduction scenarios and is slated to return to the Board of Directors for action in Fall 2026. The majority of resulting service changes are anticipated to take effect in FY 2027-28 to coincide with the opening of the new Woodland Transfer Point.



TABLE 1.2B. FIXED-ROUTE SERVICE HOURS AND MILES

For cities and destinations served by each route, visit [page 8](#).

Route	Operating Days	Budgeted FY 25-26			Proposed FY 26-27			Change	
		Trips	Hours	Miles	Trips	Hours	Miles	Hours	Miles
42A	MON-FRI	54	44,445	1,041,535	54	43,897	1,032,129	-1%	0
42B	SAT-SUN								
37	MON-FRI	13	3,911	58,330	13	3,911	58,330	0%	0
	SAT-SUN	0			0				
40	MON-FRI	17	5,529	62,373	17	5,529	62,373	0%	0
	SAT	11			11				
	SUN	9			9				
41	MON-FRI	14	3,640	41,586	14	3,640	41,586	0%	0
	SAT	0			0				
	SUN	0			0				
240	MON-FRI	14	4,949	57,219	14	4,949	57,219	0%	0
	SAT	12			12				
	SUN	10			10				
45	MON-FRI (AM Trip)	1	837	23,720	1	837	23,720	0%	0
	MON-FRI (PM Trip)	1			1				
211	MON-FRI	15	5,144	66,616	15	5,144	66,616	0%	0
	SAT	12			12				
	SUN	11			11				
212	MON-FRI	14	4,902	65,175	14	4,902	65,175	0%	0
	SAT	14			12				
	SUN	11			11				
215	MON-SUN (Westbound)	12	8,614	255,055	12	8,614	255,055	0%	0
	MON-SUN (Eastbound)	12			12				
43	MON-FRI (AM Trip)	3	3,025	74,673	3	3,025	74,673	0%	0
	MON-FRI (PM Trip)	3			3				
43R	MON-FRI (AM Trip)	1			1				
	MON-FRI (PM Trip)	1			1				
44	MON-FRI (AM Trip)	3	3,095	70,812	3	3,095	70,812	0%	0
	MON-FRI (PM Trip)	3			3				
230	MON-FRI (AM Trip)	3	2,809	70,835	3	2,809	70,835	0%	0
	MON-FRI (PM Trip)	3			3				
220*	MON-FRI (AM Trip)	0	0	0	3	882	23,377	0%	23,377
	MON-FRI (PM Trip)	0			3				
138	MON-FRI	14	4,355	100,541	14	4,355	100,541	0%	0
Total		291	95,255	1,988,470	295	95,588	2,002,438	0%	23,377

*Winters Route 220 is tentatively scheduled to be restored at the end of January 2025. Upon restoration of the route, one of the two Winters Microtransit (Beeline) service vehicles will be discontinued.





MICROTRANSIT ANNUAL OPERATING BUDGET

The budget assumes the continuation of BeeLine microtransit services for Woodland and Knights Landing and assumes the following changes to Winters:

- Continuation of current BeeLine service to Winters, with two (2) BeeLine vehicles through January 2027.
- Upon the restoration of Route 220 in Winters, BeeLine service will be reduced to one (1) vehicle operating on the same schedule (7:00 am - 7:00 pm, M-F).
- As with all service changes, the Board will take separate action to approve this service change prior to implementation, based on staff analysis and community input. The exact service hours/costs may vary.

The proposed BeeLine microtransit budget represents a **51% increase (\$1.1 million)** over FY 2025-26. Microtransit represents **11.9%** of the total operating budget.

Significant cost changes compared to FY 2025-26 include:

- \$0.8 million increase in contracted transportation costs driven by a 63% rate increase which now includes mileage-based charges and an annual fixed fee.
- \$111 thousand in non-recurring contracted transportation start-up cost.
- \$83 thousand increase in fuel.
- \$65 thousand in non-recurring major vehicle maintenance.

Revenue Sources include:

- \$1.6 million in SB 125 (California Transit Recovery) funds Cycles 1 & 2.
- \$1.0 million in FTA 5307 formula funds supporting Woodland microtransit.
- \$232 thousand in LTF from Woodland, Winters and Yolo County, as shown in Table 1.1c.
- \$212 thousand in FTA 5311 formula funds to support Knights Landing microtransit.
- \$75 thousand in passenger fares.
- \$31 thousand in STA-State of Good Repair Funds to support vehicle maintenance.

Table 1.2c provides detail on the hours of service and number of vehicles for BeeLine microtransit across the three service zones.

Table 1.3 shows the \$3.2 million BeeLine microtransit annual operating budget, which includes BeeLine microtransit service in Woodland, Winters and Knights Landing/Yolo.

TABLE 1.2C. DEMAND RESPONSE - MICROTRANSIT (BEELINE) SERVICE HOURS

Jurisdiction	Operating Days	Operating Times	<u>Budgeted FY 25-26</u>		<u>Proposed FY 26-27</u>		<u>Change</u>	
			Vehicles	Hours	Vehicles	Hours	Vehicles	Hours
Woodland	Mon - Thur Fri Sat Sun	7:00am-7:00pm 7:00am-11:00pm 9:00am-11:00pm 8:00am-7:00pm	4	18,626	4	18,578	0	(48)
Winters (July 1, 2026 - Jan 23, 2027)	Mon - Fri Mon - Fri Mon - Fri Sat Sun	7:00am-7:00pm 7:00am-11:00am 3:00pm-6:00pm 7:00am-7:00pm No Service	2	5,696	2	3,260	0	(2,436)
Winters (Starting Jan 24, 2027)	Mon - Fri Sat Sun	7:00am-7:00pm 7:00am-7:00pm No Service	0	0	1	2,210	1	2,210
Knights Landing	Mon - Fri Sat Sun	7:00am-7:00pm No Service 7:00am-7:00pm	1	3,913	1	3,913	0	0
Total		251 Weekdays 52 Saturdays 62 Sundays/Holidays	7	28,235	8	27,960	1	(275)



TABLE 1.3 ANNUAL OPERATING BUDGET - MICROTRANSIT

Microtransit Operating Revenues	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Revenues:				
Local Transportation Funds (LTF)	\$388,946	\$231,824	\$(157,122)	-40%
FTA 5307 UZA Formula Funds	\$1,056,211	\$1,035,904	\$(20,307)	-2%
FTA/Caltrans 5311 Rural Formula Funds	-	\$212,442	\$212,442	-
STA-SGR State of Good Repair Funds	\$10,000	\$31,644	\$21,644	216%
Passenger Fares	\$75,000	\$75,000	-	-
Non-Recurring Revenues:				
SB125 Cycle 1	\$600,000	-	\$(600,000)	-
SB125 Cycle 2	-	\$456,181	\$456,181	-
SB125 Cycle 3	-	\$1,177,661	\$1,177,661	-
Total Microtransit Operating Revenues	\$2,130,157	\$3,220,656	\$1,090,499	51%

Microtransit Operating Expenses	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Expenses:				
Contracted Transportation - Woodland	\$951,073	\$1,521,954	\$570,881	60%
Contracted Transportation - Winters	\$332,053	\$466,600	\$134,547	41%
Contracted Transportation - Knights Landing	\$199,782	\$330,635	\$130,853	65%
Fuel	\$165,996	\$248,994	\$82,998	50%
Insurance	\$368,906	\$364,400	\$(4,506)	-1%
Vehicle Maintenance	\$20,000	\$20,000	-	-
Facilities Maintenance	\$10,000	\$10,000	-	-
Technology	\$20,000	\$20,000	-	-
Marketing & Communications	\$10,000	\$10,000	-	-
Other Professional/Consulting Services	\$32,347	\$32,347	-	-
Other Operating Expenses	\$10,000	\$10,000	-	-
Contingencies	\$10,000	\$10,000	-	-
Non-recurring expenses:				
Vehicle Major Maintenance	-	\$64,500	\$64,500	-
Contracted Transportation - New Contract	-	\$111,227	\$111,227	-
Start-up Cost				
Total Microtransit Operating Expenses	\$2,130,157	\$3,220,656	\$1,090,499	51%



PARATRANSIT ANNUAL OPERATING BUDGET

Table 1.4 shows the **\$3.1 million** Paratransit operating budget, which funds demand-responsive paratransit services for individuals with disabilities who are unable to use YoloTD's fixed route service. The proposed FY 2026-27 budget reflects a net **3.7% increase** over FY 2025-26. Service hours were rightsized to align with the current and prior-year actuals; however, the reduction in hours is offset by higher costs under the new transit contract. Paratransit represents **11.6%** of the total operating budget.

Significant cost changes compared to FY 2025-26 include:

- \$299 thousand in non-recurring major vehicle maintenance.
- \$72 thousand in non-recurring contracted transportation start-up cost.
- \$141 thousand decrease in contracted transportation costs driven by a 15% cost increase, an annual fixed fee offset by an adjustment in service hours.
- \$110 thousand decrease in insurance.

Revenue sources include:

- \$1.2 million in FTA 5307 Urbanized Area Formula Funds.
- \$906 thousand in LTF, as shown in Table 1.1c.
- \$668 thousand in SB 125 (California Transit Recovery) Funds Cycles 1 & 2.
- \$150 thousand in passenger and organization-paid fares.
- \$116 thousand in STA-State-of-Good Repairs funds to support vehicle maintenance.
- \$80 thousand Cache Creek Casino Transit Subsidy funds to reimburse for paratransit trips serving nearby areas.



TABLE 1.4. ANNUAL OPERATING BUDGET - PARATRANSIT

Paratransit Operating Revenues	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Revenues:				
Local Transportation Funds (LTF)	\$1,104,125	\$905,768	\$(198,357)	-18%
FTA 5307 UZA Formula Funds	\$842,693	\$1,215,977	\$373,284	44%
FTA 5311 Rural Area	\$20,000	-	\$(20,000)	-100%
STA-SGR State of Good Repair Funds	\$10,000	\$115,542	\$105,542	1055%
Passenger Fares	\$268,000	\$150,000	\$(118,000)	-44%
Cache Creek Casino Transit Subsidy	\$80,000	\$80,000	-	-
Non-Recurring Revenues:				
SB125 Cycle 1	\$700,000	-	\$(700,000)	-100%
SB125 Cycle 2	-	\$487,551	\$487,551	-
SB125 Cycle 3	-	\$180,766	\$180,766	-
Total Paratransit Operating Revenues	\$3,024,818	\$3,135,605	\$110,787	3.7%

Paratransit Operating Expenses	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Recurring Expenses:				
Contracted Transportation	\$2,388,497	\$2,247,256	\$(141,241)	-6%
Fuel	\$238,489	\$245,644	\$7,155	3%
Insurance	\$322,732	\$213,263	\$(109,469)	-34%
Vehicle Maintenance	\$7,500	\$10,000	\$2,500	33%
Facilities Maintenance	\$10,000	\$10,000	-	0%
Technology	\$16,000	\$17,500	\$1,500	9%
Marketing & Communications	\$10,000	\$11,100	\$1,100	11%
Other Professional/Consulting Services	\$21,600	-	\$(21,600)	-100%
Contingencies	\$10,000	\$10,000	-	-
Non-recurring expenses:				
Vehicle Major Maintenance	-	\$298,534	\$298,534	-
Contracted Transportation - New Contract	-	\$72,308	\$72,308	-
Start-up Cost				
Total Paratransit Operating Expenses	\$3,024,818	\$3,135,605	\$110,787	3.7%

GENERAL RESERVE

The YoloTD Board of Directors adopted a General Reserve policy establishing that an amount equivalent to 25% of the annual operating budget expenses should be set aside to provide for continuity of service-critical operations during times of unexpected revenue shortfalls or emergency expenditures.

As shown in Table 1.5, the General Reserve currently holds \$5.4 million. The proposed combined FY 2025-26 operating budget of \$26.9 million would require a further deposit of **\$529 thousand** to the General Reserve from available fund balances to maintain the 25% target level at \$5.9 million.

TABLE 1.5. GENERAL RESERVE DEPOSIT CALCULATION

	Final FY 25-26	Draft FY 26-27	Change	Percent Change
Total Operating Expenses	\$ 21,551,008	\$26,956,678	\$5,445,670	25%
FY 2026-27 Non-recurring operating expenses	-	\$(3,287,428)	-	
General Reserve (25% Operating Budget):	\$5,388,000	\$5,917,313	\$529,313	





MULTI-YEAR CAPITAL AND PLANNING PROJECTS

This budget continues to support the District's ongoing investment in fleet, facilities, technology, and long-term system planning. The FY 2026-27 proposed budget includes new appropriations for projects, continued funding projects carried over from prior years, and annual capital reserve contributions to prepare for future needs. Project budgets reflect updated cost estimates, revised schedules and evolving operational needs, including adjustments to certain fleet procurements.

Major multi-year projects include the Yolo 80 Managed Lanes Tolling Advance Planning Project, the Yolo Active Transportation Corridors (YATC) project, the Zero Emission Fleet Transition Plan, and establishing a new Woodland Transfer Point.

We are currently in the process of finalizing a 10-year capital improvement plan that aligns with our Short-Range Transit Plan and Zero Emission Fleet Transition Plan, which we will bring to the Board for approval after the SRTP is finalized, likely in Fall 2026. That plan inventories our capital assets and identifies those places where additional capital investment is needed. Near-term priorities are included here.

Table 2.1 displays net \$1.1 million in proposed new appropriations for multi-year capital and planning projects that includes \$1.8 million in new appropriations offset by a \$1.1 million decrease as a result of defunding a Paratransit service-related project.

New capital project appropriations include:

- Zero emission Bus (ZEB) Electrification Infrastructure - required to meet state GHG reduction requirements and fulfill the requirements of a \$14 million Affordable Housing Sustainable Communities (AHSC) grant, which requires us to procure and put into service nine (9) battery electric buses by 2030.
- Critical IT infrastructure needs including purchase and Installation of Uninterrupted Power Supply (UPS) and replacement of aging network communications hardware.

Annual Capital Reserves Contributions

Table 2.1 also displays potential annual capital reserves contributions (YT-02 through YT-09). The annual reserves contributions represent the amounts the District believes should be set aside when unrestricted funds are available. If unrestricted revenues such as interest earnings, advertising revenue, fuel credits, and other one-time or excess funds become available, YoloTD will contribute up to \$0.6 million to reserves for future operating and capital needs.

TABLE 2.1. NEW YOLOTD MULTI-YEAR CAPITAL & PLANNING PROJECT BUDGETS WITH FY 2026-27 APPROPRIATIONS

Multiyear Capital & Planning Projects and Annual Reserves Planning	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
(NEW) FR-13. Zero Emission Bus (ZEB) Electrification Infrastructure			
Expenditure Budget			
Facilities Repair & Maintenance	\$0	\$374,000	\$374,000
Total FR-13 Expenditure Budget	\$0	\$374,000	\$374,000
Revenue Sources			
BUILD Grant - Application submitted	\$0	\$187,000	\$187,000
TDA-LTF (FY27) Non-recurring operating expense	\$0	\$187,000	\$187,000
Total FR-13 Revenue Budget	\$0	\$374,000	\$374,000
(NEW) IT-01. Purchase and Installation of Uninterrupted Power Supply (UPS)			
Expenditure Budget			
Purchase and Installation	\$0	\$47,000	\$47,000
Total IT-01 Expenditure Budget	\$0	\$47,000	\$47,000
Revenue Sources			
FTA 5339 Woodland (FFY 23 & FFY 24) - To program		\$37,600	\$37,600
State-of-Good Repair (FY 25) - To program		\$9,400	\$9,400
Total IT-01 Revenue Budget	\$0	\$47,000	\$47,000
(NEW) IT-02. Replace Network Communications Hardware			
Expenditure Budget			
Purchase and Installation	\$0	\$62,000	\$62,000
Total IT-02 Expenditure Budget	\$0	\$62,000	\$62,000
Revenue Sources			
FTA 5339 Woodland (FFY 24) -To program	\$0	\$49,600	\$49,600
State-of-Good Repair (FY 25) -To program	\$0	\$12,400	\$12,400
Total IT-02 Revenue Budget	\$0	\$62,000	\$62,000
YT-02. Annual Reserves Contribution: ZEB Electrification Infrastructure Repair & Maintenance (Woodland)			
Expenditure Budget			
Facilities Repair & Maintenance	\$0	\$25,700	\$25,700
Total YT-02 Expenditure Budget	\$0	\$25,700	\$25,700
Revenue Sources			
Unrestricted Funds (If Available)	\$0	\$25,700	\$25,700
Total YT-02 Revenue Budget	\$0	\$25,700	\$25,700

TABLE 2.1. CONT.

Multiyear Capital & Planning Projects and Annual Reserves Planning	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
YT-03. Annual Reserves Contribution: Maintenance Shop Repairs			
Expenditure Budget			
Facilities Repair & Maintenance	\$0	\$55,000	\$55,000
Total YT-03 Expenditure Budget	\$0	\$55,000	\$55,000
Revenue Sources			
Unrestricted Funds (If Available)	\$0	\$55,000	\$55,000
Total YT-03 Revenue Budget	\$0	\$55,000	\$55,000
YT-04. Annual Reserves Contribution: Major Fleet Maintenance			
Expenditure Budget			
Maintenance Services	\$0	\$215,000	\$215,000
Total YT-04 Expenditure Budget	\$0	\$215,000	\$215,000
Revenue Sources			
Unrestricted Funds (If Available)	\$0	\$215,000	\$215,000
Total YT-04 Revenue Budget	\$0	\$215,000	\$215,000
YT-05. Annual Reserves Contribution: Fixed Route Bus Battery Replacements (6)			
Expenditure Budget			
Procurement/Installation	\$0	\$124,000	\$124,000
Total YT-05 Expenditure Budget	\$0	\$124,000	\$124,000
Revenue Sources			
Unrestricted Funds (If Available)	\$0	\$124,000	\$124,000
Total YT-05 Revenue Budget	\$0	\$124,000	\$124,000
YT-06. Annual Reserves Contribution: Computers, Servers, and Software			
Expenditure Budget			
Equipment	\$0	\$23,000	\$23,000
Total YT-06 Expenditure Budget	\$0	\$23,000	\$23,000
Revenue Sources			
Unrestricted Funds (if available)	\$0	\$23,000	\$23,000
Total YT-06 Revenue Budget	\$0	\$23,000	\$23,000

TABLE 2.1. CONT.

Multiyear Capital & Planning Projects and Annual Reserves Planning	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
YT-07. Annual Reserves Contribution: Facility Paving & Surface Maintenance (Woodland)			
Expenditure Budget			
Design & Construction	\$0	\$11,000	\$11,000
Total YT-07 Expenditure Budget	\$0	\$11,000	\$11,000
Revenue Sources			
Unrestricted Funds (if available)	\$0	\$11,000	\$11,000
Total YT-07 Revenue Budget	\$0	\$11,000	\$11,000
YT-08. Annual Reserves Contribution: Bus Stop / ADA Improvements			
Expenditure Budget			
Procurement & Installation	\$0	\$50,000	\$50,000
Total YT-08 Expenditure Budget	\$0	\$50,000	\$50,000
Revenue Sources			
Unrestricted Funds (if available)	\$0	\$50,000	\$50,000
Total YT-08 Revenue Budget	\$0	\$50,000	\$50,000
YT-09. Admin Vehicle Replacement used for YoloTD Meetings, Events & Outreach			
Expenditure Budget			
Vehicle Purchase	\$0	\$55,000	\$55,000
Total YT-09 Expenditure Budget	\$0	\$55,000	\$55,000
Revenue Sources			
Unrestricted Funds (if available)	\$0	\$55,000	\$55,000
Total YT-09 Revenue Budget	\$0	\$55,000	\$55,000
Total, FY2026-27 New Capital & Annual Reserves Plan	\$0	\$1,041,700	\$1,041,700

TABLE 2.2. ONGOING YOLOTD MULTI-YEAR CAPITAL & PLANNING PROJECTS WITH CARRYFORWARDS & FY 26-27 APPROPRIATIONS

Table 2.2 displays existing multi-year projects with budgets carried forward from FY 25-26 that are proposed to receive new appropriations for FY 26-27. The FR-09 Bus Washer/Water Recycler Replacement reflects a \$0.6M project defunding resulting from a revised cost estimate. Following inspection, it was determined that repairs can be completed to extend the asset's useful life until a future replacement can be funded. New appropriations are budgeted at **\$760 thousand**.

Multi-Year Capital and Planning Projects	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
FR-09. Bus Washer / Water Recycler Replacement			
Expenditure Budget			
Repairs	\$673,581	(\$598,581)	\$75,000
Total FR-09 Expenditure Budget	\$673,581	(\$598,581)	\$75,000
Revenue Sources			
FTA 5339 Woodland (FFY 23)	\$478,865	(\$478,865)	\$0
State-of-Good Repair 99313 (FY23-24)	\$194,716	(\$119,716)	\$75,000
Total FR-09 Revenue Budget	\$673,581	(\$598,581)	\$75,000
FR-11. Downtown Woodland Transit Center			
Expenditure Budget			
Relocation Capital	\$430,000	\$979,000	\$1,409,000
Total FR-11 Expenditure Budget	\$430,000	\$979,000	\$1,409,000
Revenue Sources			
SACOG Mobility Zones Grant	\$430,000	\$647,000	\$1,077,000
AHSC Grant	\$0	\$30,000	\$30,000
TDA-LTF (FY26-27) Non-recurring operating expense Woodland: 66%; County, W.Sac, and Davis: 34%	\$0	\$302,000	\$302,000
Total FR-11 Revenue Budget	\$430,000	\$979,000	\$1,409,000
MM-01. Yolo Active Transportation Corridors			
Expenditure Budget			
Consulting Services & Staff Time	\$136,864	\$380,794	\$517,658
Total MM-01 Expenditure Budget	\$136,864	\$380,794	\$517,658
Revenue Sources			
RAISE Grant	\$68,432	\$0	\$68,432
TDA-LTF (FY26-27) - Non-recurring operating expense	\$68,432	\$380,794	\$449,226
Total MM-01 Revenue Budget	\$136,864	\$380,794	\$517,658
Total, Ongoing Capital Projects with Carryovers & FY 26-27 Appropriations	\$1,240,445	\$761,213	\$2,001,658

TABLE 2.3. ONGOING YOLOTD MULTI-YEAR CAPITAL & PLANNING PROJECTS WITH CARRYFORWARDS

Table 2.3 presents a **net \$3.1 million** in other YoloTD ongoing multi-year capital and planning project budgets carried forward from prior years. This total reflects \$1.1M in project defunding associated with two (2) paratransit electric vehicles, as the funding for these vehicles (SB 125 cycle 2) was reprogrammed to operations to prevent service cuts in FY 2026-27. No new appropriations are anticipated for these projects. The carried-forward projects include facility repairs and replacements, fleet replacement initiatives, and planning efforts. In certain cases, budget adjustments are requested to allow additional time for project completion.

Multi-Year Capital and Planning Projects	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
AD-02. Facility Security, Badge Reader Replacement / Expansion			
Expenditure Budget			
Equipment and Installation Services	\$70,000	\$0	\$70,000
Total AD-02 Expenditure Budget	\$70,000	\$0	\$70,000
Revenue Sources			
State-of-Good Repair (FY 24-25)	\$70,000	\$0	\$70,000
Total AD-02 Revenue Budget	\$70,000	\$0	\$70,000
AD-03. Surveillance Camera System Upgrade			
Expenditure Budget			
Equipment and Installation Services	\$290,000	\$0	\$290,000
Total AD-03 Expenditure Budget	\$290,000	\$0	\$290,000
Revenue Sources			
FTA 5339 Sacramento (FFY 24) -To program	\$232,000	\$0	\$232,000
State-of-Good Repair (FY 25)	\$58,000	\$0	\$58,000
Total AD-03 Revenue Budget	\$290,000	\$0	\$290,000
FR-03. Short Range Transit Plan			
Expenditure Budget			
Consulting Services	\$80,168	\$0	\$80,168
Total FR-03 Expenditure Budget	\$80,168	\$0	\$80,168
Revenue Sources			
FTA 5307 UZA Sac (FFY 20) CA-2024-201	\$33,216	\$0	\$33,216
FTA 5307 UZA All (FFY 20) CARES CA-2020-173	\$13,736	\$0	\$13,736
TDA-LTF (FY26-27) - Non recurring operating expense	\$33,216	\$0	\$33,216
Total FR-03 Revenue Budget	\$80,168	\$0	\$80,168

TABLE 2.3. CONT.

Multi-Year Capital and Planning Projects	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
FR-05. Automatic Passenger Counters (APC) Regional Open Loop Payment System / Kuba Pay / Masabi			
Expenditure Budget			
Equipment	\$69,349	\$0	\$69,349
Total FR-05 Expenditure Budget	\$69,349	\$0	\$69,349
Revenue Sources			
FTA 5307 UZA (FFY21) CA-2024-190	\$55,479	\$0	\$55,479
State-of-Good Repair (FY 25)	\$13,870	\$0	\$13,870
Total FR-05 Revenue Budget	\$69,349	\$0	\$69,349
FR-12. Maintenance Shop Roll-Up Doors Replacement			
Expenditure Budget			
Equipment and Installation Services	\$100,000	\$0	\$100,000
Total FR-12 Expenditure Budget	\$100,000	\$0	\$100,000
Revenue Sources			
FTA 5339 Woodland (FFY 23) - To program	\$80,000	\$0	\$80,000
State-of-Good Repair (FY 25)	\$20,000	\$0	\$20,000
Total FR-12 Revenue Budget	\$100,000	\$0	\$100,000
FR-14. Fixed Route Bus Replacement: Electric Bus Purchase (2-2027)			
Expenditure Budget			
Vehicle	\$2,517,907	\$0	\$2,517,907
Total FR-14 Expenditure Budget	\$2,517,907	\$0	\$2,517,907
Revenue Sources			
FTA 5307 UZA Woodland (FFY 19) CA-2024-202	\$1,089,845	\$0	\$1,089,845
LCTOP (FY 23)	\$940,000	\$0	\$940,000
LCTOP (FY 24 & FY25)	\$488,062	\$0	\$488,062
Total FR-14 Revenue Budget	\$2,517,907	\$0	\$2,517,907
PT-01. Paratransit Vehicle Replacement: Electric (3-2026)			
Expenditure Budget			
Vehicles	\$1,130,000	(\$1,130,000)	\$0
Total PT-01 Expenditure Budget	\$1,130,000	(\$1,130,000)	\$0
Revenue Sources			
SB-125 Cycle 2	\$1,130,000	(\$1,130,000)	\$0
Total PT-01 Revenue Budget	\$1,130,000	(\$1,130,000)	\$0

TABLE 2.3. CONT.

Multi-Year Capital and Planning Projects	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
PT-02. Partransit Vehicle Replacement: Gas (1-2026)			
Expenditure Budget			
Purchase Vehicle	\$170,000	\$0	\$170,000
Total PT-02 Expenditure Budget	\$170,000	\$0	\$170,000
Revenue Sources			
FTA 5307 UZA Woodland (FFY 22) CA-2025-154	\$80,272	\$0	\$80,272
FTA 5339 Woodland (FFY 24) - To program	\$55,728	\$0	\$55,728
STA 99314 (FY24-25)	\$34,000	\$0	\$34,000
Total PT-02 Revenue Budget	\$170,000	\$0	\$170,000
MM-03 Yolo 80 Tolling Advanced Planning			
Expenditure Budget			
Consulting Services	\$584,000	\$0	\$584,000
Total MM-03 Expenditure Budget	\$584,000	\$0	\$584,000
Revenue Sources			
SACOG Grant (RSTP)	\$517,000	\$0	\$517,000
TDA-LTF (FY26-27) - Non recurring operating expense	\$67,000	\$0	\$67,000
Total MM-03 Revenue Budget	\$584,000	\$0	\$584,000
Total, Ongoing Capital Projects with Carryovers	\$5,011,424	(\$1,130,000)	\$3,881,424

Table 2.4 summarizes ongoing YoloTD multi-year capital and planning projects presented in Tables 2.1 to 2.3. and reflects total program costs. The FY 2026-2027 proposed Operating Budget also includes projects classified as non-recurring operating expenses. These projects are shown in the table below. Revenues identified as "TDA-LTF (FY 27)" represent project costs that are already budgeted within the FY 2026-2027 Operating Budget under Non-Recurring Operating Expenses.

To avoid double counting, the total multi-year capital and planning program of \$6,924,782 is reduced by \$1,038,442, which reflects costs already included in the Operating Budget. The resulting net total of \$5,886,340 represents the amount reported in the Budget Overview under Multi-Year Capital Projects.

TABLE 2.4. SUMMARY OF ONGOING MULTI-YEAR CAPITAL & PLANNING PROJECTS

	FY 25-26 Carryforward	FY 26-27 Appropriation	Total Multi-Year Project Budget
Table 2.1. New YoloTD Multi-year Capital & Planning Projects with FY 26-27 Appropriations	\$0	\$1,041,700	\$1,041,700
Table 2.2. Ongoing YoloTD Multi-Year Capital & Planning Projects with FY 25-26 Carryforwards & FY 26-27 Appropriations	\$1,240,445	\$761,213	\$2,001,658
Table 2.3. Ongoing YoloTD Multi-Year Capital & Planning Projects with FY 25-26 Carryforwards Only	\$5,011,424	\$(1,130,000)	\$3,881,424
Total, FY 2026-27 Proposed Multi-Year Project Budget	\$6,251,869	\$672,913	\$6,924,782
Administration (AD)	\$360,000	-	\$360,000
Fixed Route (FR)	\$3,871,005	\$754,419	\$4,625,424
Microtransit (MT)	-	-	-
Paratransit (PT)	\$1,300,000	\$(1,130,000)	\$170,000
IT and Bus Technology (IT)	-	\$109,000	\$109,000
Multi-Modal (MM)	\$720,864	\$380,794	\$1,101,658
Reserves Funding (YT)	-	\$558,700	\$558,700
Total, FY 2026-27 Proposed Multi-Year Project Budget by Program	\$6,251,869	\$672,913	\$6,924,782
Non-recurring Pperating Expense Projects Funded with LTF (FY 2026-27)			
FR-13 Zero Emission Bus (ZEB) Electrification Infrastructure	-	\$187,000	\$187,000
FR-11 Downtown Woodland Transit Center	-	\$302,000	\$302,000
MM-01 Yolo Active Transportation Corridors	\$68,432	\$380,794	\$449,226
FR-03. Short Range Transit Plan	\$33,216	-	\$33,216
MM-03 Yolo 80 Tolling Advanced Planning	\$67,000	-	\$67,000
Total, FY 2026-27 LTF Funding of Non-recurring Operating Expenses	\$168,648	\$869,794	\$1,038,442

TABLE 3. FIVE-YEAR OPERATING BUDGET OUTLOOK

Table 3 provides a five-year outlook with projected revenues and expenses based on current trends and operating experience. Expenses include annual inflationary and contractual escalators, while recurring revenues are held flat. This approach provides a more realistic forecast compared to prior projections prepared in constant dollars.

	FY 25-26		Five-Year Outlook				
	Final Budget	YE Projection	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Expenditures							
Operating Expenditure Budget ¹	\$21,551,008	\$18,612,354	\$23,669,250	\$24,404,225	\$25,341,867	\$26,522,157	\$27,499,040
FY26-27 Non-recurring operating expenses		-	\$3,287,428	-		-	-
FY29-30 New Service VMT Mitigation Plan 2025 Estimates		-	-	-	-	\$4,200,000	\$4,200,000
Adjustment to 25% deposit to General Reserve	-	-	\$529,313	\$183,744	\$234,410	\$295,073	\$244,221
Scenario Expenditure Budgets in 2025 Dollars:	\$21,551,008	\$18,612,354	\$27,485,990	\$24,587,969	\$25,576,277	\$31,017,229	\$31,943,260
% Change - Recurring Operating Expense w/ no service changes			10%	4%	5%	22%	20%
Revenues							
State Transit Assistance	\$2,845,000	\$2,845,747	\$2,049,079	\$2,049,079	\$2,049,079	\$2,049,079	\$2,049,079
Local Transportation Fund (FY 26-27 level) ²	\$5,654,000	\$5,654,000	\$7,024,473	\$7,024,473	\$7,024,473	\$7,024,473	\$7,024,473
Cache Creek Casino Transit Subsidy Funds	\$1,315,000	\$1,315,000	\$1,984,661	\$2,054,124	\$2,149,641	\$2,259,058	\$2,357,552
STA-SGR State of Good Repair Funds ³	\$325,000	\$325,000	\$572,962	\$572,962	\$572,962	\$572,962	\$572,962
STA PUC 99314 ⁴	-	\$379,585	-	\$474,481	\$474,481	\$474,481	\$474,481
Fare Revenue ⁵	\$1,370,000	\$1,295,072	\$1,225,000	\$1,225,000	\$1,225,000	\$1,225,000	\$1,225,000
Other: Fuel Sales/Advertising/Fuel Credits/Interest Etc. ⁶	\$1,319,008	\$975,000	\$1,256,727	\$1,256,727	\$1,256,727	\$1,256,727	\$1,256,727
UC Davis Causeway Connection Support	\$293,000	\$293,000	\$287,186	\$287,186	\$287,186	\$287,186	\$287,186
FTA 5311 Formula Funds:							
Rural Yolo County	\$204,000	\$204,214	\$212,442	\$212,442	\$212,442	\$212,442	\$212,442
FTA 5307 Formula Funds:							
UZA Woodland ⁷	\$2,468,000	\$1,888,415	\$4,147,127	\$2,020,000	\$2,020,000	\$2,020,000	\$2,020,000
UZA Davis ⁸	\$150,000	\$150,000	\$450,000	\$150,000	\$150,000	\$150,000	\$150,000
UZA Sacramento ⁹	\$126,000	\$895,321	\$1,493,698	\$900,000	\$900,000	\$900,000	\$900,000
FTA 5339 Formula Funds:							
UZA Woodland	-	-	-	\$130,000	\$130,000	\$130,000	\$130,000
UZA Sacramento	-	-	-	\$80,000	\$80,000	\$80,000	\$80,000
FTA competitive grants (42 Expansion, Causeway Connection)	\$720,000	-	-	-	-	-	-
CARES Act 100% reimbursement funds (Woodland & Davis UZA)	\$3,072,000	\$331,000	-	-	-	-	-
SB125 formula-based capital program ¹⁰	\$1,690,000	\$2,061,000	\$6,253,323	\$198,426	-	-	-
New Service: Yolo 80 VMT Mitigation Plan 2023 Estimates ¹¹	-	-	-	-	-	\$4,200,000	\$4,200,000
Unrestricted Funds	-	-	\$529,313	\$183,744	\$234,410	\$295,073	\$244,221
Total Base Revenues	\$21,551,008	\$18,612,354	\$27,485,990	\$18,818,644	\$18,766,401	\$23,136,480	\$23,184,123
Base Funding Excess (Deficit)	-	-	-	\$(5,769,324)	\$(6,809,876)	\$(7,880,749)	\$(8,759,137)
Potential Funding Solutions							
FTA 5307 Formula Funds - Unprogrammed	-	-	-	\$3,906,667	\$2,925,495	\$2,071,281	-
FTA 5307 Formula Funds - Sac Discretionary Shares (FY24 & FY25)	-	-	-	\$787,560	-	-	-
Increased use of LTF/other potential funding strategies	-	-	-	-	-	-	-
Obtain Competitive Grants	-	-	-	-	-	-	-
Use of Available Unrestricted Funds	-	-	-	-	-	-	-
Subtotal Potential Strategies to Close Excess (Deficit)	-	-	\$0	\$4,694,227	\$2,925,495	\$2,071,281	\$0
Remaining, Base Funding Excess (Deficit)	\$0	\$0	\$0	\$(1,075,097)	\$(3,884,381)	\$(5,809,468)	\$(8,759,137)

Notes:

1. Operating expenses include Contracted Transportation inflators starting in FY27-28 at 3.5%, 4.65%, 5.09% and 4.36% per MV agreement; Personnel 2%; Insurance & Fuel 3%; and other operating expenses at 2%.

2. Local Transportation Funds (LTF) assumes historical percentages retained by the jurisdictions in all five years.

3. State of Good Repair (SGR) funds to be utilized towards facilities, regular and major vehicle maintenance.

4. STA PUC 99314 is an annual apportionment to be used towards operating and capital needs. The District has approximately \$900K in unprogrammed available funds from FY23-24 to FY25-26.

5. Fare Revenues assumes no increases. Special fares included in other revenues.

6. Other revenues include fuel sales and renewable fuel credits, special fares, Low -Carbon Transit Operations Program (LCTOP) in FY26-27 projections.

7. YoloTD has approximately \$7.1M in FTA 5307 UZA Woodland in unprogrammed available funds from FY23-24 to FY25-26.

8. YoloTD has an informal agreement with Unitrans and City of Davis to limit the use of 5307 UZA Davis funds to \$150,000.

9. Based on SACOG's draft split letter, YoloTD has approximately \$1.8M in unprogrammed FTA 5307 Sacramento UZA funds available from FY24-25 to FY25-26. Final amounts remain subject to ongoing Sacramento UZA Small Operator MOU discussions.

10. YoloTD has \$3.6M in SB 125 Cycle 2 to support \$2.9M in operating assistance and \$830K in major vehicle maintenance. The full amount of \$3.1M in Cycle 3 will be used to support FY26-27 operating assistance.

11. Implementing transit service expansions contained in the Yolo 80 VMT Mitigation Plan. The first three years of this service are fully funded by mitigation (capital) dollars. After the first three years, the service will be funded by future toll revenue at the discretion of the Capitol Area Regional Tolling Authority.

THANK YOU

We would like to acknowledge our Finance team which led the development of the Budget, and the Executive team which led development of the Workplan. We are deeply grateful for the skilled and devoted YoloTD staff who work every day to support the mobility and quality of life of our Yolo County communities.

Special recognition goes to our staff celebrating milestone anniversaries: Leticia Ambriz (20 years), Cristina Grajeda (15 years), Daniel Gomez (10 years), and Daisy Romero (10 years).

We would also like to thank our Board of Directors, Technical Advisory Committee and Citizens Advisory Committee, and both our current transit operations partner Transdev and incoming partner MV Transportation for their contributions and commitment.

Last but not least, a big thank you to our Yolobus passengers for choosing to ride with us.







STAFF REPORT

TOPIC	ITEM NUMBER
Short-Range Transit Plan (S RTP) Network Map, Phase III Outreach, and 80 Percent Service Scenario Assumptions	7 Action July 13, 2026 Board of Directors

PREPARED BY: Lola Torney
ATTACHMENTS: A) Existing and Proposed Route Maps

STAFF RECOMMENDATION(S)

- 1) Receive feedback heard from Phase III of outreach as requested by the Board
- 2) Approve the proposed network maps
- 3) Confirm 80 percent scenario as assumed financial scenario for S RTP implementation
- 4) Direct staff to continue refining service assumptions in FY 26/27 in preparation for FY 27/28 implementation

BACKGROUND

An S RTP is a comprehensive document that outlines an agency's strategies, goals, and projects for a horizon typically ranging from five to seven years (this project assumes 2025-2031). It provides a detailed roadmap for the agency's operations, investments, and service improvements within this defined timeframe. The S RTP is a living document, subject to periodic updates and revisions to ensure its relevance in a dynamic transit landscape.

In April 2024, Transportation Management and Design, Inc. (TMD) was selected as the prime consultant for the S RTP. The service plan recommendations examined options to enhance ridership, optimize service efficiency and align with contemporary travel patterns. The financial plan's inclusion of multiple scenarios (e.g. "Reduction," "Base Case," and

“Aspirational” scenarios) allow YoloTD to adapt to different economic realities within the plan’s time horizon.

Process to Date and Prior Board Feedback

This staff report builds upon prior staff reports, specifically July 2025, November 2025, and December 2025. Readers are referred to staff reports from those meetings for greater detail.

Table 1: Relevant Board Meetings in Ascending Order

Meeting Date	Item Topic	Link
December 8, 2025	SRTP Network Map and Four Financial Scenarios	Meeting Packet (pdf page 104)
November 17, 2025	Update on Phase 2 Outreach, SRTP Process, Approval of Woodland Transfer Point Relocation	Meeting Packet (pdf page 22)
July 14, 2025	Draft SRTP Recommendations for Community Input	Meeting Packet (pdf page 85)

Summary of Board Feedback to Date

- April 2025: Support for converting from a coverage to a frequency model of transit service striving for 30-minute minimum headways whenever possible (AKA: the “north star” of the SRTP)
- July 2025: Support for Draft SRTP Recommendations for community input; support for consolidating routes that overlap (in Woodland and West Sacramento)
- September 2025: Support for moving the Woodland Transfer Point from the County Fair Mall to Main Street between Fifth and Sixth Streets
- November 2025: Support for restoring fixed-route service to Winters, approval of Woodland transfer point relocation
- December 2025: Request for additional feedback from communities on service reduction scenarios, especially transportation commissions for each Member Agency, where available

DISCUSSION

Phase III Outreach

In December 2025, the Board directed staff to conduct additional public outreach to share the proposed service level changes based on the four financial scenarios, specifically the 80 percent service level. This focus on the 80 percent service level was due to the forthcoming fiscal cliff in anticipation of expiring SB-125 funding. Since the beginning of the year, YoloTD staff has presented to the Davis Transportation Commission (March 9, 2026) and the West Sacramento Transportation, Mobility, and Infrastructure Commission (March 2, 2026). As

neither Winters nor Woodland have transportation advisory bodies for their councils, YoloTD staff met with staff from Woodland (February 23, 2026) and elected officials from Winters (May 8, May 20, and June 18, 2026). This item was not presented to the Yolo County Transportation Advisory Committee as YoloTD currently has limited service in the unincorporated areas and the SRTP does not propose service reductions in any of the financial scenarios.

Feedback from the advisory commissions from Davis and West Sacramento expressed support for the proposed 100 percent financial scenario but showed significant concerns with the 90 percent and 80 percent scenarios. Davis commissioners were especially vocal that the express routes that currently serve Davis and Downtown Sacramento should be preserved. They also mentioned the environmental impacts that reducing transit will have, noting that the cities have climate action plans and goals, wherein transit plays a huge role in reducing greenhouse gas emissions in Yolo County. West Sacramento commissioners were also concerned with getting students to River City High School, commenting that the proposed increase in frequency along with the free fares for students will go a long way to reduce congestion in school pickup and drop-off times.

During the meeting with Woodland, staff expressed concern about the planned decrease in BeeLine vehicles, but noted that fixed-route buses in Woodland had never been scheduled more frequently than hourly and were receptive to seeing how ridership could increase over time. Winters expressed concern with the possibility of only providing fixed-route service or BeeLine service, but not both. YoloTD shared ridership information for the BeeLine and the discontinued Route 220 and the staff and elected officials are working to determine priorities and have committed to sharing their service preferences with YoloTD staff soon.

Proposed SRTP Changes

As the implementation of the SRTP is set to roll out starting in early 2027 and continue through the summer and fall, YoloTD strives to make implementation as seamless as possible. The staff and consulting team has developed new and/or reconfigured routes as part of the SRTP that were informed by community input and best practices. Many of the routes include new bus stops that require YoloTD staff to work with each member agency to install. This route redesign is the same across all budget scenarios. Future service reductions will be implemented by reducing headways (from 30 minutes to 1 hour, in most cases) and/or reducing the hours of operation (eliminating early morning and late-night service). Because implementing route changes involves the installation of new bus stops – a lengthy process -- YoloTD requests the Board approve the new routing to allow staff begin these conversations. The maps for each route that has changes proposed are shown in each section below.

Decisions about which how much service reductions are needed will be brought to the Board for subsequent approval, for implementation in Fiscal Year 2027-28. YoloTD staff will continue to work with the Board and agency staff from each jurisdiction to finalize the appropriate frequency and span of service for each route with consideration for the “north star” of the SRTP, the understanding that frequency over coverage service is preferred and should be prioritized where possible.

The subsections below illustrate the new routing proposed in each community, and highlight significant differences between 100 percent and 80 percent scenarios within each community.

Proposed Route 42A/B SRTP Changes

In Woodland, in November 2025, the Board approved the decision to relocate from the County Fair Mall to Main Street between Fifth and Sixth Streets as the main transfer point for Route 42 riders. This change means Route 42 will travel farther west to serve downtown Woodland.

In Davis, Route 42 will shift to partially travel along County Road 99D/John Jones Road to serve Sutter Davis Hospital.

In downtown Sacramento, Route 42 will enter and exit downtown at Richards Boulevard to the north to serve the new Railyards neighborhood including the new May Lee State Office Complex and the future Kaiser Hospital. Additionally, the new route bypasses roadways near Golden 1 Center and Capitol Mall that are often closed for events, causing significant detours that can confuse customers.

Proposed Route 42 A/B SRTP Layover Location

In November 2025, the Board approved the decision to relocate from the County Fair Mall in Woodland as the main transfer point for Route 42 riders. A critical component of relocating the transfer point from the County Fair Mall was identifying a new location along the route for a scheduled layover. Staff, consultants, and new transit operations contractor MV evaluated several locations including the UC Davis Memorial Union, Sacramento International Airport, and the West Sacramento Transit Center from scheduling and operational perspectives. The Memorial Union on the UC Davis Campus was identified as the most appropriate new main layover stop. Unitrans staff tentatively support this request pending route scheduling and space requirements. The map below shows the proposed routing for Route 42A and 42B.

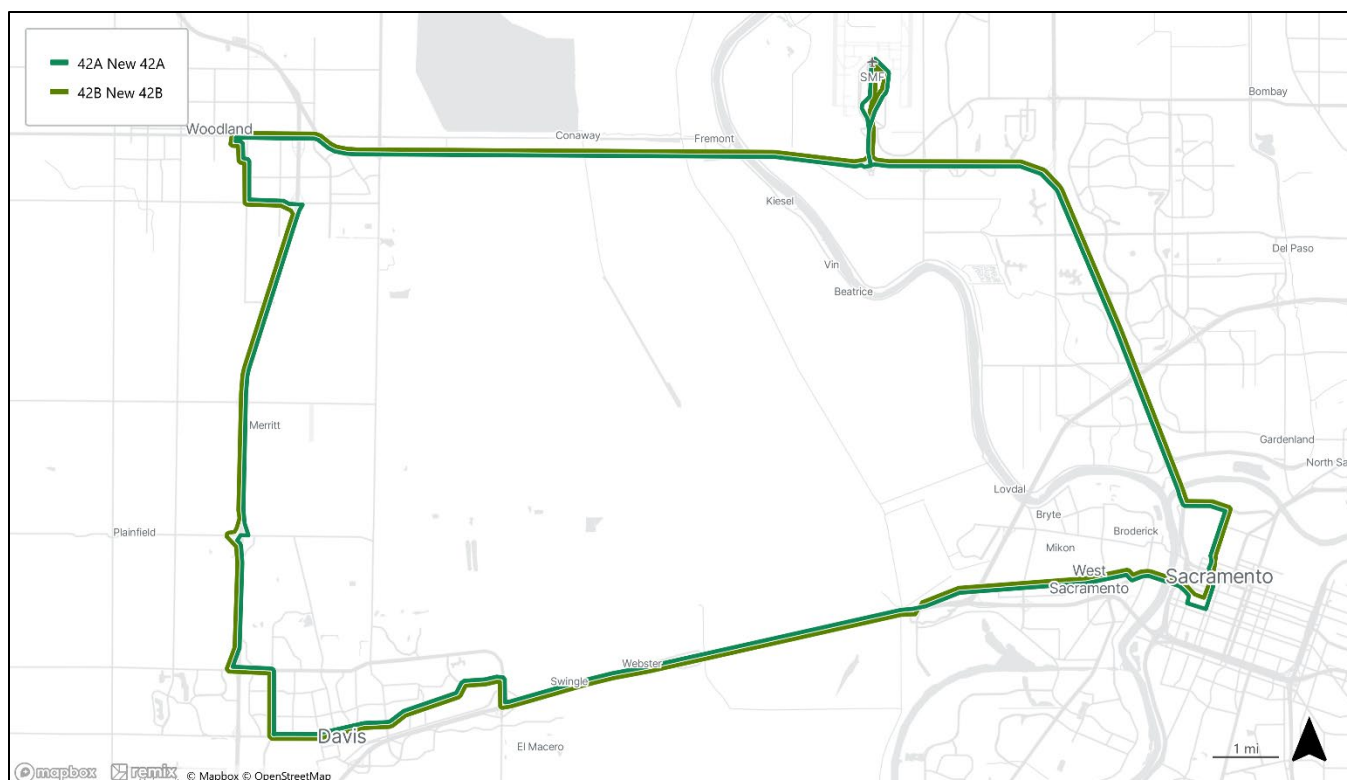


Figure 1: Proposed Routing for Route 42

Davis

Since Unitrans provides fixed route local transit service in the City of Davis and the intercity Route 42A/B does not propose service reductions in the 80 percent scenario, service reductions in Davis are limited to the downtown Sacramento express routes. Equitably reducing Davis service requires discontinuing all express routes with riders shifting onto Route 42A/B, which will operate at 30-minute frequencies (though with a longer travel time than express routes) during the peak commute periods. The proposed 100 percent and 80 percent service levels for Davis are shown below.

Table 2: 100 Percent Scenario for Routes that Serve Davis

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
100%	42A/B	Weekdays	30 Minute Service														60 Minute Service					
		Weekends	60 Minute Service																			
	43 Express	Weekdays	Continue existing service: 3 am trips & 3 pm trips																			
	44 Express		Continue existing service: 3 am trips & 3 pm trips																			
	230 Express		Continue existing service: 3 am trips & 3 pm trips																			

Table 3: 80 Percent Scenario for Routes that Serve Davis

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
80%	42A/B	Weekdays	Same as 100% Scenario																			
		Weekends																				
	43 Express	Weekdays	Discontinued																			
	44 Express		Discontinued																			
	230 Express		Discontinued																			

Table 4: Number of Trips per Scenario for Routes that Serve Davis

Route	# Trips with 80% Service	# Trips with 100% Service
43 Express	Discontinued	8
44 Express	Discontinued	6
230 Express	Discontinued	6

West Sacramento

Routes 40, 41, and 240 are proposed to be consolidated and reconfigured into Route 36, as shown in Appendix A. Route 36 will provide new north/south intracommunity connectivity and preserve service to the Bryte/Broderick neighborhoods. It is also proposed to provide 30-minute service during the morning and evening peak commute times. Route 37DT (or Route 37 “Downtown”) will primarily serve West Sacramento, but will extend into downtown Sacramento during peak commute times.

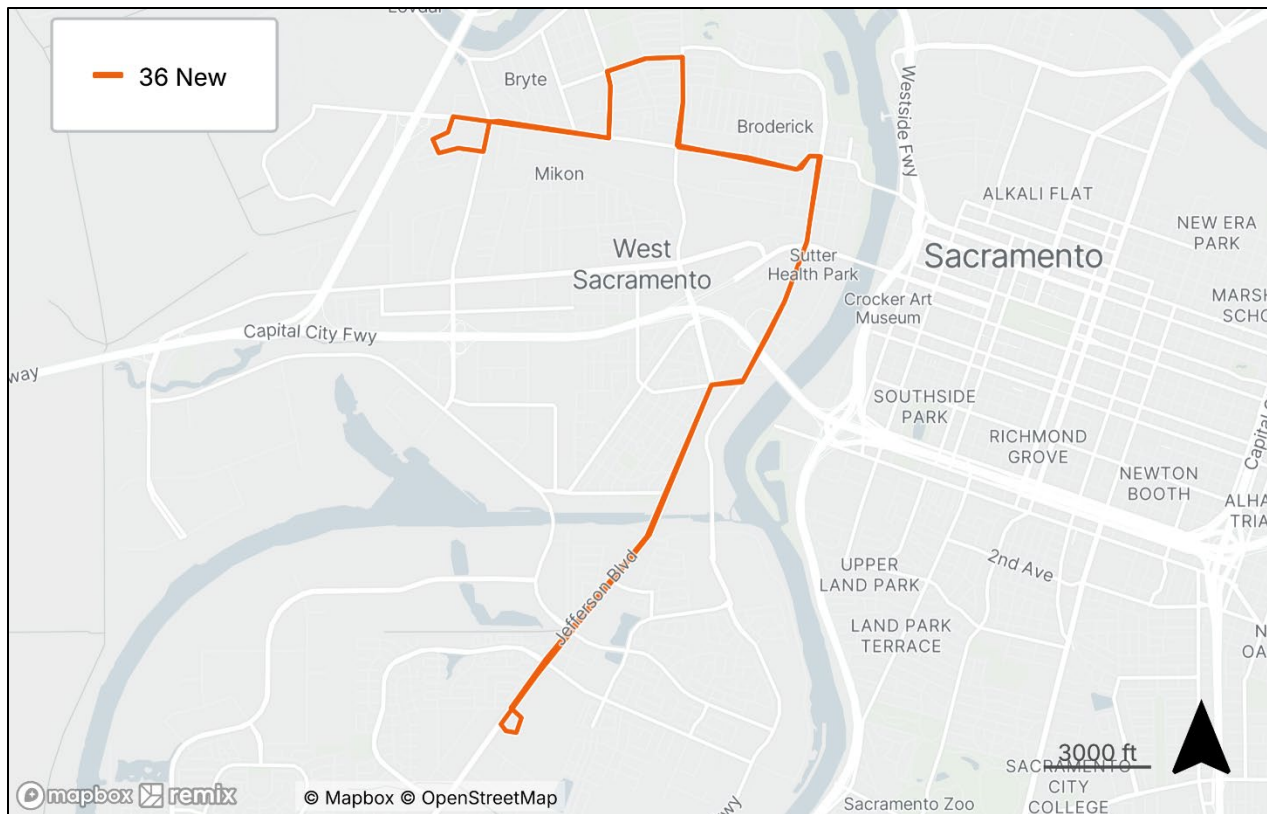


Figure 2: Proposed Routing for Route 36

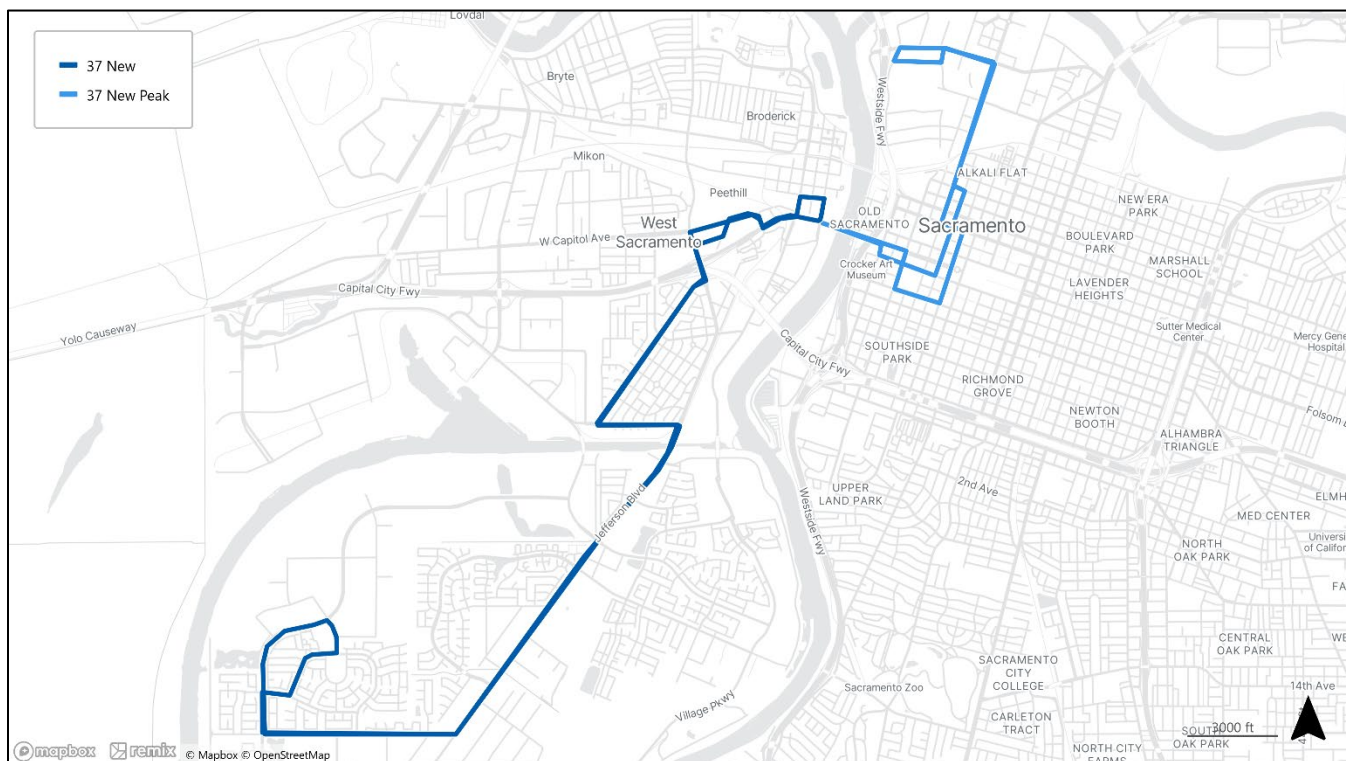


Figure 3: Proposed Routing for Route 37 and Route 37DT

The West Sacramento 100 percent and 80 percent proposed service levels are shown below.

Table 5: 100 Percent Scenario for Routes that Serve West Sacramento

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
100%	42A/B	Weekdays	30 Minute Service														60 Minute Service					
		Weekends	60 Minute Service																			
	37	Weekdays					30 Minute Service															
	37DT			30 Min									30 Min									
	36			30 Minute Service																		

Table 6: 80 Percent Scenario for Routes that Serve West Sacramento

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
80%	42A/B	Weekdays	Same as 100% Scenario																			
		Weekends																				
	37	Weekdays					60 Minute Service															
	37DT		60 Min								60 Min											
	36		30 Min				60 Minute Service								30 Min							
	36	Weekends					60 Minute Service															

Table 7: Number of Trips per Scenario for Routes that Serve West Sacramento

Route	# Trips with 80% Service	# Trips with 100% Service
36 Weekday	38	52
36 Weekend	22	22
37 (Weekday Only)	12	24
37DT (Weekday Only)	12	24

Woodland

The proposed routing for Routes 213 and 215 are shown below. Route 213 would replace Routes 211 and 212, which are currently design as one-directional loops. Route 213 would also serve more of Main Street, allowing for more direct service along a more populated roadway, increasing the ridership potential.

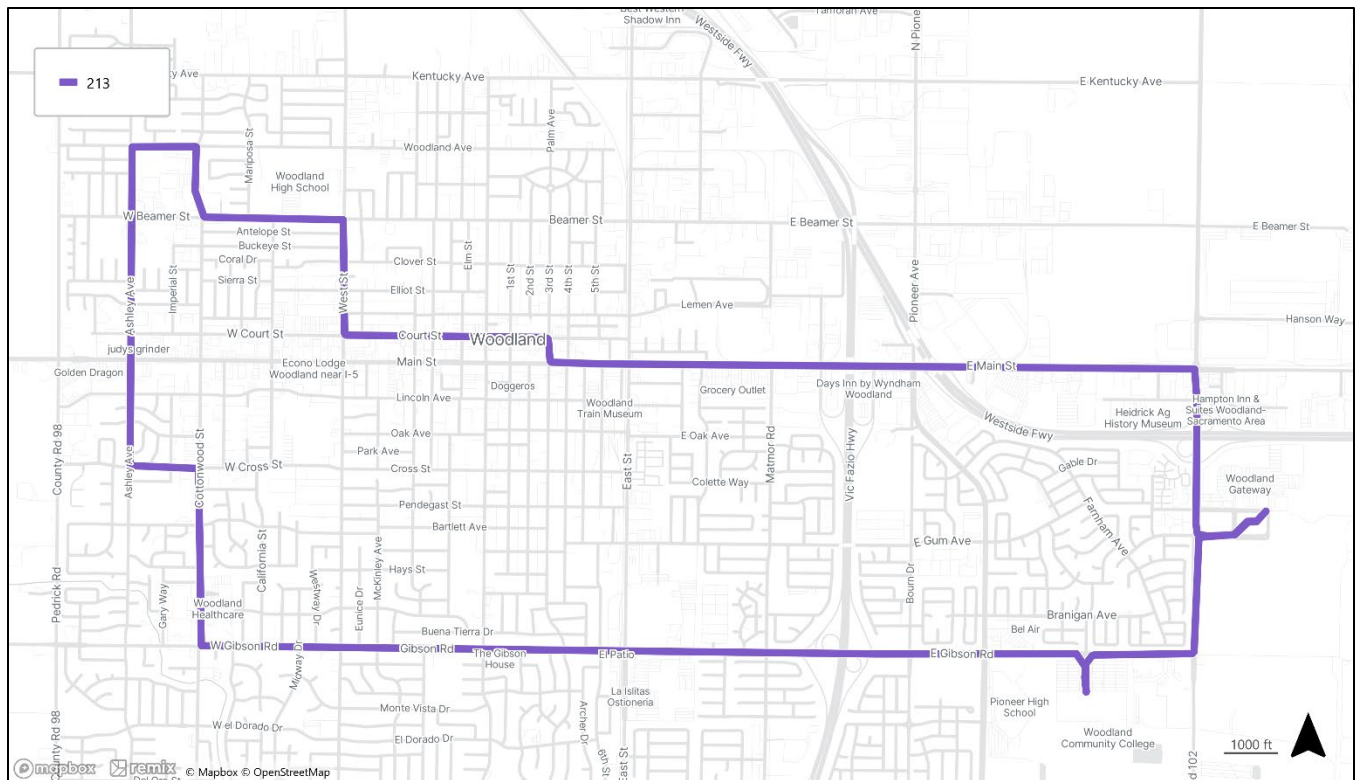


Figure 4: Proposed Routing for Route 213

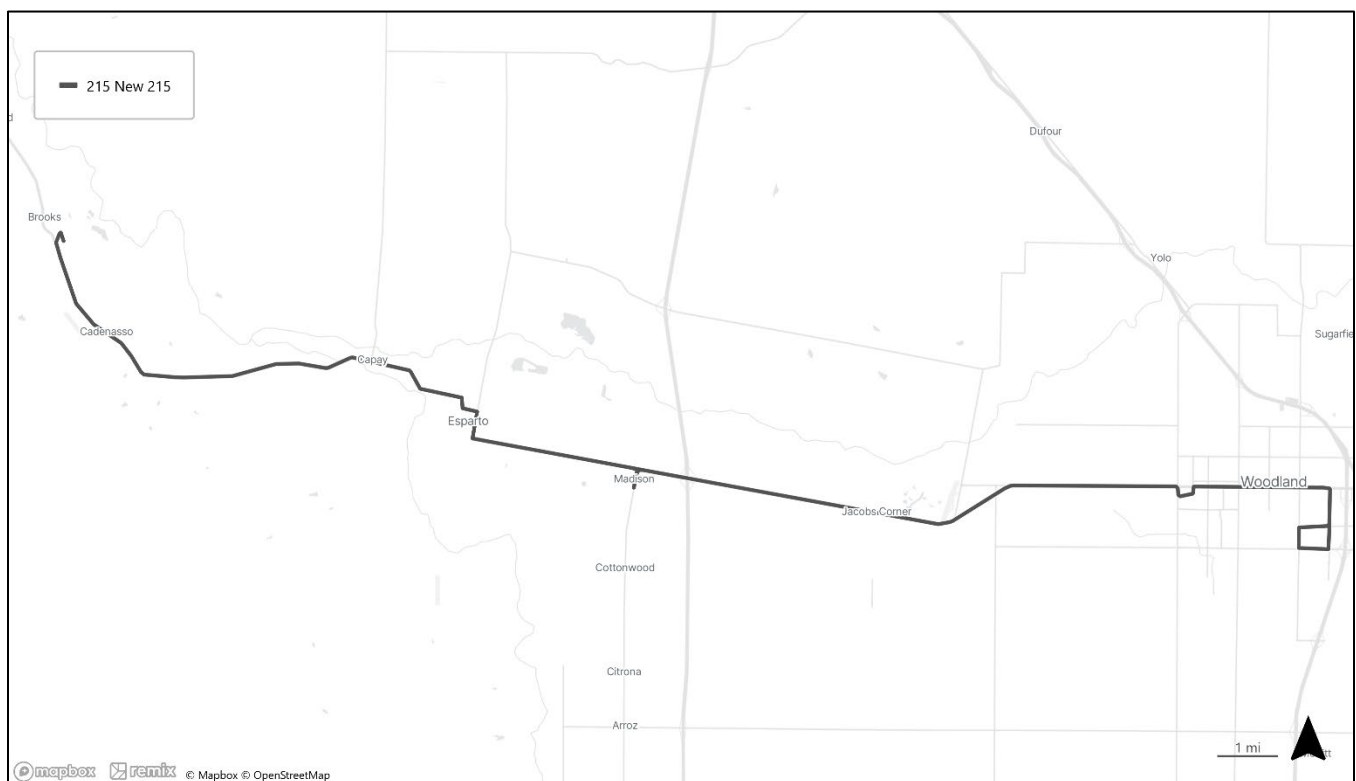


Figure 5: Proposed Routing for Route 215

The 100 percent and 80 percent proposed service levels for Woodland are shown below. In the 80 percent scenario, two options are proposed. Route 213/BeeLine Options A and B are similar except that Option B reduces frequency on Route 213 in the midday to increase BeeLine availability. YoloTD staff will continue to work with City staff on the final service model, keeping the SRTP “north star” in mind.

Table 8: 100 Percent Scenario for Routes that Serve Woodland

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
100%	42A/B	Weekdays	30 Minute Service														60 Minute Service					
		Weekends	60 Minute Service																			
	213	Weekdays		30 Minute Service																		
		Weekends					60 Minute Service															
	215	All days	12 round trips																			
	BeeLine	All days	2 vans + Knights Landing van when available																			

Table 9: Option A for 80 Percent Scenario for Routes that Serve Woodland

			AM								PM												
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	
80% Option A	42A/B	Weekdays	Same as 100% Service																				
		Weekends																					
	213 option A	Weekdays		30 Minute Service																			
		Weekends					60 Minute Service																
	215	All days	12 round trips																				
	BeeLine option A	All days	1 van + Knights Landing van when available																				

Table 10: Option B for 80 Percent Scenario for Routes that Serve Woodland

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
80% Option B	42A/B	Weekdays	Same as 100% Service																			
		Weekends																				
	213 option B	Weekdays		30 Min		60 Minute Service						30 Min		60 Min								
		Weekends					60 Minute Service															
	215	All days	12 round trips																			
	BeeLine option B	All days	2 vans + Knights Landing van when available																			

Table 11: Number of Trips per Scenario for Routes that Serve Woodland

Route	# Trips with 80% Service	# Trips with 100% Service
213 Weekday (Option A)	56	60
213 Weekend (Option A)	24	24
215	24	24

Winters

The Board has indicated that Route 220, which ran between Davis, Winters, and Vacaville prior to being discontinued due to COVID, should be restored. The updated route map for Route 220 shown below accounts for the growth in Winters since COVID along with expected future growth by extending further west on Grant Avenue and making a small loop north of Grant Avenue. The previous and proposed routing for Route 220 can be found in Attachment A.

Route 220



The proposed 100 percent service for Winters includes four round trips for Route 220 and one BeeLine vehicle, representing half of the current BeeLine service for Winters.

The two tables below show two options for restoring Route 220. Option A proposes *three* Route 220 round trips per weekday between Davis and Vacaville. Option B proposes *two* Route 220 round trips between Davis and Vacaville, and *two* Route 220C, that travels between Davis and Woodland for roughly the same cost as three Route 220 trips. YoloTD staff will continue to work with City staff on the final service model. Although not shown in the tables below, one option being explored for Winters is to retain some amount of intracity BeeLine service using additional local LTF funds.

Table 12: 100 Percent Service for Routes that Service Winters

			AM							PM												
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
100%	Route 220	Weekdays	4 full round trips																			
	BeeLine	Weekdays	1 van																			

Table 13: Option A for 80 Percent Service for Routes that Service Winters

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
80% Option A	Route 220	Weekdays	3 full round trips																			
	BeeLine	Weekdays	Discontinued																			

Table 14: Option B for 80 Percent Service for Routes that Service Winters

			AM								PM											
			5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
80% Option B	Route 220	Weekdays	2 full round trips																			
	Route 220C		2 full round trips																			
	BeeLine	Weekdays	Discontinued																			

Staff Recommendations and Next Steps

By approving the staff recommendation, the Board supports the reconfigured routes as shown above and directs staff to coordinate with each jurisdiction to finalize new bus stop locations and develop new route schedules and system maps.

Staff will continue to work with the Board, consultant, and Cities’ staff to determine service span, the trips per day, and route frequencies. Service levels in specific communities may

differ if individual Member Agencies express interest in utilizing more Local Transportation Funds (LTF) to preserve service.

Final implementation assumptions will be developed in the coming months based on financial analysis and in coordination with each jurisdiction and built into the FY 27/28 YoloTD Budget for approval.

Additional SRTP tasks remaining include:

- Develop bus stop standards and guidelines (scheduled for October Board meeting)
- Develop key performance indicators for service (scheduled for October Board meeting)
- Update fare policy (scheduled for October Board meeting)
- Develop Capital Plan for transition to zero emission buses
- Develop new bus stop signs and route maps
- Develop and execute Implementation Outreach Plan
- Roll out SRTP:
 - Assume Route 220 implementation Q3 FY 26/27
 - Assume remaining implementation starting Q1 FY 27/28

The implementation schedule for the SRTP is shown on the next page.



KEY

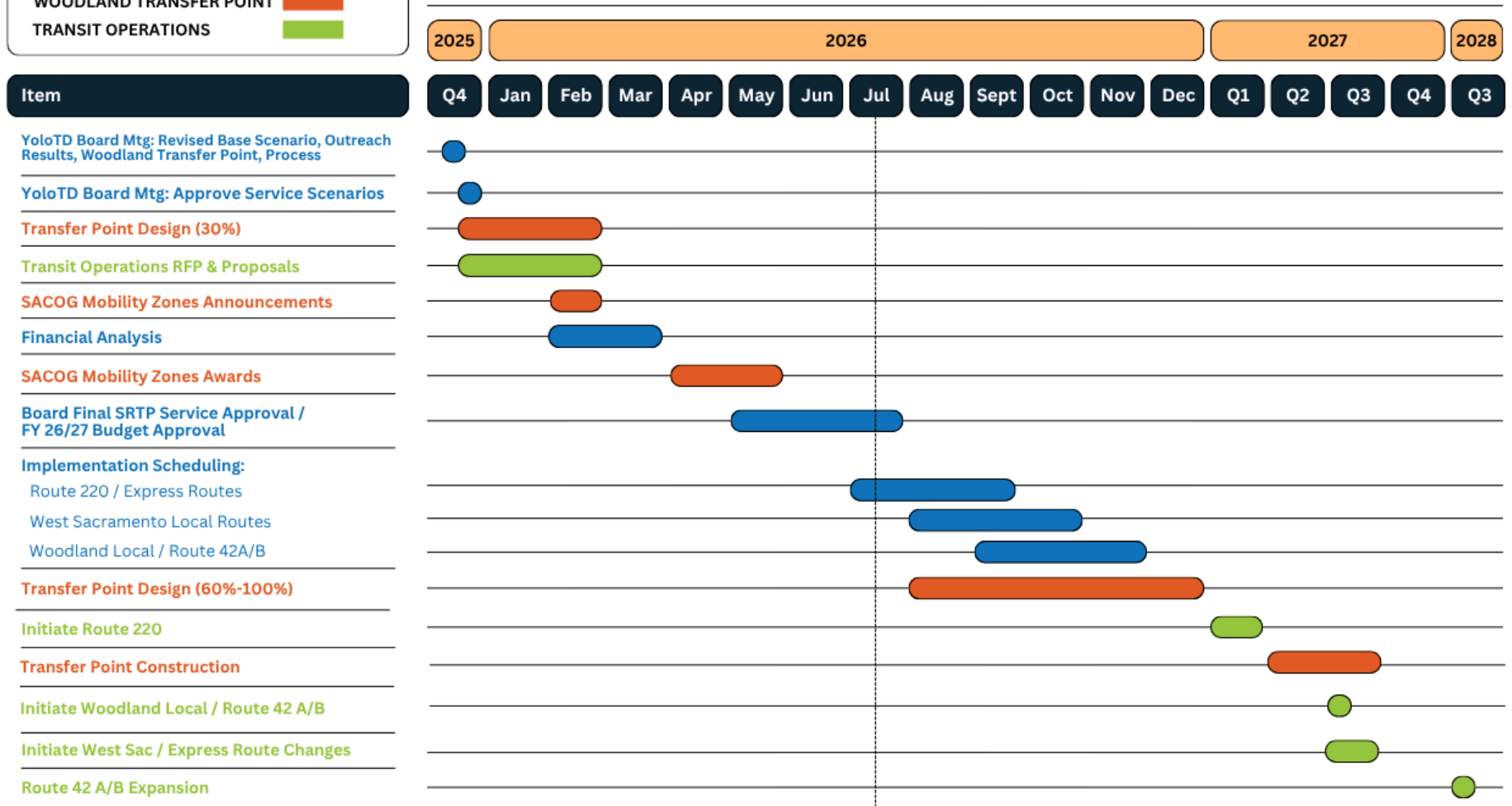
SHORT RANGE TRANSIT PLAN ■

WOODLAND TRANSFER POINT ■

TRANSIT OPERATIONS ■

S RTP IMPLEMENTATION SCHEDULE

(Tentative)





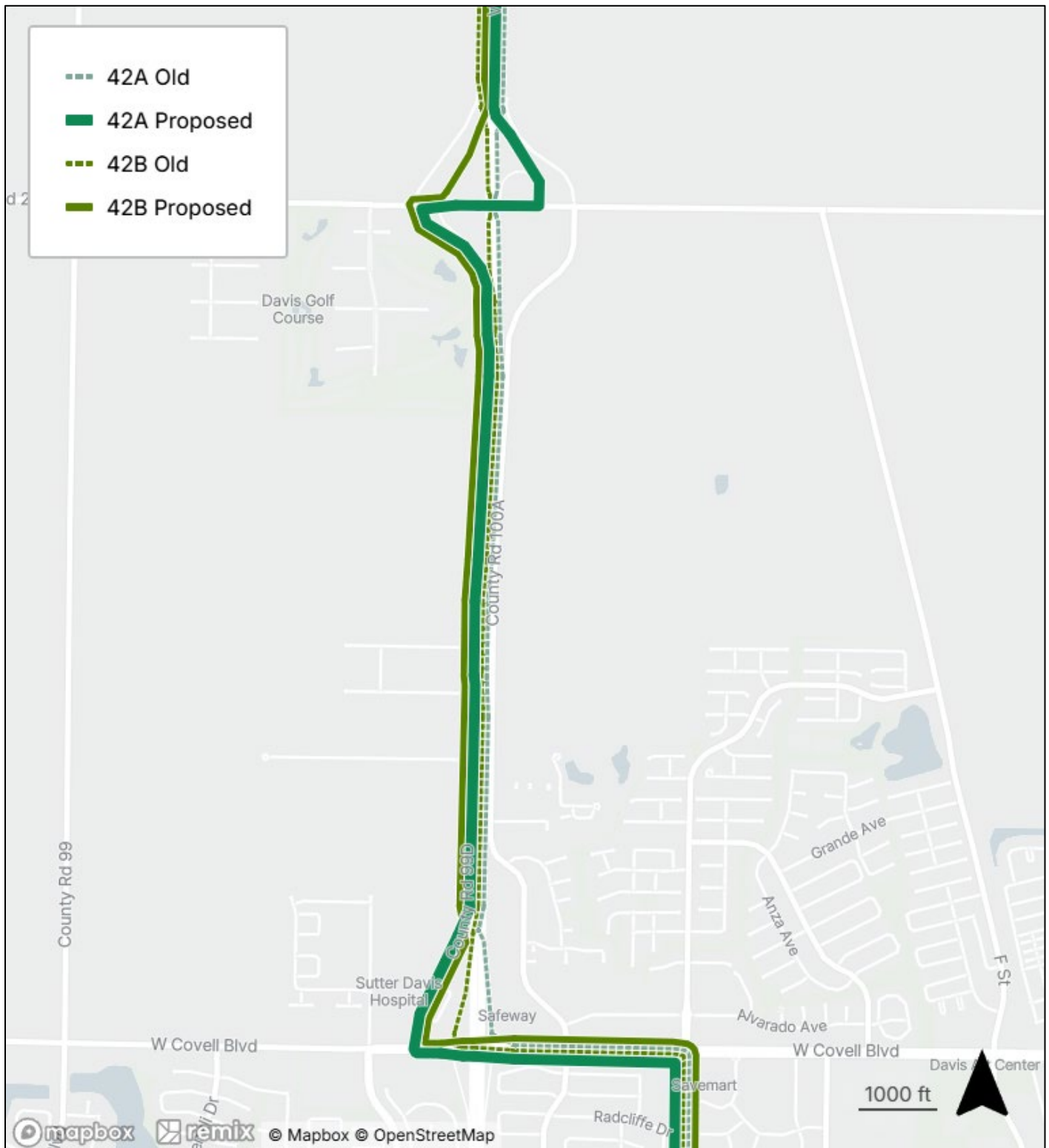
FISCAL IMPACT

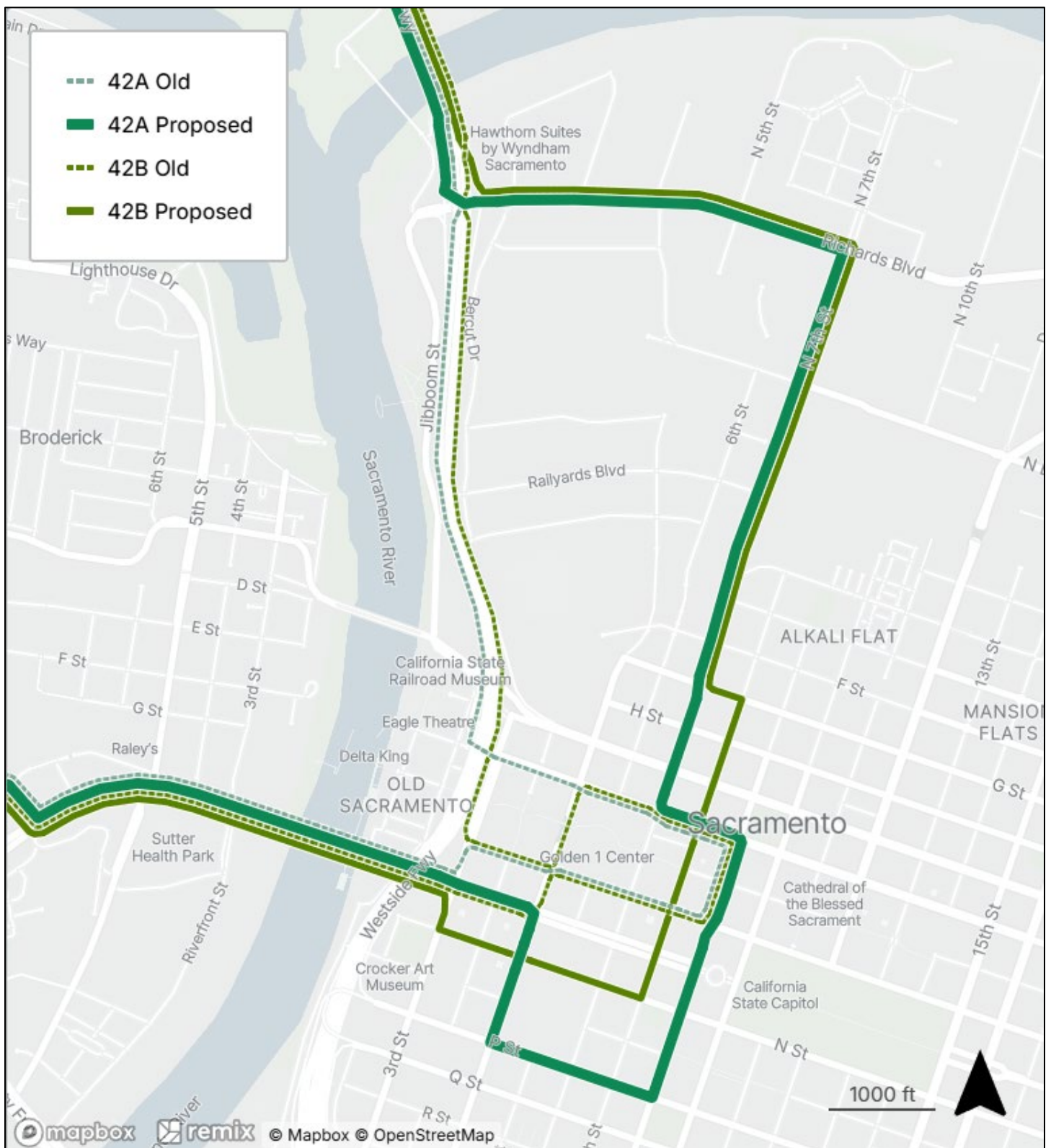
No immediate budget impact.

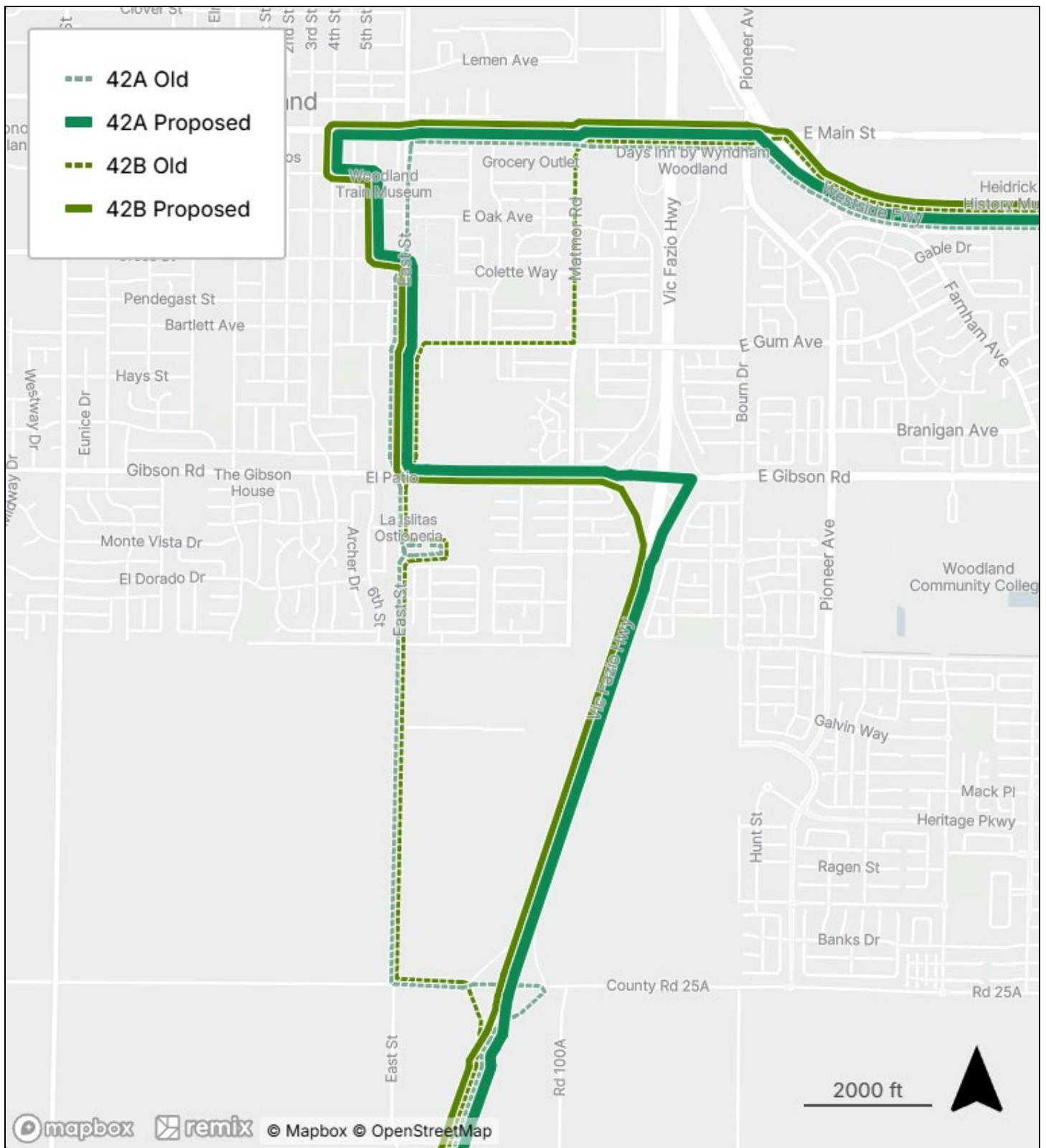
Attachment A: Existing and Proposed Route Maps

The maps below are the existing and proposed routing where the SRTP is proposing changes. The existing routing is shown in dashed lines and the new proposed route is shown in solid lines.

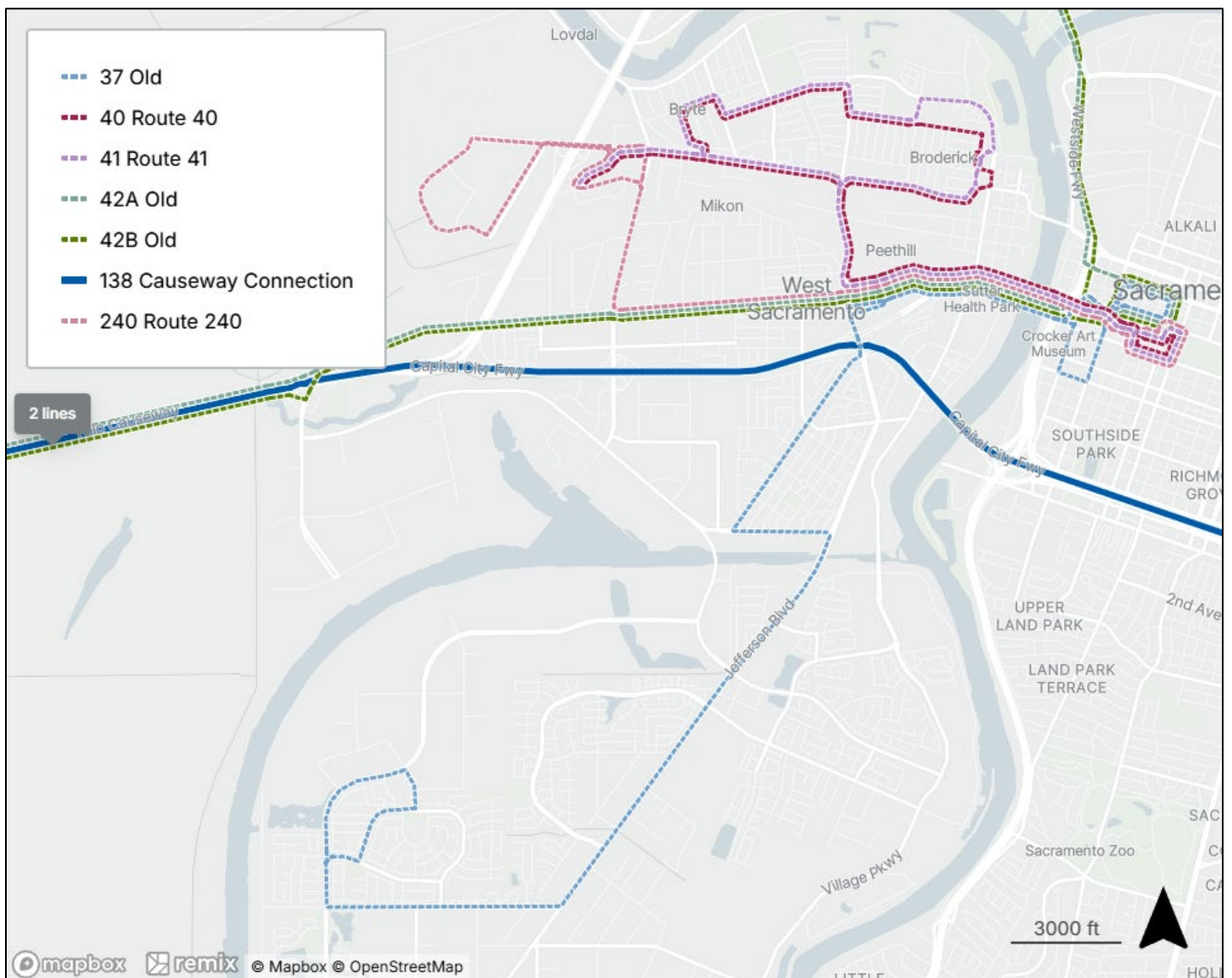
Route 42 Existing and Proposed



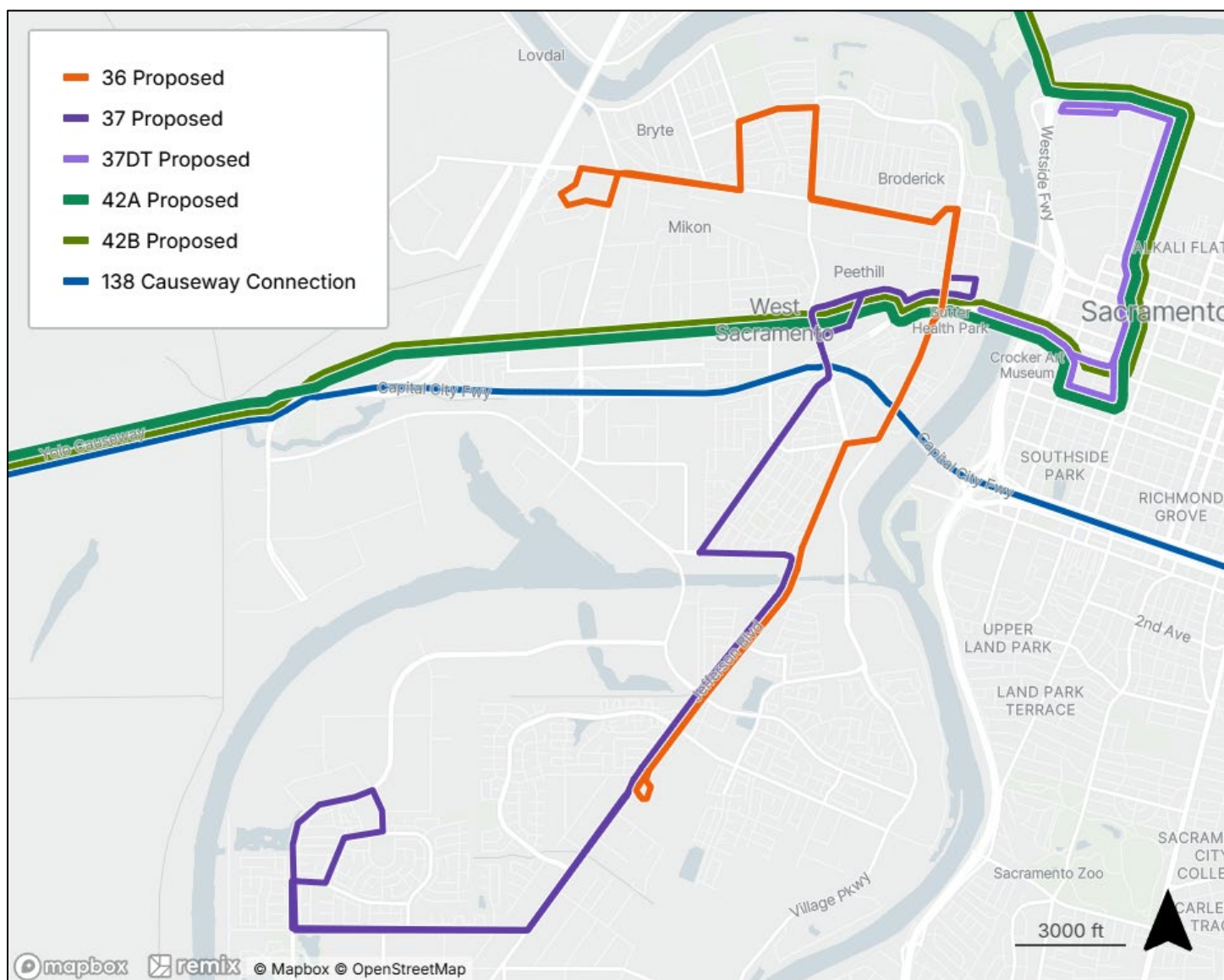




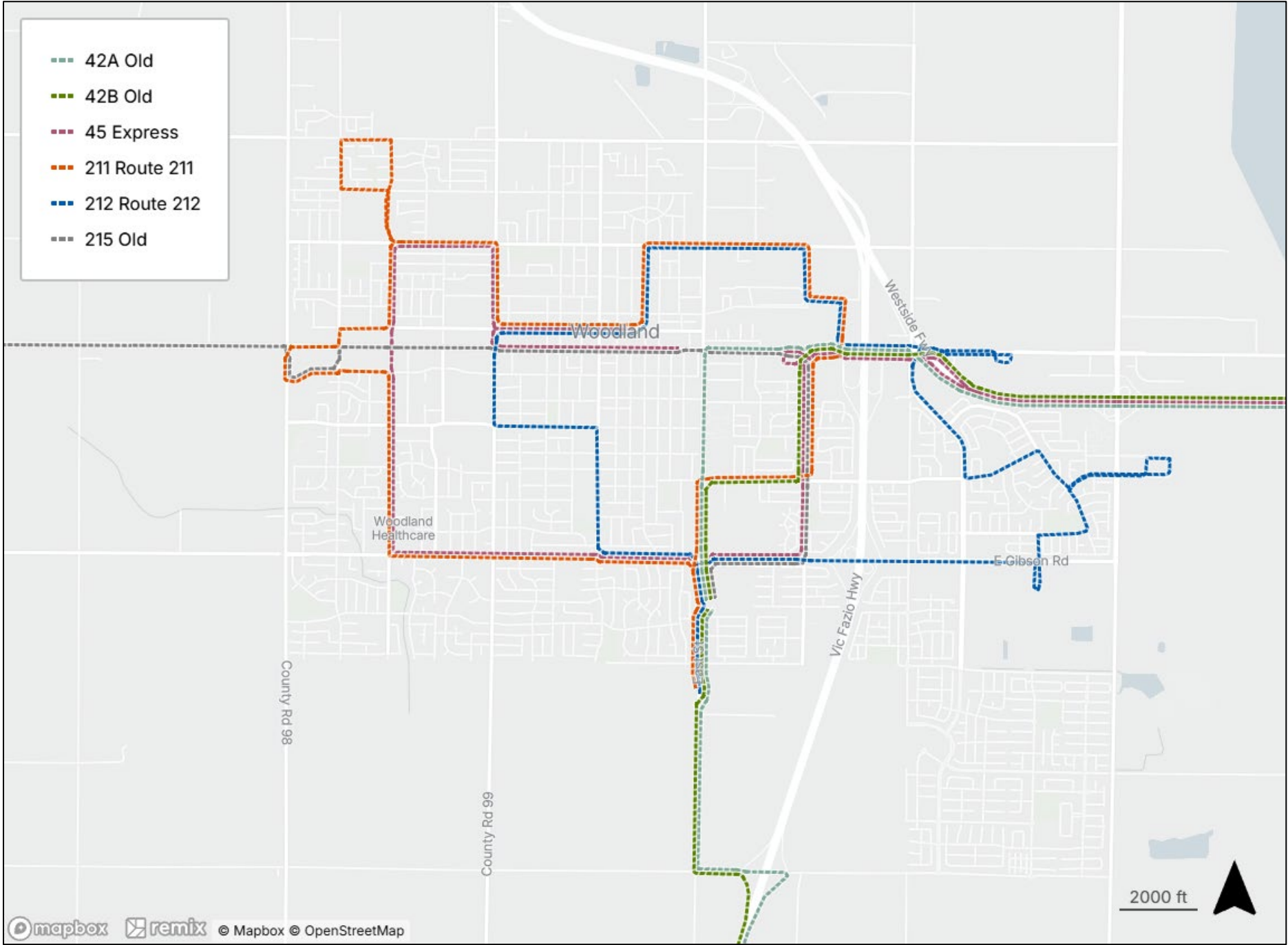
West Sacramento Existing



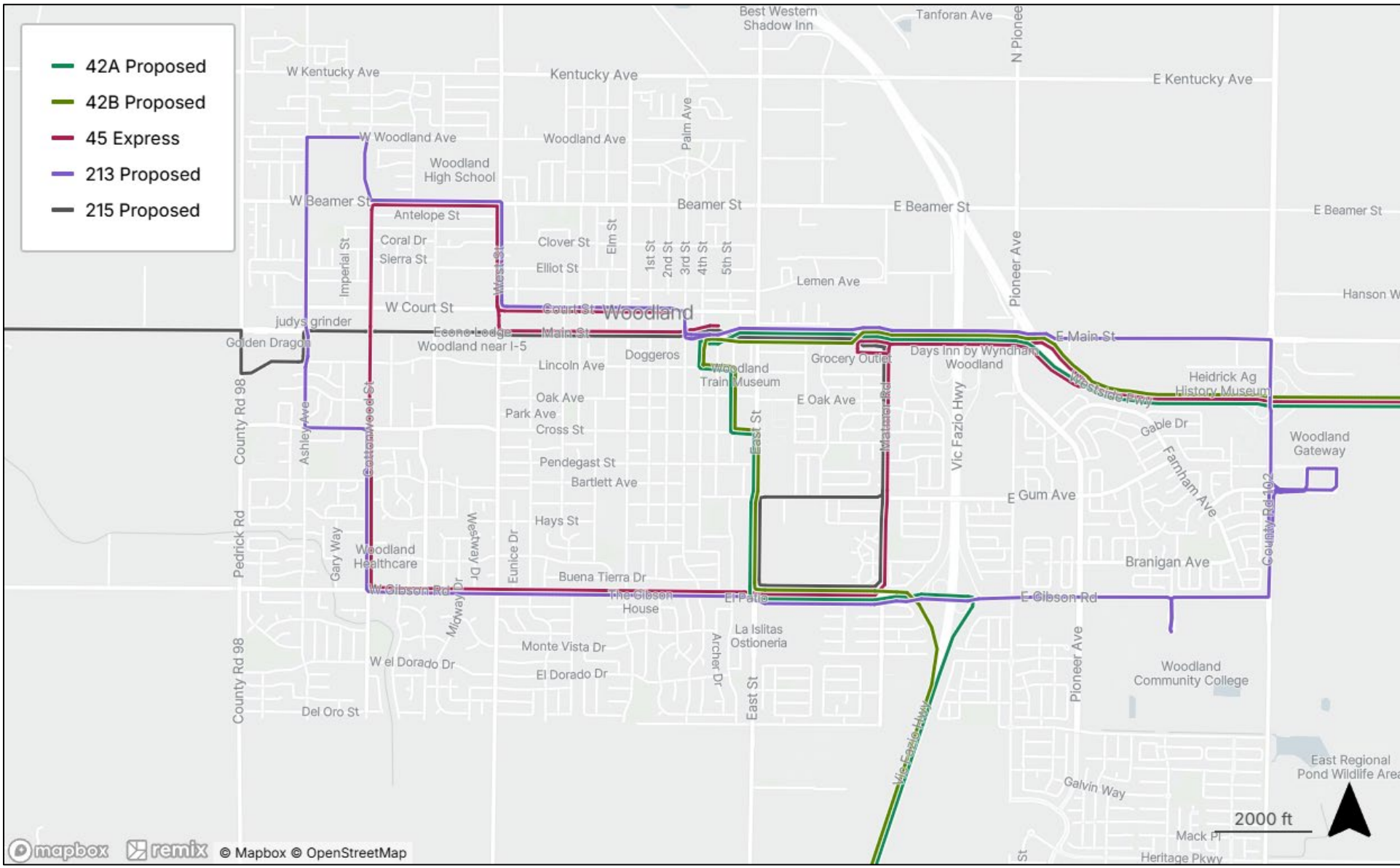
West Sacramento Proposed



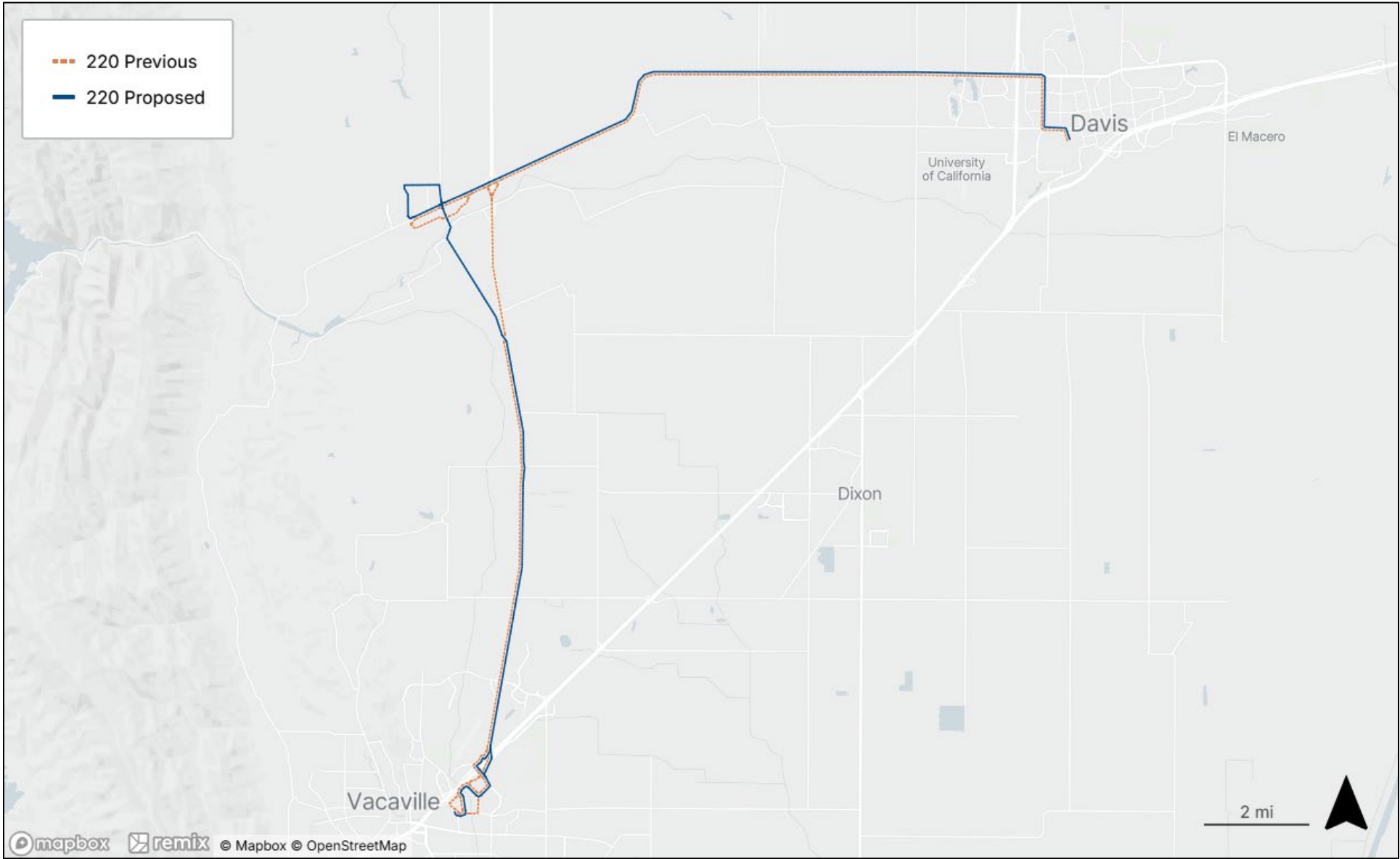
Woodland Existing



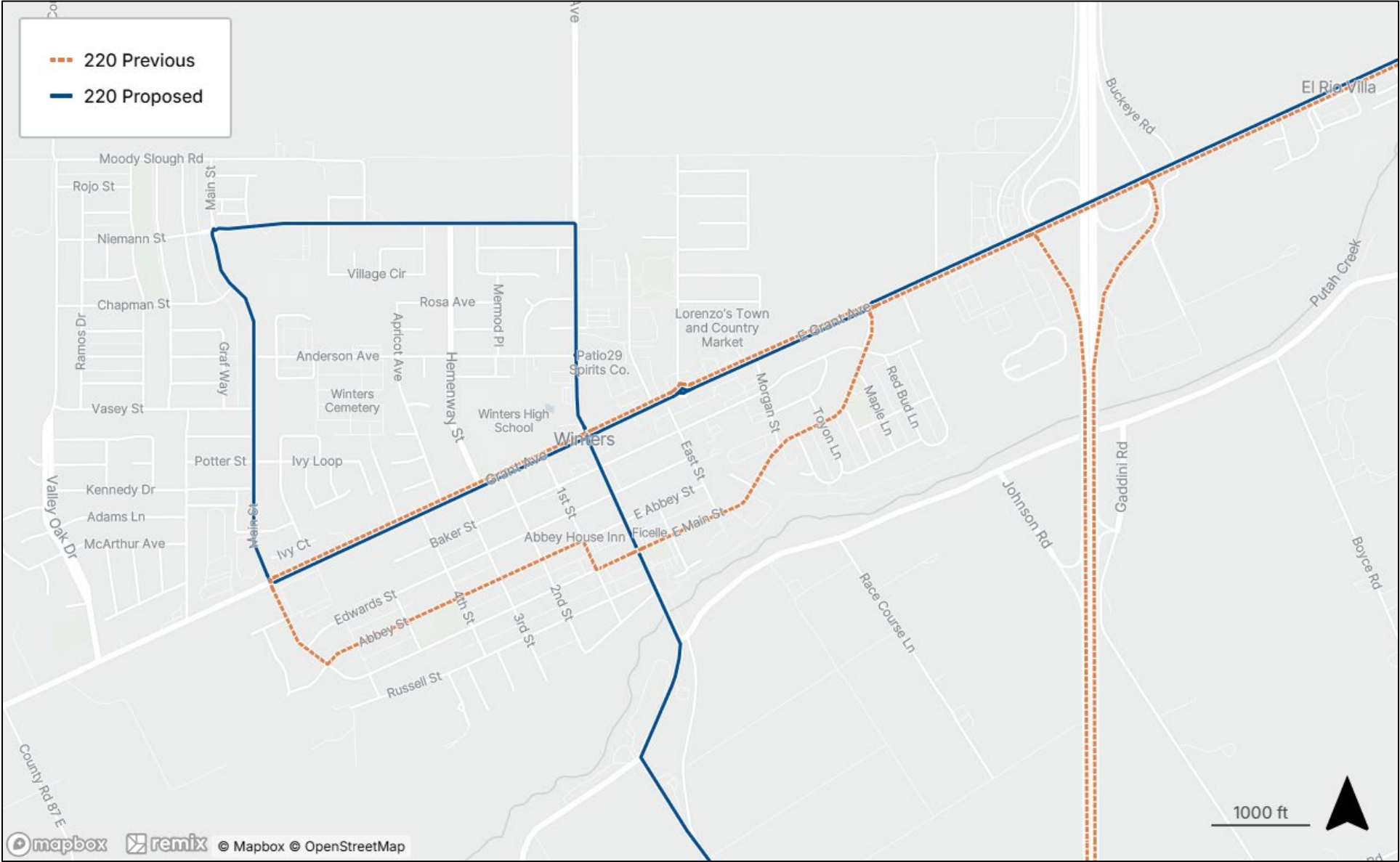
Woodland Proposed



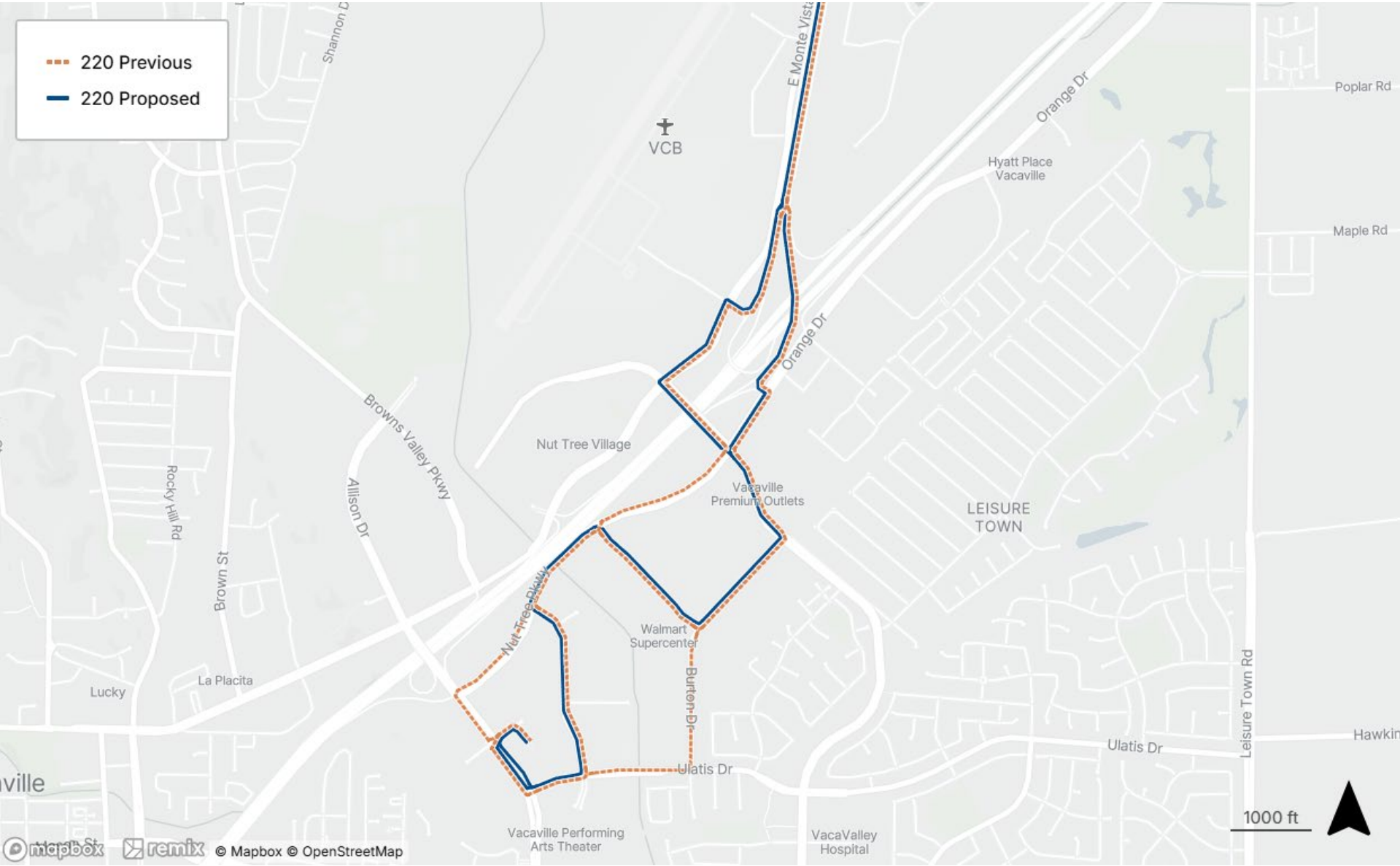
Route 220 Previous and Proposed



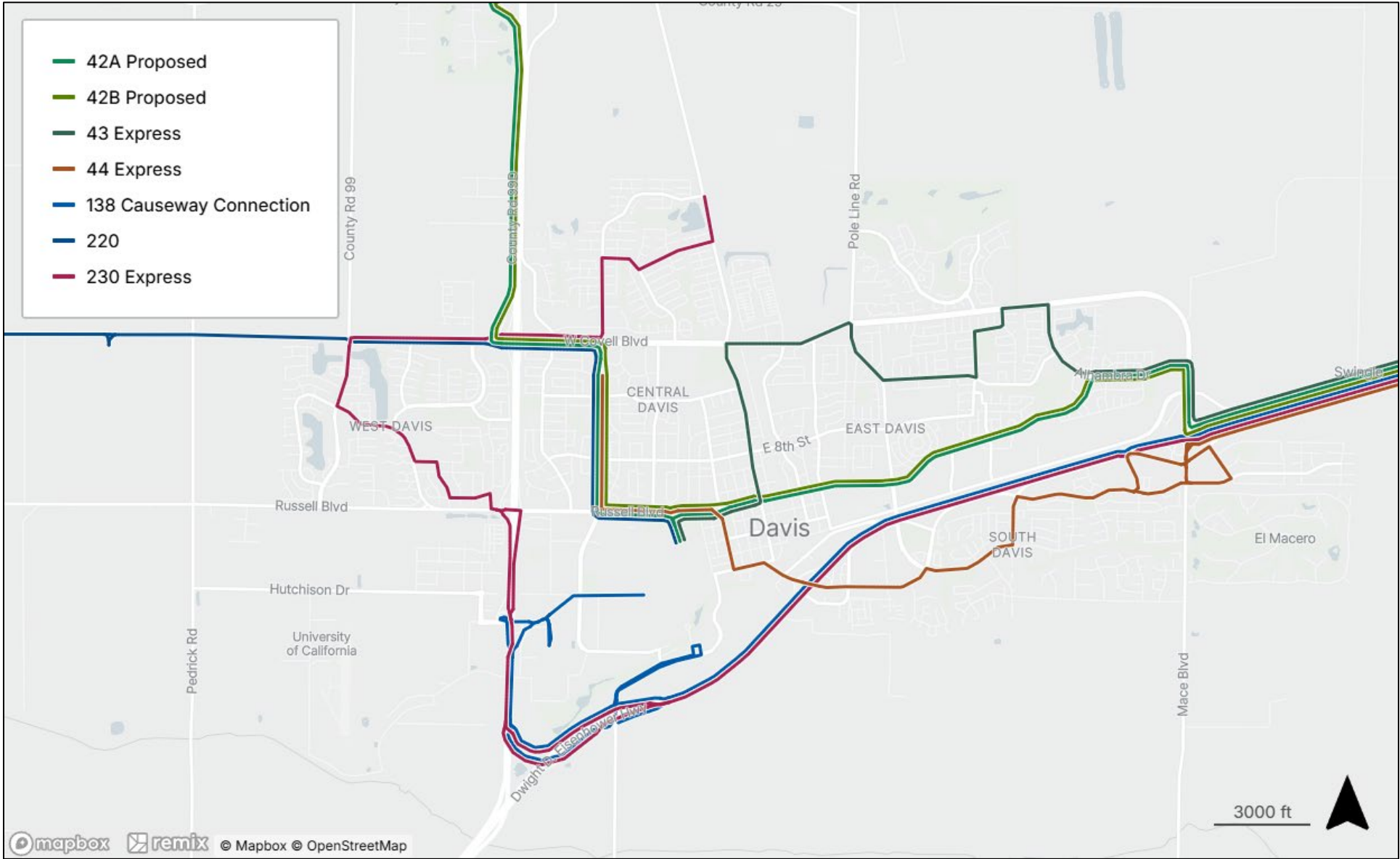
Winters



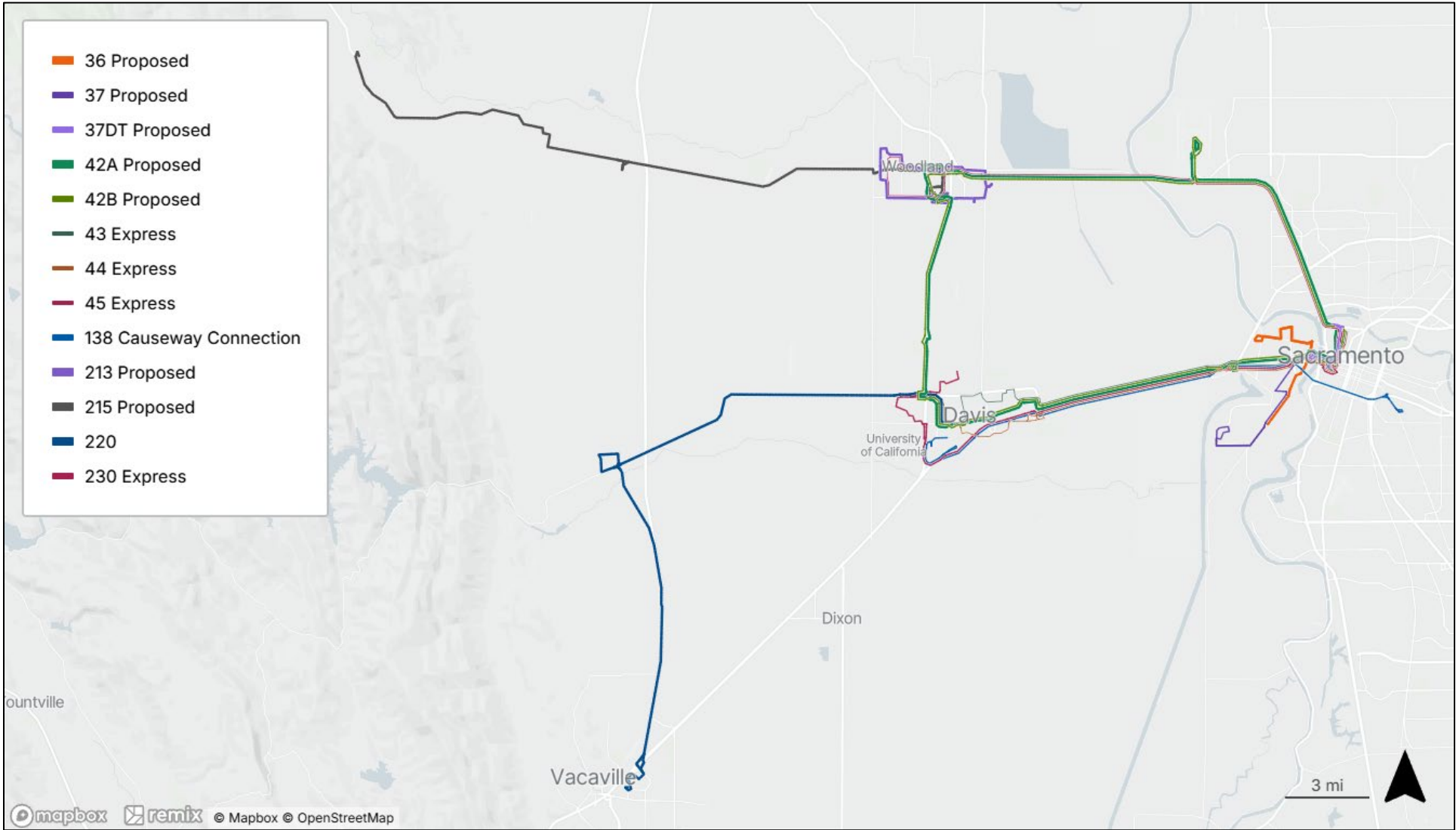
Vacaville



Davis



Full Proposed System Map





STAFF REPORT

TOPIC	ITEM NUMBER
Long-Range Calendar	8 Information July 13, 2026 Board of Directors

PREPARED BY:	J.Marte
ATTACHMENTS:	None

STAFF RECOMMENDATION(S)

The following agenda items are tentatively scheduled for upcoming meetings of the YoloTD Board of Directors.

Long Range Calendar Agenda Items

Sept 14, 2026:

- Approve Final Yolo Active Transportation Corridors (YATC) Plan
- Approve Yolo Commute Program Expansion and Discussion on Implementation Planning
- Approve Board Resolution for Intent to Reduce Service for Causeway Connection to Take Effect May 2027
- Yolo 80 Managed Lanes: Update on Equity Study and Community Engagement

Oct 12, 2026:

- Valley Vision Presentation on Yolo County Residents' Transportation Priorities
- Workshop on Options for Increasing Revenues
- SRTP: Fare Policy Update and Bus Stop Guidelines

November 9, 2026:

- Approve New MOU for Sacramento UZA Federal Funds
- Action to Approve Service Reduction Scenario for FY 27-28